



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

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IN REPLY REFER TO
OPNAVINST 5430.48D
N09B21

29 MAR 1993

OPNAV INSTRUCTION 5430.48D

From: Chief of Naval Operations
To: All Divisions of OPNAV

Subj: OFFICE OF THE CHIEF OF NAVAL OPERATIONS (OPNAV)
ORGANIZATION MANUAL

Ref: (a) OPNAVINST 5000.48B, Article 207 (NOTAL)

Encl: (1) Subject Manual

1. Purpose. To issue a revised OPNAV Organization Manual. The Manual has been completely revised and should be reviewed in its entirety.
2. Cancellation. OPNAVINST 5430.48C.
3. Scope. The OPNAV Organization Manual contains official organization charts and charters (mission and functions statements) describing the approved organization of OPNAV.
4. Action. Procedures for effecting organization structure and functional changes are included in reference (a). Approved changes will be issued as page replacements to enclosure (1).

S. R. ARTHUR
ADMIRAL, U.S. NAVY
VICE CHIEF OF NAVAL OPERATIONS

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(See next page)



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OPNAVINST 5430.48D

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**OPNAV
ORGANIZATION
MANUAL**

ENCLOSURE (1)

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CHAPTER I

INTRODUCTION

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INTRODUCTION

OFFICE OF THE CHIEF OF NAVAL OPERATIONS (OPNAV)

The Office of the Chief of Naval Operations is a statutory organization within the executive part of the Department of the Navy which also includes the Office of the Secretary of the Navy and the Headquarters, Marine Corps. The function of the Office of the Chief of Naval Operations is to assist the Secretary of the Navy in carrying out assigned responsibilities. As prescribed by law, the Office of the Chief of Naval Operations provides professional assistance to the Secretary, the Under Secretary, the Assistant Secretaries of the Navy, and to the Chief of Naval Operations. Under the authority, direction and control of the Secretary of the Navy, the Office of the Chief of Naval Operations performs general duties assigned under law and such other duties, not otherwise assigned by law, as may be prescribed by the Secretary.

COMPOSITION OF OPNAV

The OPNAV organization consists of the CNO, Vice Chief of Naval Operations (VCNO), Deputy Chiefs of Naval Operations, Directors of major offices, the Special Assistants to CNO, and their respective subordinate staffs. Those individuals are collectively referred to as OPNAV Principal Officials (OPOs). Most OPOs, with the exception of the Special Assistants to CNO, are primary duty to either OPNAV or OPNAV Support Activity.

Special Assistant is a reserved title for designated individuals who provide unique and specialized support directly to the CNO. There are two groups of Special Assistants:

a. Those who have primary duty to the Secretary of the Navy (SECNAV) to exercise responsibility for assigned programs, but advise CNO, on an additional duty basis, in their specialty area. They are N09C, N09G, N09J, N09L, and N09N.

b. Those who have primary duty as heads of selected Echelon 2 commands, but support CNO on an additional duty basis for the development and oversight of Navy-wide policy in their assigned areas. They are N09F and N09P.

The OPNAV Principal Officials are:

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<u>Code</u>	<u>Title</u>
N00	Chief of Naval Operations (CNO)
N09	Vice Chief of Naval Operations (VCNO)
N1	Deputy Chief of Naval Operations (Manpower and Personnel)
N2	Director of Naval Intelligence
N3/N5	Deputy Chief of Naval Operations (Plans, Policy and Operations)
N4	Deputy Chief of Naval Operations (Logistics)
N6	Director of Space and Electronic Warfare
N7	Director of Naval Training
N8	Deputy Chief of Naval Operations (Resources, Warfare Requirements and Assessments)
N00N	Director of Naval Nuclear Propulsion Program
N09B	Assistant Vice Chief of Naval Operations
N091	Director of Test and Evaluation and Technology Requirements
N093	Surgeon General of the Navy
N095	Director of Naval Reserve
N096	Oceanographer of the Navy
N097	Chief of Chaplains of the Navy/Director of Religious Ministries
N09C	Special Assistant for Public Affairs Support
N09F	Special Assistant for Safety Matters
N09G	Special Assistant for Inspection Support
N09J	Special Assistant for Legal Services

N09L Special Assistant for Legislative Support
N09N Special Assistant for Naval Investigative Matters
and Security
N09P Special Assistant for Material Inspections and
Surveys

AUTHORITY AND RESPONSIBILITIES OF OPNAV PRINCIPAL OFFICIALS

The authority and responsibilities of OPNAV Principal Officials are based on, and derived from, the statutory authority and responsibilities of CNO and VCNO and such other authority, and responsibilities as assigned by the Secretary of the Navy. OPNAV Principal Officials are responsible directly to CNO and VCNO for executing assigned functions and for their respective organizational components. Orders issued by OPNAV Principal Officials in performing their assigned duties have the force and effect of orders issued personally by CNO.

LIMITATIONS ON AUTHORITY OF OPNAV PRINCIPAL OFFICIALS

Where this instruction delegates to OPNAV Principal Officials authority to establish requirements and weapon systems characteristics, the authority is limited in that CNO consideration and approval is required for:

- a. Force level requirements.
- b. Characteristics of ships and aircraft.
- c. Characteristics of other weapon systems and other new initiative requirements involving RDT&E costs in excess of 100 million dollars.
- d. Modernization decisions affecting weapon system characteristics established under b and c above.

OPNAV COORDINATION RESPONSIBILITY

In the performance of assigned duties and responsibilities, all officials of OPNAV are authorized and directed, except when otherwise prescribed, to communicate directly with each other and with external organizational authorities whenever cooperative action is appropriate. The objective of coordination is to preclude actions from overlapping, duplicating or contradicting

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others or from countering CNO policy. The official assigned primary responsibility for a function is charged with effecting the necessary coordination and liaison required to execute that function.

OPNAV ORGANIZATION MANUAL FORMAT AND STRUCTURE

The OPNAV Organization Manual is organized under separate chapters (blue tabs) and sections (white tabs).

a. Chapter I is a brief introduction to the overall organizational structure of OPNAV and its component offices.

b. Chapter II includes an organizational chart and detailed charters (mission and function statements) for each OPNAV Principal Official including their major staff offices and divisions. Within the division charters, functions are identified parenthetically to the branch (or equivalent) level. Administrative components of OPNAV Principal Officials, including Executive Assistants, Personal Aides, Secretariats, etc., are not recognized on associated charts or by separate charters.

c. Chapter III shows the designation of OPNAV Principal Officials as Command Assist Officials (CAOs). CAOs are not distinct organizational elements of OPNAV but rather designated OPNAV Principal Officials who are responsible for prescribed duties relative to assigned CNO Echelon 2 commands and activities.

d. Chapter IV is a glossary of acronyms and abbreviations used frequently in OPNAV and referenced throughout the Manual.

Arrangement and pagination of material in the manual follows the organizational sequence of each OPNAV Principal Official. For example, the Principal Official's charter appears first (e.g., N09B-1 through N09B-5); second, the staff elements (e.g., N09B Staff-1 through N09B Staff-9); and finally, the divisions (e.g., N09B2-1 through N09B2-5, N09B3-1 through N09B3-3, etc.).

The OPNAV Administrative Manual (OPNAVINST 5000.48B, Article 207) provides guidance concerning authority, responsibility and procedures for effecting organizational and manpower changes within OPNAV. It also establishes standards for the use of organizational titles and assignment of N-codes to the various levels of the OPNAV organization.

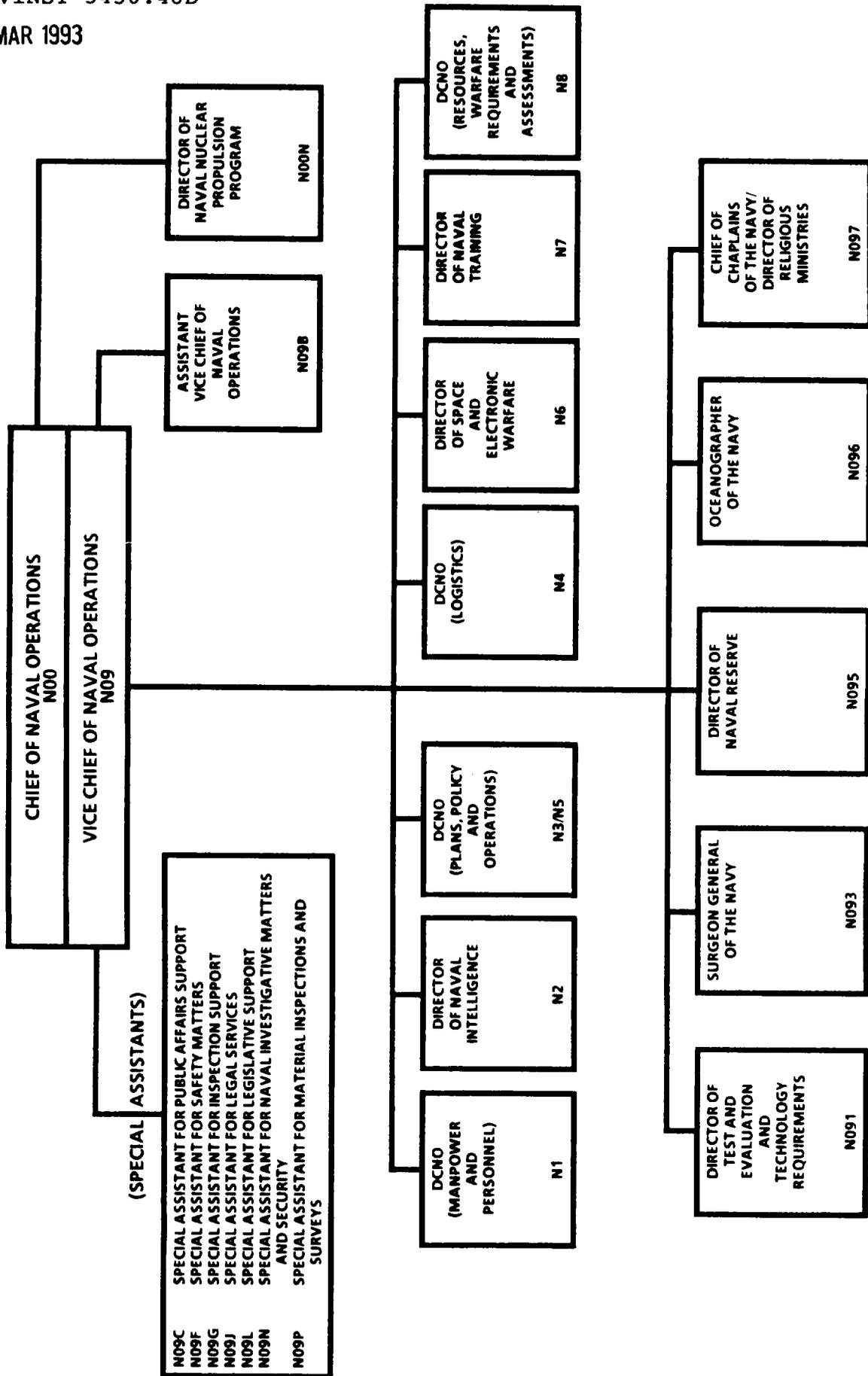
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CHAPTER II

OPNAV PRINCIPAL OFFICIALS

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OFFICE OF THE CHIEF OF NAVAL OPERATIONS



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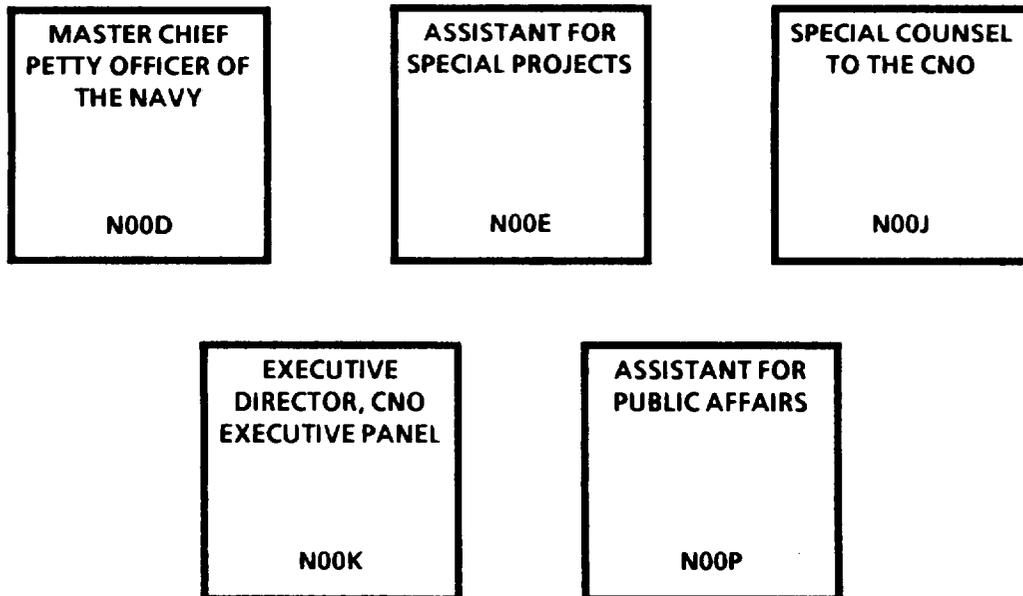
CHIEF OF NAVAL OPERATIONS

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IMMEDIATE OFFICE OF THE CNO



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CHIEF OF NAVAL OPERATIONS
N00

The Chief of Naval Operations (CNO) is the principal executive official of the Office of the Chief of Naval Operations which is a component of the executive part of the Department of the Navy. CNO takes precedence over all other officers of the naval service in the performance of his duties within the Department of the Navy. CNO also serves as a member of the Joint Chiefs of Staff with such associated duties as are prescribed by law.

Except as otherwise prescribed by law (including provisions of Public Law 99-433 of 1 October 1986) and subject to the authority, direction, and control of the Secretary of the Navy, CNO shall:

- a. Preside over the Office of the Chief of Naval Operations (OPNAV);
- b. Transmit the plans and recommendations of OPNAV to the Secretary, and advise the Secretary with regard to such plans and recommendations;
- c. After approval of the plans or recommendations of OPNAV by the Secretary, act as the agent of the Secretary in carrying them into effect;
- d. Exercise supervision, consistent with the authority assigned to commanders of unified or specified combatant commands under Chapter 6 of Public Law 99-433, over such of the members and organizations of the Navy and the Marine Corps as the Secretary determines;
- e. Perform the duties prescribed as a member of the Armed Forces Policy Council and other provisions of law;
- f. Perform such other military duties, not otherwise assigned by law, as are assigned by the President, the Secretary of Defense, or the Secretary of the Navy.

As a member of the Joint Chiefs of Staff, CNO serves as a military advisor to the President, the National Security Council, and the Secretary of Defense. Members of the Joint Chiefs of Staff, individually or collectively, in their capacity as mili-

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tary advisers, shall provide advice to the President, the National Security Council, or the Secretary of Defense on a particular matter when the President, the National Security Council, or the Secretary requests such advice. Members of the Joint Chiefs of Staff (other than the Chairman) may submit to the Chairman advice or an opinion in disagreement with, or advice or an opinion in addition to, the advice presented by the Chairman of the JCS to the President, National Security Council, or the Secretary of Defense.

Under the authority and responsibility delegated by the Secretary of the Navy, CNO serves as the principal naval advisor and naval executive to the Secretary of the Navy on the conduct of the naval activities of the Department of the Navy. Internal to the administration of the Department of the Navy under the direction of the Secretary of the Navy, and consistent with the statutory authority assigned to commanders of unified and specified combatant commands, CNO commands the Operating Forces of the Navy and such shore activities as may be assigned by the Secretary. CNO is responsible to the Secretary of the Navy for the utilization of resources by, and the operating efficiency of, OPNAV, the Operating Forces of the Navy and assigned shore activities.

In addition, CNO has the following specific responsibilities:

a. To organize, train, equip, prepare and maintain the readiness of Navy forces, including those for assignment to unified or specified combatant commands, for the performance of military missions as directed by the President, the Secretary of Defense or the Chairman of the Joint Chiefs of Staff.

b. To determine and direct the efforts necessary to fulfill current and future requirements of the Navy (less Fleet Marine Forces and other assigned Marine Corps forces) for manpower, material, weapons, facilities and services, including the determination of quantities, military performance requirements and times, places and priorities of need.

c. To exercise leadership in maintaining a high degree of competence among Navy officer, enlisted and civilian personnel in necessary fields of specialization, through education, training and equal opportunities for personal advancement, and maintaining the morale and motivation of Navy personnel and the prestige of a Navy career.

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d. To plan and provide health care for eligible beneficiaries.

e. To direct the organization, administration, training and support of the Naval Reserve.

f. To inspect and investigate components of the Department of the Navy to determine and maintain efficiency, discipline, readiness, effectiveness and economy, except in those areas where such responsibility rests with the Commandant of the Marine Corps.

g. To determine the needs of naval forces and activities for research, development, test and evaluation; to plan and provide for the conduct of development, test and evaluation which is adequate and responsible to long-range objectives, immediate requirements and fiscal limitations; and to provide assistance to the Assistant Secretary of the Navy (Research, Development and Acquisition) in the direction, review and appraisal of the overall Navy research, development, test and evaluation program to ensure fulfillment of stated requirements.

h. To formulate Navy strategic plans and policies and participate in the formulation of joint and combined strategic plans and policies and related command relationships.

i. To budget for OPNAV, the Operating Forces of the Navy and assigned shore activities, and other activities and programs as assigned, except as may be otherwise directed by the Secretary of the Navy.

The CNO, under the direction of the Secretary of the Navy, shall exercise overall authority throughout the Department of the Navy in matters related to:

a. The effectiveness of the support of the Operating Forces of the Navy.

b. The coordination and direction of assigned Navy-wide programs and functions, including those assigned by higher authority.

c. Matters essential to naval military administration, such as security, intelligence, discipline, communication, and matters related to the customs and traditions of the naval service.

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d. Except for those areas wherein such responsibility rests with the Commandant of the Marine Corps, the coordination of activities of the Department of the Navy in matters concerning effectiveness, efficiency and economy.

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VICE CHIEF OF NAVAL OPERATIONS

N09

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VICE CHIEF OF NAVAL OPERATIONS
N09

The Vice Chief of Naval Operations (VCNO) has such authority and duties with respect to the Department of the Navy as the Chief of Naval Operations (CNO), with the approval of the Secretary of the Navy, may delegate or prescribe. Orders issued by VCNO in performing such duties have the same effect as those issued by CNO.

CNO has delegated to VCNO complete authority to act in CNO's stead in all matters not specifically reserved by law to CNO. The principal duties of VCNO shall be those of Executive to CNO.

When there is a vacancy in the office of the Chief of Naval Operations, or during the absence or disability of CNO:

a. VCNO shall perform the duties of CNO until a successor is appointed or the absence or disability ceases; or

b. If there is also a vacancy in the office of VCNO, or VCNO is absent or disabled, unless the President directs otherwise, the most senior officer of the Navy in OPNAV who is not absent or disabled and who is not restricted in the performance of duty shall perform the duties of CNO until a successor to CNO is appointed, or until the absence or disability of CNO or VCNO ceases, whichever occurs first.

In the event of absence, disability, or unavailability of both CNO and VCNO at the same time, the principles of lineal succession to command described in United States Navy Regulations shall pertain in determining that OPNAV officer of the unrestricted line who shall make policy decisions.

In the absence of VCNO, the Deputy Chief of Naval Operations (Resources, Warfare Requirements and Assessments) (N8) shall discharge the routine Navy administrative business normally conducted by VCNO or VCNO's office, except for normal administrative JCS matters, which are the responsibility of the Deputy Chief of Naval Operations (Plans, Policy and Operations) (N3/N5) and will continue to be handled by N3/N5.

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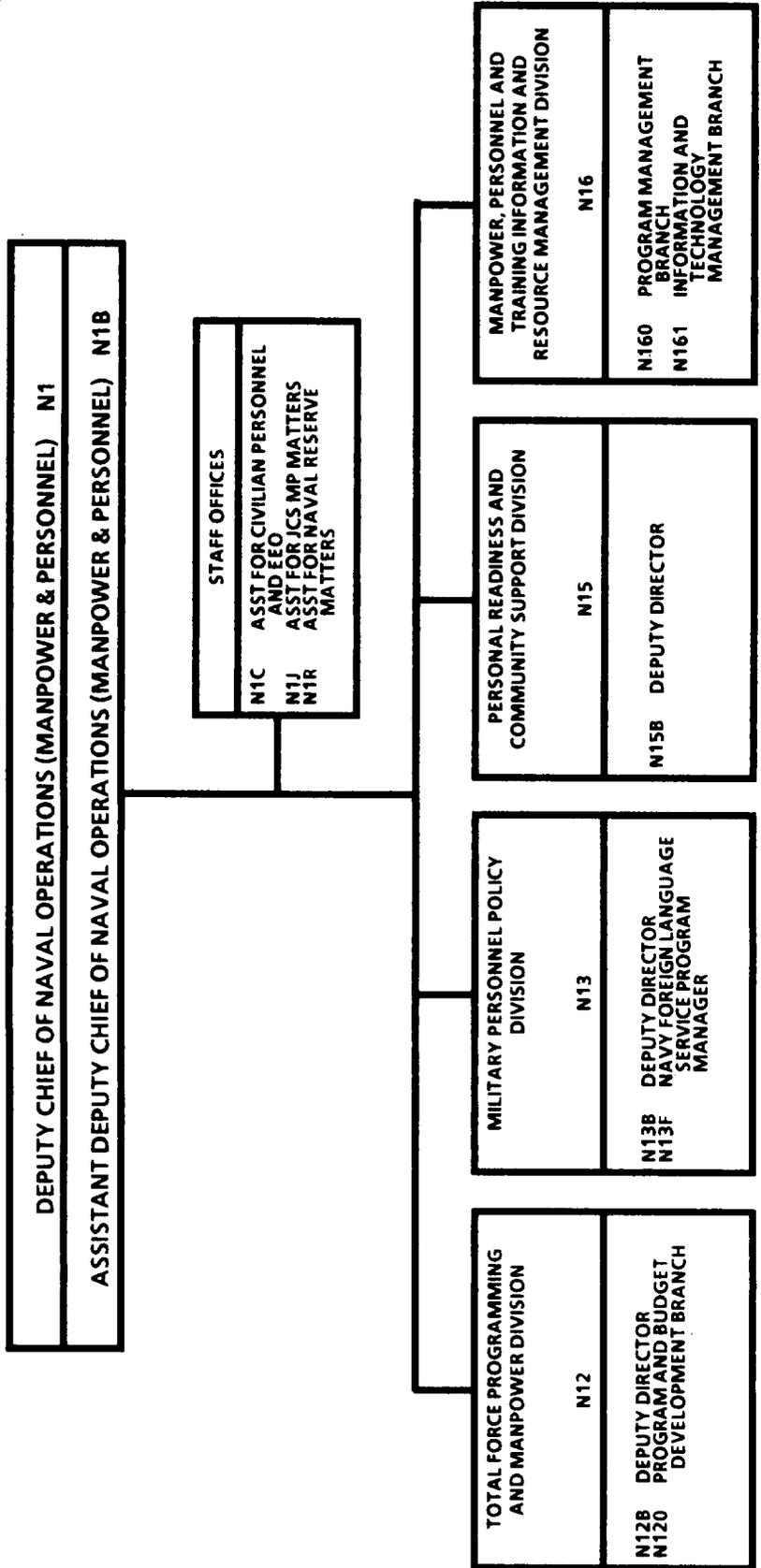
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**DEPUTY CHIEF OF NAVAL OPERATIONS
(MANPOWER AND PERSONNEL)**

N1

N1-1

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DEPUTY CHIEF OF NAVAL OPERATIONS
(MANPOWER AND PERSONNEL)
N1

Mission: To serve as principal advisor to the CNO on manpower and personnel (MP) policy matters in consonance with the programming and appraisal of Navy's total force MP programs; to coordinate JCS and Joint Service (JS) MP matters for CNO; and to act as Navy-wide functional sponsor for manpower, personnel, and training (MPT) information resources (IR).

(Note: The term "Total Force" as used here encompasses active duty and reserve military, civilian, and contractor services.)

Functions:

1. N1 serves additional duty as the Chief of Naval Personnel.
2. Provides an effective and independent appraisal capability to review MP program performance in relation to approved plans and objectives.
3. Determines MP requirements and exercises CNO responsibility for MP planning, programming and budgeting.
4. Serves as Resource Sponsor for MP and serves as Appropriation Sponsor for MPN.
5. Revises, approves, and issues MP policy governing military manpower and personnel programs and recruiting.
6. In conjunction with the Office of Civilian Personnel Management, develops and issues policy and guidance for managing CNO civilian personnel and EEO programs.
7. Collaborates with N097 on MP policy issues involving religious matters.

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**ASSISTANT FOR CIVILIAN PERSONNEL AND EEO PROGRAMS
N1C**

Mission: To serve as principal advisor to N1 on civilian personnel and EEO issues as they relate to total force management.

Functions:

1. N1C is additional duty for the Director, Office of Civilian Personnel Management (OCPM).
2. Reviews and comments on civilian personnel and EEO policies and procedures relating to the total force.

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**ASSISTANT FOR JCS MP MATTERS
N1J**

Mission: To coordinate for N1, Navy's position on JCS and Joint Service (JS) policy issues affecting or involving MP matters.

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**ASSISTANT FOR NAVAL RESERVE MATTERS
N1R**

Mission: To serve as principal advisor to N1 for Naval Reserve matters.

Functions:

1. N1R is additional duty for the Assistant Chief for Naval Reserve Personnel Management (Pers-9) of BUPERS.
2. Reviews and comments on policies, procedures, and criteria affecting the Naval Reserve.

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N1 Staff-1

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TOTAL FORCE PROGRAMMING AND MANPOWER DIVISION
N12

Mission: To provide primary oversight of and representation for programming and financial management for Manpower and Personnel (MP) matters; to provide an effective and independent appraisal capability to review program performance in relation to approved plans and objectives.

Functions:

1. N12 serves additional duty as the Assistant Chief for Total Force Programming and Manpower (Pers-5) of BUPERS.
2. As Resource Sponsor for N1 assets, participates throughout the Planning, Programming and Budget System (PPBS) cycle. Responsible for programming resources in support of MP issues. Justifies and tracks N1 programmed resources through the budget process. (N120)
3. Coordinates across the N1 Divisions the array of actions implicit in the N1 role during programming: the Sponsor Program Proposal (SPP); the Sponsor Change Proposal (SCP); the Sponsor Program Proposal Documentation (SPPD); and presents the N1 position to flag level program reviews and appraisals. (N120)
4. As the Military Personnel, Navy (MPN) Appropriation Sponsor, oversees the development and monitors the execution of the MPN appropriation for N1. Ensures that programming actions support validated manpower requirements. Continuously reviews and appraises the status and performance of the MPN Appropriation in relation to the objectives of the program and resource sponsors. (N120)
5. Provides overall guidance and coordination of assessments for manpower, personnel and quality of life matters throughout the PPBS cycle. (N120)
6. Provides guidance to track programmed resources from programming to budget execution. Coordinates N1 participation in NAVCOMPT, OSD, OMB and Congressional budget reviews, providing guidance on responsibilities, distributing marks and ensuring responses address issues. Assists claimants in justifying N1 resources. Serves as N1 point of contact for program and budget issues. (N120)

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7. Coordinates and submits the Navy input to Defense Manpower Requirements Report (DMRR). Testifies before Congress in support of requested levels of funding and authorizations. (N120)

8. Analyzes or assesses programming and execution of the Navy's Individuals Account (IA). Develops and implements plans and policies for management of the IA (non-unit manpower) structure. Programs the transient, patient, prisoner, holdee sub-accounts of the IA. (N120)

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MILITARY PERSONNEL POLICY DIVISION
N13

Mission: To serve as principal advisor to N1 on military personnel plans and policies including promotion and advancement, strength, compensation, accession, retirement, and career progression issues; to oversee development of long-range recruiting plans; and to manage the Navy Foreign Language Service Program.

Functions:

1. N13 is additional duty for the Assistant Chief for Military Personnel Policy and Career Progression (Pers-2) of BUPERS.
2. Participates throughout the Planning, Programming and Budget System (PPBS) cycle in support of manpower and personnel policy issues. (N13/N13B)
3. Monitors the execution of the Military Personnel, Navy (MPN) appropriation, adjusting personnel policy to remain with program and sponsor objectives. (N13/N13B)
4. Supports NAVCOMPT, OSD, OMB and Congressional budget reviews, justifying personnel policy programs and plans. (N13/N13B)
5. Serves as Navy Foreign Language Program Manager. Provides for the development, coordination, and conduct of all facets of the Navy Foreign Language Program, to include linguist career progression, Foreign Language Proficiency Pay, command foreign language programs, and establishment of official language-coded billets. (N13F)

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PERSONAL READINESS AND COMMUNITY SUPPORT DIVISION
N15

Mission: To serve as principal advisor to N1 on human resources management and quality of life issues impacting the Navy member's personal and operational readiness.

Function:

1. N15 is additional duty for the Assistant Chief for Personal Readiness and Community Support (Pers-6) of BUPERS.
2. Reviews policies and assesses their effectiveness in meeting personal, family and community needs and yet advancing the operational readiness of the Navy.

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MANPOWER, PERSONNEL AND TRAINING INFORMATION
AND RESOURCE MANAGEMENT DIVISION

N16

Mission: To direct the Manpower, Personnel, and Training (MPT) Information Resource Management (IRM) Program; to act as the Navy-wide functional sponsor for MPT information resources (IR); to provide support for N1 mission planning through development, implementation, and assessment of MPT IRM goals, strategies, and objectives; to provide liaison and guidance for achieving Navy-wide as well as interservice information sharing and cooperation; and to provide staff support in the area of human resource analysis.

Functions:

1. Directs the formulation of MPT IRM program policy and strategy to improve information support.
2. Represents N1 on the Fleet Information Systems Management Council and on the Naval Warfare Analytical/Modeling and Simulation Oversight Council.
3. Analyzes and resolves critical management problems having significant impact upon accomplishing the objectives of the MPT IRM program.
4. Serves as principal advisor on financial matters for MPT IRM and performs sponsor-level review, consolidating and integrating submissions for financial resources for information support. (N160)
5. Develops long-range strategy and financial management scenarios to acquire and allocate resources to satisfy MPT IRM requirements. (N160)
6. Develops, audits, reviews and conducts financial management baseline assessments of required MPT IRM capabilities. (N160)
7. Acts as principal technical advisor for computer-assisted policy analysis and measurement methodologies involving the integration of external labor market demographics with human resource planning, evaluation and control. (N160)

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8. Serves as principal advisor to N1 for MPT data resource management (DRM). (N161)
9. Serves as principal advisor for policy, plans, standards, and procedures related to design, development, implementation and management of MPT information systems and technology. (N161)
10. Coordinates the development of MPT IRM functional and technical architectures. (N161)
11. Serves jointly with N71 as functional sponsor for training IRM issues. (N161)
12. Ensures the MPT IRM requirements related to mobilization, continuity of operations, security and privacy have been adequately addressed in N1 and higher level plans. (N161)
13. Serves as N1 liaison with DOD and other external organizations on Corporate Information Management (CIM) and DRM issues. (N161)
14. Serves as principal advisor related to consolidations of MPT systems design and technology across Navy and DOD. (N161)
15. Conducts special data resource and information systems technology studies and evaluations within MPT, develops recommendations, and ensures implementation, where appropriate. (N161)

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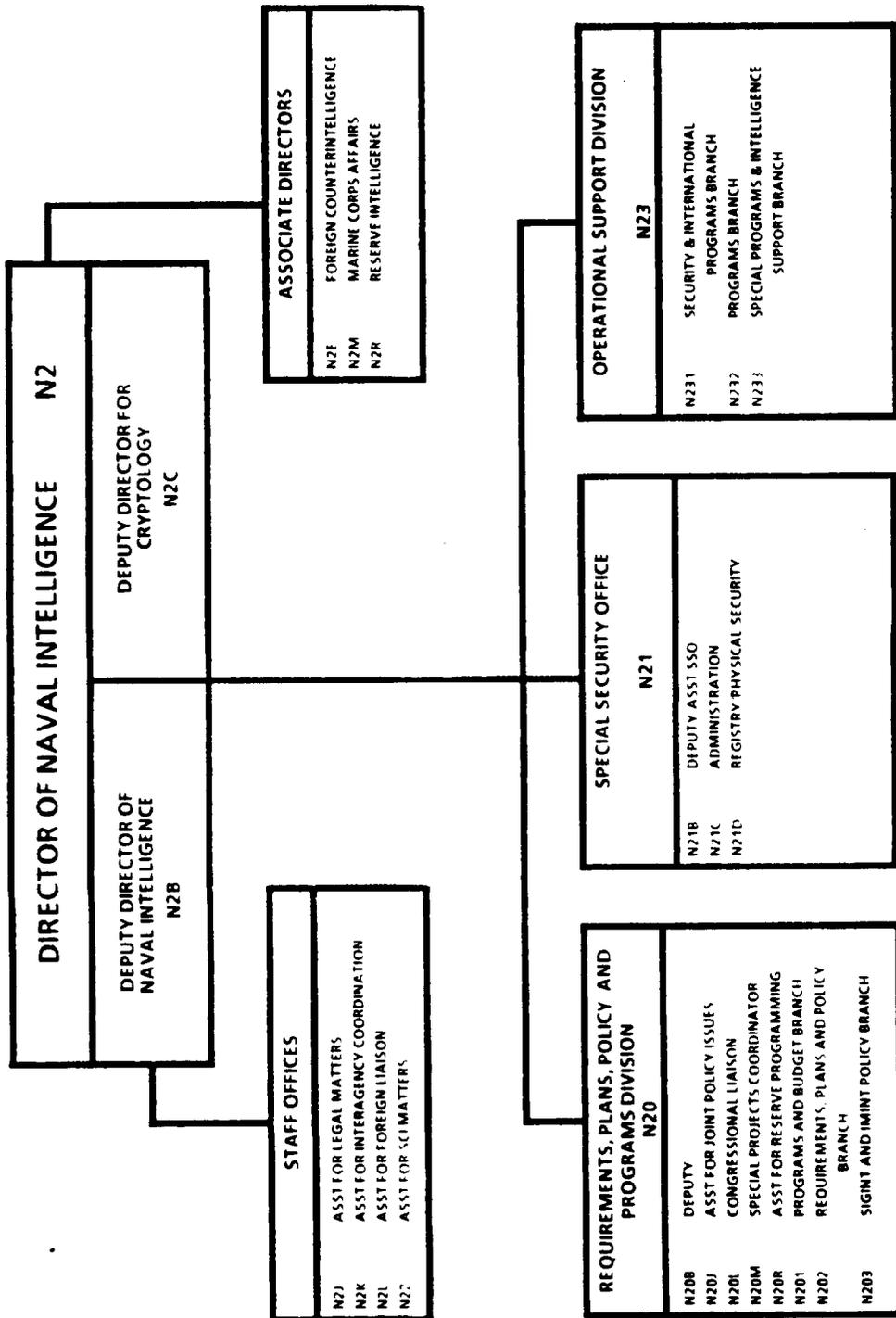
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DIRECTOR OF NAVAL INTELLIGENCE

N2

N2-1

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DIRECTOR OF NAVAL INTELLIGENCE
N2

Mission: To implement CNO responsibilities for intelligence, cryptology (less signals security), special security, and foreign counterintelligence; to provide intelligence, foreign liaison and protocol support to SECNAV, CNO, OPNAV and other Navy elements; to serve as the Navy's Senior Official within the defense and national intelligence communities; and to serve as sponsor for certain national defense and naval intelligence programs.

Functions:

1. N2 serves additional duty (ADDU) as the Director, Office of Naval Intelligence.
2. Represents DON on the Military Intelligence Board (MIB), the National Foreign Intelligence Board (NFIB), and National Foreign Intelligence Council (NFIC), and assures naval intelligence participation, as appropriate, in other DOD, interdepartmental, joint service, and intelligence community groups.
3. Serves as OPNAV Command Assist Official for COMNAVSECGRU.
4. Formulates policy and oversees implementation of policy regarding all intelligence activities within DON, including foreign counterintelligence (includes anti-terrorist intelligence), cryptology (less signals security), and special security. Implements DOD policy for Sensitive Compartmented Information (SCI) physical, personnel and information security programs throughout DON.
5. Serves as CNO's agent for all matters pertaining to intelligence collection, analysis and production. Oversees and coordinates all intelligence and threat inputs to DON and the provision of intelligence and threat support to U.S. Navy weapon systems requirements, research, development, acquisition and evaluation process.
6. Provides intelligence support to SECNAV, CNO, OPNAV, and other Navy elements.
7. Establishes and/or validates current and future Navy intelligence and cryptologic collection and requirements.

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8. Establishes and/or validates intelligence and cryptologic system and support requirements, and participates in the development of naval warfare and systems requirements.
9. Sponsors the Navy portion of National Foreign Intelligence Program (NFIP), General Defense Intelligence Program (GDIP), Consolidated Cryptologic Program (CCP), Tactical Cryptologic Program (TCP), and Program VIII cryptologic training resources, and those tactical intelligence and related activities (TIARA) designated by the CNO.
10. Serves as sponsor and program manager for national and CNO controlled special collection programs.
11. Collaborates with N7 to establish training, career development, and maintenance of readiness programs sponsored by N2, including maintenance and operation of naval intelligence and cryptologic training schools.
12. Provides principal point of contact for liaison with foreign officials accredited to DON, and advises and assists on matters relating to protocol and official foreign visitors. Manages the CNO Counterpart Visit Program.
13. Provides policy guidance and support to U.S. Naval Attaches and enlisted support staff for the Defense Attache System.
14. Acts as the focal point for all interaction between DON and other U.S. government departments and agencies for matters involving sensitive support.
15. Serves as program and resource sponsor for the Naval Reserve Intelligence Command (NAVRESINTCOM), Naval Reserve Intelligence Program (NRIP), and Naval Reserve Security Group Program.

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DEPUTY DIRECTOR FOR CRYPTOLOGY
N2C

Mission: To advise and assist N2 in implementing responsibilities for cryptologic policy and programs, and provides cryptologic support to SECNAV, CNO, and other Navy elements.

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Functions:

1. N2C is ADDU from the Commander, Naval Security Group Command (COMNAVSECGRU).
2. Represents N2 on appropriate national, DOD, and departmental boards, committees, and working groups.
3. Represents N2 in liaison with foreign counterpart officials.
4. Oversees mid- and long-range cryptologic planning in response to national, Navy, and fleet requirements.
5. Represents DON in and acts on Defense Courier Service matters.
6. Advises and assists N8 on cryptologic support to naval warfare, N3/N5 on cryptologic implications of international politico-military matters and foreign military assistance, and on matters concerning foreign or unclassified release of cryptology-related systems, equipment, and information.
7. Advises and assists N2 in establishing and/or validating cryptologic matters relating to national reconnaissance systems.
8. Advises N6 on cryptologic matters relating to space and electronic warfare, signals security, and Tactical Exploitation of National Capabilities (TENCAP).

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ASSOCIATE DIRECTOR FOR FOREIGN COUNTERINTELLIGENCE
N2E

Mission: To advise and assist N2 in implementing policy and oversight responsibilities for foreign counterintelligence (including counterintelligence support to anti-terrorism).

Functions:

1. N2E is ADDU from the Director, Naval Criminal Investigative Service (NAVCRIMINSERV).

2. Serves as program manager for foreign counterintelligence.
3. Oversees development of the Navy foreign counterintelligence program and budget, and coordinates with N20 prior to presentation and justification of that program and budget, as required.
4. Represents N2 on appropriate national, DOD and departmental boards, committees and working groups.
5. Operates the Anti-Terrorist Alert Center (ATAC) to provide indications, warnings and analysis of terrorist actions which may affect DON operating forces and the shore establishment.

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ASSOCIATE DIRECTOR FOR MARINE CORPS AFFAIRS
N2M

Mission: To support and coordinate with N2 on policy, planning, and program actions to ensure effective integration of Navy and Marine Corps intelligence matters.

Functions:

1. N2M is ADDU from the Commandant of the Marine Corps (CMC) in his capacity as the Assistant Chief of Staff, Command, Control, Communications, Computers and Intelligence (C⁴I).
2. Supervises development of Marine Corps intelligence programs and budget in consonance with N2 prior to their official presentation and justification.
3. In conjunction with N2, directs the actions of the Marine Corps Intelligence Activity in support of DON operations and functions, operating forces, and supporting establishment. In concert with N2, assigns and directs Marine Corps production responsibilities for intelligence estimates, plans, reports and studies.
4. Coordinates positions and interaction with N2 and other military services as a member of the National Foreign Intel-

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ligence Board, National Security Agency Joint Issues Board, and other national intelligence community forums.

