

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington, DC 20350-2000

OPNAVINST 5450.194B
OP-114
9 March 1989

OPNAV INSTRUCTION 5450.194B

From: Chief of Naval Operations
To: All Ships and Stations

**Subj: MISSION AND FUNCTIONS OF THE
CHIEF OF NAVAL EDUCATION
AND TRAINING (CNET)**

**Encl: (1) Functions of the Chief of Naval
Education and Training**

1. Purpose. To publish the mission and functions to be performed by the Chief of Naval Education and Training. This instruction has been completely revised and should be read in its entirety.

2. Cancellation. OPNAVINST 5450.194A.

3. Background. The Secretary of the Navy established the Chief of Naval Training as an echelon 2 command on 1 August 1971. The activity title was changed to Chief of Naval Education and Training effective 21 August 1973.

4. Mission. To provide assigned shore-based education and training for Navy, certain Marine Corps, and other personnel in support of the Fleet, Naval Shore Establishment, Naval Reserve, Interservice Training Program, and Security Assistance Program; develop specifically designated education and training afloat programs for the Fleet; execute the Navy's responsibility for voluntary education and dependents education; participate with research and development activities in the development and implementation of the most effective teaching and training systems and devices for optimal education and training; and perform such other functions as directed by higher authority.

5. Organization and Command Relationships. Under the command of the Chief of Naval Operations, the Chief of Naval Education and Training and its subordinate activities consist of the immediate staff of the Chief of Naval

Education and Training, the Chief of Naval Air Training, the Chief of Naval Technical Training, and shore activities as assigned by the Chief of Naval Operations. Two Type Commanders, the Commander, Training Command, U.S. Atlantic Fleet, and Commander, Training Command, U.S. Pacific Fleet, have additional duty to the Chief of Naval Education and Training for command of certain shore activities assigned to the Chief of Naval Education and Training.

6. Authority Over Organizational Matters. The Chief of Naval Education and Training is authorized to organize, assign, and reassign responsibilities within its subordinate activities, including the establishment and disestablishment of such component organizations as may be necessary, in accordance with procedures established by higher authority.

7. Action. The Chief of Naval Education and Training shall carry out the functions prescribed in enclosure (1) and advise the Chief of Naval Operations regarding changes to this instruction considered necessary.

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(Manpower, Personnel and Training)

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MAR 9 1989

FUNCTIONS OF CNET

1. Command the immediate staff of CNET and such other activities as may be placed under CNET cognizance and perform other detailed tasks in support of the mission assigned by CNO.
2. Provide education and training for the U.S. Armed Forces, Department of Defense (DOD) and non-DOD civilians, and foreign personnel based upon CNO implementing policies, procedures, and processes for the operation of assigned education and training programs and tasks.
3. Exercise operational control of the assigned training aircraft carrier as required to accomplish assigned undergraduate, fleet, and reserve pilot qualification training.
4. Coordinate with the Office of the Chief of Naval Operations, Headquarters United States Marine Corps, Fleet Commanders in Chief, Naval Military Personnel Command, Naval Systems Commands, Naval Medical Command, Naval Reserve Force, and other agencies and activities to ensure timely identification of education and training resource requirements by participating in the review of Tentative Operational Requirements (TORs), Development Option Papers (DOPs), Operational Requirements (ORs), and Decision Coordinating Papers (DCPs) and by participating in the development of Navy Training Plans (NTPs) which identify new Manpower, Personnel, and Training (MPT) resources and requirements.
5. Provide representation on the CNO Logistics Review Group to ensure participation in Integrated Logistics Support Planning and Audits to review and provide input on personnel, training, and training equipment requirements associated with new and modified weapons systems and components.
6. Manage the analysis, design, development, and evaluation of instructional programs and support materials approved for instructional program development.
7. Develop CNO-approved Personnel Qualification Standards (PQS) as an element of the overall unit training program to qualify officer and enlisted personnel to perform their assigned duties. Incorporate elements of PQS as applicable into formal training courses.
8. Participate as CNO representative in the development of interservice training policies and procedures, including the conduct of interservice training as mutually agreed upon by the participating services.

Enclosure (1)

OPNAVINST 5450.194B

MAR 9 1989

9. Manage the Naval Reserve Officers Training Corps (NROTC) program, evaluating and coordinating all aspects of NROTC professional development and student selection, placement and administration.
10. Manage the officer accession and officer candidate preparatory programs assigned.
11. Manage the Naval Junior Reserve Officers Training Corps (NJROTC) Program, evaluating and coordinating all aspects of educational development and student administration.
12. Manage the officer and enlisted career development education and training programs.
13. Manage the Navy's voluntary education program.
14. Serve as the Department of the Navy point of contact for liaison and/or coordination with the Department of Education or the DOD on policy regarding the education of Navy minor dependents and logistic support for dependent schools located on Navy installations. Provide general supervision of the education program, financial management guidance, and monitor and coordinate Section 6, Public Law 81-874 school matters for locations assigned.
15. Administer the Navy's Enlisted Advancement System, including the development of advancement and special examinations as directed by CNO. Develop and administer non-resident career courses and correspondence courses throughout the Navy.
16. Manage the Naval Service General Library Program. In coordination with the Headquarters, United States Marine Corps, establish operational policies, standards, and procedures for the operation of general libraries ashore and afloat. Provide technical guidance and support general libraries department wide.
17. Provide a coordinated, centrally directed program of professional and technical libraries and library services within the CNET.
18. Participate with CNO in the planning and development of education and training programs for foreign nationals within the framework of the Security Assistance Training Program (SATP). Provide education and training for the program. Develop and maintain a course cost accounting system which provides per capita costs and total cost of education and training under the command of CNET and supports the pricing of tuition for training

MAR 9 1989

of foreign students in existing and tailored courses. Administer Department of the Navy education and training programs for international military students sponsored under SATP.

19. Specify and approve contract provisions related to training in contracts administered through and negotiated by training support agents.

20. Review and approve training curricula and material provided by training support agency. Identify and provide OP-01 with training requirement shortfalls which adversely impact the ability to fully support training for new system acquisition and ongoing training programs for which CNET is designated training agency.

21. Ensure that the quality of education and training programs is adequate and responsive to fleet needs through the use of feedback and analysis systems, evaluations, studies, and other appropriate methods.

22. Develop policy, provide direction, and exercise control over total major claimancy resources. Establish procedures for the formulation and justification of long- and mid-term plans, budgets, and apportionments. Establish accounting system in accordance with CNO sponsors in the development of inputs for the Program Objective Memorandum (POM) process.

23. Manage ADP functions supporting a broad range of data requirements of multiple user activities internal and external to CNET. Develop, implement, and maintain the Naval Training Information System (NAVTIS). Review, approve, and monitor ADP education and training information system requirements.

24. Exercise second echelon management control and oversee the performance of numerous management support programs and functional areas of subordinate commands. These include command inspections/evaluations/investigations, public affairs, logistics, facilities, manpower management, management efficiency programs, organization, mobilization, civilian and military personnel programs, equal employment/equal opportunity, safety and occupational health, audiovisual support, security, morale, welfare and recreation, etc.

25. Provide logistical, administrative, and fiscal support for the Defense Activity for Non-Traditional Education Support (DANTES) consistent with the Navy's role as Executive Agent for the program.

OPNAVINST 5450.194B

MAR 9 1989

26. Provide management functions and tasks as requested by and negotiated with the Office of the Chief of Naval Operations in order to facilitate role of training sponsorship and assessment.