



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO
OPNAVINST 5527.1B
N413P
21 June 1999

OPNAV INSTRUCTION 5527.1B

From: Chief of Naval Operations

Subj: INVESTIGATIONS PERTAINING TO NAVY EXCHANGE SYSTEM MATTERS

Ref: (a) JAGINST 5800.7C (JAGMAN)

1. Purpose. To ensure that the Commander, Navy Exchange Service Command (NEXCOM) is informed regarding the initiation, ongoing status, and final disposition of all investigative matters conducted by any agency which pertains to, or could have a possible impact upon, the Navy Exchange System (NES). Provisions contained herein are in addition to procedures required by the applicable provisions of reference (a). This instruction has been completely revised and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 5527.1A.

3. Background. NEXCOM must be apprised, on a continuing basis, of all information regarding activities of a possible criminal nature and serious policy violation (i.e., theft, drug use, vandalism, fraud, waste, malfeasance, and any improprieties, including hotline calls, etc.) involving personnel assigned to NES facilities, which include the following: NEXCOM Corporate Headquarters, NES Distribution Centers, Navy Exchanges, Ship Stores Afloat, Navy Exchange Service Marts, Mini Marts, Auto Ports, Navy Lodges, and Navy Uniform Support Centers. NEXCOM Director of Loss Prevention (LP) is designated as the central control point of contact for conducting investigations involving the NES worldwide.

4. Action. In addition to existing chain of command notifications, Commanding Officers and Officers in Charge and/or general managers of activities which encompass NES facilities shall:

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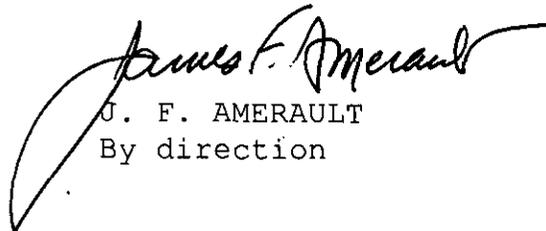
a. Notify NEXCOM (LP) or designated representative when initiating any investigation or inquiry into alleged criminal activity within NES. Notification must include any significant facts known at the time. Upon notification, NEXCOM (LP) or designated representative will conduct or assign the investigation and provide direction and guidance as deemed appropriate in any type of investigation.

b. Investigative agencies shall include NEXCOM (LP) on the distribution list of all reports pertaining to activities under the cognizance of NEXCOM.

c. Advise NEXCOM (LP) of all significant events during the investigation or inquiry, and of the final disposition (e.g., administrative action, criminal prosecution, court martial) of each case or matter. In the event prosecution is not contemplated in a criminal matter, report the basis or reasoning for the decision to NEXCOM (LP) for review.

d. Direct all related correspondence to NEXCOM Director of Loss Prevention, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452. Mark investigation transmittal envelopes to be opened by the Director of Loss Prevention or designated representative.

5. Report. The reports required by paragraph 4a of this instruction are exempt from reports control per SECNAVINST 5214.2B.


J. F. AMERAULT
By direction

Distribution:
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