5. Acts as the Service Cryptologic Element (SCE) Chief for Marine Corps participation in the U.S. Signals Intelligence Service (USSS), and jointly coordinates Marine Corps participation in DON cryptologic activities/tasking with N2/N2C.

6. Reviews and coordinates joint intelligence issues among DOD intelligence organizations, and recommends positions for approval and use by the CMC after consultation with N2.

7. Together with N2, sponsors and tasks the Navy/Marine Corps Intelligence Training Center (NMITC) as the primary training and education facility designed to prepare Marine Corps intelligence specialists for assignments within fleet intelligence commands and operational organizations.

8. In coordination with N2, assists in the development of overall DON counterintelligence policy and monitoring the implementation of such policy by the Naval Criminal Investigative Service (NCIS).

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ASSOCIATE DIRECTOR FOR RESERVE INTELLIGENCE
N2R

Mission: To implement N2 responsibilities as sponsor for the Naval Reserve Intelligence Command (NAVRESINTCOM) and Naval Reserve Intelligence Program (NRIP).

Functions:

1. N2R is ADDU from COMNAVRESINTCOM.
2. Advises and assists N2 in any matter related to the operation of NAVRESINTCOM.
3. Advises and assists N2 in formulating reserve intelligence policy and oversight of policy implementation.

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4. Formulates readiness and training policy and standards as well as officer and enlisted recruiting standards for the NRIP.
5. Advises N2 on establishing and/or validating reserve intelligence requirements.
6. Oversees mid- and long-range planning for force structuring for the NRIP.
7. Oversees the development and coordination of the NRIP budget.
8. Monitors the overall effectiveness and responsiveness of the NRIP to meet current, contingency and mobilization requirements.
9. Advises N2 regarding NRIP unit locations and attendant structuring policy.

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ASSISTANT FOR LEGAL MATTERS
N2J

Mission: To advise and assist N2 in legal and legislative matters related to naval intelligence functions.

Functions:

1. Advises N2, the N2 staff and other members of the naval intelligence community on legal issues related to intelligence policy and operations, personnel and personnel security matters; advises on contractual matters, military justice and other criminal matters.
2. Acts as N2 representative on the DON Intelligence Oversight Board, and is primary action officer for intelligence oversight matters.
3. Acts as N2 point of contact and principal action officer for audits and inspections.
4. Acts as primary liaison between N2 and other government agencies for support to civil and criminal litigation, including prosecutions involving espionage and other national security offenses.
5. Provides legal counsel to N2 with respect to legislative matters.

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ASSISTANT FOR INTERAGENCY COORDINATION
N2K

Mission: To assist N2 in implementing responsibilities for coordination of sensitive and compartmented programs with other U.S. government departments and agencies.

Functions:

1. Acts as focal point for all interaction between DON and other U.S. government departments and agencies for matters involving sensitive support.

N2 Staff-1

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2. Assists N2 in coordinating certain administrative matters within the intelligence community.
3. Implements N2 responsibilities related to certain special access programs.

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ASSISTANT FOR FOREIGN LIAISON
N2L

Mission: To act as principal point of contact within DON for all foreign attache matters; to advise SECNAV, CNO, N2 and others on matters of protocol, foreign VIP visits and related matters; to represent U.S. Navy interests within the Defense Attache system, and to provide appropriate support to U.S. Naval Attache personnel.

Functions:

1. Acts as principal point of contact in Navy for all foreign Naval Attaches accredited to DON, and provides them assistance in all matters relating to their official duties, including arranging courtesy calls on U.S. Navy officials.
2. Acts as primary point of contact for liaison with foreign embassies and coordinates with appropriate DOD offices and other government agencies on matters pertaining to liaison with foreign attaches.
3. Processes clearance requests for visits of foreign Navy ships and aircraft to U.S.-controlled ports and naval facilities.
4. Provides guidance to DON personnel on protocol, naval customs and ceremonies.
5. Participates in preparing projected guest lists for CNO. Carries out all facets of approved plans and arrangements for visits to the U.S. by official foreign guests of CNO, and, when delegated, for the Chairman of the JCS and SECDEF.
6. Prepares special correspondence and courtesy communiques for SECNAV, CNO, N2 and others.

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7. Coordinates DON portion of the U.S. Information Agency (USIA) Distinguished Visitors Program.
8. Coordinates with offices in Navy, DOD and other agencies on all matters dealing with selection, processing, and nomination of officer/enlisted personnel for service in the U.S. Defense Attache system.
9. Manages the Naval Attache Memento Program and the Navy Funded Environmental and Morale Leave (FEML) Program.

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ASSISTANT FOR SENSITIVE COMPARTMENTED INFORMATION (SCI) MATTERS
(N2Z)

Mission: Serves as the Senior Office Intelligence Community (SOIC) representative for Department of the Navy (DON) intelligence and cryptologic community personnel adjudicative matters at DON Consolidated Adjudicative Facility (CAF).

Functions:

1. N2Z is ADDU from the staff of the Office of Naval Intelligence (ONI) Security Directorate.
2. Ensures timely and quality completion of all SCI eligibility determinations per Director of Central Intelligence Directive 1/14 and Department of Defense (DOD)/SCI directives.
3. Serves as liaison within DON CAF to ensure senior management stays attuned to issues, concerns and needs of SCI customer community, including up-to-date information on all matters involving personnel security.
4. Works to educate the SCI community on the role of DON CAF and the need for a continuous flow of significant information.

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REQUIREMENTS, PLANS, POLICY AND PROGRAMS DIVISION
N20

Mission: To execute N2 responsibilities for intelligence and cryptologic fiscal and manpower planning, programming and budgeting; to determine and/or validate intelligence and cryptologic requirements, formulate plans and policies, and participate in and monitor related efforts; and to develop policy and oversee implementation of intelligence and cryptologic training and the Civilian Intelligence Personnel Management System (CIPMS).

Functions:

1. Assists N2 in the development of policy guidance for the CIPMS throughout the naval intelligence community and provides Navy representation on the OSD CIPMS Executive Steering Group.
2. Serves as the primary point of contact for receiving requests for information and briefings from the Congress, and for coordinating responses. Serves as senior advisor on dealing with Congress and as the point of contact for public relations. N20L is ADDU from the staff of the Office of Naval Intelligence. (N20L)
3. Manages the ENDSEAL Program. Represents N2 on the Intelligence Priorities for Strategic Planning Committee (IPSP); Interagency Advisory Panel (IAP) for the Air Force Medical Intelligence Center (AFMIC); and Prisoner of War Review Board. Serves as N2 representative to the Special Project Review Group (SPRG). (N20M)
4. Serves as N2 staff officer for naval reserve intelligence requirements and programmatic matters and issues. (N20R)
5. Plans, programs and budgets for intelligence support to CNO, operating forces and other activities by coordinating and monitoring the Navy-assigned portions of the National Foreign Intelligence Program (NFIP), specifically in the General Defense Intelligence Program (GDIP), and the Consolidated Cryptologic Program (CCP), as well as developing, justifying and presenting the Tactical Cryptologic Program (TCP). Ensures that programs under N2 cognizance receive proper visibility and consideration at all levels of program development and review. (N201)
6. Develops plans, programs and budgets for Navy-related or Navy-unique general intelligence and cryptologic training,

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including maintenance and operation of naval intelligence and cryptologic schools and other activities. (N201)

7. Advises N2 on counternarcotics, and acts as primary N2 liaison to government agencies involved with counternarcotics operations and issues. (N201)

8. Oversees GDIP programming, and assists N2 in the guidance and direction of the Joint National Intelligence Development Staff (JNIDS) for Navy-related projects. (N201)

9. Assists N2 in the development of policy guidance for the acquisition and exploitation of foreign military materiel. (N201)

10. Assists N2 in the development of policy guidance for intelligence aspects of research and development (R&D) activities. (N201)

11. Develops and/or validates requirements, and plans or provides for the development of intelligence, cryptologic and other related systems, equipment and techniques. Reviews those requirements and plans related to Command and Control (C²) information flow and tactical support, which are the validation responsibility of N6. (N201, N202)

12. Represents N2 on CNO's Resources and Requirements Review Board (R³B) and in the Joint Mission Area/Support Area Assessment Teams process, and staffs other requirements relating to intelligence and cryptologic support to naval warfare, fleet operations and specific platforms. (N20, N202)

13. Acts as the N2 coordinator and focal point for all Navy Critical Intelligence Communications (CRITICOMM), Special Intelligence Communications (SPINTCOMM), and intelligence-related General Service (GENSER) communications policy at tactical and shore nodes. (N202)

14. Serves as N2 point of contact with the U.S. Marine Corps on intelligence and cryptologic plans, policy and requirements. (N202)

15. Serves as the N2 point of contact for all matters relating to communications security (COMSEC) and the Navy Vulnerability Assessment Programs (NVAP). (N202)

16. Represents N2 on DOD, joint and interdepartmental and intelligence community groups on intelligence system matters.

Serves as the OPNAV functional advisor for the development, test, evaluation and acceptance for service use of Navy-associated intelligence and cryptologic systems. (N202)

17. Serves as N2's primary interface with working level national intelligence policy boards. These include, but are not limited to, the Defense Reconnaissance Support Program (DRSP) working group; the Signals Intelligence (SIGINT) Committee; the SIGINT Overhead Recon Systems (SORS); the National Electronic Intelligence (ELINT) Group; the Defense Imagery Functional Control Board; and other ad hoc or permanent committees and boards which the intelligence community may from time to time convene. (N203)

18. Prepares, coordinates, staffs or reviews all DON-related intelligence and cryptologic requirements, planning and resource matters. (All branches)

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SPECIAL SECURITY OFFICE
N21

Mission: To implement N2 responsibilities for the security, management of and participation in national and Navy Sensitive Compartmented Information (SCI) programs; to provide SCI service and support to SECNAV, OPNAV and other intelligence community staffs; and to provide special security services within N2.

Functions:

1. N21 is ADDU from the staff of the Office of Naval Intelligence (ONI) Security Directorate.
2. Acts as OPNAV Special Security Officer/Special Activities Officer (CNO SSO/SAO).
3. Implements policy issues concerning the security, control and use of SCI programs for designated commands and activities.
(N21, N21B)
 - a. Administers all matters related to security, control and use of non-SCI classified information in N2.
 - b. Administers all matters related to security, control and use of SCI information within OPNAV, including personnel security programs, SCI/Special Access Programs (SAP) billet management under CNO SSO cognizance, and security education programs.

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OPERATIONAL SUPPORT DIVISION
N23

Mission: To implement N2 responsibilities pertaining to certain fleet and allied operations for collection of intelligence in fulfillment of national, DOD, and Navy requirements and for management of certain special access programs.

Functions:

1. N23 is ADDU from the staff of the Office of Naval Intelligence (ONI) Collection Directorate.
2. Develops and issues security guidance and procedures for compartmented intelligence programs, equipment, data, and products. (N231)
3. Acts as single point of contact within DON for coordinating and staffing with other DOD, intelligence community and national authorities operational requirements, plans, and schedules for certain fleet and allied operations. (N231, N232)
4. Develops, coordinates and issues requirements for technical sensors and other equipment to support certain fleet and allied operations. Assists in development of the Navy program element for those sensors. (N231, N232)
5. Coordinates development, preparation and issuance of doctrine, guidance, and directives for the conduct of certain fleet and allied intelligence collection operations. (All branches)
6. Coordinates and supports production and dissemination activities for specified compartmented intelligence as authorized by DIA and JCS. (All branches)
7. Conducts liaison with other DOD, intelligence community and government agencies to support certain naval intelligence collection plans, programs and operations. (All branches)
8. Acts as single point of contact and coordinator for all matters related to support of U.S. and allied submarine warfare by intelligence and cryptologic resources. (All branches)

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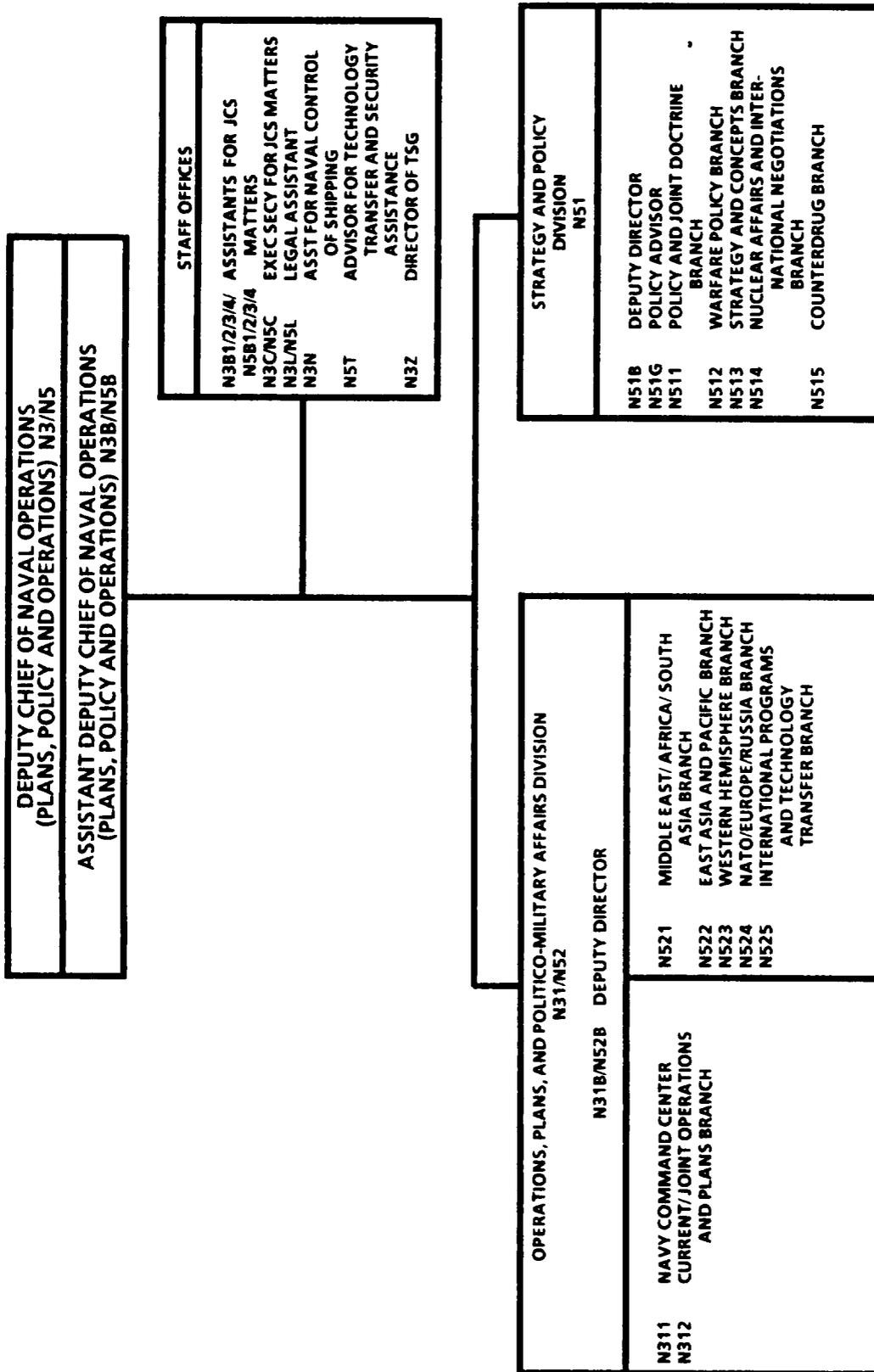
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**DEPUTY CHIEF OF NAVAL OPERATIONS
(PLANS, POLICY AND OPERATIONS)**

N3/N5

N3/N5-1

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DEPUTY CHIEF OF NAVAL OPERATIONS
(PLANS, POLICY AND OPERATIONS)
N3/N5

Mission: To serve as the principal advisor to CNO on joint operations and the development of joint strategies, plans, programs and policies; to implement CNO responsibilities for the development and dissemination of Navy strategies, plans, and policies; to serve as principal advisor to SECNAV and CNO on strategic planning, National Security Council affairs, international politico-military matters, and the current operational status of naval forces; and to serve as principal advisor to CNO on technology transfer, security assistance, foreign disclosure, and international program policy issues.

Functions:

1. Serves additional duty as the Navy Operations Deputy within the Operations Deputies of the JCS, a subsidiary body under the Joint Chiefs of Staff.
2. Advises CNO on the conduct of war.
3. Advises on command of the operating forces consistent with the operational command vested in unified and specified combatant commanders.
4. Advises on policy implications of actions at the national, departmental/agency and service levels, and on policy changes or trends which affect the Navy.
5. Assists in determining the current and future Navy requirements for forces, manpower, material, facilities, and services, including quantities, characteristics, times, places, and priorities of need.
6. Conducts liaison with DON commands, bureaus, and offices ensuring they are informed of the naval planning and policy considerations incident to budgetary matters.
7. Provides support for the Joint Doctrine Development process.
8. Provides strategic planning and policy assistance to NAVWARCOL.

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9. Provides guidance to Navy members on the staffs of joint, Army and Air Force colleges.
10. Provides strategic guidance and policy for the organization of the Naval Reserve.
11. Advises CNO on matters of mobilization policy and provides guidance for developing mobilization plans.
12. Collaborates, as appropriate, in execution of CNO responsibilities for area coordination over all DON shore activities on matters involving command and support relationships.
13. Advises and assists in providing administrative and logistic support to the headquarters of unified combatant commands assigned to Navy for such support.
14. Advises CNO on matters essential to organization and military administration related to establishing and supervising naval missions and naval elements of Military Groups and Military Assistance Advisory Groups.
15. Supervises the establishment and monitoring of programs for the interchange of Navy and Marine Corps officers with officers of foreign countries and the provision of program guidance therefor.
16. Provides strategic guidance for RDT&E needs ensuring responsiveness to long-range objectives, immediate requirements, fiscal limitations and advanced technology.
17. Develops and disseminates policies and plans on international politico-military matters.
18. Advises in the administration of insular government matters affecting the strategic posture of the Navy.
19. Advises on the assignment of naval flag officers to JCS, unified combatant commands, other joint commands and other services, as appropriate; and advises in the effective utilization of naval manpower.
20. Provides strategic and political guidance for Navy program planning efforts and for preparing Navy program objectives.

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21. Develops Navy strategic plans and policies, assists in formulating joint doctrine and combined strategic plans and policies, and advises on related command relationships and service roles and missions.
22. Reviews general and contingency war plans.
23. Provides information concerning specific intelligence requirements for developing and executing plans and policy.
24. Assists in ensuring that Navy communication systems are compatible with strategic planning.
25. Develops Navy counterinsurgency plans and policy and assists in formulating joint counterinsurgency plans and policy.
26. Develops Navy participation in international rationalization and standardization efforts.
27. Advises on overall Navy strategic force and systems matters and provides advice on Navy strategic force concepts and requirements.
28. Reviews and advises on the development of national strategic policy. Recommends Navy methods and initiatives to protect and enhance our overall national strategic systems capabilities and effectiveness.
29. Advises on National Security Council policy issues and other national policies.
30. Acts, in coordination with the staff of the Deputy Assistant Secretary of the Navy (International Policy) on all matters of policy and guidance from higher authority for transferring technology and end products to foreign countries.
31. Serves as CNO advisor on recommended disposition of each request involving technology transfer.
32. Implements policies and procedures for controlling the disclosure of classified/unclassified material and information (less intelligence) of foreign countries and international organizations.
33. Manages and operates the Navy Command Center in order to provide information involving the current status of Navy forces.

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34. Provides a comprehensive source of naval unit readiness information including operational status, logistic and other related operational information through Navy Command Center and other appropriate channels.
35. Serves as OPNAV focal point for current fleet employment matters.
36. Provides policy guidance for reporting combat readiness information, and serves as focal point for coordinating requirements, analysis and dissemination of such information.
37. Develops, implements and operates Navy current fleet readiness measuring and reporting system in support of current readiness information needs of CNO.
38. Coordinates matters relating to Rules of Engagement.
39. Manages and operates the Naval Reconnaissance Center in support of the Joint Reconnaissance Center.
40. Discharges planning coordination responsibilities concerning the control of merchant shipping, including review of plans for the Naval Control of Shipping organization and maintenance of Naval Control of Shipping documentation.
41. Serves as Navy representative for nuclear weapons matters, and as Navy coordinating authority for establishing strategic and theater nuclear weapons and system requirements. Coordinates with the Deputy Chief of Naval Operations (Resources, Warfare Requirements and Assessments) (N8) on the integration of theater nuclear weapons and general purpose systems.
42. Provides policy assistance to civil authorities in response to civil emergencies, civil disturbances, civil defense emergencies and foreign disasters, and serves as focal point to Federal Emergency Management Agency (FEMA) for those matters.
43. Serves as the OPNAV CAO for COMUSNAVCENT, COMNAVDOCCOM and COMNAVSPECWARCOM.

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ASSISTANTS FOR JCS MATTERS
N3B/N5B1/2/3/4

Mission: To act as the interface between the Navy and the Joint Staff in coordinating joint actions; and to advise the CNO, Operations Deputy, and Deputy Operations Deputy on joint matters of interest.

Functions:

1. Serves as the focal point for securing Navy positions on joint actions.
2. Reviews joint action staffing for completeness.
3. Attends Planner's meetings hosted by the Joint Staff if required to resolve issues.
4. Coordinates pre-briefs for CNO, Operations Deputy, and Deputy Operations Deputy for JCS meetings.
5. Provides service planner and staff level support for Special Technical Operations (STO) and related functions.
6. Provides Navy Codeword Officers.

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EXECUTIVE SECRETARY FOR JCS MATTERS
N3C/N5C

Mission: To support N3/N5 in matters involving CNO duties as a JCS member.

Functions:

1. Serves as focal point for CNO and N3/N5 with the Office of the Chairman of the JCS, the Secretary of the JCS and the Office of the Director of the Joint Staff.
2. Coordinates, as required, briefings by OPNAV action officers for CNO and N3/N5.

N3/N5 Staff-1

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3. Ensures proper administrative processing of JCS documents between OPNAV and the Joint Staff.
4. Maintains JCS/National Security Council files for CNO and N3/N5.
5. Coordinates N3/N5 indoctrination briefings for officers assigned to the Joint Staff and Office of the Secretary of Defense.

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LEGAL ASSISTANT
N3L/N5L

Mission: To serve as the principal advisor to N3/N5 on all legal matters.

Functions:

1. Serves as legal advisor to N3/N5.
2. Recommends policy on international legal matters.
3. Acts as N3/N5 central point of contact for legal matters.
4. Coordinates legal support within N3/N5.
5. Serves as the N3/N5 standards of conduct counselor.
6. Reviews and coordinates interdepartmental liaison for all naval research, survey, exploration and exercise operations in foreign jurisdictions, including ships, aircraft and balloon operations and airborne magnetic, geophysical, oceanographic and acoustic surveys.
7. Monitors and provides recommendations on International Law of the Sea matters, including multinational/unilateral foreign claims or other actions which affect the military use of the oceans.

N3/N5 Staff-2

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8. Coordinates within DON the issuance of Special Warnings to Mariners.

9. Serves as DON focal point for processing and disposing of requests for political asylum or temporary refuge made to officials of DON for coordination with Department of State, the Immigration and Naturalization Service, and the Department of Justice.

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ASSISTANT FOR NAVAL CONTROL OF SHIPPING
N3N

Mission: To discharge planning and coordinating responsibilities for the control of merchant shipping, including the review of plans for the U.S. Naval Control of Shipping Organization and the maintenance of publications involving naval control of shipping.

Functions:

1. N3N is additional duty for Commander, Military Sealift Command.
2. Coordinates naval control of shipping efforts with other DOD organizations and with interested national and international organizations.
3. Directs the establishment and maintenance of systems for the following:
 - a. Sailing and routing of merchant ships singly and in convoy.
 - b. Reporting and diverting of ships sailed singly and in convoy.
4. Approves and monitors a world-wide system of prescribed ocean routes.
5. Arranges for the development and distribution of directives and publications related to naval control of shipping.

N3/N5 Staff-3

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6. Reviews wartime plans for the world-wide U.S. Naval Control of Shipping Organization in support of U.S. and allied strategic and logistic plans. Coordinates such plans with communication and personnel mobilization planning and applicable civilian and military plans.
7. Reviews personnel allocation plans for naval control of shipping offices and convoy commodores and staffs.
8. Reviews plans for training personnel involved with naval control of shipping.
9. Initiates emergency action for shipping control and instruction for neutral vessels entering into U.S. waters.
10. Serves as N3/N5 focal point for and advises on all naval control of shipping matters.
11. Coordinates with appropriate OPNAV offices to ensure effective interface between the control of merchant shipping and the policy, doctrine and coordination for protecting that shipping.
12. Serves as Technical Cognizance Officer for assigned tactical doctrine publications pertaining to naval control of shipping.
13. Serves as program sponsor for the U.S. Naval Control of Shipping Organization selected reserve program.
14. Serves as Navy and DOD advisor to the Department of Transportation on the NATO Planning Board for Ocean Shipping.
15. Serves as a member of the U.S. and Canada Joint Control of Fishing Vessels Working Group of the Joint U.S. and Canada Civil Emergency Planning Committee.
16. Serves as Navy representative to the International Maritime Consultative Organization of the United Nations.
17. Serves as Navy and DOD representative to the NATO Shipping Working Group.

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ADVISOR FOR TECHNOLOGY TRANSFER AND SECURITY ASSISTANCE
N5T

Mission: To advise N3/N5 on technology transfer, foreign disclosure, security assistance and related international program policy issues affecting the DON and perform related duties as required by N3/N5.

Functions:

1. N5T is additional duty for the Deputy Director, Navy International Programs Office (Navy IPO).
2. Serves as the primary channel of communication between N3/N5 and the Director, Navy IPO to promote close cooperation in matters of mutual interest.
3. Coordinates within Navy IPO all N3/N5 actions that impact on technology transfer/security assistance programs.
4. Coordinates with N3/N5 and cognizant OPNAV offices on all Navy IPO issues which impact on CNO's responsibilities in the areas of current plans and operational assets of Navy forces pending determination of a consolidated DON position.
5. Ensures the mutual availability within N3/N5 and Navy IPO of the minutes/results of staff talks, security assistance conferences, weekly N52 Politico-Military Summaries, and other periodic summaries of significant actions being processed by Navy IPO and the Technology Transfer and Security Assistance Review Board (TTSARB).
6. Coordinates with OPNAV and Systems Command offices all requests to Navy IPO for foreign nationals to visit nuclear-powered warships and those involving the potential disclosure of Naval Nuclear Propulsion Information (NNPI), and forwards such requests via N3/N5 for appropriate approval.
7. Coordinates with Navy IPO on JCS issues upon request of N3/N5. Ensures that JCS papers are not disclosed to persons outside CNO or JCS jurisdictions unless specifically authorized by N3/N5 or by N3B/N5B on a case-by-case basis.

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8. Serves as the OPNAV primary point of contact for Navy IPO coordination of all Security Assistance Office (SAO) personnel nominations.

9. Takes lead action for N3/N5 on proposals to establish Professional Military Education (PME) and Unit Exchange Programs with foreign governments.

10. Serves as Navy IPO contact for coordinating proposed CNO invitations for foreign nominations to Naval Command and Naval Staff Colleges, and for coordination with N3/N5 of politico-military issues and administrative issues (e.g., funding, disenrollments, disciplinary problems, etc.) at the NAVWARCOL, the NAVPGSCOL, and the Defense Resource Management Education Center.

11. Attends regular meetings of principal staff officials of N3/N5 and Navy IPO to promote mutual awareness of international issues of concern within OPNAV and significant technology transfer/security assistance (TT/SA) problems and issues under review by Navy IPO.

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DIRECTOR OF TECHNICAL SUPPORT GROUP
N3Z

Mission: To provide detailed examination, technical analysis, and assessment of sensitive intelligence material and evaluation of its impact on U.S. Navy systems, countermeasures, tactics, and operational plans/concepts.

Functions:

1. Proposes counter-strategies and implementation methodologies affecting current and proposed systems development, tactics, and countermeasures which offer potential to obviate the warfighting capabilities of potential adversaries.

2. Organizes, coordinates, and brings tactical, technical, and programmatic initiatives and recommendations before senior military and civilian leadership in the form of the Special Steering Panel (SSP) and Senior Advisory Group (SAG) for policy guidance, program management, and oversight.

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3. Acts as an action staff for the SSP and SAG in implementing and transitioning proposed counter-strategies and methodologies.
4. Identifies and develops warfighting issues which are a result of insights gained through sensitive intelligence and foreign materiel program to key OPNAV staff; systems commands; and research, development, test, and evaluation representatives.
5. Organizes and directs special assessment teams to analyze warfighting impact of technical data gained from sensitive intelligence including foreign materiel exploitation.
6. Produces net assessments which address tactical and training issues in support of fleet operations.
7. Identifies opportunities for improvement of Navy counter-measures and counter-tactics through the study and analysis of all-source sensitive intelligence and foreign materiel exploitation.
8. Coordinates recommendations from the OPNAV staff, the Fleet, systems development activities, and the test and evaluation community on foreign materiel issues.
9. Collects and prioritizes operational requirements for foreign materiel acquisition.
10. Conducts liaison with the Director of Naval Intelligence regarding operational foreign materiel requirements and issues.
11. Serves as the OPNAV single point of contact for joint actions regarding foreign materiel exploitation and acquisition.
12. Conducts liaison with other services to identify and act upon operational foreign materiel exploitation opportunities which affect naval warfighting capability.
13. Identifies and develops tactical innovations and training initiatives with Fleet CINC Special Cells and Tactical Support Group Tactics Panel.

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N3/N5 Staff-7

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OPERATIONS, PLANS AND POLITICO-MILITARY AFFAIRS DIVISION
N31/N52

Mission: To serve as principal advisor to N3/N5 on world-wide politico-military affairs; to advise SECNAV and CNO on world-wide politico-military policy matters; to provide DON representation on multinational boards and committees dealing with Western Hemisphere defense; to serve as host for the Navy-to-Navy staff talks series; to represent CNO in conventional security assistance and technology transfer programs and ensure that implementation of those programs is consistent with DON politico-military policies; to implement N3/N5 responsibilities as Director of the Navy Command Center (NCC) and in the collection and distribution of information required for management and coordination of fleet operational resources; and to coordinate naval air, surface and subsurface reconnaissance and surveillance operations.

Functions:

1. Advises N3/N5, CNO, SECNAV, and other DON officials on international politico-military matters and current planning. (All branches)
2. Conducts liaison and coordinates with appropriate officials in OSD on international politico-military policy matters of interest to Navy. Conducts liaison and coordinates, where appropriate, the foregoing matters with the Department of State, keeping appropriate officials in OSD informed. (All branches)
3. Coordinates Navy international politico-military policy and current planning matters. (All branches)
4. Monitors, reviews and analyzes national, departmental/agency, and service level matters within areas of cognizance. Advises on events, changes, or trends which could affect the Navy and ensures that Navy and national policy are consistent. (All branches)
5. Provides command briefs and/or guidance to naval officers assigned to selected billets in Navy or joint staffs, service colleges, and diplomatic missions when service level briefings are required or are appropriate. (All branches)

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6. Reviews applicable joint and interagency papers for Navy-related politico-military policy and planning implications. (All branches)
7. Advises SECNAV in his position as an advisor to SECDEF in the latter's capacity as a member of the National Security Council (NSC). Advises CNO in his consideration of politico-military matters as a member of JCS. (All branches)
8. Plans and implements Navy participation in Navy-to-Navy staff talks with selected navies. (All branches)
9. Prepares Navy position papers, correspondence, and messages for use by CNO, JCS, SECNAV, and other senior officials on politico-military and current planning matters. (All branches)
10. Prepares for CNO, or reviews for politico-military policy acceptability, all personal correspondence addressed to foreign Navy Chiefs of Service. (All branches)
11. Conducts liaison with DON offices and commands, interested DOD activities and agencies, and other governmental departments on naval cooperation and relations with foreign countries. (All branches)
12. Exercises politico-military cognizance for: (All branches)
 - a. Joint, bilateral and multilateral exercises.
 - b. U.S. and Allied force deployment and operations.
 - c. Joint service international and diplomatic actions.
13. Serves as DON focal point for International Disaster Relief Operations and peacekeeping activities. (All branches)
14. Advises CNO and SECNAV on bilateral base negotiations. (N311, N312) Provides members, when required, for national negotiation teams and interagency formulation teams. (All branches)
15. Serves as the sponsor for Volunteer Training Unit (Reserve Unit 2011) Politico-Military Affairs, and Naval Reserve Unit DCNO (N3/N5-106).

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16. Operates the NCC/Navy Worldwide Military Command and Control System (WWMCCS) Data Control Center (NWDCC) Headquarters Navy subsystem of WWMCCS. (N311)
17. Supervises the Navy Department Duty Captain. (N311)
18. Administers Joint Operation Planning and Execution System (JOPES) support through the Naval Computer and Telecommunications Station. (N311)
19. Provides regular and special briefings plus significant event notification on the Operating Forces of the Navy. (N311)
20. Performs the following functions with regard to Naval Special Warfare: (N312)
 - a. Serves as the Navy Staff point of contact for Riverine Warfare issues.
 - b. Serves as the Navy Staff FOCAL POINT Control Office for Special Access Programs (SAPs) and Code Words that pertain to counterterrorism.
21. Provides service planner and staff level support for Special Technical Operations (STO) and related functions. (N312)
22. Serves as OPNAV focal point for the JCS Exercise Program, including no-notice interoperability exercises and JCS-directed exercises. (N312)
23. Coordinates Navy requirements for operating areas and competing demands for industrial usage of the offshore Continental Shelf areas, ensuring no unwarranted encroachment occurs in USN/USMC training areas. (N312)
24. Serves as Navy staff point of contact for Joint Special Operations Forces (SOF) plans, operations, and doctrine. (N312)
25. Serves as OPNAV focal point for review, coordination, development, and preparation of all CINCs' current unilateral and selected bilateral plans. (N312)
26. Provides guidance and assistance to Officer in Charge, OPNAV Support Activity Detachment, Fort Ritchie, MD in matters regarding the Alternate Navy Command Center. (N312)

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27. Serves as OPNAV point of contact for the Navy's Military, Civilian, and Foreign National Wartime Manpower Mobilization Planning System (WARMAPS). Coordinates Navy casualty rate development and factoring. (N312)
28. Serves as OPNAV focal point for Navy Continuity of Operations Plan (COOP). Coordinates and maintains COOP for SECNAV and OPNAV in consonance with other DOD and JCS COOP guidance. (N312)
29. Represents CNO on DOD committees in connection with COOP matters as they pertain to Navy Department at the seat of government. (N312)
30. Provides COOP guidance to U.S. Coast Guard and to Navy's Echelon 2 commanders. (N312)
31. Oversees CNO responsibilities for maintenance of facilities in support of COOP. (N312)
32. Provides CNO representation on matters dealing with Alternate National Military Command Center (ANMCC) in supporting functions as Navy Headquarters sub-system of WWMCCS. (N312)
33. Provides guidance and assistance to Assistant for Administration/Under Secretary of the Navy in matters regarding Navy Emergency Relocation Site (NERS). (N312)
34. Coordinates and identifies Navy's manning requirements at Alternate National Military Command (SITE R). (N312)
35. Acts as principal point of contact for crises/contingency planning. (N312)
36. Provides the Navy around-the-clock response cell to meet time-sensitive crisis management requirements of JCS Crisis Action Team nucleus. (N312)
37. Provides an around-the-clock response cell to meet time sensitive crisis management requirements of JCS Terrorist Action Team (TAT). (N312)
38. Serves as action officer for the OPNAV Crisis Action System. Maintains and manages the CNO Crisis Action Center. Coordinates implementation of OPNAV Crisis Action procedures. (N312)

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39. Maintains an OPNAV library for Navy operation orders and plans. (N312)
40. Serves as OPNAV monitor for U.S. Navy joint and combined fleet exercises. (N312)
41. Collects and coordinates information on fleet employment policy and plans. (N312)
42. Serves as OPNAV focal point for fleet matters including: (N312)
 - a. Employment schedules.
 - b. U.S. Navy ship port visits.
 - c. International and Inland Rules of the Road; Freedom of Navigation Program.
 - d. Employment of Navy assets in pollution incident operations.
 - e. Navy Supervisor of salvage and ships salvage operations, except employment of deep submergence systems.
 - f. Fleet services, lifts of opportunity, tows, etc.
 - g. Fleet support of operational, test and evaluation projects.
 - h. PERSTEMPO reporting.
 - i. Coordinates dignitary orientation visits to fleet units and major commands.
 - j. Nuclear Powered Warship (NPW) matters and reactor safeguards criteria.
43. Serves as OPNAV focal point for coordinating air, surface and subsurface reconnaissance and surveillance operations, including liaison with the Joint Staff on U.S. reconnaissance policy and operational matters. (N312)
44. Monitors strategic and tactical reconnaissance and surveillance information. (N312)

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45. Maintains oversight of world-wide plans and politico-military aspects of unconventional warfare, counterinsurgency, and special operations. (N312)
46. Monitors JCS, Coast Guard and COMNAVOCEANCOM survey operations conducted in designated sensitive areas. (N312)
47. Sponsors the Arleigh Burke Fleet Trophy, the Marjorie Sterrett Battleship Fund and Arizona Award. (N312)
48. Monitors visits of U.S. naval vessels and aircraft to foreign countries, arranging diplomatic clearance in coordination with the Joint Staff, OSD, and the Department of State when required. (N312)
49. Reviews joint OPLANS to ensure that mobilization-related items are addressed in the Joint Strategic Planning System (JSPS), are executed through the Joint Operation Planning and Execution System (JOPES), and supported through the Planning, Programming and Budgeting System (PPBS). (N312)
50. Serves as OPNAV point of contact for joint actions regarding Search and Rescue (SAR). (N312)
51. Serves as Navy focal point for Joint Operation Planning System (JOPS), Joint Deployment System (JDS), JOPES, Modern Aids to Planning Program (MAPP) and Memorandum of Policy 60. (N312)
 - a. Point of contact for JOPS, Volumes I-IV.
 - b. Updates and maintains Navy JOPS/JDS data files, JDS policies and procedures.
 - c. Point of contact for JOPES development and implementation.
 - d. Represents Navy on the JOPES Configuration Review Board.
 - e. Serves as OPNAV focal point for MAPP and represents Navy on the MAPP Panel.
52. Serves as the N3/N5 point of contact for development of lessons learned from joint and Navy exercises and contingency/wartime operations. (N312)
53. Provides Navy Codeword Officers.

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54. Represents the United States on the Quadripartite Naval Committee in the absence of USCINCLANT and provides the Naval Secretary for the Committee. (N52, N523)
55. Represents DON on the Washington Liaison Group in developing plans for emergency evacuation of U.S. nationals from areas abroad. (N521, N522, N523, N524)
56. Assists in developing recommendations and plans involving foreign military assistance and technology transfer issues, and maintains cognizance over the development and dissemination of short-range plans for military assistance. (N521, N522, N523, N524, N525)
57. Coordinates foreign military rights matters within DON and with DOD and other pertinent government agencies. (N521, N522, N523, N524)
58. Coordinates politico-military review within DON of applicable bilateral cooperation agreements on naval cooperation. (N521, N522, N523, N524)
59. Serves as SECNAV coordinator for designation of treatment of foreign officials and their dependents in U.S. naval hospitals. (N521, N522, N523, N524)
60. Coordinates requests for visits by foreign vessels to U.S. ports with OSD and Department of State. (N521, N522, N523, N524, and N312 for visits by foreign nuclear-powered ships)
61. Serves as the senior U.S. Navy delegate to the U.S./Israeli Joint Political Military Group (JPMG). (N521)
62. Serves as the U.S. Navy Delegate to the U.S./UK Diego Garcia Talks. (N521)
63. Serves on multi-national boards and committees dealing with Western Hemisphere defense:
 - a. Senior U.S. Navy delegate to the Inter-American Defense Board. (N52, N523)
 - b. Joint Mexican-U.S. Defense Commission. (N52, N523)

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c. Permanent Joint Board of Defense, Canada-United States. (N52, N523)

d. Military Cooperation Committee. (N523)

e. Regional Planning Committee of the Canada-United States Planning Group (NATO). (N523)

64. Provides policy guidance for Navy overseas development assistance programs, including the Navy Civic Action Program and Project Handclasp. (N521, N522, N523, N524)

65. Manages the operations and maintenance of Navy official funds allocated for Latin American Cooperation. (N523)

66. Recommends general plans and procedures to enhance coordination and effective operations with and among the Latin American navies in times of peace and war and maintains, for that purpose, direct liaison with USCINCSO and fleet commanders, staffs and Latin American naval attaches. (N523)

67. Plans and provides for Navy participation in biennial InterAmerican Naval Conferences of Western Hemisphere CNOs. Manages the Conference Secretariat when hosted by the United States. (N523)

68. Schedules and coordinates official visits of foreign CNO counterparts. (N523)

69. Advises CNO and SECNAV on NATO issues which affect bilateral relationships. (N524)

70. Prepares and coordinates foreign CNO visits and CNO foreign travel priorities. (N521, N522, N523, N524)

71. Serves as OPNAV coordinator for the International Seapower Symposium and as Navy representative at foreign affairs meetings and conferences. (N523)

72. Develops and coordinates ship transfer recommendations through the Navy for SECDEF approval. Drafts CNO correspondence extending approved individual country offers. (N525)

73. Represents Navy before the DOD/State Excess Defense Article disposition committee on the transfer of excess weapons and support equipment to foreign countries. (N525)

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74. Serves as OPNAV focal point for the NAVWARCOL Exchange Program, and development and coordination of international invitation list to NAVWARCOL foreign courses and the U.S. Naval Academy and Foreign Exchange Training of Midshipmen. (N525)

75. Develops and coordinates recommended N3/N5 voting positions on weapon system release issues before the Technology Transfer/ Security Assistance Review Board (TTSARB). (N525)

76. Serves as primary N3/N5 point of contact for all technology transfer and security assistance and National Disclosure Policy issues. (N525)

77. Reviews export licenses from a politico-military perspective and makes recommendations regarding Navy commercial export policy to the Navy International Programs Office (Navy IPO). (N525)

78. Coordinates and develops N3/N5 positions for issues addressed by the Navy TTSARB. (N525)

79. Coordinates with Navy IPO to review from a politico-military perspective each request for foreign disclosure of classified information. Provides N3/N5 input to the Navy Representative to the National Disclosure Policy Committee. (N525)

80. Reviews all prospective International Exchange Programs, Data Exchange Agreements, and other information exchange agreements from a politico-military and technical perspective. (N525)

81. Coordinates with Navy IPO to make recommendations on Security Assistance Office/Defense Attache Office (SAO/DAO) manning issues. (N525)

82. Develops Navy policy in response to Joint Staff taskers regarding security assistance, technology transfer, and export policy. (N525)

83. Provides policy input regarding security assistance issues to country desk officers in preparation for Navy-to-Navy staff policy talks. (N525)

84. As OPNAV point of contact for the Coordinating Committee for Multilateral Export Control (COCOM), the Militarily Critical Technologies List (MCTL), the International Traffic in Arms

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Regulations (ITAR), provides recommendations to lead agencies for updates and revisions. (N525)

85. Serves as OPNAV point of contact for all foreign equipment transfer issues. (N525)

86. Serves as the Navy point of contact for foreign naval attaches on operational matters. (N521, N522, N523, N524)

87. Coordinates U.S. Navy preparedness for WESTPAC Naval Symposium. (N522)

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STRATEGY AND POLICY DIVISION
N51

Mission: To serve as principal advisor to N3/N5 on JCS matters; to develop and maintain the maritime element of the National Military Strategy; to ensure current and projected forces are sufficient to meet the objectives of the maritime strategy; to review and implement joint doctrine; to initiate and conduct strategic planning, including total force and mobilization planning; to coordinate, review and advise on national/naval policy matters (except those which are the responsibility of N31) and National Security Council (NSC) policy issues; to prepare Navy command, policy and joint doctrine guidance; to advise in and implement national policies with respect to nuclear warfare, strategic programs and nuclear and conventional arms control initiatives; and to serve as the focal point for coordinating the Navy Counterdrug Program.

Functions:

1. Represents N3/N5 as a member of the General Officer Planning Group (GOPG).
2. Reviews Navy Department papers and correspondence addressed to JCS and provides guidance for preparing, coordinating, and submitting Navy positions on matters to be considered by JCS. (All branches)
3. Reviews all joint and interagency papers for planning and policy implications. (All branches)
4. Articulates Navy doctrine and policy to ensure Navy position is considered in formulating Joint, OSD and National level policy affecting U.S. security interests. (All branches)
5. Monitors actions at the national, departmental/agency, and service levels for policy implications and advises on policy changes or trends affecting the Navy. (All branches)
6. Reviews and analyzes all major Navy policy matters to ensure consistency between guidance from higher authority and Navy position. (All branches)

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7. Assists N31 and Navy International Programs Office (Navy IPO) in developing policies and plans involving foreign-military assistance. (All branches)
8. Provides policy briefs to naval officers assigned to selected billets in joint staff, joint and service colleges, Military Assistance Advisory Groups (MAAGS)/Missions, Offices of Defense Cooperation, attache duties, and other representational billets. (All branches)
9. Provides assistance to NAVWARCOL and to Navy members of staffs of other service and joint colleges in nuclear warfare planning and policy matters. (N51G)
10. Prepares research and development proposals regarding studies of nuclear systems. (N51G, N514)
11. Provides oversight of Navy mobilization planning, joint planning, mobilization policy and coordination, and service input to joint planning systems. (N511)
12. Apportions below-the-line Navy support forces for mobilization planning. (N511)
13. Represents Navy on all joint and OSD mobilization issues. (N511)
14. Serves as OPNAV focal point for developing military and civilian mobilization policy and planning. (N511)
15. Monitors effectiveness of mobilization plans during joint war gaming exercises. (N511)
16. Serves as OPNAV focal point for review, coordination, development, and preparation of joint mobilization exercise planning. (N511)
17. Serves as the Navy liaison office with the Coast Guard on matters of mutual concern and provides technical and professional advice on plans and policies relating to Coast Guard military operations and readiness. (N511)
18. Coordinates with N8 in reviewing the planning, programming, and budgeting of programs concerning Coast Guard operations with the Navy. (N511)

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19. Coordinates development of Navy positions on service roles and missions matters, including command arrangements and relationships. (N511)
20. Coordinates Navy participation in the Navy Air Force (NAVAF) Board. (N511)
21. Coordinates Navy participation in Army-Navy-Marine Corps staff talks. (N511)
22. Serves as Executive Secretary to Navy and Coast Guard (NAVGARD) Board. (N511)
23. Serves as Executive Secretary to Navy and Marine Corps (NAVMC) Board. (N511)
24. Coordinates background and information briefings for N51 representation at Joint Air-to-Surface Munitions Oversight (JASMO) Committee meetings. (N511)
25. Represents the Navy to other services, Unified and Specified Commands, and the Joint Staff for development, review, and implementation of joint doctrine. (N511)
26. Establishes standardized Navy administrative procedures for the development, review, and approval of joint doctrine publications. (N511)
27. Ensures that all Navy operational tactics, techniques and procedures are consistent with approved joint doctrine as issued by the Chairman, Joint Chiefs of Staff. (N511)
28. Manages Navy execution of the Joint Doctrine Master Plan by assigning Technical Cognizance Offices and Primary Review Authorities Navy-wide for joint doctrine publications and projects. Oversees Navy participation in joint publication development and assures appropriate OPNAV involvement. (N511)
29. Articulates supporting rationale for fundamental maritime (USN/USMC) doctrinal principles/procedures within the Navy and in the joint doctrine. (N511)
30. Provides a focal point for the development of joint education in support of existing and newly developed doctrine. (N511)

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31. Provides joint doctrinal issues/policy awareness pre-briefings to senior naval officials participating in interservice seminars, working groups, conferences and war games and to naval officers assigned to joint staffs, joint and other service colleges, civilian academic institutions, and other representational billets. (N511)
32. Provides or ensures provision of OPNAV representation at working parties, conferences, or simulations convened to develop, review, or evaluate joint doctrine publications and procedures. (N511)
33. Defines joint doctrinal voids which could adversely impact the combat effectiveness of naval forces engaged in joint operations and initiates action to develop joint doctrine projects to fill such voids. (N511)
34. Serves as quota control for Navy attendees of the Foreign Affairs Interdepartmental Seminar. (N511)
35. Serves as Prisoner of War/Missing in Action (POW/MIA) point of contact for N3/N5. (N511)
36. Serves as Navy Total Force Advocate. (N511)
37. Formulates policy regarding optimum force mix to achieve peacetime and wartime Total Force objectives. Monitors Navy's overall Total Force planning and programming process. Directs analytical studies to optimize Total Force personnel and hardware mix. (N511)
38. Provides guidance for developing Department of the Navy Consolidated Planning and Programming Guidance (DNCPPG) and for Navy program planning and budget matters for Naval Reserve. (N511)
39. Serves as N3/N5 focal point in development of innovative reserve concepts. (N511)
40. Serves as N3/N5 focal point for the National Naval Reserve Policy Board. (N511)
41. Serves as Navy focal point for JCS issues concerning flexible readiness. (N511)

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42. Manages political-military affairs subspecialty code issues, and serves as N51 special assistant in support of political-military subspecialty community manager efforts. (N511)
43. Prepares estimates of current and future Navy capabilities for naval forces and coordinates development of the Navy Capabilities and Mobilization Plan (NCMP). (N511)
44. Establishes policy guidance on assistance to civil authorities in response to civil emergencies, civil disturbances, civil defense emergencies, and foreign disasters; serves as interface with Federal Emergency Management Agency (FEMA) for such matters. (N511)
45. Provides assistance to NAVWARCOL and to Navy faculty members of joint and other service colleges in articulating the maritime viewpoint of joint issues/procedures/doctrine. (N511)
46. Coordinates the development of Navy simulations and wargames as appropriate to evaluate proposed joint doctrinal concepts/procedures. (N511)
47. Serves as OPNAV focal point for policy issues regarding general purpose force capabilities and objectives. (N512)
48. Coordinates PPBS matters with other OPNAV offices, services, and the Joint Staff. (N512)
49. Serves as OPNAV point of contact for development and review of the Defense Planning Guidance. Serves as the OPNAV focal point for JCS addressal of the Contingency Planning Guidance (CPG). (N512)
50. Serves as OPNAV focal point for the development of Illustrative Planning Scenarios. (N512)
51. Serves as N3/N5 point of contact for the Secretary's Annual Report to the President and Congress. (N512)
52. Teaches planning section of DONPIC PPBS course and OPNAV Action Officer Course. (N512)
53. Coordinates staffing for CNO Decision Process forum for N3/N5. (N512)

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54. Serves as OPNAV focal point and coordinator for policy issues and capability estimates of current and future Carrier and Air Warfare capabilities and force objectives. (N512)
55. Serves as the N3/N5 focal point for all requirements, procurement and programmatic issues addressed by the Joint Requirements Oversight Council (JROC). (N512)
56. Serves as the Navy focal point and coordinator for Department of Defense Air Defense Working Group issues, ensuring NATO Air Defense issues being staffed through the Joint Staff support current policy. (N512)
57. Serves as OPNAV focal point and coordinator for policy issues and capability estimates of current and future surface warfare capabilities and force objectives. (N512)
58. Serves as OPNAV focal point and coordinator for policy issues and capability estimates of current and future mine warfare capabilities and force objectives. (N512)
59. Provides strategic assessment of potential homeporting options. (N512)
60. Serves as OPNAV focal point for reconstitution issues. (N512)
61. Serves as OPNAV focal point and coordinator for policy issues regarding space, electronic warfare, and command, control, communications, and intelligence (C³I) capabilities and force objectives. (N512)
62. Develops and recommends policy, in conjunction with N8, N6 and N2 where appropriate, concerning Navy, national, and other space programs and Navy participation therein. (N512)
63. Acts as OPNAV action office and central point of contact for, and interfaces with, other services, OSD, Joint Staff, and other government agencies on space-related policy, strategy, and plans. (N512)
64. Coordinates with Space and Naval Warfare Systems Command, N6 and N8 in developing and validating space systems requirements for strategic and tactical warfighting purposes. (N512)

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65. Contributes to the development of national and service level command and control objectives and systems. (N512)

66. Assists in ensuring that Navy/joint communication systems are compatible with current planning. (N512)

67. Acts as N3/N5 action officer for directed energy weapons systems. (N512)

68. Represents N3/N5 in matters of strategy, policy, planning and requirements for tactical and strategic ballistic missile defense, including Global Protection Against Limited Strike (GPALS) in coordination with N512. (N512, N514)

69. Serves as OPNAV focal point for policy issues regarding current and future undersea/SSBN warfare capabilities and objectives. (N512)

70. Serves as the OPNAV focal point for JCS addressal of military forces matters, including the Joint Military Net Assessment (JMNA) and the Chairman's Program Assessment. (N512)

71. Serves as OPNAV focal point for the Joint Staff and liaises with OPNAV staff for conventional cruise missile issues. (N512)

72. Serves as OPNAV focal point for policy issues regarding current and future special warfare capabilities and force objectives. Performs the following functions with regard to Naval Special Warfare (NSW): (N512)

a. Serves as the Navy Staff point of contact for matters pertaining to policy, doctrine, and plans affecting NSW forces.

b. Provides classification guidance and conducts declassification/release of information on Naval Special Warfare operations.

c. Establishes and maintains memoranda of agreements between Navy and other agencies as required to support Naval Special Warfare and Counterterrorist Operations.

d. Establishes and maintains Data/Technical/Exercise Exchange Agreements between Navy and NSW foreign counterpart services/units.

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e. Assists N8 with the development of appraisals of current and future Naval Special Warfare capabilities.

73. Serves as point of contact and interface with OSD, Joint Staff, and other services concerning matters of Low Intensity Conflict (LIC). (N512)

74. Acts for N3/N5 as OPNAV Command Assist Official for Commander, Naval Special Warfare Command. (N512)

75. Serves as Navy focal point for Compartmented Program Support System (CPSS) support for Naval Special Warfare. (N512)

76. Serves as OPNAV focal point for policy issues regarding current and future Mobility and Infrastructure capabilities and force objectives. Serves as Navy Base Force advocate. (N512)

77. In coordination with other OPNAV divisions, the Joint Staff (JS), and the SECNAV staff, provides strategic policy assessment in the development of Navy sealift and transportation policy. (N512)

78. In coordination with DCNO (Logistics) (N4), other OPNAV divisions, JS, and the SECNAV staff, provides strategic policy assessment in the development of: (N512)

a. Force sustainability (spare parts policy, logistics policy, material policy, MILCON policy, general medical policy, NNOR policy, and petroleum policy), ensuring infrastructure supports the objectives of the National Military Strategy.

b. Force Industrial Facilities (base) infrastructure.

c. CONUS shore and overseas shore activity infrastructure, including matters involving base/facilities closures and realignments.

d. Shipyard infrastructure and maintenance/modernization policy.

79. In coordination with DCNO (Manpower and Personnel) (N1), provides strategic policy assessment of force personnel policy, ensuring personnel infrastructure supports the objectives of the National Military Strategy. (N512)

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80. Serves as OPNAV focal point for the Joint Staff and liaises with N8 and N093 concerning Navy chemical warfare, and chemical and biological defense issues. (N512)

81. Serves as the OPNAV point of contact for interagency, Department of Defense, Joint, and Department of the Navy actions regarding the composite of operations security (OPSEC), truth projection, military deception, international information, psychological operations (PSYOPS), perception management, and command and control warfare (referred collectively as "composite matters"). (N512)

82. Supports the Navy member of the JCS Review Group and acts as the Executive Secretary of the Planning Guidance Board. Provides the Chairman of the Composite Planning Group, the DON and Navy member of the National OPSEC Advisory Committee and DOD OPSEC Working Group and Elder Prince Working Group, and the Navy member of the JCS OPSEC Executive Group and Joint Review Working Group. Serves as the DON and Navy OPSEC program manager and Navy OPSEC planner, and the Navy working level focal point for other composite matters. (N512)

83. Prepares OPSEC, OPSEC enhancement, and perception management planning guidance in support of developing naval capabilities. Advises and assists program managers in preparing OPSEC plans and the OPSEC portions of program protection plans, and advises program managers, program executive officers, and milestone decision authorities about their adequacy. Coordinates the process of identifying, staffing, and implementing Navy-wide OPSEC enhancement concepts. Advises and assists in preparing plans for, and coordinates staffing, OPSEC countermeasures and counteranalysis plans, and the execution of composite matters plans and actions for which CNO is executive agent. (N512)

84. Acts as training requirements sponsor for Navy composite matters planning skills. Maintains a statement of planning skills required to meet Navy and Joint needs, and an outline of basic learning objectives and training and education to develop skills. Recommends assignment of responsibilities to accomplish training and education. Maintains a standard description of the qualifications and functions of military deception and OPSEC planners. Acts as the advisor for the Additional Qualification Designator (AQD) BH0. Provides course objectives and outlines for Navy Military Deception and OPSEC Planners Courses. (N512)

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85. Develops and coordinates overall Navy policy and positions relating to NATO Force Planning System, including NATO Defense Planning Review Questionnaire (DPQ), Force Proposals/Goals, Tri-lateral and Multilateral Examinations, and changes in commitments or availabilities of U.S. naval forces allocated to NATO. (N512)
86. Serves as primary interface with JCS and OSD on NATO plans and policy matters. (N512)
87. Prepares Navy input to the Allied Command Europe Order of Battle (ACE ORBAT). (N512)
88. Develops Navy positions on NATO Alert System. (N512)
89. Coordinates development of joint and combined mid- and short-range plans, including the Joint Strategic Capabilities Plan (JSCP) and Forces for Unified and Specified Commands. (N512)
90. Coordinates with N8 to prepare estimates of current and future Navy capabilities for general purpose and mobile forces. (N512)
91. Analyzes allied naval contributions to NATO, together with trends in force levels and capabilities affecting maritime balance and NATO's ability to execute its alliance strategy. (N512)
92. Serves as OPNAV focal point for policy issues regarding current and future amphibious warfare capabilities and force objectives. (N512)
93. Serves as OPNAV point of contact for policy issues pertaining to the Maritime Prepositioning Force. N3/N5 action officer for the Prepositioning Program Management Group (PPMG). (N512)
94. Serves as the OPNAV focal point in providing force structure and allocation of forces, employment of forces and planning scenarios to be used in determining Naval Non-Nuclear Ordnance Requirements. (N512)
95. Advises on the conduct of military operations across the broad spectrum of warfare, including Navy capabilities to support the nation's military strategy. (N512, N513, N514)

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96. Coordinates, reviews, and advises SECNAV and CNO on National Security Council policy issues, except those concerning nuclear and arms control matters which are the responsibility of N514. (N513)

97. Point of receipt for Congressional inquiries and legislative matters within N3/N5. (N513)

98. Prepares Navy plans, studies, and policies in support of national strategy. (N513)

99. Defines non-nuclear strategic issues related to force level planning, force capabilities, maritime balance of power, technological developments, and international political and economic forces which could have specific impact upon naval strategies. Advises on non-nuclear national naval policy and makes recommendations to enhance overall national and naval strategy. (N513)

100. Collaborates, as appropriate, on non-nuclear national policy issues and serves as the Navy office of primary responsibility for OSD and Joint actions involving international (to include United Nations), national, joint, and naval strategy. (N513)

101. Prepares, revises, and updates NWP-1, Strategic Concepts of the U.S. Navy. (N513)

102. Responsible for drafting, issuing, maintaining, revising, and briefing non-nuclear maritime strategy and naval strategic concepts. (N513)

103. Reviews joint documents to ensure naval strategy-related areas are properly addressed in the Defense Planning Guidance (DPG) and in documents produced by the Joint Strategic Planning System (JSPS), such as the Chairman's Planning Guidance (CPG), the National Military Strategy Document (NMSD), and the Joint Strategic Capabilities Plan (JSCP). Serves as the OPNAV office of primary responsibility for the Joint Strategy Review (JSR) and the National Security Strategy (NSS). (N513)

104. Drafts and coordinates Navy input to the non-nuclear strategy section of the Defense Planning Guidance. (N513)

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105. Prepares the Maritime Policy Preview for presentation to Navy's senior leadership as part of the POM development process. (N513)
106. Drafts and coordinates Navy input to the non-nuclear strategy section of the periodic Roles & Missions Review. (N513)
107. Coordinates N51 activities with visiting foreign naval dignitaries with respect to strategy briefings, international naval symposiums and military-to-military relationships. (N513)
108. Serves as N3/N5 primary interface for studies and academic matters. (N513)
 - a. Advises N3/N5 on wargaming matters.
 - b. Consults with the Naval War College, Naval Postgraduate School and the staffs of other service and joint colleges in strategy and policy matters.
 - c. Coordinates N51 activities with Center for Naval Warfare Studies (CNWS) and Strategic Studies Group (SSG) at the Naval War College. Sponsor for the Strategic Policy Analysis Group (SPAG).
109. Provides submissions and coordinates staffing of DON non-nuclear posture statements. (N513)
110. Provides liaison with Headquarters, U.S. Marine Corps (HQMC) staff of Deputy Chief of Staff (Plans, Policies, and Operations) on matters of naval strategy. (N513)
111. Develops, coordinates, and reviews non-nuclear NATO strategy and operational concepts. (N513)
112. Serves as project office for the Strategy Division of CNA, which provides research and analytical support to N3/N5 in strategic planning and command policy guidance. (N513)
113. Schedules maritime strategy briefings as requested by such organizations as Navy League, U.S. Naval Academy, service colleges, Reserve and DOD organizations. (N513)
114. Serves as OPNAV coordinator for support and periodic U.S. Navy hosting of JCS/CINCs Conference; serves as N3/N5 member of CINCs Conference Working Group. (N513)

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115. Provides non-nuclear strategy review for the development of Illustrative Planning Scenario development. (N513)

116. Serves as primary interface with JCS and OSD on non-nuclear NATO plans and policy matters. (N513)

117. Serves as a member of Steering Advisory Group of the U.S. Norway Bilateral Study Group, and provides working level staff officer support. (N513)

118. Responsible for non-nuclear strategy issues for the following regions (N513):

- a. Pacific/Indian Ocean
- b. NATO/North Atlantic
- c. Central/South America/South Atlantic
- d. Middle East/Africa

119. Develops, coordinates and provides oversight on recommended N3/N5 voting positions for the non-nuclear Science and Technology Board/R&D issues. (N513)

120. Collaborates, as appropriate, in execution of CNO responsibilities for area coordination over all DON shore activities in matters involving command and support relationships. (N513)

121. Determines specific requirements for the intelligence needed to develop plans, and assists in developing assessments concerning implications of potential enemies' capabilities and developments. (N513)

122. Maintains cognizance of and monitors matters pertaining to Rules of Engagement established for military forces. (N513)

123. Prepares CNO's "Maritime Strategy Appraisal" for presentation to Navy's senior leadership. (N513)

124. Serves as Navy focal point for selected representational matters such as the CAPSTONE Course for new flag officers and the Current Strategy Forum. (N513)

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125. Advises on Navy policy regarding the headquarters of Unified commands and oversees Unified Command Plan policy matters. (N513)
126. Prepares, coordinates, and distributes background material on joint matters for Navy Flag Officers attending CAPSTONE courses and Joint Flag Officer Warfighting Course. (N513)
127. Coordinates oceanographic research recommendations within N3/N5 and conducts liaison with the Oceanographer of the Navy (N096) on ocean policy matters. (N514)
128. Coordinates within DON and with other government agencies politico-military issues dealing with nuclear-powered warships, and conducts liaison with NAVSEA-08 on nuclear propulsion issues. (N514)
129. Coordinates the granting of Reactor Safeguards Clearances for ports visited by nuclear-powered warships. (N514)
130. Represents Navy on matters of policy planning for nuclear warfare. (N514)
131. Coordinates development of the Strategic/Tactical Nuclear Warfare (TACNUC) baseline assessment memoranda. (N514)
132. Assists in developing operational concepts for Navy nuclear-capable forces. (N514)
133. Conducts liaison with unified combatant commanders on strategic and theater nuclear planning matters. (N514)
134. Analyzes Navy contributions to national strategic and theater nuclear weapons systems forces and programs, and provides justified budgetary requirements for associated studies and appraisals. (N514)
135. Reviews nuclear weapons employment policy and plans. (N514)
136. Serves as member of Nuclear Operations Group (NOG) for Crisis Action Team (CAT). (N514)
137. Serves as member of the Nuclear Weapons Accident Crisis Response Team/Augmenting Crisis Response Cell. (N514)

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138. Coordinates on JCS matters related to nuclear warfare, nuclear forces and international negotiations involving arms control, weapons of mass destruction, and proliferation. (N514)
139. Assists the Naval Doctrine Command in the development of nuclear warfare doctrine. (N514)
140. Advises on Rules of Engagement for nuclear-related forces. (N514)
141. Develops strategy and advises on the role of nuclear forces within national and naval policy. Advises on development of national strategic policy in the context of Navy responsibility for nuclear systems, recommending methods and initiatives to protect and enhance overall national nuclear capabilities and effectiveness. (N514)
142. Advises on allied naval nuclear contributions to NATO, together with trends in nuclear force levels and capabilities and the ability of NATO to execute its strategy. (N514)
143. Assists in training and wargaming matters for nuclear warfare systems. Provides staff support for conducting and analyzing nuclear war games, including JCS Single Integrated Operations Plan/Red Integrated Strategic Offensive Plan (SIOP/RISOP) war games. (N514)
144. Provides the naval member to the JCS-constituted Red Planning Board. (N514)
145. Serves as CNO's nuclear advisor (SIOP Decision Book custodian). (N514)
146. Serves as Navy liaison with Nuclear Command and Control Support Staff. (N514)
147. Initiates action to achieve Presidential agreement in principle on nuclear weapons Programs of Cooperation, and monitors implementation, except where responsibility is specifically delegated to another Navy activity. (N514)
148. Develops CNO positions on all arms control matters, including anti-satellite negotiations, nuclear arms control and disarmament, nuclear sharing, nuclear testing, nuclear proliferation, conventional arms control, the Conference on Security and Cooperation in Europe (CSCE), and United Nations/

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Conference on Disarmament (including Chemical) arms control related issues. (N514)

149. Prepares the semiannual report to Secretary of Energy, as required by the Nitzze-Seaborg Agreement of 1964, on visits of foreign nationals to the propulsion space of U.S. nuclear-powered warships. (N514)

150. Advises CNO on ocean policy matters. (N514)

151. Coordinates within DON and with other government agencies politico-military issues dealing with nuclear weapons and the Neither-Confirm-Nor-Deny (NCND) policy. (N514)

152. Serves as Navy representative to the Intergovernmental Maritime Organization (IMO) of the United Nations. (N514)

153. Coordinates Navy action on the U.S./USSR Incidents at Sea and Dangerous Military Activities Agreements, and represents Navy on the Joint Military Commission for the U.S./USSR Prevention of Dangerous Military Activities Agreement. (N514)

154. Ensures, in coordination with OASD (International Security Affairs) (ISA)/Foreign Military Rights Affairs (FMRA)), the proper maintenance of 5710 series SECNAV and OPNAV directives. (N514)

155. Coordinates requests to clarify policy for authorizations for individuals and ships, other than U.S. ships, to enter naval defense sea areas. (N514)

156. Establishes Navy Code of Conduct related to evasion, escape, and prisoner of war/detained policy and coordinates overall code of conduct-related policy matters for Navy. (N514)

157. Monitors and provides recommendations on national programs which affect the military use of the oceans, e.g., pollution and dumping regulations, exploration of offshore resources, counter-drug, environmental quality actions, etc. (N514)

158. Coordinates all matters involving Navy input to national ocean policy and coordinates politico-military review within DON of applicable bilateral cooperation agreements on ocean studies. (N514)

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159. Develops, coordinates, and monitors Navy actions on nuclear weapons concepts development (DOD/DOE Phase 1) studies. (N514)

160. Provides the Navy member and associated alternate member to the Nuclear Weapons Council Standing Committee. (N514)

161. Serves as the advisor to SECNAV and CNO and spokesperson for nuclear warfare matters. (N514)

162. Serves as the focal point for coordinating the Navy Counterdrug Program. Coordinates all aspects of the Navy's participation in counterdrug matters from policy to fiscal issues. (N515)

a. Principal office for staffing and coordination of joint counterdrug issues.

b. Prepares, reviews, and coordinates all counterdrug program and budget issues, including preparation of Budget Estimate Submissions, Congressional Justification Books supporting the President's counterdrug budget, and the Navy Counterdrug Program Objective Memorandum.

c. Coordinates Navy responses to requests by local, state, and federal law enforcement agencies for Navy and DOD support.

163. Serves as the Department of the Navy Counterdrug Assistant to the Under Secretary of the Navy (UNSECNAV). (N515)

a. Coordinates the inputs of various ASN staffs and advises UNSECNAV on counterdrug-related policy matters.

b. Represents DON at counterdrug-related meetings and conferences.

c. Monitors all counterdrug tasking for Navy and Marine Corps, ensuring timely response, and prepares or coordinates counterdrug correspondence for signature of UNSECNAV.

164. Maintains liaison with and provides politico-military advice to Navy International Programs Office to ensure that OPNAV concerns are factored into the counterdrug aspects of technology transfer and security assistance issues. (N515)

165. Serves as SECNAV (DOD Executive Agent for Outer Continental Shelf (OCS) Matters) technical advisor and staffing coordinator

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for issues involving OCS matters associated with joint use of military operating areas. (N515)

a. Determines Department of the Interior plans for leasing OCS lands and, in coordination with Fleet CINCs, assesses the impact of these plans on Navy operations.

b. Formulates policy and DOD position, to be approved by SECDEF or his designated representative, on the advisability of excluding certain areas of the OCS from public leasing by the Department of the Interior.

c. Performs liaison functions with Department of the Interior, industry representatives, officials of other services and agencies to monitor the progress and assess the impact on Navy operations of developments related to the Department of the Interior Five-Year OCS Leasing Program.

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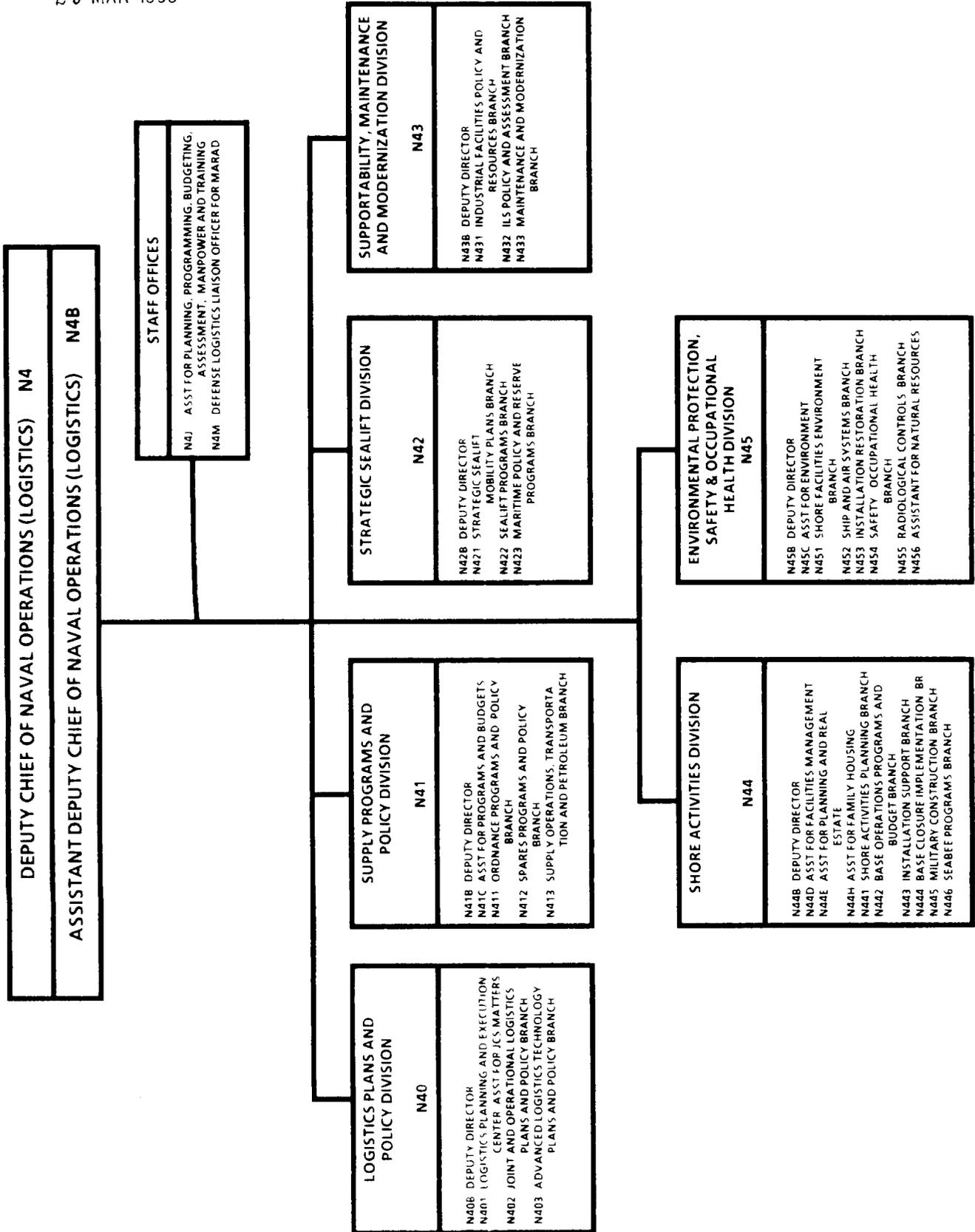
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DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)

N4

N4-1



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DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)

N4

Mission: To plan, determine and provide for logistics R&D and support needs of the operating forces and shore establishment of the Navy, except for those areas elsewhere assigned; to serve as OPNAV logistic assessment sponsor for selected programs; and to serve as principal advisor and executive to CNO on the conduct and assessment of Navy logistic affairs.

Functions:

1. Advises CNO on logistic matters for CNO's use as a member of JCS. Represents CNO in joint logistic matters and assists in developing logistic aspects of joint and combined strategic plans and policies. Supervises the development of logistic guidance to be adopted by SECDEF both from a unilateral Navy position and with JCS.
2. Serves as CNO's logistic advisor on the conduct of war and reviews the logistic aspects of general and contingency war plans. Prepares the Navy Capabilities and Mobilization Plan and issues logistic guidance for mobilizing manpower and facilities. Determines logistic requirements and plans for sealift, materiel, facilities, health care, and services including quantities, types, times, places and priority of need.
3. Operates the Logistics Planning and Execution Center (LPEC) to provide key logistic information for evaluating Navy logistic assets against real or exercise requirements. Develops courses of action for CNO to recommend to JCS and the National Command Authority (NCA) regarding resolution of critical shortfalls of material, combat support units, transportation and combat support services. Serves as the Navy point of contact with the Joint Staff (J-4) for developing interfaces between the Joint Operation Planning and Execution System (JOPES), Worldwide Military Command Center System ADP Modernization (WAM) and Navy Logistics Systems.
4. Provides centralized Navy management for logistics oriented programs such as the Industrial Preparedness Program (IPP), Navy participation in the Joint Group on the Industrial Base (JGIB), and other mobilization efforts.
5. Under the direction of ASN(RD&A), serves as Navy focal point for all logistics matters. Develops Navy's logistics policy,

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maintains a logistics strategic plan, and does logistics R&D planning.

6. Represents CNO to the Joint Logistics Commanders (JLC).
7. Acts as the proponent for the development and implementation of Computer-aided Acquisition and Logistics Support (CALC) initiatives and programs.
8. Coordinates and validates requirements, plans and provides for the modernization, maintenance, repair, realignment, land and facility management, intergovernmental coordination programs, and disposal of naval shore facilities to include establishing and changing missions of naval bases.
9. Directs compliance with explosives safety requirements, provides Navy representatives on the DOD Explosives Safety Board, and serves as OPNAV Nuclear Weapons Safety Coordinator.
10. Plans, determines, and advises on training programs affecting logistic support and material readiness programs for preparing Navy, including Naval Reserve, personnel for combat to include coordinating with N1 to ensure sufficient number of trained personnel are provided to support N4-sponsored activities.
11. Serves as principal advisor for petroleum, oil, and lubricants matters, including the military aspects of Navy petroleum and oil shale reserves.
12. Serves as the Navy focal point for, and provides guidance to the Operating Forces of the Navy on energy management and conservation matters. Serves as program and resource sponsor for Navy energy R&D projects.
13. Directs and coordinates the Navy Environmental Protection Program and serves as focal point on Navy plans and programs for reducing and/or eliminating pollutants from air, land and water, and conserving natural resources.
14. Directs and coordinates the Navy Safety and Occupational Health Program and serves as focal point on Navy plans and programs for meeting national laws and goals of ensuring safe and healthful working conditions.
15. Coordinates transportation aspects of logistics ensuring readiness of the Operating Forces of the Navy for peace and war.

Coordinates the subsidiary plans for employment and composition of Military Sealift Command (COMSC) and integrates them with other Navy plans. Represents CNO strategic sealift interests to include maritime matters with the Department of Transportation.

16. Assists in preparing DON Program Objectives and sponsors the "Military Construction, Navy" appropriation.

17. Serves as OPNAV sponsor for the Naval Construction Force.

18. Conducts liaison with and materially supports the Commandant, U.S. Coast Guard in logistic matters involving support of Coast Guard military readiness requirements.

19. Serves as OPNAV CAO for COMSC, COMNAVFACECOM, NAVIRSA and COMNAVSUPSCOM.

20. Coordinates afloat logistic matters with N8, SYSCOMs, platform sponsors and fleet commanders, and ensures that adequate afloat tactical logistic and coordination guidance is incorporated in Navy warfare publications.

21. Provides logistic policy guidance to include deliberate planning, Navy sourcing, resupply, and integrated logistics support (ILS).

22. Serves as the OPNAV assessment sponsor for shore infrastructure, environmental protection, family housing, military construction, ships maintenance and modernization (fleet modernization program, intermediate maintenance activity, inactivations, depot and general purpose electronic test equipment) and logistics (spares, maintenance of real property, other base operating support, civil engineering support equipment, ILS, ordnance procurement, ordnance rework, and technical manuals): includes assessing OPNAV sponsors' programs to ensure that all logistic aspects of programs are properly funded and that procurements are supported.

23. Serves as the primary CNO resource sponsor for logistics.

24. Serves as a member of boards, and participates in forums, requiring CNO logistics representation or review of Navy logistic programs.

25. Serves as a focal point for the administration of Navy logistics data.

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26. Serves as the Navy responsibility center for nuclear regulatory matters to include licensing and inspections, and coordinates control programs with the Nuclear Regulatory Commission (NRC) and other federal agencies.
27. Manages the Navy's Commercial Activities (CA) Program and serves as a Navy focal point for installation operations productivity enhancements.
28. Develops Navy-wide ship maintenance and modernization policy and goals in coordination with platform sponsors.
29. Ensures ship maintenance and modernization programs are integrated, compatible, balanced and effective.
30. Coordinates preparation and presentation of all ship maintenance and modernization requirements through all phases of PPBS and review.
31. Coordinates and approves fleet depot level availability schedules, working with FLTCINCs, COMNAVSEASYS COM, and platform sponsors.
32. Provide logistics staff support to the Navy Acquisition Executive, including ILS.

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ASSISTANT FOR PLANNING, PROGRAMMING, BUDGETING,
ASSESSMENT, MANPOWER AND TRAINING
N4J

Mission: To coordinate and integrate logistic planning, programming, budgeting, appraisal, manpower and training within N4.

Functions:

1. Prepares and presents the Readiness, Support, and Infrastructure Support Area Assessment.
2. Develops and issues policy and guidance on planning, programming and budgeting matters as directed by N4.
3. Prepares and presents the N4 Sponsor Program Proposal (SPP).
4. Plans and coordinates assessment sponsor actions to include:
 - a. Development of pre-SPP baseline assessments.
 - b. Preparation of post-SPP assessments ensuring that logistics programs are properly funded.
5. Prepares Future Year Defense Plan (FYDP) and POM data base synopsis for N4-sponsored programs.
6. Coordinates actions and issues guidance/information during congressional, OSD, and NAVCOMPT budget reviews to include evaluation of the impact of actions on N4 programs.
7. Monitors, in conjunction with N4 divisions, the execution of N4 sponsored programs to ensure consistency with programmatic.
8. Maintains liaison with the offices of other resource and appropriations sponsors, N8 and NAVCOMPT; and serves as the principal point of contact for PPBS and MPT matters affecting N4 programs.
9. Provides general management programs support to include:
 - a. Functions as N4 productivity principal and coordinates the Productivity Investment Fund (PIF) and the Productivity Enhancement Incentive Fund (PEIF) programs.

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- b. Administers the Management Control Program.
 - c. Monitors audit responses and follow-up.
 - d. Manages N4 program support funds.
10. Formulates planning and programming information related to N4 manpower and training requirements for incorporation in the POM and FYDP.
11. Coordinates the development of qualitative and quantitative requirements for N4 manpower.
12. Coordinates all military manpower billets within the N4 sponsorship in conjunction with manpower claimants and headquarters.
13. Monitors the effectiveness of manpower, personnel and training (MPT) and identifies necessary improvements to N1, N7, claimants, and/or N4.
14. Serves as N4 representative on Navy Enlisted Occupational Classification System (NEOCS) and Navy Officer Occupational Classification (NOOCS).
15. Coordinates and monitors in conjunction with N401, N446, and N095, the N4 Naval Reserve programs including reserve mobilization requirements.
16. Reviews N4-sponsored Navy training plans and monitors their execution. Advises N4 on policy matters pertaining to training.

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DEFENSE LOGISTICS LIAISON OFFICER FOR MARAD
N4M

Mission: To advise N4 on merchant marine matters and serve as N4 principal liaison on this subject with the Maritime Administration (MARAD) and Department of Transportation (DOT).

N4 Staff-2

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Functions:

1. Facilitates the continuous flow of accurate information to and from both groups in the maritime industry-related areas of strategic sealift, merchant marine manpower, and ship industrial support infrastructures.
2. Assists in providing N4 with information necessary to make timely decisions concerning resource allocation, requirements planning, and programming of Navy-funded or managed maritime-industry related activities.
3. Serves as MARAD's representative to the Navy Logistics community with responsibility for increasing recognition of the global interrelationships of all shipping and industrial support infrastructures.

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LOGISTICS PLANS AND POLICY DIVISION
N40

Mission: To develop the Navy's strategic logistics plan and to provide policy and planning guidance on matters relating to joint and operational logistics. Included are such areas as Logistics Research and Development; Logistics Career Development; Information Resource Management (IRM) including Computer-aided Acquisition and Logistics Support (CALS); and the Navy Industrial Base Program (IBP) including Flexible Computer Integrated Manufacturing (FCIM). To recommend courses of action to N4 and JCS to improve logistics support; and to support and coordinate for N4, ASN(RD&A) matters pertaining to logistics.

Functions:

1. Advises N4 on logistics readiness for the conduct of war with respect to DON logistics policy and planning matters. (N40B)
2. Oversees development of the Navy's Logistics Policy and Strategic Logistics Plan. (N40B)
3. Serves as the N4 focal point for reports originated by JCS, and as the N4 planner for all JCS actions. (N401)
4. Supervises, when activated, the logistics portion of the NCC Augmentation Watch and advises N4 on important logistics problems and progress of corrective actions. (N401)
5. Serves as the N4 representative to Exercise Control Group, and coordinates planning, execution and reporting for all JCS and CNO level exercises. (N401)
6. Coordinates courses of action to resolve critical Navy operational shortfalls of support forces, ammunition, petroleum, oil, lubricants, repair parts, components and major end items, and medical and strategic sealift assets. Serves as principal liaison with Joint Material Priorities and Allocation Board (JMPAB) Secretariat, and advises N4 on all JMPAB matters. (N401)
7. Serves as focal point for N4 Continuity of Operations Program (COOP). (N401)
8. Directs operation of the Logistics Planning and Execution Center (LPEC) as the Navy focal point for logistic information,

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including ADP capabilities such as Worldwide Military Command and Control System (WWMCCS) and Conventional Ammunition Integrated Management System (CAIMS) work stations. Represents N4 in WWMCCS teleconferences. (N401)

9. Trains N4 reserve unit personnel to operate the LPEC in exercises and real-world crises. (N401)

10. Serves as the principal advisor to N4 on reserve matters. (N401)

11. Coordinates the employment of reserves assigned for active duty within N4. (N401)

12. Coordinates the transfer of actions to the reserve unit as required. (N401)

13. Serves as the N4 representative for joint operation planning and execution matters to include: joint planning and policy, procedures, and the coordination of service support to Navy component commanders in refining Joint Operations Plan logistics requirements and sustainability estimates. (N401, N402)

14. Serves as the N4 point of contact with JCS for logistics data management to include maintaining Joint Operation Planning and Execution System (JOPES) interface with Navy logistics systems, related system instructions, and files such as Logistics Factors File, Logistics Planning Factors, and Ports File. (N401, N402)

15. Serves as the N4 point of contact to maintain joint documents concerning joint logistics planning doctrine, policy and procedures. These documents are part of the Joint Strategic Planning System (JSPS) such as the Joint Strategic Capabilities Plan (JSCP) annexes and the Navy Capabilities and Mobilization Plan (NCMP). (N401, N402)

16. Serves as the Navy component of the Joint Logistics Commanders (JLC) Secretariat. (N402)

17. Coordinates development and implementation of the Navy logistics strategic plan. (N402)

18. Serves as the OPNAV point of contact for operational logistics. Coordinates afloat logistic matters for N4 between Navy commands, offices and the Operating Forces. (N402)

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19. Coordinates and oversees all studies, modeling, analyses, and war gaming within N4 to evaluate planning options and new technology applications, and to incorporate as appropriate into logistics strategic planning. (N402)
20. Coordinates Navy review and comments on NATO logistics matters. (N402)
21. Serves as Navy's logistics coordinator and representative for international logistics staff talks. (N402)
22. Serves as the focal point for total quality leadership (TQL) coordination within N4. (N402)
23. Serves as N4 point of contact and coordinator for OPNAV/ Navy actions and issues related to Navy support for counter-narcotics and law enforcement operations. (N402)
24. Serves as the Primary Consultant for Operational Logistics Subspecialty (XX43). Advises N4 on all matters concerning the Operational Logistics Subspecialty. Coordinates for N4 the Subspecialty Requirements Board (SRB) and the Subspecialty Selection Board (SSB). (N402)
25. Coordinates N4 participation in the Graduate Education and Requirements Group (GERG). (N402)
26. Publishes an Operational Logistics Newsletter to inform the members of the community of developments within the community and advise on assignment possibilities. (N402)
27. Serves as N4 point of contact for the DON civilian and acquisition workforce career development and education program. (N402)
28. Coordinates for N4, assistance and support to the ASN(RD&A) for logistics matters other than ILS. (N403)
29. Coordinates and maintains the logistics R&D program within N4. (N403)
30. Serves as the N4 point of contact for Corporate Information Management (CIM). Provides policy guidance and oversees development for CIM. (N403)

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31. Serves as the N4 point of contact for CALS management. (N403)
32. Advises N4 on policy and planning guidance for CALS within the Navy, and on coordination of Joint CALS policy development. (N403)
33. Develops Navy Technical Data management policy. (N403)
34. Serves as N4 point of contact for the Navy's Industrial Base Program. (N403)
35. Serves as N4 point of contact for the Navy Manufacturing Technology (MANTECH) Program. (N403)
36. Serves as N4 point of contact for the Government Industry Data Exchange Program (GIDEP). (N403)
37. Serves as resource sponsor for manufacturing technology initiatives under Rapid Acquisition of Manufactured Parts (RAMP), Flexible Computer Integrated Manufacturing (FCIM), and selected automated storage and retrieval systems under CALS. (N403)
38. Advises N4 on policy and planning guidance for FCIM within the Navy and coordinates for Navy, joint FCIM policy development. (N403)
39. Serves as Director of the Joint Technical Coordinating Group - FCIM (JTCG-FCIM), and also serves as coordinator and secretariat for the JTCG-FCIM. (N403)
40. Sponsors the Technology Coordination Plan for FCIM technology development, demonstration and transfer. (N403)
41. Manages the N4 office automation program. (N403)

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SUPPLY PROGRAMS AND POLICY DIVISION
N41

Mission: To ensure the Operating Forces of the Navy and Shore Establishment are provided with timely, adequate and operationally suitable logistic support in the areas of ammunition, ordnance materiel, sonobuoys, spare parts, petroleum, oil and general ordnance support; to coordinate transportation management for Navy-sponsored movement within the Defense Transportation System, and to coordinate and direct the Explosives Safety Program and the Nuclear Weapons Safety Program as parts of the overall DON Weapon Systems Safety Program.

Functions:

1. Provides logistic information to the N4 Logistics Planning and Execution Center (LPEC) in response to a real-world crisis, exercise or deliberate operation plan execution requirements. Provides action officers to serve as watch officers in the LPEC in a real world-crisis or during scheduled exercises when requested by N4. (N41B)
2. Provides policy and guidance for determining and fulfilling the materiel support needs of the Operating Forces of the Navy and Shore Establishment, and reviews requirements ensuring consonance with guidance. (All branches)
3. Reviews and evaluates performance of naval activities in meeting Navy materiel support needs. (All branches)
4. Develops policy for and coordinates the Navy War Reserve Materiel Program including non-nuclear ordnance, sonobuoys, spare parts, bulk petroleum, and advance base functional components. (N41C, N411, N412, N413)
5. Serves as OPNAV single point of contact for explosives safety and nuclear weapons safety matters. Provides policy and guidance on safety aspects of conventional explosives and nuclear weapons as well as other hazardous materials as they affect Navy explosives, nuclear weapons and related operations. Issues all deviations from explosives and nuclear weapons safety criteria. (N411)
6. Serves as Navy focal point for other services, DOE, DNA and other agencies on matters involving safety and readiness aspects of nuclear weapons. (N411)

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7. Reviews Navy implementation of DOD criteria and standards for the safety of nuclear weapons. Serves as OPNAV focal point for policy related to nuclear weapons safety studies, and proposes nuclear weapons systems safety rules for JCS and SECDEF approval. (N411)
8. Serves as Navy focal point for nuclear weapons accident and incident response, safety aspects of Special Weapons Ordnance Publications, and readiness matters, including the nuclear weapons quality assurance test programs and the Nuclear Weapons Technical Inspection (NWTI) Program. (N411)
9. Provides Navy Member and Alternate Navy Member on the DOD Explosives Safety Board. Serves as DON focal point for the DOD Explosives Safety Board. (N411)
10. Serves as OPNAV focal point for non-nuclear ordnance and sonobuoy management, accountability, integrated management systems and the Conventional Ammunition Integrated Management System (CAIMS). (N411)
11. Assists resource and appropriate sponsors in developing and executing programs for acquiring non-nuclear expendable ordnance. (N411)
12. Approves and establishes policy for inventory management, maintenance, distribution, movement, storage, evacuation, and disposal of all non-nuclear expendable ordnance and monitors compliance. (N411)
13. Serves as OPNAV focal point for non-nuclear ordnance and sonobuoys for support of training requirements/allocation, POM assessment sponsor, approval authority for allowances, readiness/sustainability issues of Navy inventory data, approval authority for the Foreign Military Assistance Program and USMC Class V Aviation logistics issues. (N411)
14. Serves as resource sponsor for COMNAVSUPSYSCOM, for COMNAVSEASYSYSCOM ordnance field activities, and for the Chief of Naval Research Mobility Fuels Program. (N411, N413)
15. Monitors, analyzes, reviews, and initiates necessary actions, policy, or guidance for the determination and satisfaction of the spare parts materiel needs of the operating forces and shore establishment. (N412)

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16. Acts as overall coordinator for spare parts, coordinating action within the OPNAV staff on issues which encompass the entire spectrum of spare parts support; coordinates the presentation of spare parts requirements through all phases of programming and budget reviews. (N412)
17. Serves as the OPNAV focal point for matters relating to the Defense Business Operating Fund (DBOF), Navy Supply Management and Distribution Depot business areas. (N412, N413)
18. Monitors, analyzes, and initiates action to ensure the adequacy of the Navy supply system, the DOD supply system and their supporting elements in fulfilling Navy materiel support requirements (less fuel, supply operations, and transportation). (N412)
19. Develops Navy policy for implementing the DOD Uniform Materiel Movement and Issue Priority System. (N413)
20. Serves as OPNAV focal point for COMNAVSUPSYSCOM supply operations. This includes Inventory Control Points (ICP) and Supply Center operations, food service, commissaries, exchanges, ADP supply system modernization programs, and military personnel issues for supply ratings. (N413)
21. Reviews proposed changes to budget execution and financial control procedures for all COMNAVSUPSYSCOM Operations and Maintenance, Navy (O&MN) funds. (N413)
22. Serves as the OPNAV focal point for matters relating to Defense Management Review Decision (DMRD) monitoring and reporting. (N412)
23. Serves as OPNAV Requirements Officer and resource sponsor for transportation. Ensures that transportation costs are maintained at the lowest level, consistent with quality of service and transportation responsiveness. (N413)
24. Evaluates overall effectiveness of transportation services provided to Operating Forces of the Navy and other activities. (N413)
25. Conducts liaison with the Joint Staff and other services on Defense Transportation System (DTS) matters and serves as principal Navy member on the JCS Joint Transportation Board, ensuring that common-user transportation resources assigned or available to DOD are used to achieve the maximum benefit. (N413)

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26. Provides policy guidance and coordinates matters related to containerization programs and development. Interfaces with other services, transportation operating agencies, DLA, JCS, and other government departments and agencies on container related matters. (N413)

27. Coordinates matters on the movement of mail on transportation financial resources, excluding Navy funds budgeted by NAVCOMPT to cover the cost of movement of official mail for which the Navy reimburses the U.S. Postal Service. (N413)

28. Serves as Navy Requirements Officer for bulk petroleum support and develops Navy policy for all operational petroleum logistics matters. Coordinates Navy and Marine Corps world-wide petroleum inventory and facility requirements. Monitors the Defense Fuel Supply System's support of Navy and Marine Corps bulk petroleum requirements in the wholesale supply system. Negotiates fuel exchange agreements with foreign navies. (N413)

29. Serves as N4 focal point for petroleum, oil and lubricants distribution system architecture and operation. (N413)

30. Serves as Navy point of contact for petroleum logistics issues involving OSD and other services; represents Navy to the Defense Energy Action Group and Defense Energy Data Analysis Panel. (N413)

31. Develops policy and guidance for deployment, employment, and readiness of Navy Cargo Handling Forces, including the Navy Cargo Handling and Port Group and the Naval Reserve Cargo Handling Training Battalions. Sponsors manpower for the active units and for Naval Reserve Cargo Handling Battalions. (N413)

32. Provides policy guidance for and coordinates materiel requirements involving the Naval Reserve. (N413)

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STRATEGIC SEALIFT DIVISION
N42

Mission: To develop policy and provide planning support on strategic mobility, sealift, and maritime affairs; to recommend appropriate courses of action to N4 and the Joint Staff (JS) (J-4), where applicable. Provides direct staff support to ASN(RD&A) on sealift matters, as requested.

Functions:

1. Provides logistics information to the N4 Logistics Planning and Execution Center (LPEC) in response to real-world crisis, exercise or deliberate operation plan execution requirements. (N421)
2. Conducts liaison with JCS on strategic mobility planning, testing and analysis, including preparation, issuance and review of Joint Strategic Capabilities Plan (JSCP) (Annex J). Functions as the division's primary point of contact with JCS for sealift matters. (N421)
3. Reviews strategic plans and policies for sealift implications, and prepares broad planning guidance for balanced support to the Operating Forces of the Navy. (N421)
4. Initiates, develops and reviews the sealift aspects of general and contingency war plans, and coordinates the guidance and planning for mobilization of sealift. (N421)
5. Plans and directs analyses to determine the Strategic Sealift element of the Mobility Forces to meet wartime requirements (includes mobility forces for deployment, employment, and resupply of military forces). Coordinates sealift programs with the Air Force, Army, and Marines and negotiates the necessary trade-offs in meeting the various contingency and war plans. (N421)
6. Maintains data on sealift assets, and conducts analysis to determine their adequacy to meet mobility requirements. (N421)
7. Assesses sealift planning factors. (N421)
8. Conducts liaison with OSD, JCS, and other services and inter/intragovernmental agencies in preparing the mobility-related

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issues in Defense Planning Guidance, and develops and sponsors strategic mobility plans accordingly. (N421)

9. Oversees all interagency and inter/intragovernmental maritime and ocean transportation planning matters under the cognizance of N4. (N421)

10. Provides or oversees provision of defense shipping requirements and planning information to MARAD. (N421)

11. Provides Navy guidance to MARAD on numbers and types of National Defense Reserve Fleet (NDRF) ships required, and on their physical locations and management. (N421)

12. Serves as the OPNAV Requirements Officer and sponsor for strategic sealift research and development programs. (N422)

13. Serves as OPNAV Requirements Officer and sponsor for all Strategic Sealift ships in the DOD PPBS. (N422)

14. Reviews activation, inactivation and disposition of government-owned sealift assets. (N422)

15. Reviews or oversees review of strategic sealift ship requirements proposals, including supporting justification. Develops additional data or rationale and recommends approval/disapproval at higher management levels. (N422)

16. Coordinates budget issues and financial matters within the Strategic Sealift Division. (N422)

17. Serves as approval authority for Cargo Tables of Allowance for Maritime Prepositioning Ships (TA-55) and the Assault Follow-on Echelon (TA-56). (N422)

18. Coordinates office automation systems for Strategic Sealift Division. (N422)

19. Serves as OPNAV central point of contact on all matters relating to joint cargo discharge programs, including Joint Logistics Over-The-Shore (JLOTS). (N422)

20. Conducts or participates in detailed studies and analyses of existing or proposed cargo offload and discharge systems (e.g., lighterage, elevated causeway (ELCAS)). Assesses adequacy and effectiveness of programs. (N422)

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21. Serves as OPNAV Requirements Officer and program sponsor for Navy/Marine Corps related offload systems (lighterage, elevated causeway) used for ship-to-shore movement of Assault Follow-on Echelon equipment and supplies. (Includes ILS, hardware procurement, management of all existing hardware and spare parts). (N422)
22. Coordinates with JS, U.S. Transportation Command and the services on all matters related to JLOTS. (N422)
23. Serves as Navy lead agent for JCS PUB 4-03, JLOTS. (N422)
24. Serves as program manager for Offshore Petroleum Discharge System (OPDS) for delivery of bulk fuel ashore over unimproved beaches in support of all services. (N422)
25. Serves as program sponsor of Cargo Offload and Discharge Systems (COLDS) Navy Training Plan. (N422)
26. Serves as OPNAV Requirements Officer and program sponsor for Sealift Enhancement Features (Seasheds, Flatracks) and the Merchant Ship Naval Augmentation Program (MSNAP). (N422)
27. Coordinates review of National Defense Feature considerations in the design and construction of merchant ships under the Merchant Marine Act of 1936, and recommends ship enhancement features necessary for military use of government and industry owned ships. (N422)
28. Coordinates with COMSC and MARAD for the storage, use and maintenance of sealift enhancement features procured for use during national emergencies. (N422)
29. Serves as OPNAV Requirements Officer for Ready Reserve Force ships and the Auxiliary Craneship (TACS) Conversion Program. (N422)
30. Advises and assists N4 in discharging N4's responsibility of advising and assisting CNO in exercising command responsibility over COMSC. (N423)
31. Notifies MARAD of prospective military action requiring requisitioning of ships or activation of reserve shipping and provides time-phased shipping support requirements. Reviews mechanisms for acquiring ships, examines alternatives, and

coordinates advance actions to facilitate positioning of the most suitable ships. Monitors execution, including action to solve problems that arise. (N423)

32. Coordinates with MARAD on MSC recommendations to activate the Sealift Readiness Program (SRP) and Voluntary Tanker Agreement (VTA) to support a military operation. Coordinates other DOD agencies/activities and initiates recommendation to SECDEF via SECNAV discussing proposed actions and alternatives. (N423)

33. Coordinates with MARAD and COMSC on the use of Ready Reserve Force (RRF) ships and National Defense Reserve Fleet assets. (N423)

34. Serves as Program Sponsor for the Merchant Marine Reserve, U.S. Naval Reserve Program. (N423)

35. Coordinates with MARAD on the annual RRF breakout exercise to test RRF readiness. (N423)

36. Serves as Program Sponsor for the Naval Embarked Advisory Team (NEAT), U.S. Naval Reserve Program. (N423)

37. Coordinates development of interagency and inter/intra-governmental maritime and ocean transportation policy under the cognizance of N4 and ASN(RD&A). (N423)

38. Serves as OPNAV Requirements Officer for COMSC Headquarters support. (N423)

39. Prepares for review, in consultation with COMSC, implementing directives of DOD policy on COMSC objectives, functions, and operations. (N423)

40. Directs studies and analyses of COMSC structure and operations; assesses adequacy and recommends action. (N423)

41. Monitors COMSC programs and operations for possible impact on COMSC readiness. Directs, guides, and reviews studies to overcome problems identified, and initiates or recommends resolution to appropriate authority. (N423)

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SUPPORTABILITY, MAINTENANCE AND MODERNIZATION DIVISION
N43

Mission: To initiate, develop and disseminate overall policy for the maintenance, modernization, integrated logistics support (ILS), material condition and disposal of all Navy vessels and service craft; to coordinate efforts of the Operating Forces of the Navy and SYSCOMs in executing such maintenance and disposal of inactive ships in Navy custody; to serve as resource sponsor for various programs and assets relating to maintenance, repair and modernization of ships which are not specific to a single platform warfare sponsor; to discharge the N4 responsibility as assessment sponsor for ship maintenance and modernization, inactivation of ships; to promote technology, and maintain assessment programs for ILS and related matters of readiness and supportability for all Navy weapon systems, and to recommend appropriate courses of action to N4.

Nothing in this mission alters in any way the responsibilities and authority of the Director, Naval Nuclear Propulsion Program (NOON/NAVSEA-08) for matters in connection with naval nuclear propulsion under Executive Order 12344, codified in 42 USC 7158, and issued in OPNAVINST C3000.5E and OPNAVINST 4720.2F. Accordingly, N43 shall consult with and obtain the concurrence of the Director, Naval Nuclear Propulsion Program in all matters relating to or affecting naval nuclear propulsion.

Functions:

1. Ensures ship maintenance and modernization programs are integrated, compatible, balanced, and effective. (N431, N433)
2. Coordinates activities involved in management of industrial capacity and facilities development of naval shipyards and ship repair facilities. (N431)
3. Monitors the SYSCOMs' capability to meet maintenance support needs for assigned programs in support of CNO, and recommends modification to such maintenance support needs. (N431)
4. Serves as primary resource sponsor for COMNAVSEASYSKOM and COMSPAWARESYSKOM headquarters. Further serves as resource sponsor for maintenance-related COMNAVSEASYSKOM and COMSPAWARESYSKOM field activities including naval shipyards, Supervisors of Shipbuilding (SUPSHIPS), Naval Ship Repair Facilities (SRFs), Naval Sea

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Support Centers (NAVSEACENS), Naval Plant Representative Offices (NAVPROs) and Naval Electronics System Engineering Centers (NESECs). (N431)

5. Coordinates DON interservicing for depot level ship maintenance. (N431)
6. Oversees the operation of all Inactive Ship Maintenance Facilities and serves as assessment sponsor for ship inactivations. Serves as resource sponsor for inactive ship maintenance and facilities support. (N431)
7. Monitors the ship disposal program, including donations, scrap sales, sales/leases to foreign governments, and designation as target hulls. (N431)
8. Serves as resource sponsor for SRF and public shipyard Military Construction (MILCON). Develops and justifies projects throughout PPBS cycle. (N431)
9. Serves as resource sponsor, and prescribes policy for, offship berthing and messing during depot level maintenance availabilities. (N431)
10. Serves as N4's Information Resource Manager for the functional areas of overhaul, repair, maintenance and modernization of ships. (N431)
11. Coordinates with legislative liaison offices on all ship maintenance and modernization matters related to Congressional inquiries, hearings, briefings, and submissions. Develops, prepares, and assembles Congressional testimony for the division. (N431)
12. Coordinates actions on NAVINSGEN, DOD Inspector General, Naval Audit Service, GAO, and other similar maintenance inspection reports, audits, and investigations. (N431)
13. Independently assesses all acquisition programs for adequacy of ILS planning, management, resources, and execution. (N432)
14. Reviews for logistics adequacy all operational requirement documents, test plan documents, and instructions. (N432)
15. Represents Navy and advises N4 on ILS issues. (N432)

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16. Monitors study efforts, identifies technological needs and opportunities, and promotes technological developments having broad application for effective and economical integrated logistics support. (N432)
17. Serves as resource sponsor for Standardization and the ILS Technical Improvement Program. (N432)
18. Develops and recommends consolidated Navy ILS policy. (N432)
19. Serves as the N4 clearinghouse and library on weapon systems files, and maintains program status for acquisition programs. (N432)
20. Assists OPNAV resource sponsors in establishing support program and readiness objectives (Operational Suitability) for weapons systems and equipment. Monitors and evaluates progress through development towards achievement of these objectives. (N432)
21. Serves as N4 representative on the Ship Characteristics Improvement Panel (SCIP) and the Aircraft Characteristics Improvement Panel (ACIP). (N432)
22. Develops and maintains Navy policy and procedures directives on logistics assessments and ILS certification, and evaluates implementation. (N432)
23. Develops, maintains, and monitors Navy policy and directives on logistics auditor qualification and certification. Provides guidance and coordination on programs for development, training, qualification, and certification of logistics audit team members. (N432)
24. Represents N4 on ILS assessments and Logistics Review Group (LRG) boards to certify ILS planning and execution of all ACAT I and II programs and, selectively, ACAT III and IV programs. Acts as the N4 agent in reviewing and accepting certification. Evaluates audit results and prepares evaluation reports for N4. (N432)
25. Develops overall maintenance and material readiness policy and goals for active and reserve force ships. (N433)

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a. Develops maintenance policy requirements in coordination with platform sponsors. Prescribes policy and requirements for developing new maintenance procedures and material management for ships and craft.

b. Serves as OPNAV point of contact for CINCLANTFLT and CINCPACFLT for ship maintenance policy matters.

c. Reviews and assesses ship material readiness in coordination with the FLTCINCs.

26. Serves as assessment sponsor for ship organizational, intermediate, and depot level maintenance, and the Fleet Modernization Program (FMP), using suitable measures of effectiveness. Participates with N8 in developing assessment criteria. (N433)

27. Initiates, coordinates, executes and evaluates analyses, studies, and inquiries into all matters involving the ship maintenance and modernization programs. (N433)

28. Coordinates development of the ship maintenance and modernization POM and budget. (N433)

a. Works with FLTCINCs and resource sponsors to develop ship maintenance requirements.

b. Prepares and presents baseline assessment for ship maintenance and modernization at organizational, intermediate, and depot levels.

c. Monitors resource sponsor preparation and development of maintenance and modernization portion of the Sponsor Program Proposals (SPP).

d. Prepares and presents Ship Maintenance and Modernization post-SPP assessments.

e. Coordinates and directs the preparation of the ship maintenance and modernization portion of the Navy's POM.

f. Coordinates and directs the preparation of the ship maintenance and modernization related portions of the budget. Coordinates the preparation of and reviews submission of fleet repair and COMNAVSEASYSCOM FMP exhibits. Supports COMNAVSEASYSCOM and FLTCINCs in presentation and defense of the ship maintenance and modernization budget throughout budget

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reviews by Navy Comptroller, OSD/OMB review and Congressional hearings.

g. Monitors ship maintenance and modernization budget execution and obligation rates.

29. In coordination with platform sponsors, prescribes policy and requirements for repair functions of Intermediate Maintenance Activities (IMAs) ashore and afloat. Coordinates and acts as resource sponsor for cross sponsor programs, including the IMAs upgrade program and the Forces Afloat Maintenance Improvement Program. (N433)

30. Assesses the peacetime and mobilization ship maintenance and battle damage repair capability and capacity, coordinates development of associated requirements, and serves as primary advocate for those requirements in the POM process. (N433)

31. Coordinates and serves as resource sponsor for the Planned Maintenance System of the Ships Maintenance and Material Management (3-M) System, including operation, improvement and support. Coordinates all ships' 3-M Maintenance Data System Matters, including the review and analysis of current interface relationships between the 3-M Maintenance Data Systems and other maintenance/material management information systems. Coordinates with N65 in integrating those systems ensuring efficient response, standardization of systems and data elements as well as non-duplication of assets. Chairs the Ships 3-M Coordinating Group. Serves as Executive Secretary to Ships 3-M Policy Committee. (N433)

32. Develops and issues policy for Navy Test, Measuring and Diagnostic Equipment (TMDE) Program, and serves as functional sponsor for shore, aviation and shipboard TMDE requirements. Serves as Resource Sponsor for Calibration Standards. (N433)

33. Develops and coordinates overall policy for FMP in conjunction with the OPNAV platform and equipment sponsors. (N433)

a. Prepares FMP in conjunction with OPNAV platform and equipment sponsors, SYSCOMS and fleet representatives.

b. Ensures modernization programs are integrated, compatible, balanced and effective.

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c. Coordinates with platform and equipment sponsors, SYSCOMs and fleet representatives, on the preparation and presentation of modernization requirements through all phases of programming and budgeting, including the establishment of alteration priorities, and modernization plans for ship class and individual hulls.

d. Reviews with platform sponsors, proposed military and survivability improvements, and provides authorization for alteration development, ensuring timely and effective fleet introduction of new military and technical improvements.

e. Coordinates, schedules and participates in, as required by platform sponsors, the annual FMP conference and material alteration verification conferences.

f. Prepares FMP execution document and monitors COMNAV-SEASYSCOM execution of FMP and Warfare Improvement Plan in coordination with platform sponsors.

g. Acts as central point of contact and general program coordinator for all matters relative to the administration, management and implementation of the FMP.

34. Serves as resource sponsor for FMP Management Information System. (N433)

35. Develops and issues policy for the maintenance, modernization, material condition and disposal of all Navy service craft. (N433)

a. Approves requirements for service craft and establishes allowances for barges and gigs assigned to the Operating Forces of the Navy and the Shore Establishment.

b. Coordinates with platform sponsors to prescribe policy for berthing, administration, preservation, maintenance, dispersal and disposal of service craft.

c. Exercises SECNAV/CNO authority to classify/reclassify service craft.

d. Sponsors service craft procurement and prescribes assignment and status policy.

e. Serves as resource sponsor for service craft modernization.

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36. Supervises the Depot Level Availability Schedules data base, authorizing schedule changes after coordination with FLTCINCs, platform sponsors and COMNAVSEASYSKOM. (N433)

a. Participates in fleet-chaired Depot Level Availability Schedule conferences.

b. Adjudicates scheduling differences among FLTCINCs, platform sponsors and COMNAVSEASYSKOM. Issues depot level availability schedules for maintenance and modernization budget submissions.

c. Develops and issues depot level ship availability schedules and changes.

37. Coordinates and serves as resource sponsor for ship engineering technical services including Mobile Ordnance Technical Units (MOTUs), Direct Fleet Support (DFS), Fleet Engineering Technical Services (FETS), Contractor Engineering Technical Support (CETS), and Calibration and Test Equipment. Develops and justifies those programs throughout the PPBS cycle. (N433)

38. Schedules, coordinates and chairs the annual Detection, Action, Response Technique (DART) Program conference and attends annual meetings. Serves as DART resource sponsor. (N433)

39. Approves availabilities of all U.S. commercial and foreign naval/commercial vessels at naval shipyards, under Supervisor of Shipbuilding, Conversion and Repair, USN (SUPSHIP) or IMAs. (N433)

40. Prescribes policy for shipboard habitability and coordinates attainment of habitability standards in operating ships and delivery of new ships meeting habitability standards. (N433)

41. Serves as N4 liaison with PRESINSURV. Coordinates material inspection issues of PRESINSURV with responsible OPNAV codes, SYSCOMs and the fleets. (N433)

42. Discharges N4 responsibilities for budgetary/program matters involving fleet funding for ship maintenance (Budget Activities 1, 2, 5 and 8), and COMNAVSEASYSKOM funding (Budget Activity 7) of the O&MN appropriation. (N433)

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SHORE ACTIVITIES DIVISION
N44

Mission: To coordinate planning, validation and assessment of requirements for the Navy shore activities; to assist in developing and assessing programs and budgets for acquisition, alteration, disposal, operation, maintenance and repair of real property and civil engineering support equipment, as required for supporting the fleet; to coordinate real estate issues, real estate utilization, environmental planning, economic adjustment and encroachment; to coordinate, develop, and assist in assessing the level of investment of the military construction program; to develop policy for deployment, employment and readiness of the Naval Construction Force; to assist in developing and assessing programs and budgets for Navy-wide Base Operating Support (BOS); to assist in assessing base closure candidates and in implementing base closure decisions; and to develop and supervise consistent policy for Navy-wide implementation of commercial activities and Defense Retail Interservice Support (DRIS) programs.

Functions:

1. Provides logistic information to the N4 LPEC in response to real-world crisis, exercise or deliberate operation plan execution requirements. Provides action officers to serve as watch officers in the LPEC in a real-world crisis or during scheduled exercises when requested by N40. (N44B)
2. Serves as principal advisor to N44 on facilities management matters. (N44D)
3. Coordinates action on all real estate issues and administers the real property utilization and economic adjustment programs. (N44E)
4. Administers the Navy's Air Installation Compatible Use Zone (AICUZ) and Land Use Compatibility (LUC) programs and takes action on other specific encroachment issues. (N44E)
5. Conducts facilities environmental planning in accordance with the National Environmental Policy Act (NEPA). (N44E)
6. Develops Navy Family Housing program objectives. (N44H)
7. Coordinates and validates requirements for establishing, realigning, and changing missions of naval bases world-wide;

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serves as Navy coordinator for the base closure and realignment selection process. (N441)

8. Coordinates and supervises basing actions for homeporting. (N441)

9. Serves as Navy focal point for the NATO Infrastructure Program and the Japanese Facilities Improvement Plan (JFIP). (N441)

10. Serves as focal point for coordinating working space in the National Capital Region involving establishment, disestablishment, procurement, withdrawal, exchange and release of working space. (N441)

11. Establishes and monitors the execution of policies relating to the use, acquisition, and disposition of real property for the Shore Establishment. (N441)

12. Approves/disapproves action involving military features of proposed real estate transactions and provides legislative liaison for N4. (N441)

13. Provides policy guidance on energy management and conservation other than nuclear energy. Serves as OPNAV focal point and coordinator for Navy energy management and conservation matters (other than nuclear power) and assists in interdepartmental energy matters. (N442)

14. Serves as Navy program and resource sponsor for applicable energy and facilities R&D projects coordinating application of R&D programs to Navy mission and force requirements. (N442)

15. Serves as resource sponsor for entire N4 BOS program; Civil Engineering Support Equipment; the Naval Construction Force, both active and reserve; and the majority of COMNAVFACENGCOM's claimancy. (N442)

16. Prepares assessments for the effectiveness in Navy-wide functional area of BOS, and justifies resources required in those areas for consideration in developing the annual POM and budget. (N442)

17. Reviews BOS budget submissions, assists in presenting and supporting those budgets, and recommends adjustments to accommodate changes directed by higher authority. (N442)

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18. Develops policy and procedures for managing Navy resources applicable to naval shore facilities in conjunction with the Shore Facilities Life Extension Program (Shore FLEP). (N442)
19. Establishes policies and objectives, and monitors their execution for functional areas of BOS in coordination with applicable OPNAV collateral sponsors. (N442)
20. Advises N4 regarding overall Navy assessments as sponsor for the appropriation, "Family Housing, Navy." (N442)
21. Prepares assessments of the effectiveness of programs, budget and management Navy-wide in the functional area of Civil Engineering Support Equipment (CESE). (N442)
22. Manages the Navy's Shore Base Readiness Reporting System (BASEREP). (N442)
23. Serves as central manager for Flag Quarters Policy and Budgets. (N442)
24. Develops and coordinates the Navy Commercial Activities (CA) Program, the Defense Regional Interservice Support Program, and interservice support agreements. (N443)
25. Coordinates installation support issues, including hosting annual commanders conferences and selecting the Navy winner of the Commander-in-Chief's Award for Installation Excellence. (N443)
26. Develops policy dealing with transportation equipment, coordinates authorized vehicle uses such as Home-to-Work, Command and Control, Group Transportation, school busing, parking and vehicle markings. (N443)
27. Advises N4 regarding overall Navy assessments as sponsor for the appropriation "Base Closure Account, Navy." (N444)
28. Monitors all actions by all major claimants concerning implementation of base closure and realignment decisions. (N444)
29. Advises N4 regarding overall Navy assessments as sponsor for the appropriation "Military Construction, Navy." (N445)
30. Develops, processes, justifies, submits, presents, and supports the military construction program through DON, OSD, OMB and Congress for enactment into public law. (N445)

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31. Convenes and chairs the Navy Shore Facilities Programming Board. (N445)

32. Reviews, processes, justifies and submits Exceptional Construction programs (Unspecified Minor Construction, Restoration of Damaged Facilities, and SECDEF Contingency Fund projects) for funding. (N445)

33. Develops policy dealing with the deployment, employment, and readiness of Naval Mobile Construction Battalions (NMCBs), Underwater Construction Teams (UCTs), Construction Battalion Units (CBUs), and other elements of the Naval Construction Force (NCF). (N446)

34. Reviews mobilization plans and determines manpower and training requirements for N44-sponsored Reserve forces. Ensures effective integration of Reserve assets into fleet and Marine Corps contingency plans. Oversees programs to train and equip Reserve forces to levels equivalent to active units. (N446)

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ENVIRONMENTAL PROTECTION, SAFETY AND OCCUPATIONAL HEALTH DIVISION
N45

Mission: To direct, manage, coordinate, and assess for N4 the implementation of the Navy Environmental Protection and Natural Resources Management Program, the Navy Occupational Safety and Health (NAVOSH) Program, and the Navy Radiological Control and Health Program, including Navy-wide environmental protection, occupational safety, and occupational health regulatory matters using federal laws and DOD regulations. The Navy Environmental Protection and Natural Resources Management Program protects, enhances and restores the quality of the environment through adherence to applicable regulatory standards by initiating appropriate planning and programming actions and by executing such actions in compliance with environmental legislation and implementing regulations and standards. The environmental protection program includes environmental planning (N44), pollution prevention, environmental compliance in all operations ashore and afloat, cleanup of contaminated sites and natural and cultural resources stewardship. The Navy Occupational Safety and Health (NAVOSH) Program actively seeks to ensure safe and healthful working conditions for military and civilian personnel through adherence to DOD policy and the Occupational Safety and Health Act (OSHAct) regulations and standards, by initiating appropriate planning and programming actions, and by executing such actions with dedicated funds in compliance with the OSHAct and implementing regulations (Executive Order 12196) and standards (29 CFR 1960). The Radiological Control and Health Program similarly ensures compliance with Title 10 of the Code of Federal Regulations, the OSHAct, and coordinates policy among Navy and Marine Corps Radiological Controls Programs stemming from the Atomic Energy Act of 1954.

Functions:

1. Develops policy, establishes objectives, provides procedural guidance, coordinates Navy-wide actions and directs participation of other OPNAV offices and Navy commands in Navy Environmental Protection, Natural Resources Management, the Navy Safety and Occupational Health Programs, Radiological Health and Natural Resources, coordinating as necessary with the CMC, those matters which affect the Marine Corps.
2. Directs Navy's environmental protection, natural resources management and the safety and occupational health programs,

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ensuring adequate inspection and identification of deficiencies, program reporting and analysis, timely corrective action, effective internal programs and program evaluation for cost and progress.

3. Serves as OPNAV focal point on environmental protection matters, including review, approval and sponsorship of Navy projects and programs to comply with the Clean Air Act, the Clean Water Act, the Resource Conservation and Recovery Act, the Comprehensive Environmental Response, Compensation and Liability Act and other environmental laws.

4. Assists ASN(I&E) on environmental protection, natural resources management, safety and occupational health matters for the Navy.

5. Advises Navy laboratories, in collaboration with N091, on requirements and maintains current knowledge on the Navy Environmental Protection and the NAVOSH RDT&E programs.

6. Provides environmental information to the N4 LPEC in response to world crisis, exercise or deliberate operation plan execution requirements. Provides action officers to serve as watch officers in the LPEC in a world crisis or during scheduled exercises when requested.

7. Serves as Navy representative on the DOD Environmental Policy Council and Safety and Occupational Health Policy council. Proposes and develops coordinated interservice policies for resolving interservice problems involving environmental quality actions and occupational safety and health matters.

8. Serves as OPNAV focal point on safety and occupational health programs and Navy-wide occupational safety and health regulatory matters, including review, approval and sponsorship of Navy projects and programs to comply with OSD directives developed under the OSHA Act.

9. Serves as Chairperson of the Navy Radiation Safety Committee. Manages the Navy Master Materials License issued by the Nuclear Regulatory Commission (NRC). (N45, N455)

10. Serves as resource and assessment sponsor for developing, procuring, calibrating and maintaining Navy Radioactivity Detection Indication and Computation (RADIAC) equipment. (N45, N455)

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11. Serves as assessment sponsor for NAVOSH programs including occupational health, training and mishap data analysis. Coordinates review performance and effectiveness with the Naval Inspector General on the Navy Occupational Safety and Health Inspection Program and with the Board of Inspection and Survey on afloat inspections. Prepares the Navy Annual OSH Report for Department of Labor/Occupational Safety and Health Administration (OSHA). (N45B, N454)

12. Serves as assessment sponsor for Navy environmental programs. (N45C, N451, N452, N453)

13. Directs the review and coordinates the Navy position on proposed pollution abatement, natural resources conservation, and occupational safety and health standards and criteria proposed for issuance by EPA, OSHA and other responsible federal agencies. This includes participation at the national level with the Department of State and Coast Guard on worldwide environmental matters under the sponsorship of the Intergovernmental Maritime Consultative organization, NATO and other recognized international bodies. (N45C, N451, N452, N453, N454, N456)

14. Serves as assessment sponsor for procurement of pollution control equipment needed for Fleet Modernization Program (FMP) Ship Alterations (SHIPALTs). (N45C, N452)

15. Serves as resource sponsor for assigned occupational safety and health training, environmental and radiation safety programs. (N451, N452, N454, N455)

16. Serves as OPNAV focal point on environmental protection matters, ashore and afloat. Supports N44, as required, on review of Navy environmental impact statements. Serves as DON focal point on the Installation Restoration program. (N451, N452, N453)

17. Serves as Navy representative for the National Response Team provided for in the National Oil and Hazardous Substance Pollution Contingency Plan. Coordinates with other DOD representatives, Coast Guard, EPA and Council on Environmental Quality. (N452)

18. Serves as coordinator/assessment sponsor for the Defense Environmental Restoration Program and the Defense Environmental Restoration Account. This program identifies, assesses and cleans up hazardous substances disposal sites at Navy installations. (N453)

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19. Provides NAVOSH guidance to support environmental efforts, such as indoor air quality, lead paint, other hazardous materials, and health risk assessment. Ensures that NAVOSH environmental efforts are unified to facilitate field implementation, and prevent duplication of effort. (N454)
20. Develops Navy implementing policy for NAVOSH programs ashore and afloat (OPNAVINST 5100.23C and OPNAVINST 5100.19B). (N454)
21. Serves as Navy authority for ashore and afloat NAVOSH programs and regulatory matters, and keeps N09F advised in these areas. Following the total quality leadership principles, identifies Navy-wide system NAVOSH improvements. Chairs major working groups, including NAVOSH Navy Training Plan, NAVOSH Long Range Planning, and the safety and occupational health working groups. (N454)
22. Assists N4 as the overall Navy Hazardous Material Control and Management Coordinator (HMC&M), in policy development and oversight of HMC&M activities Navywide. (N454)
23. Advises and assists N4 in discharging N4's responsibility of advising and assisting CNO in exercising command responsibility over NAVSAFECEN. (N454)
24. Serves as OPNAV focal point for radiological control and personnel safety and health involving nuclear weapons, nuclear propulsion plants and other nonmedical/dental sources of ionizing radiation. (N455)
25. Acts as the central point of contact with OPNAV on issues related to requests for data on potential radiological environments and associated radiation exposure from nuclear weapons or other radiological evolutions. (N455)
26. Serves as resource sponsor for the Low Level Radiological Waste Disposal (LLRW) Program to comply with the LLRW Disposal Amendments Act of 1985, as amended.
27. Serves as the OPNAV focal point for coordinating and negotiating pertinent aspects of the Navy Natural Resources Program and issues with headquarters elements of other federal agencies, other military services and private organizations. (N456)

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28. Serves as the OPNAV representative and a voting member of the Defense Natural Resources Council (DNRC). (N456)

29. Serves as the focal point for plans and programs involving conservation of natural resources, including protection of endangered species and identification/preservation of cultural and historical sites. (N456)

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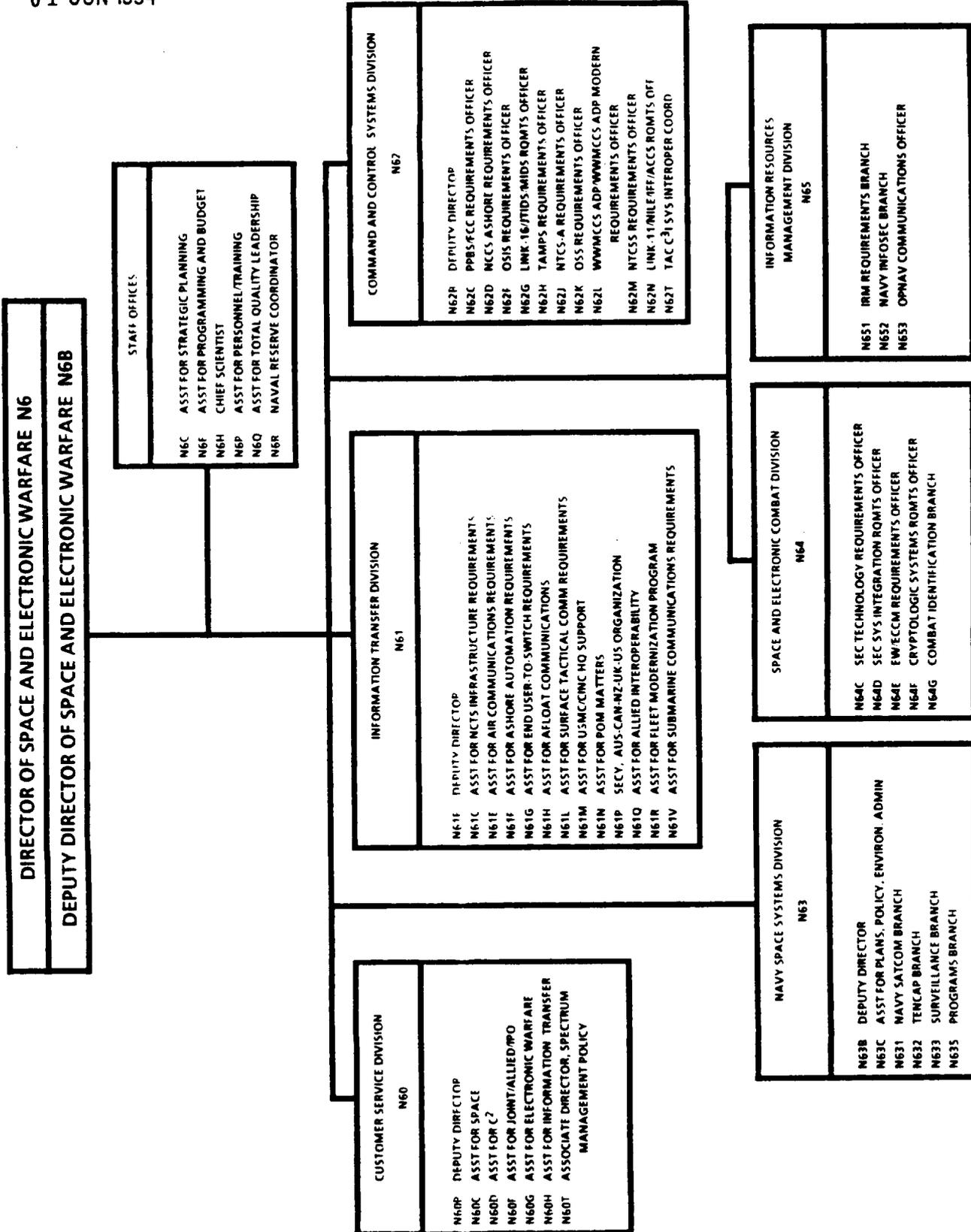
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**DIRECTOR OF SPACE AND
ELECTRONIC WARFARE**

N6

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DIRECTOR OF SPACE AND ELECTRONIC WARFARE
N6

Mission: To exercise CNO responsibility for centralized coordination over policy, planning, and integration of requirements for Space and Electronic Warfare (SEW) including Command, Control, Communication, Computers and Intelligence (C²I); space exploitation (except those requirements under the aegis of the Director, Central Intelligence Agency (CIA)), and space defense matters; reconnaissance, ocean surveillance (less Sound Undersea Surveillance System (SOSUS)); Command and Control Warfare (C²W) (including electronic warfare (EW), military deception, psychological operations (PYSOPS), operational security (OPSEC), and destruction, combat identification, information security (INFOSEC); and information warfare). To implement the responsibilities of CNO with respect to determination of characteristics, development, appraisal, and coordination of program execution for SEW systems (including satellite communications, surveillance, navigation, and environmental sensing systems). To serve as principal advisor to CNO on tactical and non-tactical computer systems. To serve as the Corporate Information Officer (CIO) to CNO to ensure optimum use of Navy information resource management systems. To serve as principal advisor to CNO for Navy Records Management. To act as CNO's representative to other services and government agencies for matters involving INFOSEC, communications, tactical intelligence and operational information systems, C²W, information warfare, combat identification, space matters, Worldwide Military Command and Control System (WWMCCS), and Navy electromagnetic interference (EMI).

To exercise centralized advocacy of SEW systems engineering, configuration control, planning and requirements for fleet tactical readiness and force modernization. Included are responsibilities for integration and coordination of SEW programs at the battle and amphibious force level, and for implementation of SEW tactics, doctrine and training.

Functions:

1. Serves as the Navy Advocate for SEW.
 - a. Develops and addresses SEW requirements.
 - b. Recommends SEW program priorities and trade-offs.

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c. Monitors SEW task objectives and assists cognizant OPNAV program sponsors in obtaining approval of SEW warfare task requirements.

d. Validates research, development and acquisition programs for attainment of SEW requirements.

e. Reviews programming/reprogramming proposals involving SEW programs, including sponsor program proposals (SPPs), following the DON Programming Manual (OPNAV 90P-1E), and recommends approval or disapproval to N8.

f. Supports Summary Warfare Appraisal.

g. Develops and maintains the Navy SEW Master Plan.

h. Assists N7 in SEW mission area training continuum development and maintenance. Participates on SEW training continuum development teams. Based on fleet feedback, identifies tactical training deficiencies within SEW.

i. Coordinates with appropriate OPNAV Principal Officials (OPOs), R&D centers, and interfaces with COMSPAWARSYSCOM on SEW plans, policy, doctrine and requirements.

j. Implements Joint, DOD, national and allied SEW policies, doctrines and requirements.

k. Acts as OPNAV central coordinator for C²W, combat identification, Cover and Deception, and information warfare program requirements.

2. Sponsors command and control (C²) and communications systems, space communications, surveillance, navigation and environmental sensing systems, C²W systems, combat identification, standard computer and peripheral development, intelligence support systems, INFOSEC, and information warfare.

3. Coordinates with appropriate OPOs in developing C²W, combat identification, C², space exploitation and space defense, INFOSEC, and information warfare policy. Determines Navy objectives, and exercises overall authority for CNO on C²W, combat identification C³, space exploitation and space defense, INFOSEC, and information warfare.

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4. Coordinates with OPOs to ensure SEW systems and programs under their cognizance are compatible with SEW requirements and priorities as stated in the Navy SEW Master Plan. Provides reviews and assessments of programs across all warfare and functional areas for the Resources and Requirements Review Board (R³B).
5. Acts as DON central point of contact for the interface with other services, National Tactical Interface (NTI), Tactical Intelligence and Related Activities (TIARA) and intelligence support to tactical units matters (less Tactical Cryptologic Program (TCP)).
6. Provides SEW operational requirements to N091.
7. Coordinates with N3/N5 to ensure SEW matters are consistent with Navy and national plans and policies, and to ensure that pertinent programs are consistent with strategic objectives.
8. Determines SEW requirements relative to each of the specific warfare tasks and tactical employment of weapons and sensors.
9. Ensures SEW system concepts and objectives, including electronic security and vulnerability assessments, are met.
10. Ensures Navy SEW planning is compatible with the combat system requirements developed by N8.
11. Advises N4 of current and future requirements for installation and modernization of SEW equipment ashore. In conjunction with the platform sponsors, provides detailed recommendations for SEW characteristics of ships for submission to the Ship Characteristics Improvement Panel (SCIP) of the Resources and Requirements Review Board (R³B).
12. Coordinates with N1 and N095 to ensure selection, training and readiness of Navy SEW active and reserve personnel meet current, M-day+, and quick-response defense scenarios against growing technological capabilities of third world nations and the increasing threat they pose to U.S. interests.
13. Represents SECNAV and CNO on DON, interdepartmental, DOD and national committees, boards, agencies, and studies related to space exploitation (except those under the aegis of the Director, Central Intelligence Agency (CIA)), INFOSEC, communications, and space defense.

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14. Coordinates Navy and Coast Guard maritime mutual interests in SEW requirements.
15. Serves as resource and program sponsor for COMNAVCOMTELCOM, COMNAVSPACECOM, and NCTSI. Serves as Chair of the Fleet Information Systems Management Council (FISMC).
16. Serves as the OPNAV CAO for COMNAVSPACECOM; NCTSI; and COMNAVCOMTELCOM.
17. Provides technical inputs to, and assists N3/N5 in advising CNO on international politico-military and foreign military assistance implications for SEW plans and policies.
18. Acts as OPNAV focal point for all matters concerning the current WWMCCS ADP Program and follow-on replacement systems.
19. Acts as CNO representative for coordination with the Joint Interoperability Engineering Organization (JIEO) of the Defense Information Services Agency (DISA).
20. Develops naval combat systems policy for digital data link standards in coordination with platform sponsors to ensure operational suitability, compatibility, and interoperability requirements are achieved and maintained.
21. Develops Navy policy, provides policy guidance, and acts as functional manager over broad-based areas of ocean surveillance (less SOSUS); space exploitation (including Tactical Exploitation of National Capabilities (TENCAP)); Over-the-Horizon-Targeting (OTH-T); TIARA matters (less Tactical Cryptologic Program (TCP)); and reconnaissance.
22. Serves as OPNAV focal point for all navigation matters that can be satisfied by a common system.
23. As the CIO, generates, through control and coordination of Navy information systems, development of integrated information systems and networked systems, including technical and data exchange standards, which will meet the requirements of all levels of management in Navy. Serves as central point of contact within OPNAV for ADP matters.
24. Sponsors the Navy EMI control program, and coordinates with OPOs and SYSCOMs on funding and execution of efforts both to rid

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the fleet and shore establishment of mission-degrading EMI, and to institutionalize EMI prevention.

25. Sponsors the Navy effort to ensure endurance and survivability of mission-critical C², both strategic and tactical, from electromagnetic pulse (EMP) effects of high altitude nuclear weapon detonations.

26. Advises N1 and N7 on the specialties/subspecialties for SEW and information systems, and ensures Navy personnel are adequately trained in SEW.

27. Provides customer satisfaction to the Fleet Commanders in Chief, numbered commands, type commanders, Fleet Marine Force (FMF) for the purpose of ensuring N6 plans and actions are responsive to the Fleet needs.

28. Directs the implementation and institutionalization of Total Quality Leadership (TQL) throughout the SEW directorate.

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ASSISTANT FOR STRATEGIC PLANNING
N6C

Mission: To support N6 in developing and articulating a vision of Navy Space and Electronic Warfare (SEW); to develop SEW plans for the Navy in support of that vision, and to coordinate those plans and policies with joint, allied, and national elements; to ensure requirements of the operational commanders are incorporated in the planning and development of surveillance, Command, Control, Communication, Computers and Intelligence (C⁴I), and electronic warfare (EW) within the Navy SEW architecture; to support SEW operating divisions in preparing supporting systems plans and referencing individual programs with SEW sub-architectures; to support the SEW science advisor (N6H) and operating divisions in articulating requirements for the management of research and development funding; and to serve as DON coordinator for Tactical Intelligence and Related Activities (TIARA), and intelligence support (less Tactical Cryptologic Program (TCP) and General Defense Intelligence Program (GDIP)) for tactical units.

Functions:

1. Acts for N6 to originate and/or review SEW-related systems architecture and integration. Identifies and coordinates interfaces; monitors programs relative to established architecture, goals, and milestones; and identifies programmatic and technical issues. Specifically:

a. Maintains the COPERNICUS architecture as a C⁴I plan that supports Navy requirements and architecture, and addresses all aspects of strategic and tactical information processing, display, and transfer, including intelligence and wide area surveillance information transfer.

b. Maintains SEW support documentation and, in conjunction with other N6 divisions, conducts analyses to identify areas requiring corrective action.

c. Assesses available SEW program alternatives to satisfy current and future system requirements.

d. Reviews implementation planning developed by other N6 divisions, other OPNAV sponsors, Systems Commands (SYSCOMs) and other external agencies for consistency with the responsiveness

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to SEW policy (including joint interoperability requirements), architecture and concepts.

2. Coordinates intelligence-related SEW matters, including intelligence communications architecture and theater intelligence architecture, with N2 who is responsible for ensuring the Navy position is reflected and supported in national defense intelligence policy, planning and programming matters.

3. Acts for N6 as functional manager for broad-based programs for TIARA.

4. Coordinates with N2 and the Office of Naval Intelligence (ONI) to ensure Navy tactical intelligence developments are consistent with fleet SEW needs.

5. Recommends appropriate projects under SEW Studies and Analysis Program (SEW SAP) addressing C⁴I architectures, system tradeoffs, current system performance, methodologies for requirements analyses, and measures of effectiveness for C⁴I systems evaluations. Monitors ongoing projects performance, and assesses study value/quality.

6. Serves as the N6 point of contact for all matters relating to SEW war gaming.

7. Supports N6 in communicating the vision of Navy SEW and supporting planning actions, such as systems architectures, to both internal (OPNAV/Navy activities and the Fleet) and external (other services, agencies, industry) customers and suppliers.

8. Serves as SEW Architect in coordinating ongoing systems engineering and prototyping support with the SEW Engineer (SPAWAR 32) and the SEW Programmer (N6E).

9. Maintains N6 Long Range Planning calendar.

10. Assists the SEW Chief Scientist (N6H) in representing N6 throughout the entire R&D community (6.1 - 6.5).

11. Represents N6, as requested, at Center for Naval Analyses (CNA) oversight and planning committees.

12. Coordinates, in conjunction with other N6 divisions, the review of SEW acquisition documentation: Mission Need Statements

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(MNSs), Operational Requirements Documents (ORDs), and Cost and Operational Effectiveness Analyses (COEAs).

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ASSISTANT FOR PROGRAMMING AND BUDGET
N6E

Mission: To supervise and coordinate Space and Electronic Warfare (SEW) programming and budgeting; and to ensure requirements of fleet commanders are incorporated into the programming for Navy and Joint space, command and control, communications, surveillance, electronic warfare and intelligence systems and computers assigned to N6.

Functions:

1. Develops the POM for all programs assigned to N6.
2. Coordinates SEW programming and budgeting matters with other offices and commands to ensure that adequate resource support is provided for approved and proposed N6 programs.
3. Defines SEW program alternatives to satisfy current and future requirements and develops recommended program actions consistent with schedule and funding constraints.
4. Interfaces with other OPNAV sponsors on N6 matters impacting on their programs.
5. Interfaces with N091 on research and development requirements and test and evaluation.
6. Maintains an information and financial data base for use in supporting and monitoring N6 programs.
7. Provides, in conjunction with other N6 divisions, representation and background data for Ship Characteristics Improvement Panels (SCIPs), Resources and Requirements Review Board (R³B), Navy Program Decision Meetings (PDMs), and Defense Acquisition Boards (DABs).

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8. Coordinates all N6 Congressional budget matters relating to SEW programs. Serves as liaison between N6 requirements of-
ficers, Office of Legislative Affairs (OLA), Comptroller of the
Navy (NAVCOMPT), and congressional staffers.

9. Manages a SEW study program.

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CHIEF SCIENTIST
N6H

Mission: To act as Navy's primary scientific and technical authority for engineering and scientific matters related to space and Command, Control, Communications, Computers and Intelligence (C⁴I) programs; to advise N6 on the applications and effective utilization of technology in current or planned systems and equipment for Space and Electronic Warfare (SEW) functions; and to assist and advise on scientific matters.

Functions:

1. Advise N6 on the effectiveness, integration, and compatibility of the technical functions within the assigned organization.
2. Provides leadership and guidance to N6 divisions in the development and execution of programs to address SEW operational performance objectives.
3. Provides technical guidance on realistic requirements and operational performance objectives that are within the reach of technology, are affordable and can be achieved with reasonable risk. Recommends functional tradeoffs that optimize performance while balancing risk, cost and development time.
4. Provides technical direction to N6 divisions, SYSCOMs, and other Navy commands on scope, level, and priority of research and development efforts necessary to satisfy SEW requirements. Coordinates the RDT&E requirements of the component offices and activities, initiates RDT&E projects, and acts as coordinator within N6 for science and technology, the studies and analyses program, and technology demonstration programs.

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5. Initiates and maintains contacts throughout the scientific community at large and specific contacts within DOD and abroad. Speaks with authority for N6 in technical relationships with the Office of Naval Research (ONR), Defense Advanced Research Projects Agency (DARPA), National Security Agency (NSA), other DOD agencies, as well as with independent laboratories, research centers/universities, and scientific boards/committees.
6. Represents and speaks for N6 in three-star, CNO, and SECNAV decision meetings, within DOD at large, and in Congressional relations.
7. Develops policy on the applications of technology in the activities of SEW programs and associated organizations.
8. Provides guidance on technology, procedures, performance, standards, and personnel planning necessary to meet the requirements of technical operations and planning in SEW programs.
9. Coordinates with N091 in establishing requirements for systems and collaborates, when necessary, in the planned activities to ensure consonance with long-range objectives and requirements.

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ASSISTANT FOR PERSONNEL/TRAINING
N6P

Mission: To coordinate all manpower, personnel and training matters within the purview of N6.

Functions:

1. Acts as manpower, personnel and training (MPT) oversight manager for N6.
2. Conducts periodic reviews of all N6 training requirements for personnel and equipment. Provides coordination and liaison with N6 Requirements Officers, other OPNAV offices and claimants for all Space and Electronic Warfare (SEW) program training, including Navy training plans (NTPs), manpower, personnel and training related matters.

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3. Acts as N6 point of contact for coordinating all Joint and NATO SEW related manpower actions assigned to N1.
4. Chairs N6 sponsored NTP conferences and provides periodic status reports on training.
5. Coordinates for N6, other OPNAV offices, and claimants, Navy Enlisted Classification (NEC) related matters, Enlisted Rating Review, and postgraduate subspecialty concerns as they relate to SEW.
6. Evaluates SEW training requirements for N6, other OPNAV offices, and claimants programs to ensure resource appropriation requirements are properly identified and programmed.
7. Provides Military Personnel, Navy (MPN) and end-strength planning and programming information.
8. Evaluates manpower requirements for N6 programs, NTPs, and claimant commands.
9. Maintains liaison with N6 Requirements Officers, other OPNAV offices, and claimants on N6 manpower and personnel related matters.
10. Develops the General Unrestricted Line (URL) career path within the SEW community.
11. Ensures SEW is a viable and promotable community.
12. Maintains an SEW community slate for all key staff and command billets.

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ASSISTANT FOR TOTAL QUALITY LEADERSHIP (TQL)
N6Q

Mission: To act as principal advisor and assistant to N6 on Total Quality Leadership (TQL) related matters.

N6 Staff-6

Functions:

1. Directs implementation and institutionalization of TQL throughout N6.
2. Assesses requirements, and provides TQL education, training and technical support (indoctrination, theory and application) to N6 personnel.
3. Facilitates N6 Executive Steering Committee (ESC) meetings.
4. Arranges for Senior Officer (O-6 and above) and Senior Executive Service (SES) level external TQL related training.
5. Maintains N6 TQL library of audio and video tapes, periodicals and books.
6. Coordinates implementation, training and information results with other DOD/DON TQL entities (TQL coordinators, facilitators, etc.).
7. Monitors the progress of N6 Quality Management Boards (QMBs) and Process Action Teams (PATs).
8. Provides advice and recommendations to N6 QMB/PAT leaders.

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NAVAL RESERVE COORDINATOR
N6R

Mission: To serve as the principal advisor and assistant to N6 for Naval Reserve matters.

Functions:

1. Coordinates for N6 all policies, procedures, and criteria used to determine appropriate resources for and employment of Naval Reserve manpower.
2. Serves as the principal point of contact for Naval Reserve matters within N6, and with N095.

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3. Coordinates with appropriate offices regarding Naval Reserve matters such as administration, support of POM issues in POM development, manpower, personnel and training, and equipment issues.

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N6 Staff-8

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CUSTOMER SERVICE DIVISION
N60

Mission: To interface with customers, principally the Fleet Commanders in Chief (CINCs), numbered commands, type commanders, and Fleet Marine Force (FMF) for the purpose of ensuring N6 plans and actions are responsive to Fleet needs.

Functions:

1. Oversees and directs N6 inputs to joint service plans and directives. (N60F)
2. Coordinates all routine foreign disclosure actions. (N60F)
3. As principal agent, coordinates all counternarcotics, joint, national and allied SEW matters referred to N6. Serves as the N6 coordinator for all joint actions, maintaining liaison with other divisions, service representatives and N3/N5, as required. (N60G)
4. Coordinates responses to requests for briefings and background or information papers prepared for CNO and VCNO meetings with foreign dignitaries and high ranking members of the U.S. military services, and unified and specified commands. (N60G)
5. Sponsors the Navy electromagnetic interference (EMI) control program, and coordinates with OPNAV Principal Officials and SYSCOMs funding and execution of efforts both to rid the Fleet and Shore establishment of mission degrading EMI, and to institutionalize EMI prevention. (N60T)
6. Develops and recommends policy, and provides guidance on Navy matters pertaining to the use and management of the electromagnetic spectrum. Provides Navy representation at joint, national, and international levels of electromagnetic spectrum matters. (N60T)
7. Analyzes customer requirements in relation to N6 plans and programs. (All branches)
8. Forecasts customer requirements. (All branches)
9. Actively solicits top level customer views and requirements. (All branches)

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10. Responds to inquiries from the Fleet and other customers concerning execution of Space and Electronic Warfare (SEW) plans and policies. (All branches)

11. Links customer and supplier in a way which assists in refining customer requirements and facilitates suppliers' response. (All branches)

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INFORMATION TRANSFER DIVISION
N61

Mission: To exercise, under N6, for CNO, policy direction for control, administration, and management of the Naval Telecommunications System (NTS), less space communication; to assist N6E in developing overall planning, programming and budgeting matters required to execute assigned programs; to serve as principal staff advisor to CNO for telecommunications; and to serve as principal staff advisor to N6 for Navy Records Management.

Functions:

1. Serves as principal (senior) Navy member of Deputy Under Secretary of Defense (Command, Control, Communications and Intelligence) (C³I) sponsored Telecommunications Council. (N61, N61C)
2. Serves as U.S. member of NATO Allied Naval Communications Agency (ANCA). (N61, N61Q)
3. Provides Navy representation on Military Communications Electronics Board (MCEB) panels and working groups, and OPNAV representation to the Joint Staff on communication matters. (N61B)
4. Serves as a member of the Australia-Canada-New Zealand-United Kingdom-United States C³ Board, and the Naval Communications (NAVCOMMS) Committee. (N61B, N61P)
5. Advises N6 (the designated OPNAV CAO) on matters related to management of COMNAVCOMTELCOM. (N61C)
6. Coordinates with N6E in preparing programs to support telecommunications, including requirements definition, analysis and validation, systems concepts, planning, development, procurement, installation and operations and maintenance support. (N61C, N61E, N61F, N61G, N61H, N61N, N61Q, N61R, N61V)
7. Determines priorities for communication programs in coordination with OPNAV Principal Officials (OPOs). (N61C, N61E, N61F, N61G, N61H, N61N, N61Q, N61R, N61V)
8. Serves as Requirements Officer for anti-jam communication. (N61C, N61E, N61G, N61Q, N61R, N61V)

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9. Develops and recommends Navy policy and procedures relating to the employment of strategic communication systems and equipment. (N61C, N61E, N61N)
10. Directs the discharge of DON responsibilities in matters relating to the Defense Information System and the National Communications System (including Defense Data Network (DDN), Automatic Digital Network (AUTODIN), Defense Message System (DMS), leased lines, etc.). (N61C, N61F, N61G)
11. Develops requirements for communication systems ashore. (N61C, N61F, N61G)
12. Coordinates Navy requirements, and interacts with Defense Information Systems Agency (DISA) for Common User Communications and Data Networks Systems. (N61C, N61F, N61G)
13. Serves as Requirements Officer for fleet and land mobile High Frequency (HF), Very High Frequency (VHF), Ultra High Frequency (UHF), and automated communication programs. (N61C, N61G, N61Q, N61R)
14. Serves as central point of contact for communications enlisted RM rating and Navy Enlisted Classification (NEC), and Requirements Officer for communication and automated information systems enlisted RM, DP, and DS ratings and NECs. Coordinates with N6P, N65, N1, CHNAVPERS, and CNET to ensure rating and NEC needs are identified and met. (N61C, N61R)
15. Responsible for operation, maintenance and management of Naval Computer and Telecommunications System (NCTS). (N61C, N61V)
16. Advises and coordinates with COMNAVCOMTELCOM on matters relating to Navy Records Management Navy-wide. (N61E)
17. Coordinates with OPNAV Principal Officials in deriving detailed recommendations for communication characteristics for ships and aircraft for submission to the Ship Characteristics Improvement Panel (SCIP) and Aircraft Characteristics Improvement Panel (ACIP), respectively. (N61E, N61Q, N61R)
18. Serves as OPNAV point of contact for allied interoperability issues in communications and automated information handling systems. (N61F, N61Q)

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19. Serves as the OPNAV focal point for Video Teleconferencing (VTC) policy, management and execution. (N61G, N61Q, N61R)
20. Serves as coordinator for Fleet Modernization Program (FMP) and ship installations of C³ equipment. Maintains the Fleet Communications Planning and Programming (FCPP) document. (N61H, N61Q, N61R)
21. Serves as OPNAV point of contact for shipboard C³ configuration control. (N61H, N61Q, N61R, N61V)
22. Coordinates POM requirements and planning, and presents the N61 portion of the POM to N6E and other appropriate Navy staff elements. (N61N)
23. Serves as Requirements Officer for tactical communication. Defines requirements for, plans and manages development, procurement, operation and logistic support for tactical radio systems (less aircraft and satellite systems). Coordinates such planning with the installation plans of the platform sponsors. (N61Q, N61R)
24. Serves as Requirements Officer for Very Low Frequency (VLF) communications. (N61V)
25. Serves as Requirements Officer for strategic submarine communication. (N61V)
26. Coordinates communication matters with appropriate Navy offices, other services, agencies, allied, JCS and OSD. Reviews Navy and joint plans for communication implications. Coordinates with other N6 offices to ensure that planning for communication systems meets Command, Control and Communication (C³) objectives and provides interoperability, and, where practical, integration of Navy communication systems with other services, joint, national, and allied systems. (All branches)
27. Prepares, reviews and defends POM and budget submission as necessary and appropriate for communications systems. (All branches)
28. Coordinates with N6C for integration of Navy-wide communication requirements, ensuring that C³ architecture accounts for existing and programmed resources. Provides an effective transition from current capabilities to architectural projections.

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Reviews, validates and approves major and below threshold telecommunication requirements. (All branches)

29. Sponsors development, and obtains approval for production of communication equipment and systems. Sponsors and authorizes procurement of such systems and devices as needed by general purpose and strategic forces (less aircraft). (All branches)

30. Monitors communication requirements related to other service and joint systems. (All branches)

31. Determines, and coordinates with N6P, communication training and personnel requirements for programs supported by N61. Ensures resources are available to effectively implement, and adequately support, identified personnel and training needs. (All branches)

32. Reviews Navy communication concepts, methods, procedures and doctrine for joint and allied communications. (All branches)

33. Serves as Requirements Officer for joint tactical systems for communication handling. (All branches)

34. Monitors communication requirements related to other service and joint strategic communication systems. (All branches)

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COMMAND AND CONTROL SYSTEMS DIVISION
N62

Mission: To act as program sponsor, under N6, for assigned Navy Command, Control and Intelligence (C²I) systems in compliance with approved plans and policies; to assist in developing overall planning, programming and budgeting matters required to execute assigned programs; to ensure developed subsystems are responsive to stated requirements and overall planning objectives; and to provide the point of contact for participation in support of Joint and Allied matters as they pertain to tactical data links and data link message standards.

Functions:

1. Coordinates with appropriate Navy offices, other services and agencies, organization of JCS, SECNAV, OSD, and allied navies on matters pertaining to C²I support systems.
2. Coordinates efforts to ensure optimum use of all resources associated with Command and Control (C²) related programs.
3. Coordinates integration of Navy-wide Command, Control, Communications, Computers and Intelligence (C⁴I) requirements, ensuring C⁴I architecture planning accounts for existing and programmed C⁴I resources, and provides an effective means to transition from current capabilities to architectural projections.
4. Serves as advisor, and provides technical guidance to N6 in ADP matters pertaining to development, implementation and operation of automated systems for C²I support systems.
5. Implements or coordinates, as appropriate, C²I development programs derived from C²I systems architecture, and established per Navy programs under the cognizance of N6.
6. Recommends requirements and procedures for developing plans for use of ADP in Navy C²I systems, including review of those plans, and validation of hardware and software requirements essential to implement them.
7. Submits communication requirements associated with C²I systems to other N6 offices.

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8. Maintains liaison and coordinates C²I systems ADP matters with all Navy activities and other appropriate activities outside the Navy.
9. Provides project officers for designed data exchange agreements and information exchange projects.
10. Functions as N6 for overseeing tactical development and concepts.
11. Serves as focal point for Navy participation in C⁴I for the Warrior (C⁴IFTW) on C²I issues. (All branches)
12. Acts for N62 as planning, programming and budgeting system (PPBS) coordinator. Serves as Requirements Officer for the Fleet Command and Control Center (FCC) program. (N62C)
13. Acts as Antisubmarine Warfare Operations Center (ASWOC) Upgrade program sponsor and Requirements Officer for N6. (N62D)
14. Acts as the Navy C² System (NCCS) Ashore program sponsor and Requirements Officer for N6. (N62D)
15. Acts as Capabilities, Assessment, Simulation Evaluation System (CASES) program sponsor and Requirements Officer for N6. (N62D)
16. Acts as Ocean Surveillance Information System (OSIS) Baseline Upgrade (OBU)/OSIS Evolutionary Development (OED) program sponsor and Requirements Officer for N6. (N62F)
17. Provides for appropriate participation in NATO and other allied information exchange programs dealing with naval combat direction systems. (N62G, N62N)
18. Acts as the Joint Tactical Information Distribution System/Multifunction Information Distribution System (JTIDS/MIDS) program sponsor and Requirements Officer for N6. (N62G)
19. Acts as C² Processor program sponsor and Requirements Officer for N6. (N62G)
20. Acts as N6 focal point for the integration of joint mission planning systems into the Navy's existing or future C⁴I architecture. (N62H)

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21. Acts as Navy Tactical Command System - Afloat (NTCS-A) program sponsor and Requirements Officer for N6. (N62J)
22. Determines, in coordination with N6P, C² training, foreign military and Battle Group tactical training requirements for N62 programs. Ensures resources are available to implement and support identified training needs. (N62J)
23. Coordinates implementation of Navy Training Plans (NTPs) cost-effectiveness, Personnel Qualifications Standards (PQS) implementation and quality of training for each N62 program. (N62J)
24. Supports Systems Commands (SYSCOMS) in technical training curriculum audits for N62 programs. (N62J)
25. Provides N6 participation with Navy International Program Office (Navy IPO) for review of foreign military sales and memorandum of agreement on C²I matters. (N62J)
26. Acts as Operations Support System (OSS) program sponsor and Requirements Officer for N6. (N62K)
27. Provides Navy representative to the Military Communications Electronic Board (MCEB) Command Center's Systems Panel (CCSP). (N62K)
28. Acts as Navy focal point for Navy Worldwide Military Command and Control System (WWMCCS) requirements and plans. Maintains liaison with the JCS Defense Information Systems Agency (DISA), and Joint Staff (J-6) on WWMCCS issues. Is principal Navy agent for formulating Navy policy and Navy inputs to JCS policy with respect to WWMCCS matters. Acts as Navy WWMCCS ADP program sponsor and Requirements Officer for N6 to include the requirements of Navy-supported WWMCCS sites. (N62L)
29. Acts as Naval Tactical Command Support System (NTCSS) program sponsor and Requirements Officer for N6. (N62M)
30. Serves as the Command and Control (XX45X) subspecialty primary consultant per OPNAVINST 1000.16H. (N62N)
31. Acts as Multiple Units Link-11 Text and Operational Training Systems (MULTOTS) program sponsor and Requirements Officer for N6. (N62N)

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32. Acts as Link-11 and Link-11 Improvement program sponsor and Requirements Officer for N6. (N62N)
33. Acts as the NATO Air Command and Control System (NATO ACCS) program sponsor and Requirements Officer for N6. (N62N)
34. Advises N6 (the designated OPNAV CAO) on matters related to management of the Commanding Officer, Navy Center for Tactical Systems Interoperability (NCTSI). (N62T)
35. Serves as OPNAV point of contact for allied interoperability issues in Message Text Format and Joint Interoperability of Tactical Command and Control System (JINTACCS) requirements. (N62T)
36. Coordinates with appropriate agencies and SYSCOMs for U.S. Navy policy, including positions with respect to joint and NATO deliberations, on digital link standards and for development, acceptance, and maintenance of operational and support software produced for naval combat direction systems. (N62T)
37. Develops, in coordination with other appropriate OPNAV offices, naval combat directions systems policy for tactical digital link standards to ensure that operational suitability, compatibility, and interoperability requirements are achieved and maintained. (N62T)
38. Provides OPNAV representation in joint and NATO groups responsible for JINTACCS and Message Text Format standards. (N62T)
39. Acts as Navy point of contact to Joint Interoperability and Engineering Organization (JIEO). Sponsors and is reporting senior for Navy Representative Office at JIEO. Participates in configuration management, interoperability testing, certification and development of data links and message text formats. (N62T)
40. Ensures maintenance of U.S. Navy Data Link and Message Text Format standards. (N62T)
41. Provides OPNAV representation to the following JCS-directed joint interoperability programs: JINTACCS and Tactical Digital Information Link J (TADIL J). (N62T)
42. Provides representation to the Joint Standards Group/Tactical Command, Control and Communications Systems (JSG/TC³S), and associated subgroups. (N62T)

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43. Acts as the JINTACCS program sponsor and Requirements Officer for N6. (N62T)

44. Manages publications and directives, and sponsors Navy guidance and procedures for use of U.S. Message Text Formats, specifically: (N62T)

- a. Special Incident Report (OPREP-3) (OPNAVINST 3100.6F)
- b. Maritime Reporting System (NWP 10-1-12)
- c. Joint Reporting System (NWP 10-1-13)

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NAVY SPACE SYSTEMS DIVISION
N63

Mission: To develop, under N6, Navy space systems programs for surveillance, communication, navigation, command and control (C²), environmental sensing, targeting and indications and warning; to act as principal point of contact within Navy for command, control, communications and intelligence (C³I) space matters, including policy and planning for the exploitation and defense of space; to act as program sponsor, under N6, for C³I space systems; to ensure Navy space systems are responsive to the operational commanders (including Joint Commanders); and to represent DON in interdepartmental, DOD and national committees, boards, agencies and studies related to space systems (less those under the aegis of Director, Central Intelligence Agency).

Functions:

1. Assesses future satellite and space concepts and applications as they relate to Navy C² plan. Validates requirements and coordinates with N6C all space planning applicable to Navy C² plan. (N63C, N631, N632, N633, N635)
2. Coordinates with OPNAV warfare and platform sponsors to ensure C³I space systems are responsive to operational requirements. (N63C, N631, N632, N633, N635)
3. Acts as DON central point of contact and interface with other services, joint offices, OSD, and other government agencies on space systems, Defense Support Programs Office (DSPO), Tactical Exploitation of National Capabilities (TENCAP) Programs, and navigation and environmental satellites. (N63C, N631, N632, N633, N635)
4. Maintains appropriate liaison with the National Aeronautics and Space Administration (NASA), National Oceanographic and Atmospheric Administration (NOAA), OSD, and other services. Provides representatives for membership on panels of the Aeronautic and Astronautic Coordinator Board, Space Transportation User Committee, DSPO, and interagency, interservice space requirements groups, as appropriate. (N63C, N631, N632, N633, N635)

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5. Develops and recommends policy, in conjunction with N2 where appropriate, concerning Navy, national, and other space programs and Navy participation therein. (N63C, N631, N632, N633, N635)
6. Reviews and coordinates capabilities requirements, threat assessments, mission needs statement (MNS), study board reports and technology assessments related to space systems. (N63C, N631, N632, N633, N635)
7. Coordinates for Navy (in conjunction with N2 where appropriate) the efforts of other offices and agencies providing support to Navy space programs, including launch vehicles, payload integration, intelligence, navigation and C³I. (N63C, N631, N632, N633, N635)
8. Determines, in coordination with N6P, space systems training resource requirements for programs supported by N63. Ensures resources are available to effectively implement and adequately support identified training needs. (N63C, N631, N632, N633, N635)
9. Acts as Navy space community manpower sponsor and coordinator, and as primary consultant for space subspecialties; develops space systems subspecialist requirements and, through liaison with subspecialty coordinators within OPNAV and CHNAVPERS, ensures that space systems subspecialty and manpower needs are identified and met. (N63C)
10. Coordinates with NASA and other agencies on all Navy astronaut policies and issues, and is central point of contact for all military man-in-space issues. (N63C)
11. Acts as the space engineering and space operations curricula sponsor for the NAVPGSCOL. (N63C)
12. Coordinates, with N6P, assigned Space Systems Navy Enlisted Classification (NEC) related matters. (N63C)
13. Coordinates with OPNAV warfare and platform sponsors, the Joint Staff, OSD, other government agencies, and N6E on all non-programmatic space plans and policy issues. (N63C)
14. Acts as sponsor and Requirements Officer for C³I space systems. Coordinating with N6C, defines requirements, plans and manages the development, procurement, installation, operation,

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and logistic support of satellite communication, surveillance, navigation and environmental sensing systems. (N63C, N631, N633, N635)

15. Acts as resource sponsor for COMNAVSPACECOM. (N63C, N635)

16. Acts as DON central point of contact and interface with other services, the Joint Staff, OSD, and other government agencies on coordination of satellite communication policy and requirements. (N631)

17. Serves as Navy coordinator of TENCAP activities. (N632)

18. Monitors, in coordination with N2, all national space programs to determine naval applicability, ensuring those space systems developed consider support to naval operations where feasible. (N632)

19. Acts as OPNAV focal point for all radio navigation matters related to overall policy, performance standards and integration of ship, submarine and air requirements that can be satisfied by common systems and recommends solutions, in conjunction with radio navigation program coordinators, for inclusion in the C² plan. (N633)

20. Acts as senior advisor within Navy to OSD Positioning and Navigation Executive Committee, and principal Navy representative to OSD Positioning and Navigation Working Group, and other designated programs, boards and panels concerned with navigation and navigation systems. (N633)

21. Directs preparation of the space system portion of the Navy POM to OSD and assists in review of corollary OSD issue papers. (N635)

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COMMAND AND CONTROL WARFARE (C²W) DIVISION
N64

Mission: To act as the sponsor, under N6, for Command and Control Warfare (C²W) (including electronic warfare (EW), military deception, psychological operations (PYSOPS), operational security (OPSEC), and destruction), and to develop and advocate Navy's ability to conduct joint offensive and defensive combat operations in support of open ocean sea control and regional littoral expeditionary warfare through integrated employment and exploitation of the electromagnetic and acoustic spectra and space; to coordinate and provide guidance to Command and Control Warfare Commanders (C²WC) and their staff; to assist in developing overall planning, programming and budgeting matters required to execute assigned programs; and to function as the overall Navy coordinator for Information Warfare, C²W and combat identification, ensuring seamless interoperability with joint and allied forces.

Functions:

1. Acts as the CNO's representative and principal point of contact for Information Warfare and C²W, referring to N3/N5 matters concerning employment policy and plans. (N64B)
2. Acts as CNO's principal technical Information Warfare planner. (N64B)
3. Coordinates with appropriate Navy staffs and commands, other services and agencies, the Joint Staff, SECNAV, OSD, and allied navies, on matters pertaining to C²W. (N64C)
4. Coordinates efforts to ensure optimum use of all resources associated with C²W related programs. (N64C)
5. Serves as advisor and provides technical guidance to N6 in C²W matters pertaining to development and implementation of C²W operations. (N64C)
6. Implements or coordinates, as appropriate, C²W development programs derived from C²W architecture and established per Navy programs under the cognizance of N6. (N64C)
7. Recommends requirements and procedures for C²W system development, including review of development plans and validation of

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hardware and software requirements essential to implement them.
(N64C)

8. Determines and coordinates with N6P on C²W training, foreign military and Battle Group tactical training requirements for N64 programs. Ensures resources are available to implement and support identified training needs. (N64C)

9. Coordinates C²W systems requirements with all Navy activities and other appropriate activities outside the Navy. (N64C)

10. Acts as principal OPNAV point of contact for the EW portion of Navy C²W operational policy, while coordinating with N3/N5 for matters concerning general strategy, policy and plans. (N64C)

11. Maintains liaison with fleet, Systems Commands (SYSCOMs), test and evaluation agencies, and the Joint Staff for all C²W programs. (N64C)

12. Serves as member of various panels, working groups and committees pertinent to C²W. (N64C)

13. Acts as U.S. Navy liaison with the Royal Navy in conjunction with the International Exchange Program (IEP)-B82 for EW matters. (N64C)

14. Acts as primary point of contact for Navy Directed Energy (DE) efforts. (N64C)

15. Acts as Navy representative for payload prioritization on the joint Unmanned Air Vehicle (UAV) program. (N64C)

16. Acts as N64 representative for the Technical Initiatives Game (TIG) at the Naval War College. (N64C)

17. Acts as N6 representative for U.S. Navy and U.S. Air Force Studies Board. (N64C)

18. Acts as N64 representative for matters pertaining to Deconfliction of Electromagnetic Interference in Joint Operations (DEMI-J). (N64C)

19. Acts as the Over-the-Horizon-Targeting (OTH-T) Requirements Officer for N6 (program sponsor). (N64C)

20. Serves as the EW (XX46X) subspecialty primary co-consultant per OPNAVINST 1000.16H. (N64D)

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21. Acts as N6 EW sponsor and Requirements Officer for emergent and/or disparate EW systems. (N64D)
22. Serves as N6 point of contact for air platform EW systems. (N64D)
23. Acts as Requirements Officer for EW analysis and research. (N64D)
24. Acts as principal point of contact for PROFORMA related items. (N64D)
25. Coordinates the Association of Old Crows annual EW award. (N64D)
26. Acts as Requirements Officer for counter command and control (counter-C²) programs. (N64D)
27. Acts as the Navy Point of contact for and provides the Navy input to the DOD EW Master Plan. (N64D)
28. Acts as Requirements Officer for the Skunkworks program. (N64D)
29. Provides Navy sponsorship for EW curricula at the Naval Postgraduate School. (N64D)
30. Acts as Requirements Officer for Navy Integrated Cover and Deception program system. (N64D)
31. Acts as Requirements Officer for special C²W programs relating to Specific Emitter Identification (SEI). (N64D)
32. Acts as Requirements Officer for counterdrug programs relating to electronic warfare. (N64D)
33. Acts as Requirements Officer for equipment used for C²W training and tactics development. (N64D)
34. Acts as Navy spokesman for C²W topics at the Air Force Joint Senior Tactical Battle Commander course. (N64D)
35. Acts as primary EW chair for the National Security Industrial Association annual convention and coordinates Navy participation on panel discussions. (N64D)

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36. Acts as N6 point of contact for the SLQ-32 Console Design PAT Team. (N64D)
37. Acts as Requirements Officer for the Navy Airborne Electronic Countermeasures/Electronic Counter Countermeasures (ECM/ECCM) program. (N64D)
38. Acts as Requirements Officer for the Navy Fleet Electronic Warfare Support Group (FEWSG) General Purpose for Electronics Support program. (N64D)
39. Acts as Requirements Officer for the Navy AN/SSQ-95 Active Electronic Buoy program. (N64D)
40. Coordinates implementation of Naval Training Plans (NTPs) cost-effectiveness, Personnel Qualifications Standards (PQSs) implementation and quality of training for each N64 program. (N64E)
41. Acts as Requirements Officer for surface and subsurface platform C²W systems. (N64E)
42. Acts as Requirements Officer for EW Reprogrammable Libraries. (N64E)
43. Coordinates and encourages standardization of EW threat libraries. (N64E)
44. Conducts liaison with the cryptologic community. (N64E)
45. Acts as Requirements Officer for Navy Vulnerability Assessment Program (NVAP). (N64E)
46. Acts as Requirements Officer for Navy's Signals Security (SIGSEC) program. (N64E)
47. Acts as Requirements Officer for the Navy's telephone monitoring program. (N64E)
48. Acts as Navy point of contact for oversight of the NATO Emitter Data Base and its distribution. (N64E)
49. Acts as Requirements Officer for Counter Warm program. (N64E)
50. Coordinates with N6E budgetary issues under the cognizance of N64. (N64E)

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51. Acts as Navy representative to the Joint staff for Joint EW reprogramming exercises. (N64E)
52. Chairs the Electronic Warfare Reprogrammable Library (EWRL), a subcommittee of the Fleet Requirements Working Group (FRWG). (N64E)
53. Chairs the Signals Security (SIGSEC) Working Group, a subcommittee of the Joint Communication Security Monitoring Authority. (N64E)
54. Chairs the budget subcommittee of the Electronic Warfare Integrated Reprogrammables (EWIR) Working Group. (N64E)
55. Supports and participates with Systems Commands (SYSCOMs) in technical training curriculum audits for N64 programs. (N64F)
56. Submits communication requirements associated with C²W systems to other N6 offices. (N64F)
57. Acts as Requirements Officer for Combat Direction Finding (DF). (N64F)
58. Acts as Requirements Officer for Classic OUTBOARD and OUTBOARD Logistics Upgrade (COBLU). (N64F)
59. Acts as Requirements Officer for Battle Group Passive Horizon Extension System - Surface Terminal (BGPHEs-ST) and the Common High Bandwidth Data Link (CHBDL). (N64F)
60. Acts as Requirements Officer for Ship's Signals Exploitation Equipment (SSEE) and migration to a Common Cryptologic Work Station (CCWS). (N64F)
61. Serves as Navy's representative for International Exchange Program (IEP) B-73 with the United Kingdom. (N64F)
62. Acts as N6 liaison with other sponsors of airborne sensors using the CHBDL data link. (N64F)
63. Serves as member of various joint service working groups for Data Link architecture. (N64F)
64. Evaluates and prepares recommendations concerning requests for foreign disclosure and release of C²W related plans, data, technology and doctrine. (N64F)

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65. Acts as Navy point of contact for all Combat Identification matters. (N64G)

66. Acts as Requirements Officer for all Navy Combat Identification programs. (N64G)

67. Acts as action officer for the Navy representative on the General Officer Steering Committee for Combat Identification (GOSC-CID). (N64G)

68. Acts as the N6 representative on the Plans and Requirements Committee under the Joint Combat Identification Office (JCIDO). (N64G)

69. Acts as the Air Traffic Control Radar Beacon System Identification Friend or Foe Mark XXI system (AIMS) and Cooperative Aircraft Identification (CAI) program sponsor and Requirements Officer for N6. (N64G)

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INFORMATION RESOURCES MANAGEMENT DIVISION
N65

Mission: To exercise, under N6, for CNO, policy direction for the control, administration, and management of Naval Information Resources; to assist N6E in developing overall planning, programming and budgeting matters required to execute assigned programs; to assist N6 in support of information resource management (IRM) responsibilities assigned to CNO by SECNAV; to execute primary CNO responsibilities for management of information resources technologies related to DON military systems such as weapon systems, command and control systems, communication systems, intelligence systems, and other tactical or strategic systems aboard ships and aircraft and at shore installations; and to serve as principal staff advisor for CNO IRM matters.

Functions:

1. Serves as Requirements Officer for Type Commanders' Headquarters Information System (THAIS), Bases and Stations Information System (BASIS), COMNAVCOMTELCOM automation programs, Standard Embedded Computer Resource (SECR), Enhanced Modular Signals Processor (EMSP), and Navy Standard Signals Processor (NSSP). (N651)
2. Implements DON IRM policies in the Navy. Approves IRM projects as delegated by SECNAV. (N651)
3. Provides Navy IRM planning and program oversight per guidance from DON IRM. (N651)
4. Serves as central point of contact for automated information systems enlisted DP and DS ratings and Navy Enlisted Classification (NEC). Coordinates with N61 to provide assistance in identifying rating and NEC needs. (N651)
5. Provides for technical inspection, configuration management, technical direction and data administration of Navy Information Resources. (N651)
6. Serves as Requirements Officer for the Naval Warfare Tactical Data Base. (N651)
7. Coordinates the Fleet Information Systems Management Council (FISMC). (N651)

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8. Supports automated information system requirements within OPNAV, in conjunction with other OPNAV Principal Officials and AAUSN. (N651)
9. Serves as responsible officer for the OPNAV Information Management Support Center by managing the planning, implementation and ongoing support for the ADP information system within OPNAV. (N651)
10. Serves as Requirements Officer to ensure interoperability of joint tactical systems for automated information handling. (N651)
11. Coordinates information resources requirements system matters with appropriate Navy offices, other services and agencies, the Joint Staff and OSD. Reviews Navy and joint plans for information resources. Coordinates with other N6 offices to ensure that planning for information systems meets command, control and communication (C³) objectives, and provides interoperability, and, where practical, integration of Navy information systems with other services, joint, national, and allied systems. (N651, N652)
12. Coordinates with N6E in preparing programs to support information resource automated information systems, including requirements definition, analysis and validation, systems concepts, planning, development, procurement, installation and operations, and maintenance support. (N651, N652)
13. Determines priorities for information resources programs in coordination with OPOs. (N651, N652)
14. Prepares, reviews and defends program objective memorandum (POM) and budget submissions as necessary and appropriate for information systems. (N651, N652)
15. Coordinates with N6E for integration of Navy-wide automated information processing requirements, ensuring C³ architecture accounts for existing and programmed resources. Provides an effective transition from current capabilities to architectural projections. Reviews, validates and approves major and below threshold information resources. (N651, N652)
16. Sponsors development, and obtains approval for production of, automated information equipment and systems. Sponsors and authorizes procurement of such systems and devices as needed by

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general purpose and strategic forces (less aircraft). (N651, N652)

17. Provides Navy representation on Military Communications Electronics Board (MCEB) panels and working groups as required, the OSD Information Technology Policy Board (ITPB) and OPNAV representation to the Joint Staff on ADP matters. (N651, N652)

18. Monitors automated information systems requirements related to other service and joint systems. (N651, N652)

19. Determines and coordinates with N6P automated information systems training and personnel requirements for programs supported by N65. Ensures resources are available to effectively implement, and adequately support, identified personnel and training needs. (N651, N652)

20. Reviews Navy automated information systems concepts, procedures, methods and doctrine for joint and allied communications. (N651, N652)

21. Coordinates POM requirements and planning, and presents the N65 portion of the POM to N6E and other appropriate Navy staff elements. (N651, N652)

22. Serves as advocate and resource sponsor for all information security (INFOSEC) programs. Prepares and defends all INFOSEC planning, programming and budgeting submissions for INFOSEC programs. Participates in National Security Agency (NSA) reviews of service program/budget submits for formulation, and submission of a consolidated DOD (NSA, Chief of Staff Army (CSA), CNO, Chief of Staff Air Force (CSAF), Defense Intelligence Agency (DIA), Defense Information Systems Agency (DISA)) Information Systems Security Program (ISSP). (N652)

23. Serves as Requirements Officer for all INFOSEC matters for DON and Coast Guard. Defines requirements, and plans and manages acquisition (development and procurement), operation and support for all DON and Coast Guard INFOSEC programs and equipment for ship, aircraft and shore users. Plans and manages shore installations, and coordinates installation planning with platform sponsors for ship and aircraft. (N652)

24. Develops and issues policy and doctrine for INFOSEC with DON and Coast Guard. Sponsors and manages, through Director, Communications Security Material System (DCMS), the accounting,

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distribution and control of all communications security material (software and hardware) within DON and Coast Guard. (N652)

25. Represents Navy and coordinates Navy INFOSEC positions in various councils, committees and working groups within Navy, joint, defense and national arenas. These include the National Security Telecommunications and Information Systems Security Committee (NSTISSC), Subcommittee on Telecommunications Security (STS), Subcommittee on Information Systems Security (SISS),³ Computer and Communications Security Panel of the OSD/JCS C³ Review Council, Joint Key Management Working Group, security panel of MCEB, and DISA-chaired Secure Voice Steering Committee. (N652)

26. Serves as OPNAV point of contact for coordinating telecommunications requirements for CNO travel and staff telecommunications requirements for naval message handling and tactical telephone support with OPNAV Telecommunications Center. (N653)

27. Provides Navy/OPNAV representation to the Joint and Inter-service Communications Working Group. (N653)

28. Serves as Communications Officer for the Navy Emergency Relocation Site (NERS). Coordinates with N3/N5 to maintain accuracy of the communications section of the Continuity of Operations Plan (COOP) and communications systems planning. Maintains training and readiness of communications relocation team. (N653)

29. Serves as responsible officer for CNO STU-III account, managing the receipt, distribution, and maintenance of STU-III instruments for OPNAV users. Responsible for the receipt, storing, and destruction of STU-III keying material. (N653)

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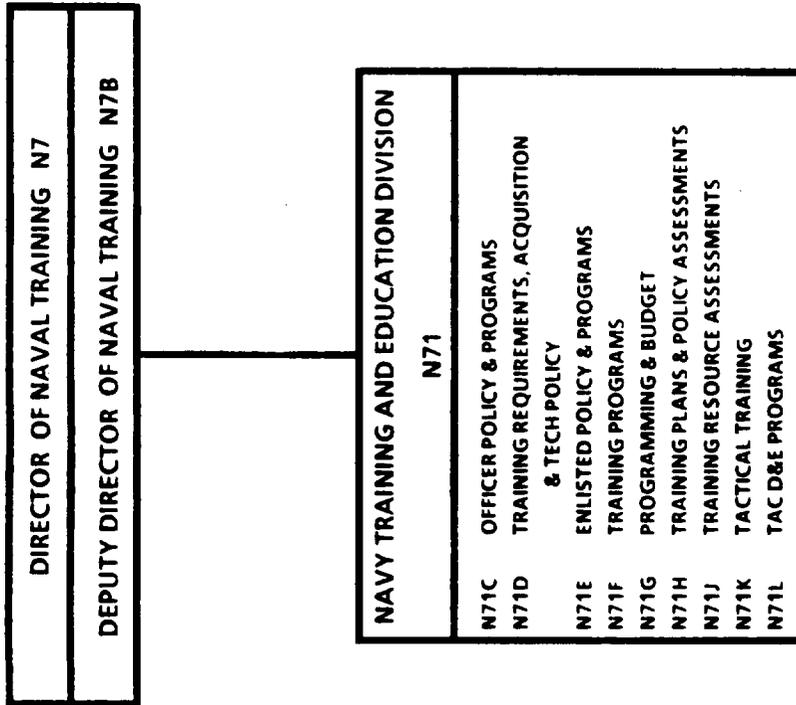
29 MAR 1993

DIRECTOR OF NAVAL TRAINING

N7

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29 MAR 1993

DIRECTOR OF NAVAL TRAINING
N7

Mission: To exercise, for the Chief of Naval Operations, overall policy, direction, control, management and assessment of naval and joint schoolhouse training and education; to establish procedures and standards for naval education and schoolhouse training plans and programs; and to provide programming support for the Chief of Naval Education and Training (CNET), Navy Tactical Training and Navy Tactical Development and Evaluation programs.

Functions:

1. N7 is an additional duty assignment for the Chief of Naval Education and Training (CNET).
2. Serves as a principal member of the Department of the Navy Review Commission (DONRC) and the Navy Staff Executive Steering Committee (ESC). The Deputy Director of Naval Training (N7B) is the N7 representative to the Resources and Requirements Review Board (R³B).
3. Provides overall policy and guidance for training through the Total Force Training Strategy (OPNAVINST 1500.51B).
4. Establishes, issues and updates training and education policies for functional areas or programs which cross multiple resource sponsors or claimants including: officer programs, enlisted programs, joint programs, systems acquisition, new technology, training devices, technical training equipment, and training reviews.
5. Represents the Navy to DOD, other government departments and agencies, and civilian activities on matters pertaining to the development, review and implementation of naval and joint schoolhouse training and education matters.
6. Develops naval and joint schoolhouse training and education in support of existing and newly developed naval, joint and combined doctrine.
7. Coordinates the actions of OPNAV offices, Systems Commanders, and Fleet Commanders in Chief to identify and satisfy naval and joint schoolhouse training and education requirements.

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8. Serves as assessment sponsor for all naval and joint schoolhouse training and education resources. Develops the Shore Training Assessment which supports the Navy Program Objectives Memorandum to include: review, validate and prioritize training requirements; identify training shortfalls; and investigate innovative approaches to satisfy training requirements. Coordinates with the Fleet Commanders in Chief to ensure fleet training issues are developed and considered in Joint Mission Area Assessments. Develops training issues for the Support Area Assessments and Investment Balance Review.

9. Serves as the resource sponsor for naval and joint schoolhouse training and education programs which cross platform specific lines or support Navy-wide objectives including: recruit training; "A," "C," "D," "F," and "G" schools; Naval Reserve Officer Training Corps (NROTC); Naval Junior Reserve Officer Training Corps (NJROTC); Officer Candidate School (OCS); Officer Indoctrination School (OIS); professional development; Naval War Gaming System; and Tactical Training Groups.

10. Assists claimants and other resource sponsors with naval and joint schoolhouse training and education budget preparation, negotiation and execution.

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29 MAR 1993

NAVY TRAINING AND EDUCATION DIVISION
N71

Mission: To serve as principal advisor to N7 on matters pertaining to naval joint schoolhouse training and education; to develop policies, procedures and standards for naval joint schoolhouse training and education; to coordinate all aspects of naval joint schoolhouse training and education; and to assess the planning and programming of all naval joint schoolhouse training and education.

Functions:

1. Establishes and issues Navy training policy including the following: Navy Training Plan (NTP) process; training equipment acquisition and logistics; training device requirements and evaluations; Military Manpower/Hardware Integration (HARDMAN) analysis; "A," "C," "D," "F," and "G" schools; apprentice and recruit training plans; remedial programs; Senior Enlisted Academy; high risk training and training safety; Navy Training Feedback System; Navy Training Requirements Review (NTRR); curriculum development and maintenance; initial training; psychological screening; General Navy Training (GNT); Personnel Qualification Standards (PQS); Onboard Training (OBT); and Code of Conduct. (N71, N71C, N71D, N71E, N71H, N71J, N71F)
2. Serves as program sponsor for individual training; "A," "C," "D," "F," and "G" schools (less medical); apprentice and recruit training; Naval Junior Reserve Officer Training Corps (NJROTC); officer accessions; joint and officer education and training support. (N71C, N71E, N71F)
3. Serves as resource sponsor for individual training; "A," "C," "D," "F," and "G" schools (less medical programs); apprentice and recruit training; NJROTC; officer accession programs (less Naval Academy, Naval Academy Preparatory School, and Aviation Officer Candidate School); Armed Forces Staff College, Naval War Gaming System, Tactical Training Groups, and Training Support. (N71, N71G, N71J)
4. Establishes and issues policy for and assesses compliance with the Total Force Training Strategy. (N71H, N71J)
5. Develops Navy Warfare Continuum Training Plans (CTPs) and coordinate training continuum matters with Fleet Commanders in

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Chief, Chief of Naval Education and Training, and other OPNAV offices. (N71F, N71H)

6. Develops and issues training policy for introduction and application of new training technology. (N71D)

7. Influences equipment design during the acquisition process to optimize life cycle manpower, training efficiency and effectiveness, and costs. (N71D, N71H, N71F)

8. Manages and directs development of the Navy portion of the DOD Military Manpower Training Report. (N71C, N71E)

9. Coordinates training and education assessment functions as required in support of the Planning, Programming, and Budgeting System (PPBS) process. (N71H, N71J)

10. Serves as resource sponsor and OPNAV Requirements Officer for Navy Tactical Development and Evaluation (TAC D&E), TAC D&E support, and warfare tactical documentation programs. (N71L)

11. Coordinates tactical training at battle group and amphibious group levels, maintaining liaison with other OPNAV offices and other agencies on all matters pertaining to the Battle Group Tactical Training Continuum. (N71K)

12. Serves as resource sponsor for Tactical Training Groups Atlantic and Pacific. (N71K)

13. Serves as resource sponsor for the Enhanced Naval War Gaming System (ENWGS), and serves as the Navy point of contact for war gaming matters. (N71K)

14. Serves as resource sponsor for the Operational Readiness Assessment program. (N71K)

15. Serves as member of the Navy Modeling and Simulation Oversight Committee (NMSOC) (Team MIKE). (N71K)

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NAVAL DOCTRINE COMMAND IMPLEMENTATION DIVISION
N73

Mission: To coordinate the establishment and implementation of the Naval Doctrine Command, to manage Navy-wide tactical doctrine evaluation and dissemination and to maintain sponsorship of designated tactical training and war gaming programs.

Functions:

1. Serves as resource sponsors for Navy-wide Tactical Development and Evaluation (TAC D&E) programs, tactical production and distribution, Operational Readiness Assessment (ORA), Tactical Training Groups and the Enhanced Naval War Gaming System. (N731)

a. Establishes, coordinates and executes resource allocations for TAC D&E programs execution and tactical publication and development, documentation and maintenance.

b. Coordinates with Fleet Commanders in Chief, appropriate OPNAV offices, and other Navy activities for formulating annual TAC D&E program plans for approval.

c. Manages the documentation of Naval Warfare Publications (NWPs), Allied Tactical Publications (ATPs) and associated tactical documents and publications.

d. Provides the Navy representative for designated international standardization programs, the Air Standardization Coordinating Committee (ASCC) and the ASCC Management Committee (MC); provides the Navy Assistant for Standardization to the MC; and acts as the Technical Cognizance Officer for assigned naval warfare tactical publications.

e. Serves as resource sponsor for the Enhanced Naval War Gaming System (ENWGS) and as the Navy point of contact for war gaming matters.

f. Serves as resource sponsor for Tactical Training Groups Atlantic and Pacific.

2. Coordinates with the Navy Secretariat, USMC, CINCLANTFLT and appropriate OPNAV offices all matters necessary to effect establishment of the Naval Doctrine Command. (N732)

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N73-1

**DEPUTY CHIEF OF NAVAL OPERATIONS
(RESOURCES, WARFARE REQUIREMENTS
AND ASSESSMENTS)**

N8

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DEPUTY CHIEF OF NAVAL OPERATIONS
(RESOURCES, WARFARE REQUIREMENTS & ASSESSMENTS)
N8

Mission: To exercise centralized supervision and coordination of Navy determination of warfare requirements, allocation of resources, program planning, and study efforts to ensure integration of planning, programming, budgeting, and assessments within OPNAV and the management echelons subordinate to CNO; and to serve as principal OPNAV Staff Executive for other than JCS matters.

Functions:

1. Acts as CNO's principal advisor for determination of warfare requirements.
 - a. Provides oversight of OPNAV staff assessments of joint mission areas and naval warfare areas, capabilities, and requirements.
 - b. Acts as spokesperson for Fleet Commanders in Chief (FLTCINCs) submissions of operational, war fighting, and programmatic requirements.
 - c. Arbitrates differences between OPNAV staffs' and FLTCINCs' definitions of requirements to provide a balanced Navy war fighting requirement.
2. Acts as CNO's principal advisor for allocation of resources.
 - a. Provides professional and technical advice on program and budget matters to CNO.
 - b. Provides guidance and exercises centralized coordination in the preparation, preview, presentation, and subsequent issuance of CNO or VCNO decisions on Navy programs and plans.
 - c. Reviews and evaluates programs for balance of individual programs and overall balance within the total Navy programs. Ensures adequacy of program development to support Navy plans. When necessary, recommends changes to program sponsors to CNO or VCNO.

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d. Reviews program, financial, and manpower decisions and evaluates their impact on the Navy program efforts. Recommends to program sponsors or to the VCNO program adjustments to restore overall program balance.

e. Evaluates program progress and makes, as required, recommendations for corrective action to the program sponsors or CNO.

f. Exercises overall policy, program and budget supervision of special programs and special program support.

3. Provides guidance and exercises coordination in preparing and disseminating CNO program and budget guidance and policy statements.

4. Coordinates preparation of the DON POM for CNO and the administrative process which supports POM development.

5. Develops and operates an integrated program planning and information system for CNO. Administers the DON Program Information Center (DONPIC).

6. Acts as the Principal Staff Executive for other than JCS matters to generally oversee the activities of the OPNAV staff, including:

a. Acts for VCNO in discharging routine Navy administrative business conducted by VCNO or VCNO's office, except for normal administrative JCS matters.

b. Provides general oversight of development and implementation of plans, programs and policies in the overall direction of the Navy.

c. Arbitrates differences that develop between OPNAV staff components, and between those components and Navy shore and fleet activities.

7. Provides program and budget information or specialized assistance to CNO on JCS matters.

8. Provides support to CNO on matters concerning the review and formulation of positions on programs of the other services, DOD agencies, and the JCS, as required by CNO's role as a JCS member, and principal naval advisor to SECNAV.

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9. Serves as primary point of contact within OPNAV for matters pertaining to the review of SECDEF guidance papers, statements, and memoranda on Navy programs and force structures.
10. Provides support to CNO, and SECNAV, as required, in preparation for and during Congressional testimony. Assists, as necessary, with other Congressional matters.
11. Exercises centralized coordination within OPNAV on all requests for information on Navy programs from the Congressional committees on appropriations, budget, and armed services.
12. Exercises centralized coordination within OPNAV and develops responses to Congressional correspondence and special interest matters which involve expression of policy by SECDEF, DEPSECDEF, SECNAV, UNSECNAV, and CNO.
13. Provides CNO with a system analysis capability to evaluate the relative effectiveness of alternatives in Navy programs and program proposals.
14. Provides an independent program cost estimating service to program sponsors, and independent cost estimates to CNO and SECNAV.
15. Supervises the study effort by OPNAV concerned with Navy programs; supervises the external study effort required by CNO; ensures coordination of the total study effort of DON related to Navy programs; conducts studies as necessary; and acts as coordinator of DON studies and analyses.
16. Acts as:
 - a. Chair of the Resources and Requirements Review Board (R³B).
 - b. Chair of the Program Policy Board.
 - c. Scientific Officer to Center for Naval Analyses (CNA).
17. Serves as principal point of contact for program planning and budget matters between the U.S. Navy and the U.S. Coast Guard in connection with Navy-related Coast Guard military readiness.

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18. Acts for SECNAV and CNO in exercising oversight and supervision of compartmented activities within DON.

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ASSISTANT FOR ACQUISITION, ENGINEERING AND LOGISTICS
N8D

Mission: To act as staff advisor to N8 on surface and subsurface warfare acquisition, engineering, and logistics matters.

Functions:

1. Provides professional and technical advice to N8 relative to the formulation, evaluation, and presentation of surface and subsurface warfare requirements and assessments, and the planning, programming, budgeting, and execution of Navy resources concerning: ship and submarine RDT&E; acquisition; maintenance; engineering; logistics (including COMSC and Sealift); ordnance and missile weapons systems.
2. Reviews and evaluates acquisition, engineering, and logistics programs for balance and integrity within each individual program and the overall balance within the total Navy programs. Advises on adequacy of individual program development in support of the overall Navy plan, recommending changes to N8 and program sponsors.
3. Evaluates program progress in assigned areas and makes recommendations, as required, to N8 for corrective action.
4. Assists in the review of the Navy submarine warfare program for balance and integrity of individual programs.

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ASSISTANT FOR FINANCIAL MANAGEMENT
N8F

Mission: To act as staff advisor to N8 on financial management, program and budget balance, warfare requirements balance, and Congressional matters.

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Functions:

1. Provides technical and professional advice to N8 concerning the integration of planning, programming, budgeting, and budget execution.
2. Provides technical and professional advice to N8 on the balance of warfare requirements and capabilities between warfare sponsors, between naval warfare areas, and between joint mission areas.
3. Reviews and evaluates Navy programs for balance within individual programs and overall balance within total Navy programs and within the Department of the Navy budget. Ensures adequacy of individual program development to support overall Navy plans and recommends necessary changes.
4. Provides technical and professional advice to N8 on implementation and progress of military and civilian personnel, infrastructure and general support programs.
5. Assists in the review of the Navy surface and expeditionary warfare programs for balance and integrity of individual programs.

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ASSISTANT FOR AVIATION MATTERS
N8G

Mission: To act as staff advisor to N8 on air warfare, air weapon systems, ordnance and missile systems, research and development, and aviation-related special programs.

Functions:

1. Provides technical and professional advice to N8 on the status of planning, programming, and budgeting of assigned mission related areas and programs.
2. Assists program sponsors in executive programs in accordance with the formal review and decision process required by CNO, SECNAV, and SECDEF.

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3. Assists N8 in evaluating program progress and in recommending, as required, corrective action.
4. Assists in the review of naval air warfare programs for balance and integrity of individual programs within total naval air warfare capabilities. Advises on adequacy of individual program development in support of overall Navy plans, and recommends changes to program sponsors and N8.

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ASSISTANT FOR INTELLIGENCE
N8I

Mission: To act as N8's principal advisor on intelligence/cryptologic issues and to ensure relevant intelligence information is available to support all directorate functions.

Functions:

1. N8I is ADDU from the staff of the Office of Naval Intelligence.
2. Advises N8 on all intelligence and cryptologic matters affecting resources, naval/joint warfare requirements and assessment efforts.
3. Serves as principal interface between N8 and the Office of Naval Intelligence and other DOD, joint and national intelligence organizations.
4. Reviews and evaluates current intelligence material for applicability to N8 directorate activities.
5. Coordinates the dissemination of relevant intelligence data throughout N8.
6. Ensures long-range threat assessments and validated threat scenarios are available to support joint mission area assessments, war gaming and the Investment Balance Review process.
7. Represents N8 on all external intelligence-related committees and working groups as required.

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8. Supports Special Access Program assessments and assumes program responsibilities as directed.
9. Acts as N8 point of contact for all special/sensitive intelligence programs to satisfy the informational requirements of N8.
10. Serves as N8 Security Coordinator/Special Security Officer.

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ASSISTANT FOR ADVANCED TECHNOLOGY
N8Q

Mission: To act as staff advisor to N8 on advanced technology issues.

Functions:

1. Advises N8 on all advanced technology developments and their impact upon the Navy program.
2. Monitors the Navy program for research, development, test and evaluation issues.
3. Provides insight into the incorporation of research and development initiatives into the Navy program.

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ASSISTANT FOR SCIENCE & TECHNOLOGY
N8T

Mission: To act as staff advisor to N8 on science and technology developments.

Functions:

1. Advises N8 on all science and technology developments and their impact upon the Navy program.

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2. Monitors the Navy program for research, development, test, and industrial issues.
3. Provides insight into the incorporation of science and technology initiatives into the Navy program.
4. Provides advice on science and technology developments and implications for Navy program assessments.

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PROGRAMMING DIVISION
N80

Mission: To develop and operate the integrated program planning system for CNO and to implement the responsibilities of N8 with regard to Navy programs and related plans; to coordinate, document, and ensure implementation of CNO and VCNO decisions.

Functions:

1. Exercises centralized coordination in preparing and issuing Navy programs and associated plans to conform with the Planning, Programming and Budgeting System (PPBS). (N801)
2. Disseminates CNO general policy guidance on Navy programs and procedures for program development; and coordinates, as required, preparation of policy statements. (N801)
3. Provides, as required, program cost estimates to program sponsors and other OPNAV offices and acts as primary point of contact within OPNAV for coordination of costing matters. (N801)
4. Provides program planning and costing input to N3/N5 for JCS matters. (N801)
5. Examines Navy programs and the programming system on a continuing basis to ensure balance within and between programs. (N801)
6. Acts as principal point of contact for OPNAV on programming matters with Director, Force Structure, Resource and Assessment Directorate (J-8). (N801)
7. Acts as the OPNAV representative to the MIL-4 and MIL-5 meetings to formalize cross-service participation in the POM development process. (N80, N80D)
8. Develops policy on planning and programming matters as directed by SECDEF and SECNAV; and prepares and issues guidance for DON in compliance with SECDEF and SECNAV directives. (N801, N802)
9. Directs and coordinates preparation, analysis, and review of Navy program planning documents; appraises effectiveness of program management procedures within OPNAV; supervises the Navy

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Program Change Control System; and coordinates preparation of DON Programming Manual. (N802)

10. Operates the Department of the Navy Program Information Center (DONPIC) in support of SECNAV, the Civilian Executive Assistants, CNO and CMC; and coordinates DON participation in the DOD Programming System. (N802)

11. Provides indoctrination on PPBS by conducting courses of instruction for DON. (N801)

12. Effects continuous coordination with Marine Corps, NAVCOMPT, OPA, and Director of Defense Program Analysis and Evaluation on matters concerning development and execution of programs; and serves as the point of contact for exchange of information with other services, JCS, and SECDEF. (N801, N802)

13. Coordinates staff studies related to program management including audits to GAO. (N801)

14. Coordinates closely with NAVCOMPT and other appropriate offices to ensure that program actions are accommodated by and integrated with budget actions. (N801)

15. Coordinates and acts as the central point of contact for ship force planning matters and ship force level statistical data. (N802)

16. Acts for SECNAV and CNO in the matter of classification and reclassification of naval ships. (N802)

17. Coordinates, documents, and tracks OPNAV decision processes. (N802)

18. Operates and maintains two executive conference rooms for use by SECNAV and CNO, one to serve as Program Evaluation Center (PEC) and the other to serve as Navy Decision Center (NADEC). Issues a weekly schedule of decision and information forums. (N802)

19. Develops, manages and operates the Navy Headquarters Programming System (NHPS). Maintains Navy POM and Future Year Defense Plan (FYDP) databases, provides reports, and manages database access. (N802)

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20. Acts as the permanent staff for the PEC and NADEC in order to coordinate and ensure implementation of CNO and VCNO decisions. (N802)

21. Examines new policies, concepts, development work, and proposed programs to identify to N8 those which should be considered in formal decision processes. (N801)

22. Reviews ongoing Navy programs to identify those which require formal review to correct gaps or duplications of effort, meet schedule milestones, cost thresholds and performance standards, and reestablish proper priority within the overall program. (N801)

23. Participates with N81, N82, and other offices in developing analysis and review of the issues to be presented. (N802)

24. Prepares and distributes formal decision records and follows up on actions directed in those decisions. (N802)

25. Maintains close liaison with the SECNAV staff to coordinate preparations for Congressional testimony by SECNAV and CNO, including prepared statements, point papers, policy statements and the annual posture statement. Maintains Study Books and Backup Files on a year-round basis for the primary use of SECNAV and CNO during Congressional hearings. (N806)

26. Acts as the principal office within OPNAV for coordinating Congressional matters, including forwarding of witness statements for Congressional hearings, review of Congressional transcripts, identification and tasking of required Questions/Inserts for the Record, and briefings for members of Congress and the Congressional staff. Maintains continuous liaison with the SECNAV staff to ensure that Congressional requirements are satisfied from a consolidated DON perspective. Performs similar coordination and contact functions with the SYSCOMs, CHNAVPERS, and CHBUMED. (N806)

27. Coordinates and develops responses to Congressional correspondence and special interest matters which involve expression of policy by SECDEF, SECNAV, UNSECNAV, the Assistant Secretaries of the Navy and CNO. Maintains liaison with the SECNAV staff (OLA, OPA, NAVCOMPT Appropriation Matters Office (NCBE), the White House Liaison Office, etc.) on matters of mutual interest concerning Congressional correspondence. (N806)

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28. Serves as the senior civilian program planner within the DON to advise both CNO and SECNAV staffs on technical and procedural matters concerning the PPBS. Provides broad conceptual analysis of the relationships of requirements and fiscal control. (N80D)

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ASSESSMENT DIVISION
N81

Mission: To provide CNO, VCNO, and N8 with centralized analysis and assessment of joint mission and support areas, and force level requirements and resources; to conduct long-range analysis and assessment of programs, plans, and alternatives; to function as Resource Sponsor for N8-sponsored studies and analytical efforts; to direct, sponsor, and/or coordinate OPNAV studies and analytical support provided by activities external to OPNAV including Warfare Systems Architecture and Engineering (WSA&E) efforts with COMSPAWARSYSCOM; to manage the DON Non-Nuclear Ordnance Requirements (NNOR) and Non-Combat Expenditure Requirements (NCER) programs; to coordinate, administer, assess, and validate acquisition programs; to review R&D programs; to provide priorities to Science and Technology (S&T) programs; and to review and validate analytical modeling, simulation, and war gaming.

Functions:

1. Provides review and analytical support for executive decision forums.
2. Assists N81 as Chairperson, Naval Warfare Analytical/Modeling and Simulation Oversight Council. (N81C)
3. Serves as Deputy Scientific Officer for the Center for Naval Analyses (CNA). Oversees and tracks all OPNAV-sponsored studies and analytical support provided by CNA. Functions as program sponsor for CNA. Establishes procedures for initiating and managing CNA analytical efforts. Coordinates CNA field assignments, administrative matters, and fleet requests for CNA studies. (N81C, N811)
4. Assists N8 as Navy Sponsor for the Military Operations Research Society (MORS). (N81C, N811)
5. Serves as N8's agent for the requirements assessment review of all 6.3A programs, including Advanced Technology Demonstration (ATD) and DOD Enhanced Advanced Technology Demonstration (EATD) programs. Serves as the N8 principal member on the Science and Technology Working Group (STWG). (N81C, N810)

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6. Serves as principal advisor to N8 on all OPNAV sponsored studies and analytical support provided by activities external to OPNAV. Serves as Resource Sponsor for selected OPNAV studies and analysis programs. Provides technical direction, reviews analytical methodology, and serves as point of contact for external studies. Administers expenditure of funding, prepares budget estimates, and annual budget estimates for submission to Congress. Represents N8 as Coordinator, DON Studies and Analyses (CDONSA). (N81C, N811)
7. Acts as N8 liaison with Defense Technical Information Center (DTIC). Ensures accuracy of studies and analysis data base. (N81C, N811)
8. Develops comprehensive assessments which form the basis for the Navy's annual program planning efforts (e.g., Investment Balance Review). Coordinates with mission area sponsors to establish relative prioritization within each mission area. (N81D)
9. Maintains liaison with the Joint Staff (JS), Director Program Analysis and Evaluation, SECNAV, and OPA for exchange of information and analytical data. Serves as N8's agent and OPNAV point of contact for the Force Structure, Resource and Assessment Directorate (J-8) in JS, and for assessments (including Military Net Assessment) and general program analysis functions. (N81D)
10. Serves as CNO's principal advisor on interpretation and application of DOD acquisition policy and programs. (N810)
11. Provides coordination and analytical oversight of acquisition programs, supporting milestone decisions and program review for: (N810)
 - a. Mission Need Statements (MNS)
 - b. Operational Requirements Documents (ORD)
 - c. Acquisition Program Baselines (APB)
 - d. Cost and Operational Effectiveness Analyses (COEA)
 - e. Non-acquisition Program Documents (NAPDD)
12. Principal advisor to N8 as validation authority for MNS/ORDs. (N810)

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13. Serves as N8's agent and OPNAV point of contact for the Joint Requirements Oversight Council (JROC). Provides coordination, administrative oversight, and representation on JROC working groups. (N810)

14. Provides warfighting requirements to the Science and Technology Program and other research and development programs. (N810)

15. Acts as N8's agent to coordinate OPNAV support and participation in the Defense Science Board Studies, and the Naval Research Advisory Committee (NRAC). Maintains liaison with Under Secretary of Defense for Research and Engineering, the Chief of Naval Research, and Assistant Secretary of the Navy (Research, Development & Acquisition) on matters concerning the Science and Technology Program and the Research and Development Program. (N810)

16. Coordinates OPNAV Action Officer Course and Federal Executive Fellowship (FEF) program. (N811)

17. Reviews and analyzes costs, schedules, performance and other pertinent management aspects of major DON programs for CNO. Analyzes all weapon systems programs prior to decision milestones and program reviews with respect to funding, feasibility, affordability, procurement risk, scheduling, reliability, and continuity. Serves as OPNAV "honest broker" for all weapon systems program matters. (N810, N815)

18. Assists in preparation of the Navy POM for submission to OSD. Assists in preparation of responses to collateral issue papers. (N812)

19. Acts as single point of contact in OPNAV for integrated warfare and support area requirement matters. (N812)

20. Serves as program sponsor and OPNAV single point of contact for Warfare Systems Architecture and Engineering (WSA&E). Coordinates all WSA&E matters with COMSPAWARSYSCOM. Advises N8 on integration of warfare requirements and major cross-platform warfare issues. Develops WSA&E study requirements. (N812)

21. Serves as N8's agent for evaluation and utilization of various scenario products to support the acquisition and program planning processes. (N812)

22. Prepares analytical products for non-OPNAV customers. Assists CNO concerning advice to higher authority and other government agencies on naval and other maritime-related matters. (N812)

23. Manages and administers the Naval Warfare Modeling Validation and Development Program. Serves as Navy representative to the Defense Modeling & Simulation Office (DMSO). Initiates and monitors model and simulation development by DMSO and other external activities. (N812)

24. Maintains liaison with war gaming activities and agencies of DOD and appropriate civilian agencies on matters pertaining to war game methodology and cross-utilization of models. Facilitates OPNAV and FLTCINCs participation in war gaming as a tool for overall program assessment. (N812)

25. Reviews and advises on validation of analytical models and methodologies, including those used in program planning. (N812)

26. Serves as principal advisor to CNO, VCNO, and N8 for assessment of naval warfare, support, and force structure resources and requirements. Assesses Navy programs and alternatives, policies, and initiatives with respect to: (N812, N813, N814, N815)

- a. Program balance, continuity, interoperability
- b. Readiness and sustainability
- c. Modernization
- d. Affordability
- e. Resource allocation, constraints, and scheduling

27. Conducts independent analysis in response to queries and proposed changes in policy, and "what-if" analysis in support of the day-to-day top level decision-making. Works closely with, and provides analytical support to OPNAV mission and support area team leaders to ensure area balance and continuity. Facilitates coordination among joint mission area support teams. (N812, N813, N814, N815)

28. Establishes warfighting priorities and tradeoffs across the spectrum of conflict. Reviews and verifies that warfighting

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program priorities are adequately addressed during program planning. Analyzes the impact of warfighting priorities and tradeoffs with support forces and infrastructure. (N812, N813, N814, N815)

29. Evaluates naval warfare force levels and supporting rationale for both active and reserve forces. (N812, N813, N814, N815)

30. Determines appropriate Measures of Effectiveness (MOEs) and assesses levels of risk for Navy programs, mission and support areas, and alternative options. (N812, N813, N814, N815)

31. Reviews and assists in development of program guidance such as Defense Planning Guidance (DPG), and Department of the Navy Consolidated Planning and Programming Guidance (DNCPPG). (N812, N813, N814, N815)

32. Reviews Sponsor Program Proposals (SPP) and Sponsor Change Proposals (SCP) for compliance with mission area, support, and readiness and sustainability guidance. Provides recommended adjustments. (N812, N813, N814, N815)

33. Serves as principal advisor to N8 on manpower, personnel, and training (MPT) issues and initiatives. Serves as N8 liaison on MPT issues with SECNAV, DOD, and JCS MPT staff offices. (N813)

34. Monitors, evaluates, and assesses Navy MPT programs from a total Navy perspective, focusing on program balance and affordability relative to personnel quality, accession levels, retention, availability, training, and Quality of Life. (N813)

35. Proposes MPT policy and programmatic alternatives. Works closely with OPNAV staff offices involved in MPT planning, programming, and budgeting, and provides MPT analytical support. Serves as a member of working groups addressing MPT programs, Military Personnel, Navy (MPN) and Reserve Personnel, Navy (RPN) appropriation management issues, initiatives, and alternatives. (N813)

36. Functions as Executive Secretary for the Flag Level Working Committee (FLWC) and Standing Medical Board (SMB). (N813)

37. Manages the Non-Nuclear Ordnance Requirements (NNOR) and Non-Combat Expenditure Requirements (NCER) programs for naval forces and USMC aviation in support of defense guidance.

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Manages, administers, and issues NNOR data base. Provides analytical support and mission area assessment for Non-Nuclear Ordnance Planning (NNOP). (N814)

38. Determines ordnance requirements based on major claimant inputs. Monitors program execution and assists mission area sponsors by tracking munitions programs and recommending priorities from an overall warfighting perspective. (N814)

39. Measures the impact of current policies, plans, and alternative ideas on Readiness and Sustainability. Provides advice, analytical support, and impact analysis to mission area sponsors and top leadership as input to the ongoing decision-making process. (N814)

40. Reviews, evaluates, and assesses ship and squadron readiness, force sustainability, logistics and fleet support capability, strategic sealift, military construction, environmental, and base operating support programs. Monitors shore facility conditions, Backlog of Maintenance and Repair (BMAR) and Shore Based Readiness Report (BASEREP) programs. (N814)

41. Conducts centralized analysis and assessment of Navy infrastructure. Provides analytical support to OPNAV staff offices relative to infrastructure identification, consolidation of similar functions with other services, and recommendations for reductions of excess capacity. (N814)

42. Reviews and assesses Navy and Marine Corps Board agenda items and Insensitive Munitions matters. (N815)

43. Provides analytical support to selected study teams and oversight board membership/co-chair for selected COEAs. Provides independent validation and quantitative assessment of weapon systems programs and supporting documentation including: (N815)

- a. Mission Need Statements (MNS)
- b. Cost and Operational Effectiveness Analysis (COEA)
- c. Operational Requirements Documents (ORD)
- d. Test and Evaluation Master Plans (TEMP)
- e. Integrated Program Summaries (IPS)

- e. Integrated Program Summaries (IPS)
- f. Program Funding Change Proposal (PFCP)

44. Maintains modernization data base to include relative prioritization within mission areas, current funding levels, short program descriptions and qualitative analytical assessments. (N815)

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FISCAL MANAGEMENT DIVISION
N82

Mission: To develop, coordinate, and maintain an integrated system of fiscal management to ensure effective management control of the funds and resources assigned to CNO; to supervise resource management operations to meet the operating and support needs of the Navy.

Functions:

1. The Director of Budgets and Reports (NCB) in the SECNAV Office of the Comptroller of the Navy is dual hatted within OPNAV as N82. NCB is dual hatted to CNO with such staff support as CNO considers necessary to accomplish those fiscal management responsibilities assigned by the SECNAV.
2. Acts as responsible office for the Military Personnel, Navy; Reserve Personnel, Navy; Operations and Maintenance, Navy; Operations and Maintenance, Naval Reserve; Aircraft Procurement, Navy; Weapons Procurement, Navy; Shipbuilding and Conversion, Navy; Other Procurement, Navy; Military Construction, Navy; and Military Construction, Naval Reserve appropriations; and other appropriations and funds that are assigned.
3. Acts as the financial management subspecialty advisor for Navy military personnel program matters. (N82A)
4. Administers and manages the financial management training requirements for Navy military and civilian personnel, including requirements for graduate training, the Professional Military Comptroller School and the Centralized Financial Management Training Program. (N82A, N82B)
5. Provides for broad conceptual analysis of interrelationships between requirements and fiscal realities. (N82B)
6. Provides appropriate support in the development of the Navy POM. (N821, N822, N826)
7. Ensures accommodation of programming decisions as they affect budget estimates and advises N80 of resource decisions impacting on programming considerations. (N821, N822, N826)

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8. Coordinates closely with N80 and other appropriate offices to ensure that resource decisions are integrated with programming actions. (N821, N822, N826)
9. Compares budget execution with program performance and the financial plan. Analyzes variance therefrom and determines where financial reprogramming may be required. (N821, N822, N823, N826)
10. Reviews the fiscal operations of activities under CNO which are supported by nonappropriated funds. (N821, N823)
11. Sponsors the Operations and Maintenance, Navy and Other Procurement, Navy appropriations. (N821, N822)
12. Supports N095's role as appropriation sponsor for the Reserve Personnel, Navy (RPN), Operations and Maintenance, Naval Reserve (O&M, NR) and Military Construction, Naval Reserve accounts. Assists N095 in presenting budget requests which support Naval Reserve programs. (N821, N822)
13. Supports N86's role as appropriation sponsor for the Weapons Procurement, Navy (WPN) appropriation. Coordinates presentation and submission of WPN data for POM development; coordinates preparation of program and budget data; supports N86 at program and budget hearings and reviews; and assists monitoring budget execution. (N822)
14. Provides fiscal management guidance for special programs as assigned and ensures implementation and compliance with established policies and procedures concerning the control of all transfers of funds to specifically designated government agencies. (N822)
15. Prepares allocations for the Navy Department, Operating Forces, and Shore Establishment of the Navy for those appropriations and funds for which CNO is designated the Responsible Office. (N823)
16. Prepares consolidated financial plans for obligations and expenditures for CNO Responsible Office accounts. (N823)
17. Reviews rates of obligation and expenditure of appropriated funds and develops budget execution controls as an effective instrument of management for those appropriations assigned to CNO. (N823)

18. Exercises fiduciary control over assigned appropriations and funds. (N823)
19. Acts as CNO coordinator to ensure that financial management improvement projects support CNO's management responsibilities. (N825)
20. Reviews administrative control of appropriations violation reports (31 U.S. Code Sec. 1517) to determine whether the procedural remedies instituted are sufficient to preclude future violations. (N825)
21. Prepares or reviews responses to audit, inspection, and investigative reports dealing with deficiencies in CNO fiscal management matters. (N825)
22. Administers civilian manpower controls for CNO and oversees the execution of Navy civilian manpower levels relative to funded programs. (N826)
23. Serves as the single focal point within OPNAV for coordinating and implementing CNO responsibilities for control of the number and size of Navy management headquarters activities. (N826)
24. Administers Navy-wide controls and oversees obligations and expenditures of funds for Contracted Advisory and Assistance Services to ensure that levels of contractual effort are in balance with funded programs and that total expenditures are within the limitations imposed. (N826)

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CINC LIAISON DIVISION
N83

Mission: To provide the Fleet Commanders in Chief (FLTCINCs) (CINCLANTFLT, CINCPACFLT, CINCUSNAVEUR) representation on the OPNAV staff to ensure fleet requirements, resources and other issues of interest receive appropriate visibility; to provide the Unified CINCs and all Navy Component Commanders representation on the OPNAV staff through all phases of the PPBS cycle.

Functions:

1. Serves as the primary point of contact within OPNAV for FLTCINC requirements, resource and other programmatic issues of interest.

a. Establishes, implements and manages systems to solicit and address key FLTCINC warfighting and readiness concerns, distributing such concerns throughout OPNAV for action as appropriate and providing timely feedback to all concerned. (N83B)

b. Represents FLTCINC positions at applicable decision meetings. (N83)

c. Provides timely communications between FLTCINC staffs and the OPNAV staff on programmatic issues. (N83)

d. Liaises with designated Headquarters, USMC counterparts to ensure continuity, and coordinates support, as needed, on Marine Corps issues identified by the FLTCINCs. (N839)

e. Prepares the CINCs' Annex to the Program Objective Memorandum (POM). (All branches)

f. Coordinates and manages FLTCINC review of all Mission Needs Statements (MNS) and Operational Requirements Documents (ORD) submitted by all services. (N83B)

2. Provides individual officers to serve as primary point of contact within OPNAV for requirements, resources and other issues of interest to the Unified CINCs and other Navy Component Commanders.

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- a. Facilitates Navy Component Commander interaction throughout OPNAV in support of their responsibilities to their designated Unified CINC. (N835, N836, N837, N838)
- b. Assists the Navy Component Commanders in their development and support of the planning, programming and budgeting requests and requirements of their Unified CINCs. (N835, N836, N837, N838)
- c. Manages procedures and systems which ensure effective incorporation of Navy Component Commander short- and long-range requirements into all phases of the PPBS cycle. (N835, N836, N837, N838)
- d. Provides timely feedback to the Navy Component Commanders on all issues of interest, including Future Year Defense Plan (FYDP) updates and major developments throughout the PPBS cycle. (N835, N836, N837, N838)
- e. Liaises throughout OPNAV in support of Navy Component Commander issues through all phases of the PPBS cycle. (N835, N836, N837, N838)
- f. Coordinates with Headquarters designated USMC counterparts of Marine Corps Component Commanders (Commander, Marine Forces Atlantic and Pacific (COMMARFORLANT and COMMARFORPAC)) for accurate and timely development of issues of interest throughout the PPBS cycle. (N839)
- g. Assists Navy Component Commanders in the preparation of Component Commander POM input, distributes those issues to appropriate OPNAV requirements and resources offices and ensure the development of those issues within the POM process. (N831, N835, N836, N837, N838)
- h. Develops the appropriate displays, per OSD-specified formats, and provides developed Navy Component Commander issues to N801 in the CINCs' Annex of the DON POM submission. (N831, N835, N836, N837, N838)
- i. Reviews all ORDs/MNSs/Cost and Operational Effectiveness Analysis (COEA), and determines which will be forwarded to FLTCINCs/Navy Component Commanders for detailed review and analysis. Coordinates comments on all ORDs/MNSs/COEAs and develops integrated CINC position to be forwarded. (N83B)

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j. Represents all Navy Component Commanders on programmatic issues involving manpower, training and infrastructure. (N831)

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EXPEDITIONARY WARFARE DIVISION
N85

Mission: To implement CNO responsibilities for determining and assessing requirements for the Navy program in the expeditionary warfare mission area (amphibious warfare, mine warfare, and naval special warfare); to determine major characteristics and force structure of amphibious ships and mine warfare ships, including reserves; to provide advice on programs involving aircraft employed in support of amphibious and mine warfare, including reserves; to provide advice on programs for the Maritime Preposition Force and force sustainability as they pertain to the conduct of expeditionary warfare; to fulfill CNO's responsibilities for operational readiness, training and preparation for war of all assigned ships; to direct programming and budgeting for all assigned ships, including reserves, and to ensure the programs are fully supported by timely planning and assessment; to fulfill and anticipate the requirements of naval expeditionary warfare operations; and to manage specific programs which CNO may direct.

Functions:

1. Serves as the principal advisor to DCNO (Resources, Warfare Requirements, and Assessments) (N8) for determining and assessing requirements for the Navy program in the expeditionary warfare mission area.

a. In conjunction with fleet inputs, conducts assessments of naval capabilities for conducting expeditionary warfare. Reviews fleet operations and exercises, war games, and other sources of information on current and projected fleet capabilities. Examines threats, force levels, capabilities, employment concepts, and technologies relating to expeditionary warfare. (N85L, N85M, N85Q, N85T, N85U, N851, N852, N853, N855, N858)

b. In coordination with Director, Surface Warfare Division (N86), determines major characteristics and force structure for amphibious ships and mine warfare ships, including reserves, and conduct of expeditionary warfare as an element of joint littoral warfare. (N85L, N85M, N85Q, N852, N853, N858)

c. In coordination with Commander, Mine Warfare Command, assesses capabilities and program requirements for the conduct of mine warfare. (N852, N858)

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d. In coordination with Director, Air Warfare Division (N88), provides advice concerning aviation capabilities and program requirements for the conduct of expeditionary warfare involving amphibious and mine warfare capabilities, including reserves. (N852, N853, N858, N859)

e. In coordination with DCNO (Logistics) (N4), provides advice concerning logistics, sustainability, support capabilities, and program requirements for the conduct of expeditionary warfare, involving amphibious and mine warfare forces, including reserves and the Maritime Preposition Force. (N852, N853, N856, N858)

f. In coordination with Commander, Naval Special Warfare Command, provides advice concerning the conduct of naval special warfare. (N85U, N851, N858)

g. In coordination with Director of Space and Electronic Warfare (N6), provides advice concerning the SEW conduct of expeditionary warfare and command, control, communications, and computers (C⁴) program requirements for expeditionary warfare forces. (N853, N858)

h. In coordination with Director of Naval Reserve (N095), provides advice concerning the employment, mobilization planning, and programming of reserves in support of expeditionary warfare as a matter of Navy Total Force concepts. (N85R, N858, N859)

i. In coordination with DCNO (Manpower and Personnel) (N1) and Director of Naval Training (N7), develops manning, and training policies and programs, and directs their implementation as approved by N1 and N7. (N852, N853, N859)

j. Develops and reviews Mission Needs Statements, Operational Requirements Documents, and technology developments for adequacy to fulfill shortfalls determined by expeditionary warfare assessments. (N85T, N851, N852, N853, N858)

k. Conducts Joint Littoral Warfare Mission Area assessments, war games, POM development, and other analyses in coordination with Director, Surface Warfare Division (N86), focusing on expeditionary warfare capabilities and program requirements. (N85T, N85Q, N850, N855, N858)

l. Participates in additional Joint Mission Area assessments and other activities as directed by N8, focusing on contributions

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by and impact upon expeditionary warfare forces. (N85T, N85Q, N855, N858)

m. Advises and provides guidance to cognizant OPNAV offices, JCS, and other military and government agencies on assessments and analyses concerning expeditionary warfare matters. (N85T, N85Q, N855, N858)

n. Serves as the principal advisor for expeditionary warfare-related studies and analyses, initiates studies relevant to expeditionary warfare capabilities and requirements, and assesses results for highlighting of issues and corrective action as they pertain to fleet readiness and programmatic action. Coordinates with Director, Assessment Division (N81). (N85T, N858)

2. In coordination with Director, Surface Warfare Division (N86), serves as principal advisor to N8 on all matters pertaining to expeditionary warfare elements (amphibious and mine warfare) of surface warfare forces, including reserves. (N85D, N85L, N85M, N85P, N85Q, N85R, N852, N853)

a. Establishes overall CNO policy for the preparation and conduct of expeditionary warfare as an element of surface warfare. Establishes objectives, sets priorities, and directs overall planning and programming for expeditionary warfare programs. (N850, N852, N853, N858)

b. Sponsors, directs, and coordinates the overall Navy effort in expeditionary warfare ship engineering, conventional propulsion systems, safety, and survivability to include fire-fighting, damage control, personnel protection, afloat safety, and chemical, biological, and radiological (CBR) defense initiatives. (N85D, N852P, N852, N853)

c. On a continuing basis, appraises the readiness and performance of expeditionary warfare forces. Initiates appropriate actions to upgrade the technical training and tactical capability to conduct expeditionary warfare. Monitors fleet operations and exercises to identify problems and deficiencies. Takes corrective action as appropriate in expeditionary warfare areas. (N85D, N85Q, N851, N852, N853, N855)

d. Establishes expeditionary warfare force manning and training policy and programs, including reserves. Develops and recommends policy on matters pertaining to the allocation,

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distribution, performance, and qualifications of fleet and Naval Reserve expeditionary warfare force personnel. (N85R, N859)

e. Establishes capabilities and requirements for naval surface fire support in expeditionary warfare. (N853, N858)

3. In coordination with Director, Air Warfare Division (N88), provides advice on requirements to operate manned aircraft and unmanned air vehicles from expeditionary warfare platforms.

a. Supervises the program for integrating aviation capabilities into expeditionary warfare ships. (N852, N853, N859)

b. Coordinates with N88 to ensure the compatibility of manned aircraft, unmanned air vehicles, and airborne-related equipment with expeditionary warfare ship installations. (N852, N853, N859)

4. Develops plans and policy involving expeditionary warfare, and evaluates expeditionary warfare force developments and capabilities with respect to strategic planning.

a. Coordinates with DCNO (Plans, Policy and Operations) (N3/N5) in determining expeditionary warfare capabilities for war planning purposes. (N855, N858)

b. Recommends to N8 and applicable OPNAV offices new and more effective methods for utilizing expeditionary warfare forces with other naval, joint and combined forces. (N855, N858)

c. Recommends to N8, in coordination with applicable OPNAV offices, appropriate force level planning and rationalization for expeditionary warfare forces to establish force goals and proposes acquisition and support strategies for achieving those goals. (N855, N858)

5. Acts as principal advisor to N8 on the allocation of resources to expeditionary warfare forces. Sets program priorities and policy.

a. Recommends allocation of resources for primary task areas relating to expeditionary warfare programs as a participant in the Joint Mission Area assessment process. (N85D, N85Q, N850, N851, N852, N853, N855, N858, N859)

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b. Serves as the resource sponsor for assigned expeditionary warfare programs, including acquisition, modernization, operations and support, research and development. (N850, N851, N852, N853)

c. Coordinates with Director, Surface Warfare Division (N86) concerning the Navy shipbuilding plan with respect to amphibious and mine warfare ships. (N85F, N850, N852, N853)

d. Serves as program sponsor for advanced expeditionary warfare ship types, combatant craft, and ship equipment programs. Defines and validates requirements, coordinates development, defines and assigns missions, coordinates plans, and monitors fleet introduction of advanced platforms in expeditionary warfare. (N85D, N85F, N850, N851, N852, N853, N855, N858)

e. Serves as program sponsor for acquisition of major expeditionary warfare ship combat systems. (N85L, N85Q, N850, N852, N853, N855)

f. Coordinates with OPNAV appropriation and major activity sponsors on all amended budget, reprogramming, and rescission actions affecting expeditionary warfare force programs' funding support levels. (N850)

g. Coordinates with Director, Programming Division (N80), and Director, Fiscal Management Division (N82), in the formulation of the expeditionary warfare program POM and budget, respectively. (N850)

6. Conducts liaison with naval activities of other nations in expeditionary warfare matters. (All branches)

7. Provides policy guidance on classifying force systems information, and advises on the release of information to foreign governments. (All branches)

8. Advises, in coordination with DCNO (Plans, Policy, and Operations) (N3/N5) and JCS, on the procurement, reconditioning, and delivery of Military Assistance Program systems and platforms within the purview of expeditionary warfare forces. (All branches)

9. Serves as the executive agent for SECNAV through CNO on Explosive Ordnance Disposal (EOD) matters. Serves as the single manager for EOD technology and training within DOD. (N85X)

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10. Serves on OPNAV boards and committees, as directed, including:

- a. Cochairs the Joint Littoral Warfare Mission Area Assessment with the Director, Surface Warfare Division (N86)
- b. Other Joint Mission Area Assessment Committees
- c. Resources and Requirements Review Board
- d. Ship Characteristics Improvement Panel
- e. Aircraft Characteristics Improvement Panel
- f. Non-Nuclear Ordnance Requirements Panel

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SURFACE WARFARE DIVISION
N86

Mission: To implement N8 responsibilities for determining force levels, shipboard and related support requirements, and major characteristics of programs involving cruiser-destroyer, combat logistics and auxiliary ships (less submarine tenders) and for such planning, preparation and execution as are incident thereto; to fulfill N8's responsibilities with respect to readiness, safety, survivability, training and preparation for war for the above surface forces; to serve as N8's principal advisor on surface warfare matters; to exercise N8's centralized formulation, coordination, supervision and execution of Navy shipbuilding and conversion programs for all ships; to serve as N8's representative in those matters involving relationships with other governmental agencies; and to develop assessments for the Joint Mission Areas regarding Littoral Warfare and Strategic Sealift/Protection.

Functions:

1. Sponsors, directs and coordinates the overall Navy effort in ship safety and survivability to include fire fighting; damage control; personnel protection; afloat safety; and chemical, biological, radiological (CBR) defense initiatives. (N86D)
2. Formulates concepts, recommends major characteristics, establishes programs, and serves as program sponsor for the procurement, modernization, and alteration of cruiser-destroyer, combat logistics, and auxiliary surface ships, including surface ship weapon systems, support systems, safety/survivability systems, shore facilities and related equipment. (N86D, N86F, N863, N865)
3. Serves as principal advisor to N8 on all matters of surface warfare for both active and Naval Reserve forces. (N86D, N86F, N86R, N863, N865, N869)
4. Coordinates with N4 on safety and environmental protection devices, systems, and procedures. (N86D, N863, N865)
5. Conducts liaison with naval activities of other nations in surface warfare matters. (N86D, N863, N865)

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6. Establishes overall policy for preparation and conduct of surface warfare. Establishes requirements, sets priorities, and directs overall planning and programming for surface programs. (N86D, N863, N865, N869)
7. Monitors fleet operations and exercises to identify problem areas and deficiencies. Takes corrective action as appropriate within surface warfare areas, and ensures problems and deficiencies not under N86's cognizance are brought to the attention of the appropriate OPNAV office. (N86D, N863, N865, N869)
8. Exercises responsibility for area coordination papers related to surface warfare. (N86F, N863)
9. Determines the requirements for cruiser-destroyer, combat logistics, and auxiliary ships and support systems. Develops and recommends priorities for acquisition and communicates the operational requirements to N091. Monitors progress of ship and systems development and coordinates their integration into the fleet. (N86F, N863, N865)
10. Serves as program sponsor for the advanced ship types and combatant craft programs. Defines and validates requirements, coordinates plans, and initiates and monitors effective fleet introduction of advanced ships and craft. (N86F, N863, N865)
11. Sponsors and manages the SCN and APN appropriations. Formulates, in conjunction with other OPNAV offices, the ship construction and conversion program. Testifies before Congressional committees during annual budget hearings. (N86F, N863, N865)
12. Chairs the Surface Warfare Naval Reserve Advisory Committee (SWNRAC) Task Advisory Group. (N86R)
13. Develops and coordinates requirements for mobilization planning for surface forces, including support facilities and equipment. (N86R, N863)
14. Coordinates with N3/N5 and N8 in determining capabilities for war planning purposes. (N86R, N863, N865)
15. Coordinates the planning and implementation of the surface warfare Naval Reserve program. Coordinates with N095 on all matters relating to surface warfare Naval Reserve. (N86R, N863, N869)

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16. Develops and recommends policy on manpower requirements, and the allocation, distribution, performance, and qualifications of fleet and Naval Reserve surface warfare force personnel. (N86R, N869)
17. Serves as principal advisor to N86 on science and technology developments, and research and development programs related to surface warfare programs. (N86T)
18. Serves as OPNAV focal point for planning, programming and policy guidance for surface warfare programs. (N863)
19. Assesses the adequacy of all Navy programs in support of Littoral Warfare and Strategic Sealift/Protection in conjunction with the Sponsor Program Proposals (SPPs). (N863)
20. Coordinates with N3/N5 and N81 on force level planning and rationalization for surface forces (except carriers, amphibious ships, mine warfare ships and submarine support ships) to establish force goals and propose acquisition and support strategies to achieve those goals. (N863)
21. Coordinates the planning, programming, implementation, and management of military construction (MILCON) and base operating support (BOS) for the surface warfare shore establishment. (N863)
22. Coordinates with N4 to ensure integration of shore program requirements into the overall Shore Development Program. (N863)
23. Advises and provides guidance to cognizant OPNAV offices, the JCS and other military and government agencies on studies concerning surface warfare matters. (N863)
24. Coordinates with the Naval Doctrine Command to develop doctrine and operational procedures within the Tactical Development and Evaluation (TAC D&E) Program. (N863)
25. Coordinates with the appropriate OPNAV office, appropriation sponsor and claimant for all reprogramming actions affecting programs within N86 cognizance. (N863)
26. Coordinates with and obtains concurrence of the appropriate OPNAV office prior to programming funds, changing priorities or

reprogramming funds for which other OPNAV Principal Officials (OPOs) have cognizance. (N863)

27. Reviews plans and policies involving surface warfare and recommends to N8 and appropriate OPNAV offices new and more effective methods of using surface forces with other forces. (N863, N865)

28. Provides N88, the APN appropriation sponsor, requirements to operate aircraft from surface combatant ships (less carriers). (N863, N865)

29. Advises, in coordination with N3/N5, on the procurement, reconditioning and delivery of Military Assistance Program ships. Advises on training matters relating to Military Assistance Program. (N863, N865, N869)

30. Chairs the Ship Characteristics Improvement Panel (SCIP). (N865)

31. Acts as program sponsor for major surface ship weapon systems. (N865)

32. Determines operational military characteristics of naval gun ammunition and surface-to-surface missiles and chairs the Insensitive Munitions Council. Coordinates with N80 to ensure quantitative naval gun ammunition and missile requirements are compatible with plans and programs. (N865)

33. Coordinates with N6 to ensure that tactical electromagnetic systems are compatible with those command, control, communications, computers and intelligence (C⁴I) systems sponsored by N6. (N865)

34. Recommends approval for service use of surface systems, weapons, and equipment, and recommends authorization for procuring these items in advance of the service approval. (N865)

35. Provides policy on classifying force systems information, and advises on release of information to foreign governments. (N865)

36. Sponsors and manages for N8, the acquisition and maintenance of Navy-owned equipment furnished to U.S. Coast Guard surface ships per Title 14, U.S. Code, Section 145. (N865)

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37. Appraises, on a continuing basis, the availability, readiness, and performance of surface forces. (N865)
38. Supervises the program for integrating aviation capabilities into surface combatant ships other than carriers. (N865)
39. Coordinates with N1 and N7 DON efforts to ensure that a sufficient number of personnel, including Naval Reserve, are provided and adequately trained in surface ships, surface warfare, and mobile support functions. (N869)
40. Identifies training requirements for assigned surface forces and develops (with other OPNAV offices) plans and programs to satisfy those requirements. Establishes priorities for assigned training plans and programs. Approves and directs the execution of training plans for introducing new ships, weapon systems and equipment. Assists CNET in developing training resource management submissions. (N869)

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SUBMARINE WARFARE DIVISION
N87

Mission: To implement N8 responsibilities for determining shipboard and related support requirements and major characteristics of programs involving submarines, deep submergence systems and undersea surveillance systems and for such planning, preparation and execution as are incident thereto; to serve as N8's principal advisor on submarine, Navy diving, deep submergence systems, and undersea surveillance systems matters; to fulfill N8's responsibilities with respect to readiness, training and preparation for war; to exercise centralized direction of all strategic submarine force planning, and programming, ensuring integrated and effective Navy strategic submarine concepts and force levels; to serve as N8's representative in those matters involving relationships with other governmental agencies; and to develop assessments for the Joint Mission Areas: Joint Surveillance and Strategic Deterrence.

(The term "submarine warfare" used here includes employment of both strategic and general purpose submarine forces. The term "deep submergence systems" used here includes manned untethered deep submersibles, manned tethered deep submersibles, air and mixed gas diving, rescue systems, escape systems, and recovery systems, unmanned search instrument platforms, unmanned recovery platforms and deep submergence submarines such as NR-1, and related support ships.) The term "undersea surveillance" used here includes all equipments, personnel, and related support ships under the Navy's Integrated Undersea Surveillance System (IUSS).

Functions:

1. Sponsors Submarine Warfare Naval Reserve Programs.
2. Provides budgetary guidance, involving OPNAV appropriation requests, for Navy submarine, deep submergence systems, and undersea surveillance systems programs and their supporting activities and equipment. (N87M)
3. Serves, in coordination with appropriation sponsors, as budget activity/line item sponsor for those activities/line items involving procurement of submarines, submarine support ships, deep submergence systems, undersea surveillance systems, and submarine-launched strategic and tactical weapons. Provides

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requirements for supporting submarine and submarine support ships, deep submergence systems, and undersea surveillance systems and the documentation required for programs not solely submarine-related. (N87M)

4. Provides budgetary guidance through N8 to OPNAV appropriation sponsors on allocating and releasing funds to naval material activities for procuring, producing and supplying submarine, deep submergence, and undersea surveillance material and, in coordination with N86, for their maintenance, overhaul and disposal. (N87M)

5. Advises and assists N87 on scientific and technical matters relevant to policy issues concerning submarine security. Serves as N87 representative on technical and scientific advisory panels. Conducts liaison with the scientific community on submarine scientific and technical matters. (N87T)

6. Develops procurement plans to fulfill requirements for submarine-launched nuclear weapons. Monitors the state of readiness of submarine forces for employment. (N871)

7. Serves as the OPNAV CAO for DIRSSP. (N871)

8. Plans, develops, and manages programs and measures involving strategic submarine security, threats and defenses. (N871)

9. Leads assessment of the Strategic Deterrence Joint Mission Area. (N871)

10. Coordinates appropriate force level planning and rationalization for attack submarines and submarine support ships; establishes force goals and proposes acquisition and support strategies to achieve those goals. (N871, N872)

11. Establishes policy to ensure maintenance of high standards of submarine readiness (operational and material) in the Operating Forces of the Navy. (N871, N872)

12. Monitors development of submarine warfare tactics and operational procedures. (N871, N872)

13. Reviews plans and policies involving submarine warfare; evaluates submarine developments and the capabilities of submarines with respect to strategic plans; coordinates with N8 in determining war planning objectives and capabilities; determines

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and recommends to N8 and appropriate OPNAV offices new methods for using naval submarine forces in concert with other forces. (N871, N872)

14. Determines requirements for command, control and communications (C³) systems involving submarine forces and programs; coordinates with and provides guidance to N6 and other OPNAV offices on those matters. (N871, N872)

15. Provides the final determination of readiness for service for submarines undergoing construction, conversion or modernization. (N871, N872)

16. Serves as Navy focal point for industrial exploration, development, implementation and exploitation of continental shelf areas. (N871, N873)

17. Serves as N8's principal advisor on submarine, deep submergence and undersea surveillance operations, readiness and conduct of submarine warfare. Establishes policy for the preparation and conduct of submarine warfare. (N871, N872, N873, N874)

18. Determines shipboard and related support requirements, develops ship concepts, states major characteristics, establishes programs and serves as program and platform sponsor for procurement, modernization and alteration, including safety modifications for submarines, submarine tenders, submarine rescue vessels, naval deep submergence vehicles and systems, auxiliary geographic oceanographic surveillance ships and systems, submarine weapon systems, submarine support systems, shore facilities and related equipment. (N871, N872, N873, N874)

19. Determines requirements for submarine, deep submergence and undersea surveillance programs; establishes priorities for acquiring submarine, deep submergence systems, and undersea surveillance systems; advises N8 on required RDT&E; manages systems integration and assimilation in the fleet; and monitors for N8, the progress of submarine, deep submergence, and undersea surveillance development programs. Determines requirements for attack submarine force levels, tactical warfare capabilities and operational employment planning for executing general purpose naval warfare tasks assigned to submarines. (N871, N872, N873, N874)

20. Serves as N8 focal point, coordinating with other program sponsors, in preparing, presenting and issuing all Navy sub-

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marine, diving, submarine support ship, deep submergence systems, and undersea surveillance systems programs. (N871, N872, N873, N874)

21. Coordinates appropriation or major activity sponsors in reprogramming actions resulting in change to submarine, deep submergence systems, and undersea surveillance programs, their supporting activities and facilities. Coordinates reprogramming actions affecting tactical capability, characteristics and force levels. (N871, N872, N873, N874)

22. Coordinates with N3/N5 ensuring implementing plans and orders are correlated in support of basic plans and policies. (N871, N872, N873, N874)

23. Advises N3/N5 in developing policies and plans on international politico-military matters and foreign military assistance. (N871, N872, N873, N874)

24. Provides policy guidance on classifying submarine, deep submergence systems, and undersea surveillance systems information, and advises on releasing that information to foreign governments. (N871, N872, N873, N874)

25. Advises and coordinates with N4 on plans and requirements for submarines, submarine support systems, deep submergence systems, and undersea surveillance systems for environmental protection devices, systems, and procedures. (N871, N872, N873, N874)

26. Assists in approving for service use of submarine, submarine support, deep submergence systems, undersea surveillance systems, weapons, and equipments emerging from test and evaluation. (N871, N872, N873, N874)

27. Acts for CNO on matters involving submarine, deep submergence systems, and undersea surveillance systems safety. (N871, N872, N873, N874)

28. Acts as liaison with naval activities of other nations in submarine, deep submergence, and undersea surveillance matters. (N871, N872, N873, N874)

29. Advises OPNAV offices, and other military and governmental agencies concerning studies relating to submarine, deep submer-

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gence, and undersea surveillance matters. (N871, N872, N873, N874)

30. Coordinates with and provides guidance to N8 in establishing and fulfilling undersea intelligence requirements. (N871, N872, N873, N874)

31. Implements CNO responsibilities for training, readiness, and operational employment of submarines, submarine support ships, support facilities, deep submergence systems, and undersea surveillance systems. (N871, N872, N873, N874, N879)

32. Advises and coordinates with other OPNAV offices on submarine, deep submergence systems, and undersea surveillance systems and their employment in roles under the primary cognizance of such offices. (N871, N872, N873, N874, N879)

33. Establishes requirements and priorities for submarine bases, submarine support facilities and submarine, deep submergence and undersea surveillance test facilities, and diving biomedical research. Monitors the effectiveness of plans and programs for providing such support; provides policy guidance on submarine, deep submergence, and undersea surveillance aspects of base matters; and ensures, with N4, integration of those program requirements into the Shore Development Program of the naval establishment. (N871, N873, N874)

34. Leads assessment of the Joint Surveillance Joint Mission Area. (N872)

35. Oversees Navy's objectives, plans, and schedules in support of Submarine Arctic Warfare Program and associated research and development (R&D) programs. (N872, N874)

36. Establishes policy for Navy deep submergence systems, including conduct of submarine search and rescue. (N873)

37. Establishes policy for Navy undersea surveillance systems. (N874)

38. Develops policy on matters involving manpower requirements and allocation, distribution, performance, training and qualification of submarine, deep submergence, undersea surveillance, and submarine support personnel in conformance with Navy-wide manpower and personnel policies. Coordinates the establishment of policies for Submarine Warfare Naval Reserve Programs. Serves as

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military manpower sponsor for submarine, deep submergence, and undersea surveillance billets and as technical advisor for Navy submarine billets. (N879)

39. Identifies training requirements for assigned submarine forces, and develops, with other OPNAV offices, plans and programs to satisfy those requirements. Establishes priorities for assigned training plans and programs, directs the execution of training plans for introduction of new ship's weapon systems and equipments, and assists in developing training resource management. (N879)

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AIR WARFARE DIVISION
N88

Mission: To implement N8 responsibilities for naval aviation and strike programs, including the Naval Air Reserve; to determine the shipboard and related support requirements for aircraft carriers and specific aviation type ships; to serve as N8's principal advisor and representative on naval aviation matters, including air warfare, and on naval air operational matters involving relationships with other governmental and civil agencies; and to develop overall naval aviation and strike force levels and requirements.

Functions:

1. Serves as principal advisor to N8 for air warfare. Establishes overall policy for preparation for and conduct of air warfare.
2. Chairs the following committees:
 - a. Naval Aviation Liaison Group
 - b. Naval Aviation Advisory Board
 - c. Joint Strike Mission Area Assessment Committee.
3. Acts for and serves as the principal advisor to N8 in all matters regarding aviation planning, support and administration; guides naval aviation's development, identifies its requirements, connects its capabilities to those of other forces, and sets general policies for its management. (All branches)
4. Develops and coordinates naval aviation requirements for the orderly and effective mobilization planning for naval aviation, including ships, aircraft, facilities, and associated equipment. (All branches)
5. Serves as principal advisor to N8 for aviation program and budget development and for aviation acquisition matters, implementing both CNO/SECNAV guidance and aviation warfighting initiatives, specifically: (N88C)
 - a. Coordinates preparation of the naval aviation program and budget.

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b. Formulates, coordinates, presents and justifies all naval aviation requirement programs through the acquisition review process.

c. Supervises, manages, and directs the programming of fiscal resources across 12 distinct appropriation accounts.

d. Represents N8 in coordinating with high level officials in DOD and Navy, and serves as backup witness for Congressional testimony and OSD/SECNAV briefings.

6. Participates in CNO decision processes and, when appropriate, serves as a member of the Ship Characteristics Improvement Panel (SCIP). Chairs the Aircraft Characteristics Improvement Panel (ACIP). (N88C)

7. Advises N88 on all functions which affect Marine Corps aviation. N88M is additional duty for the Deputy Chief of Staff for Aviation, Headquarters Marine Corps. (N88M)

8. Supervises, with N095, Naval Air Reserve Program planning and implementation. Specifically: (N88R)

a. Ensures Air Reserve planning meets the overall Navy requirements.

b. Coordinates Air Reserve planning with reserve components of other branches of the naval service, and ensures that Air Reserve directives adequately implement the planned program.

c. Conducts liaison with DON bureaus, offices and commands in matters affecting Naval Reserve policy, planning and implementation.

d. Performs detailed day-to-day functions for the Naval Air Reserve budget activities, and program and element sponsorship responsibilities.

9. Serves as Total Quality Leadership (TQL) coordinator for N88. Provides TQL training and education. Serves as internal quality consultant and advisor for N88. (N88T)

10. Appraises the Joint Strike Mission Area as a fundamental building block of planning, programming and budget guidance. (N88W)

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11. Prepares the strike warfare part of the Naval Warfare Plan. (N88W)
12. Coordinates, with N81, force level planning and rationalization for aircraft and aircraft carriers to establish force level goals and to propose acquisition and support strategies to achieve those goals. (N88W)
13. Determines aviation support requirements for aircraft and aircraft carriers, specified aviation type ships and related items, including aviation ammunition support equipment. Determines, similarly, aviation plans for the above aviation elements, except aircraft and aircraft carriers. Monitors effectiveness of aviation plans and programs, and furnishes guidance and procurement objectives on matters pertaining to such items. (N88W, N880, N881, N882, N885, N889)
14. Advises and monitors, with N091, the progress of naval aviation programs during RDT&E phases. Recommends priorities for aeronautical developments to meet fleet requirements. Coordinates with cognizant offices and commands in integrating and assimilating those and other new developments into the fleet. (N88W, N880, N881, N882, N889)
15. Evaluates the development of strategic plans involving naval aviation capabilities. Coordinates with N3/N5 in determining capabilities for war planning purposes. Recommends to N8 and appropriate OPNAV Principal Officials new and more effective methods for using naval aviation in collaboration with other forces. (N88W)
16. Coordinates action required to promote maximum readiness of the carrier forces in accordance with established air warfare plans and programs. (N88W, N880, N885)
17. Conducts liaison with and materially supports the Commandant, U.S. Coast Guard in matters relative to supporting Coast Guard military readiness requirements, as funding priorities permit. (N88W)
18. Serves as the principal advisor to N8 on aviation technical and analytical matters. (N88W)
19. Provides direction for planning, programming, appraisal and implementation of operations requirements for fleet defense

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against antiship missiles conducted by airborne platforms. Coordinates with N86 ensuring integrated surface and air platform antiship missile defense (ASMD). (N88W, N880)

20. Acts as the principal agent for CNO in dealing with COMNAVAIRSYSCOM. (N880)

21. Determines shipboard aviation requirements, states major characteristics, establishes programs and serves as program sponsor for procurement and alteration, including modifications to modernize existing naval aircraft, naval aviation weapons requirements, other naval aircraft weapon systems and related equipment, including aviation ammunition support equipment and aerial targets. (N880, N881, N882, N885)

22. Sponsors the Aircraft Procurement, Navy (APN) appropriation. (N880, N881, N889)

23. Directs and controls, through COMNAVAIRSYSCOM and other appropriate offices, procurement, production, supply, distribution, maintenance, overhaul and disposal of aeronautical material, except ammunition. (N880, N881, N889)

24. Develops, under the coordinating authority of N3/N5, requirements for aircraft-launched nuclear weapons. Appraises the state of readiness of aviation forces to employ nuclear weapons. Prescribes the requirement for use of nuclear energy for the propulsion of aircraft carriers. (N880, N885)

25. Advises, in coordination with N3/N5, on procuring, reconditioning and delivering Military Assistance Program (MAP) aircraft, and advises on MAP aviation training matters. (N880, N889)

26. Defines the operational and military characteristics and performance standards of air-launched weapons, airborne tactical electromagnetic systems and air-launched ASMD systems. (N880)

27. Determines operational and military characteristics of air-launched ammunition. Collaborates with N4 in developing planning factors for determining air-launched ammunition expenditures (consumption) so quantitative air-launched ammunition requirements are compatible with aviation plans and programs. (N880)

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28. Acts for N8 as the principal advisor to the appropriate commanders, directors, and special assistants in matters pertaining to aviation support communities, such as:

- a. Training and safety (N889)
- b. Aviation supply and repair, including ships (N881, N885)
- c. Flight surgeons (N889)
- d. Aviation physiologists and psychologists (N889)

29. Plans, coordinates, and directs the execution of the Naval Aviation Maintenance Program by: (N881, N882)

- a. Reviewing plans, initiating policy, and updating the organizational, intermediate and depot maintenance level of effort.
- b. Validating requirements and programming for depot level repair of airframes, engines and components.
- c. Planning and programming aviation support equipment to accomplish the aviation maintenance program plans.

30. Provides causal analysis of trends in the Naval Aviation Maintenance Program; links aviation readiness to resources; coordinates development and execution of aviation information systems; and collects, analyzes and publishes aviation data. (N881)

31. Provides aviation supply policy guidance and oversight; coordinates aviation supply initiatives in support of maintenance plans, allowance computation methods and parameters, and related resourcing requirements by: (N881, N882)

- a. Validating and programming aviation initial spares for new/modified aircraft/systems procurements and siting plans, for aircraft engines, for support equipment and for modified spares.
- b. Validating and programming aviation outfitting spares to support peacetime and wartime operations for aircraft carriers, aircapable ships, Marine Contingency Support Packages (CSPs), and shore sites.

32. Ensures the effective representation, formulation and staffing of Marine Corps aviation programs and requirements. (N882)
33. Budgets, coordinates, and monitors the flying hour program. (N882, N889)
34. Advises, in coordination with N86 and N4, on shipbuilding and conversion programs to assure the compatibility of aircraft, aircraft equipment, and facilities. (N885)
35. Establishes and prioritizes requirements for aircraft carriers, specified aviation type ships, aviation bases, missile ranges, and associated airspace necessary to support naval aviation programs. Monitors the effectiveness of plans and programs for providing such support, furnishes policy guidance on aviation aspects of base matters and, in coordination with N4, ensures integration of those program requirements into the overall Shore Development Program of the naval establishment. (N885, N889)
36. Develops and implements policy for flight rules and regulations for the use and control of naval aircraft. Develops requirements, and establishes and monitors programs for air traffic control systems and aids to air navigation. Coordinates and supervises relations with other governmental agencies in matters involving those fields. (N885)
37. Advises and coordinates with N4 on establishing aviation pollution abatement objectives and in planning and implementing aviation pollution abatement programs, including issuing appropriate directives. (N885)
38. Serves as a member of the DOD Advisory Committee on Federal Aviation. (N885)
39. Recommends policy to CHNAVPERS for aviation personnel selection and assignment. (N889)
40. Serves as OPNAV CAO for the Naval Strike Warfare Center and the Navy Fighter Weapons School. (N889)
41. Assists in the development and preparation of criteria for determining naval aviation manpower requirements in conformance with N1's Navy-wide responsibilities for developing staffing criteria. (N889)

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42. Develops policy for manpower requirements and allocation, distribution, performance, and qualification of aviation personnel in conformance with Navy-wide manpower and personnel policies. (N889)

43. Coordinates with CNET and N7 on flight and ground training conducted in training commands and fleet training activities (less fleet readiness squadrons) to meet aviation training requirements of the operating forces of the Navy. Ensures that N88 training and support programs are adequate to meet existing readiness requirements. (N889)

44. Exercises program and resource sponsorship within OPNAV over Navy Tactical Training Range (NTTR) programs and requirements. (N889)

45. Collaborates with and provides guidance for N09F's development of aviation safety program objectives, policy, and procedures and to NAVSAFECEN in planning and implementing aviation safety programs. (N889)

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SPECIAL PROGRAMS DIVISION
N89

Mission: To serve as centralized directive authority for all Special Access Program planning, programming, and appraisal as authorized under Executive Orders 12356 and 12333 ensuring integrated and effective operations within the Navy Department; to act for CNO in matters affecting initiation, oversight, support and conduct of sensitive special activities; to direct and coordinate assigned special projects worldwide; to act as the single Navy focal point for knowledge of Navy sensitive activities and associated efforts being conducted by other agencies.

Functions:

1. Maintains the Department of the Navy Central Office for Special Access Programs to ensure integration of policy, planning, programming, budgeting and oversight of Navy sensitive activities.
2. Coordinates the provision of specialized security, legal, contracting, financial management, cost analysis and estimating, logistics and other support for Department of the Navy compartmented programs.
3. Serves as the Navy Department representative on the DOD Special Access Program Working Group. (N89B, N890)
4. Establishes, implements and oversees security policy for Navy and Marine Corps Special Access Programs. (N890)
5. Represents the Navy position on technology issues, programs and data before OSD, OMB, Congressional Committees and staff. (N890)
6. Presents semiannual briefings to SECNAV, annual briefings to the Secretary of Defense and congressional committees on the status of Navy Department special access programs and related sensitive activities. (N890, N891)
7. Coordinates with top level Navy management echelons, OSD and congressional committees in planning, programming and budgeting actions affecting all of the Special Access Programs of the Department of Navy. (N890, N891, N892)

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8. Advises Navy, DOD and congressional committees on Navy and Marine Corps Special Access Program development status and operational readiness. Provides guidance to other Navy, JCS, DOD and federal offices regarding Navy Department Special Access Programs and their potential employment in assigned roles. (N890, N893)
9. Coordinates periodic review and oversight of all special access programs. Provides requisite staff support to the Department of the Navy special Program Review Group. (N891)
10. Oversees the administration and execution of the annual budget. Conducts appropriate budget reviews. (N892)
11. Correlates needs and funding for special access programs with technical program opportunities, performance, costs and schedules. (N892)
12. Maintains centralized security registry for control and dissemination of special access program documentation. (N892)
13. Coordinates the fleet introduction of special programs and provides staff support on assigned special projects. (N893)
14. Ensures and exercises stringent control of access to these sensitive activities on behalf of the Under Secretary of the Navy and the Chief of Naval Operations. (N894)
15. Develops and maintains in-depth knowledge of all Navy special access programs and other agency related activities in order to act effectively as the Navy's focal point regarding such matters. (All branches)

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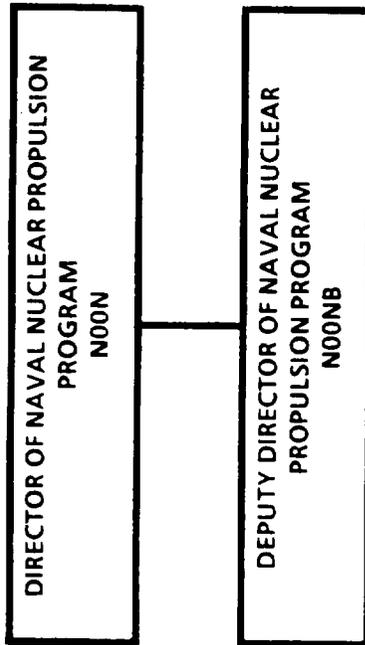
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**DIRECTOR OF NAVAL NUCLEAR
PROPULSION PROGRAM**

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N00N-1



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DIRECTOR OF NAVAL NUCLEAR PROPULSION PROGRAM
NOON

Mission: To execute responsibilities of Executive Order 12344, enacted as permanent law by Title 42, U.S. Code, Section 7158, and ensure the Naval Nuclear Propulsion Program continues to function with excellence.

Functions:

1. Directs the Naval Nuclear Propulsion Program.
2. Appraises continuously all aspects of the Naval Nuclear Propulsion Program, and initiates appropriate action.
3. Supervises technical aspects of Navy's nuclear propulsion work, including:
 - a. Research, development, design, procurement, specification, construction, inspection, installation, certification, testing, overhaul, refueling, operating practices and procedures, maintenance, supply support, and ultimate disposition of naval nuclear propulsion plants, including components thereof, and any special maintenance and service facilities related thereto; and
 - b. Training programs, including naval nuclear power schools, and assistance and concurrence in selection, training, qualification, and assignment of personnel reporting to the Director, and of government personnel who supervise, operate, or maintain naval nuclear propulsion plants.
4. Is responsible for:
 - a. The safety of reactors and associated naval nuclear propulsion plants, and control of radiation and radioactivity associated with naval nuclear propulsion activities, including prescribing and enforcing standards and regulations for those areas as they affect the environment and safety and health of workers, operators, and the general public.
 - b. Administration of the Naval Nuclear Propulsion Program, including oversight of program support in areas of security, nuclear safeguards and transportation, public information,

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procurement, logistics, fiscal management, environmental matters and naval nuclear propulsion aspects of foreign affairs.

5. NOON also serves as Deputy Commander for Nuclear Propulsion, Naval Sea Systems Command (Code 08), and as Deputy Assistant Secretary for Naval Reactors, Department of Energy.

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DEPUTY DIRECTOR OF NAVAL NUCLEAR PROPULSION PROGRAM
NOONB

Mission: To serve as the executive, principal advisor, and Deputy to the Director of Naval Nuclear Propulsion Program; to implement personnel, security, and training policy for Naval Nuclear Propulsion; and to assist in supervision of technical and non-technical aspects of naval propulsion.

Functions:

1. Acts in NOON's absence.
2. Is responsible for:
 - a. Security policy development; nuclear operator selection, qualification and training; and foreign affairs relative to naval nuclear propulsion.
 - b. The organizational structure of program headquarters and field offices and their manpower.
 - c. All program personnel matters including acquisition, selection, training and assignment of all technical and non-technical personnel assigned or employed at headquarters and field offices.
3. Represents program headquarters on senior command boards such as Executive Resources Board.

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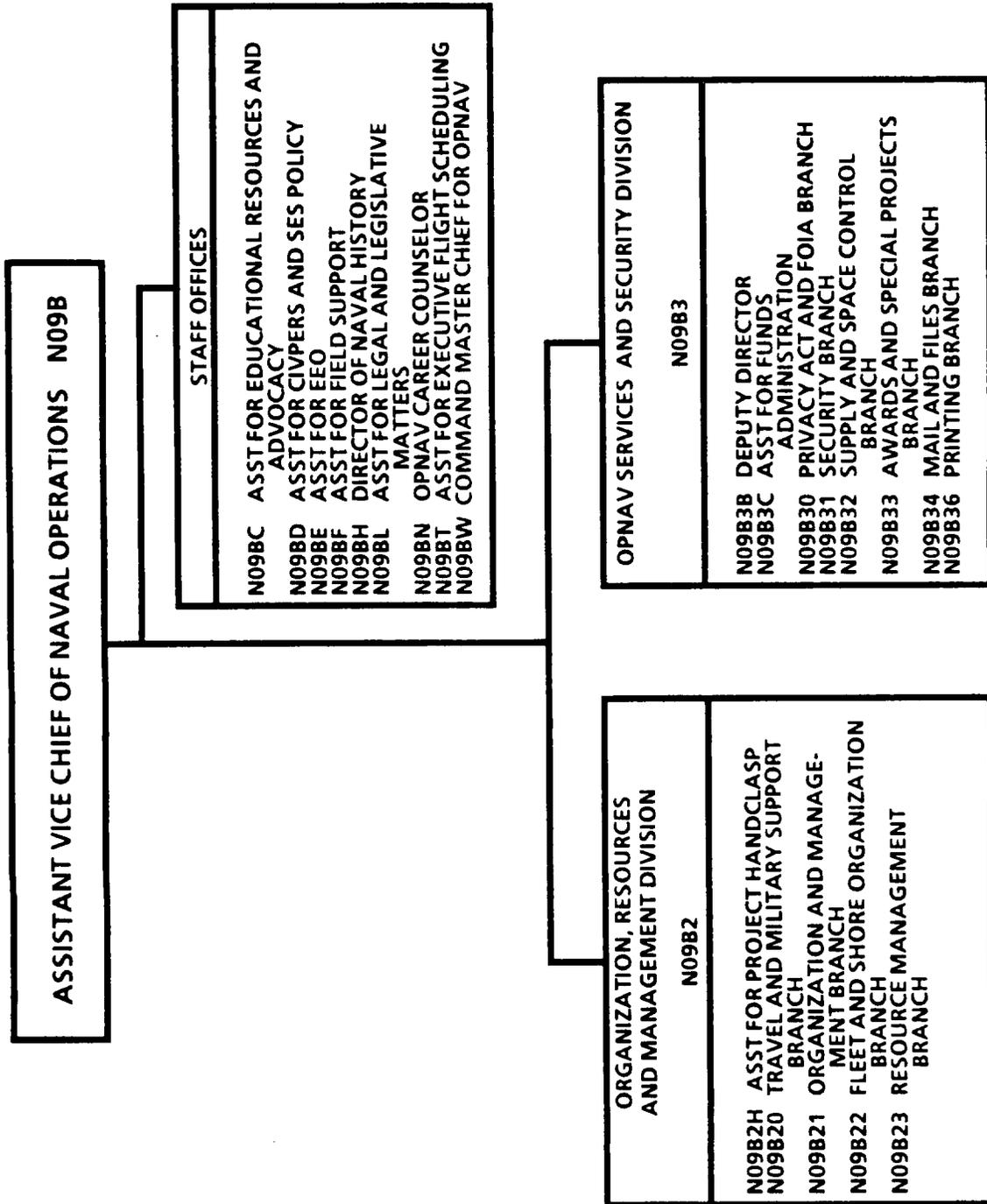
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**ASSISTANT VICE CHIEF
OF NAVAL OPERATIONS**

N09B

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ASSISTANT VICE CHIEF OF NAVAL OPERATIONS
N09B

Mission: To advise and assist VCNO in executing organizational, resource, management and administrative responsibilities in support of OPNAV, OPNAVSUPPACT, and Operating Forces and shore activities under the command of CNO as assigned.

Functions:

1. Serves additional duty as Commander, OPNAVSUPPACT.
2. Serves as CNO Committee Management Officer for Federal Advisory Committees and other committees sponsored by OPNAV.
3. Provides primary Navy advocacy and resource assistance for the U.S. Naval Academy, the Naval War College, the Naval Post-graduate School, and the Armed Forces Staff College.
4. Ensures oversight of Navy colleges in terms of the adequacy and effectiveness of relevant policy, support and management for officer undergraduate, professional and graduate education programs.
5. Administers OPNAV and OPNAVSUPPACT civilian personnel programs including the CNO Civilian Drug Free Workplace Program and civilian training matters.
6. Administers CNO responsibilities for Senior Executive Service personnel within OPNAV and the CNO claimancy including professional development training.
7. Serves as Acquisition Training Representative for the CNO Defense Acquisition Workforce Program.
8. Serves as Equal Employment Opportunity Officer for OPNAV and assigned shore activities. Responsible for the military Command Managed Equal Opportunity and Drug and Alcohol Programs for OPNAV and assigned shore activities.
9. Oversees the assigned responsibilities of the Director, Field Support Activity in the management of resources (funds, manpower and facilities) in support of activities comprising the CNO claimancy.

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10. Serves as Resource Sponsor for Naval Education and Administration which includes military and civilian manpower management as well as long range fiscal programming.

11. Executes OPNAV/OPNAVSUPPACT fiscal budgets, and manages military and civilian personnel assets assigned to the two activities.

12. Oversees the assigned responsibilities of the Director of Naval Historical Center, including the management and administration of the Naval Historical Program, the Navy Art Program, and Navy museums and libraries.

13. Provides support to CNO, VCNO, and OPNAV staff in legal, legislative, disciplinary and ethics matters.

14. Provides Command Career Counseling and Retention services to OPNAV personnel.

15. Coordinates and schedules special mission airlift in support of eligible executive personnel.

16. Provides senior command advisor to OPNAV enlisted personnel and their dependents.

17. Provides military personnel support and travel services to OPNAV personnel.

18. Allocates quotas for and schedules mandatory OPNAV officer orientation training, including the OPNAV Action Officers Course, OPNAV Requirements Officer Course, and ADP Orientation. Schedules and conducts other required orientation and refresher training, including Security, Equal Employment Opportunity, Navy Rights and Responsibilities, General Military Training, and other Enlisted Indoctrination training.

19. Develops, implements and administers programs and services for the organization and management of OPNAV and subordinate CNO commands and activities, including:

- a. Management Control Program
- b. Command Evaluation Program
- c. Audit Liaison and Follow up

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- d. Hotline Referral Program
 - e. Management Headquarters Program
 - f. OPNAV Conferences and Committees
 - g. OPNAV Organization Manual and Charts
 - h. OPNAV Administrative Manual
20. Develops policy and documents command relationships governing the establishment, disestablishment and modifications of the Operating Forces of the Navy and the Naval Shore Establishment.
21. Provides OPNAV-wide support services including:
- a. Central Mail Room
 - b. Printing Services
 - c. Supplies and Equipment
 - d. Space and Physical Facilities
 - e. Property Management and Inventory Control
22. Develops and administers the OPNAV Physical, Personnel, Industrial, and Information Security Programs.
23. Manages and directs the DON Freedom of Information and Privacy Act Programs.
24. Coordinates and implements DON action on military awards, decorations, citations and commendations.
25. Serves as OPNAV CAO for COMNAVDIST, Washington; Director, NAVHISTCEN; Director, FLDSUPPACT; Superintendent, USNA; Superintendent, NAVPGSCOL; President, NAVWARCOL; and Director, NAVTACSUPPACT.

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ASSISTANT FOR EDUCATIONAL RESOURCES AND ADVOCACY
N09BC

Mission: To advise and assist N09B as the Navy advocate and resource assistant for the USNA, NAVWARCOL, NAVPGSCOL, and the Armed Forces Staff College.

Functions:

1. Advises CNO on the adequacy and effectiveness of policy, support, and management for assigned schools and for naval officer undergraduate, professional, and graduate education programs; coordinates with CMC on educational matters affecting Marine Corps.
2. Coordinates resolution of and develops the CNO position on educational issues and school problems.
3. Advocates policy, programs, operations, and support improvements for assigned schools in coordination with program sponsors and the heads of the schools.
4. Evaluates impact of program, financial, facility, and manpower decisions on school program efforts and recommends corrective action to program sponsors and VCNO.
5. Serves as the advocate and resource assistant to N09B for naval officer undergraduate, professional, and graduate education programs; justifies program and resource requirements throughout the PPBS cycle, including POM, budget formulation and budget execution; oversees major claimant management and allocation of school resources.
6. Coordinates with N7 to ensure compatibility of resources and school missions and tasking with educational policy.
7. Coordinates and develops CNO responses to Congressional, GAO, DOD, NAVINSGEN, and Navy Auditor General inquiries regarding schools.
8. Conducts liaison with academic institutions of the other services, government agencies and the private sector, and appropriate accrediting authorities to maintain the overall excellence of undergraduate, professional and graduate programs, and to

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ensure naval educational requirements are satisfied at the most reasonable cost consistent with mission accomplishment.

9. Provides oversight of the schools for Business Process Initiatives (BPI) consistent with DOD University Information Management objectives.

10. Assists N09B to serve as OPNAV CAO for USNA, NAVWARCOL, and NAVPGSCOL.

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ASSISTANT FOR CIVILIAN PERSONNEL AND SES POLICY
N09BD

Mission: To advise and assist N09B and N09 in the administration and oversight of civilian personnel matters, including the Senior Executive Service (SES) within OPNAV and the CNO claimancy.

Functions:

1. Advises on civilian personnel policies issued by Office of Personnel Management, SECDEF, SECNAV, OCPM, and Secretariat/Headquarters Human Resources Office (S/HHRO) and serves as N09B authority for review and application of new civilian personnel policy.

2. Reviews and makes recommendations on civilian personnel matters submitted by activities comprising the CNO claimancy for N09B resolution.

3. Advises and assists in civilian personnel matters as required by activities comprising the CNO claimancy.

4. Administers OPNAV civilian personnel matters:

a. Acts as liaison with S/HHRO on all OPNAV civilian personnel matters.

b. Coordinates and identifies OPNAV civilian personnel training requirements in response to S/HHRO training program needs; administers and recommends appropriate changes concerning annual civilian training funding levels established by N09B2; and

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reviews and provides budgetary approval of individual training requests within approved funding levels.

c. Coordinates with N09B2 to establish and disestablish OPNAV positions.

d. Advises, administers and oversees civilian personnel awards, and serves as Executive Secretary to the OPNAV Employee Appraisal and Awards Board.

e. Administers the merit pay units for which N09B is the Performance Appraisal Review Official.

f. Administers the OPNAV Performance Appraisal Recognition System (PARS).

g. Administers the Executive and Management Development Programs.

5. Administers the SES program for CNO and designated Echelon 2 commands:

a. Advises on SES matters, and assists OPNAV Principal Officials and designated Echelon 2 commands having SES members.

b. Coordinates all SES position establishment/disestablishment, recruitments, reassignments, promotions, and awards within CNO and designated Echelon 2 commands.

6. Serves as Executive Secretary of the CNO Executive Resources Board; provides staff support to the DON Executive Resources Board and the CNO Performance Review Boards.

7. Administers the CNO Civilian Drug Free Workplace Program. Serves as OPNAV Civilian Drug Program Coordinator.

8. Administers the OPNAV Leave Share Program.

9. Serves as the CNO point of contact on civilian/military acquisition workforce issues. Responsible for the allocation of mandatory training quotas and education funds.

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ASSISTANT FOR EQUAL EMPLOYMENT OPPORTUNITY
N09BE

Mission: To serve as principal advisor and assistant to N09B in the management of OPNAV Equal Employment Opportunity (EEO) and Command Managed Equal Opportunity (CMEO) Programs and development of command-wide policy and plans for those activities comprising the CNO (N09B) claimancy.

Functions:

1. Serves as Deputy Equal Employment Opportunity Officer for OPNAV.
2. Serves as Command Deputy Equal Employment Opportunity Officer for activities comprising the CNO (N09B) claimancy, providing assistance and guidance in EEO and CMEO matters.
3. Participates with line and staff managers in developing and reviewing current and proposed EEO policies and decisions affecting civilian personnel administration.
4. Participates in developing and reviewing all OPNAV civilian personnel administration policies and programs to ensure consistency with DON policy.
5. Develops methods for reviewing EEO activity policies, procedures, actions, achievements, and problems concerning improvement of the status of minorities and women. Initiates actions to assist activities in overcoming impediments.
6. Provides guidance to activity EEO officials in developing and carrying out effective EEO programs and in processing and resolving complaints of discrimination.
7. Prepares OPNAV Affirmative Employment Program Plan (AEPP) for minorities and women, and an AEPP for the Disabled. Prepares consolidated AEPPs for those activities comprising the CNO (N09B) claimancy.
8. Advises the OPNAV Equal Employment Opportunity Officer on all matters pertaining to complaints of discrimination, and the cognizant OPNAV Principal Official on discrimination complaints which are elevated by Echelon 2 activities to CNO for processing or resolution.

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9. Serves as N09B's representative for EEO matters, for consultation with activity officials, command civilian personnel managers, other headquarters EEO officials, and the staff of the DON Director of Equal Employment Opportunity.
10. Administers OPNAV EEO Program (Civilian) and CMEO Program (Military) for OPNAV and activities comprising the CNO (N09B) claimancy.
11. Manages the Military Drug and Alcohol Program for OPNAV, and serves as Alcohol/Drug Control Officer (ADCO) to N09B subordinate activities.
12. Monitors the military Affirmative Action Plans for those activities comprising the CNO (N09B) claimancy.
13. Serves as OPNAV's Command Financial Specialist.

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ASSISTANT FOR FIELD SUPPORT
N09BF

Mission: To serve as principal advisor to N09B in the management of resources (funds, manpower and facilities) in support of those activities comprising the CNO claimancy.

Functions:

1. N09BF is additional duty for the Director, Field Support Activity.
2. Performs the functions of policy development, planning, goal setting and decision making for management of resources assigned to the CNO claimancy.
3. Reviews the decisions of NAVCOMPT and higher authorities (OSD, OMB, Congress) with respect to resources in support of the CNO claimancy; advises N09B of the impact of those decisions on CNO claimancy activities and programs.

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4. Interprets legislation, regulations and directives to determine their resource management implications.
5. Represents N09B in dealing with other Navy activities, DOD and non-DOD agencies on CNO claimancy matters; maintains liaison with those agencies and activities; speaks for N09B at conferences, committees, study groups and panels.
6. Advises N09B (the designated OPNAV CAO) on matters related to the management of the Field Support Activity.

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DIRECTOR OF NAVAL HISTORY
N09BH

Mission: To advise N09B on historical matters and to plan for, direct and maintain oversight of the conduct of historical programs of the Navy.

Functions:

1. N09BH is additional duty for the Director, Naval Historical Center.
2. Develops Navy-wide policy on historical matters, including maintaining a Command History Program to ensure that operations of the Navy are properly documented.
3. Provides policy for collection, organization, declassification, and preservation of significant historical records and material.
4. Develops requirements for research in and publication of naval histories; promotes the study of naval history within and outside the Navy and encourages the growth of historical awareness among naval professionals.
5. Advises N09B (the designated OPNAV CAO) on matters related to management of the Naval Historical Center.

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6. Prepares CNO correspondence relating to names and sponsors for ships, facility names, ships' anniversary and commissioning letters, and historical data plaques.
7. Serves as Curator for the Navy in planning and overseeing programs to acquire, preserve and manage items of historical value held by all naval commands and activities.
8. Develops policy for the management of historic naval shipwrecks and sunken aircraft.
9. Develops policy and requirements as Coordinator of Naval Libraries to ensure effective service and economy of operations are realized in all naval special and academic libraries.
10. Develops policy for and coordinates the activities of Navy museums, and monitors the activities of memorialized ships and nongovernmental naval and maritime museums.
11. Sets policy for all art owned by the Navy, including acquisition, conservation and display of Navy Art.
12. Manages Naval Records and History Fund and is the cognizant official for gifts of personal property for the benefit of the Naval Historical Center.
13. Maintains liaison and represents N09B in dealings with other Navy activities and DOD and non-DOD agencies on Navy history, museum, art and library program matters; and speaks for N09B at conferences, committees, study groups, panels, etc.

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ASSISTANT FOR LEGAL AND LEGISLATIVE MATTERS
N09BL

Mission: To advise and assist in legal, legislative, organizational, and disciplinary matters.

Functions:

1. Serves as counsel to VCNO.

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2. Prepares and coordinates CNO comments on items of legislation (except authorizations and appropriations), Executive Orders and proclamations.
3. Reviews and coordinates proposed changes to U.S. Navy Regulations for SECNAV approval.
4. Coordinates changes to manuals of bureaus, commands, and offices submitted to CNO for approval.
5. Coordinates the review of JAG manual records of investigations (except those dealing with security violations within OPNAV).
6. Reviews, as required, the legal aspects of proposed organizational changes.
7. Prepares and reviews VCNO recommended action on disciplinary matters, courts-martial, and complaints of wrong.
8. Provides legal and administrative services in standards of conduct/conflict of interest matters and acts as principal OPNAV ethics counselor.
9. Provides legal advice and other legal services for the OPNAV staff, as required.

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OPNAV CAREER COUNSELOR
N09BN

Mission: To serve as principal advisor to N09B on Navy career planning policies and regulations; to serve as the OPNAV Training Coordinator for enlisted training.

Functions:

1. Serves as OPNAV Command Career Counselor and member of the OPNAV retention team.
2. Provides technical assistance to other OPNAV retention team members.

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3. Maintains an awareness of revisions and innovations to the Navy retention program.

4. Coordinates the education and training of enlisted personnel to include: General Navy Training (GNT) and rate training of yeomen and personnelmen. Works with the Planning Board for Training to recommend changes to the training program.

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ASSISTANT FOR EXECUTIVE FLIGHT SCHEDULING
N09BT

Mission: To coordinate and schedule special mission airlifts in support of Navy flag officers and civilian executives assigned to the Washington, DC area who require government air transportation in the course of discharging their official duties, including SECNAV approved government airlifts in support of White House, Congressional, and SECDEF and SECNAV principals/staff members/guests.

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COMMAND MASTER CHIEF FOR OPNAV
N09BW

Mission: To serve as the senior enlisted advisor to CNO, VCNO, and N09B on all matters concerning the needs and viewpoints of OPNAV enlisted men and women and their dependents; to serve as advisor to the Planning Board for Training.

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ORGANIZATION, RESOURCES AND MANAGEMENT DIVISION
N09B2

Mission: To carry out N09B responsibilities for: administering DON organization and management programs affecting OPNAV and other headquarters, shore and fleet activities; providing financial (including assigned OPNAV resource sponsorship), administrative, and military support services to OPNAV; administering the Command Inspection Program for Echelon 2 commands assigned to N09B as the designated Command Assist Official (CAO); and providing administrative management and oversight of Project Handclasp.

Functions:

1. N09B2 is additional duty from OPNAVSUPPACT.
2. N09B2H serves additional duty as Director, Project Handclasp, a Navy program to promote international goodwill and improved relations through humanitarian assistance to overseas countries. (N09B2H)
3. Exercises primary responsibility for effective management of Project Handclasp operations under administrative and resource sponsorship of N09B. (N09B2H)
4. Executes policy guidance provided by N3/N5 (specifically N523) as program sponsor for Navy overseas development assistance programs. (N09B2H)
5. Provides for assignment and replacement of enlisted personnel within OPNAV and OPNAVSUPPACT. (N09B20)
6. Coordinates administrative personnel services for military personnel assigned to OPNAV and OPNAVSUPPACT. (N09B20)
7. Coordinates the annual Flag Officer Selectee Conference. (N09B20)
8. Prescribes administrative procedures for area clearances, and conducts liaison with the office of Under Secretary of Defense (Policy) and Department of State for concurrent travel. (N09B20)

9. Recommends administrative procedures for embarkation of guests and civilian technical representatives on Navy ships. (N09B20)
10. Recommends approval or disapproval of requests for first class air authorization. (N09B20)
11. Acts as central point of contact within OPNAV for Temporary Additional Duty (TEMADD)/Temporary Duty Under Instruction (TDY) allotment administration and entitlements. Reviews all OPNAV travel orders for correctness, assigns appropriate accounting data, issues internal OPNAV guidance on TEMADD/TDY matters, and interprets travel policy. (N09B20)
12. Establishes quotas, and assigns newly reporting officer and enlisted personnel to mandatory OPNAV indoctrination and familiarization training. (N09B20)
13. Coordinates organization actions and proposals referred to CNO. Provides recommendations to N09B concerning organizational changes. (N09B21)
14. Primary contact for DON and OPNAV organization information, maintains official DON and OPNAV organization charts, and provides technical assistance in organization matters as requested. (N09B21)
15. Develops Navy-wide policy on convening conferences, and monitors internal OPNAV compliance. Recommends to N09B concurrence or non-concurrence on requests to convene OPNAV sponsored conferences. (N09B21)
16. Initiates changes to the OSD-approved list of Navy management headquarters and headquarters support activities. (N09B21)
17. Develops OPNAV organization policy and standards, and reviews proposed changes to the OPNAV organization. Forwards proposals to N09B, recommending concurrence or non-concurrence. (N09B21)
18. Administers the Federal Executive Boards (FEB) Program for DON. (N09B21)
19. Administers the CNO Committee Management Program. (N09B21)

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20. Maintains and publishes OPNAVINST 5430.48D (OPNAV Organization Manual), and OPNAVINST 5000.48B (OPNAV Administrative Manual). (N09B21)
21. Develops and implements policy and procedures for managing OPNAV actions on NAVAUDSVC findings, recommendations, visit requests, reporting and on-site verification requirements. (N09B21)
22. OPNAV central control point for NAVAUDSVC requests, taskings, unresolved issues, or finding disagreements. Determines responsible OPNAV office, and assigns action to resolve program issues. (N09B21)
23. Maintains liaison with, and arranges pre-resolution meetings of OPNAV and NAVAUDSVC representatives with NAVINSGEN (UNSECNAV's designated decision facilitator) for adjudication of unresolved NAVAUDSVC issues/recommendations. (N09B21)
24. Implements DOD and DON policy procedures for the Management Control (MC) Program. Develops and issues MC Program guidance for OPNAV and CNO command subordinates. (N09B21)
25. Develops and conducts MC Program training, provides quality assurance assistance, and conducts MC Program assist visits for OPNAV and CNO command subordinates. (N09B21)
26. Analyzes reports of MC reviews or alternative MC reviews (e.g., audits, inspections, investigations, or reports indicating fraud, waste, abuse or mismanagement problems) to determine trends, or identify systemic or Navy-wide material weaknesses. (N09B21)
27. Directs or monitors corrective action on identified material weaknesses or deficiencies. Develops and maintains a follow-up system to verify initiation, completion, adequacy or effectiveness of corrective actions. (N09B21)
28. Prepares the annual CNO MC Program Certification statement for VCNO signature, based on OPNAV and other CNO command inputs as well as other periodic MC Program reports required by SECNAV. (N09B21)
29. Administers the Command Inspection Program for specified activities for which N09B is designated CAO. Monitors, tracks, and conducts follow-up on recommendations. (N09B21)

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30. Manages, coordinates, and reports on Hotline Program referrals directed to OPNAV for appropriate action by NAVINSGEN. (N09B21)

31. Develops and issues CNO guidance concerning the DON Command Evaluation Program. (N09B21)

32. Maintains the master data base on established Navy commands, and publishes the Standard Navy Distribution List (SNDL) and Catalog of Naval Shore Activities listing addresses for all Navy activities, in both hard copy and disk format. (N09B22)

33. Coordinates development, and implements organization management policy for command, primary support, and area coordination of DON shore activities. (N09B22)

34. Coordinates development and implements DON policy, and processes actions for establishing, disestablishing, and modifying DON shore activities. (N09B22)

35. Develops and implements DON policy, and processes actions for establishment, disestablishment, and modification of Operating Forces of the Navy and homeport assignments of ships. (N09B22)

36. Processes military personnel change requests, providing validated change data to CHNAVPERs, and maintains OPNAV and OPNAVSUPPACT Military Personnel Authorizations, military personnel allowance and rosters. (N09B23)

37. Serves as principal N09B contact in executing assigned resource sponsorship responsibilities, including: (N09B23)

a. Developing Naval Education and Administration programs within CNO Planning and Fiscal Guidance (CPFG) constraints.

b. Preparing and submitting Sponsor Program Proposals (SPPs) and other programming inputs to N80.

c. Reviewing assigned programming data base elements to ensure logical structure, determining of changes required, and initiating action to effect changes.

d. Completing funding and personnel taskings addressed to N09B as a resource sponsor.

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38. Establishes annual OPNAV civilian training funds controls. (N09B23)

39. Formulates and justifies budget estimates for funding support of OPNAV Departmental Headquarters, OPNAVSUPPACT, and OPNAV Reserve Program. Administers and allocates funds appropriated for those programs. (N09B23)

40. Allocates military and civilian personnel allowances for OPNAV programs. Maintains data integrating military and civilian staffing within OPNAV. (N09B23)

41. Allocates Official Representation Funds (ORF) to major naval commands. Monitors use of ORF resources, reviews circumstances when purpose is questionable, and prepares recommendations for CNO or SECNAV approval. Maintains fiscal records and prepares documentation and justification for ORF budget. (N09B23)

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09 MAR 1993

OPNAV SERVICES AND SECURITY DIVISION
N09B3

Mission: To provide support services to OPNAV covering mail, office space, supplies and equipment, printing, security, and conference reporting functions; to implement the Privacy Act and the Freedom of Information Act throughout the DON; to administer services support funds; to coordinate military decorations and medals matters; and to provide publication distribution services.

Functions:

1. N09B3 is additional duty from OPNAVSUPPACT.
2. Develops and administers the OPNAV/OPNAVSUPPACT support services budget for O&M,N/OP,N. Administers support funding for Naval Reserve (O&MN,R) within OPNAV along with reimbursable funds for support of other Navy commands. (N09B3C)
3. Manages the Privacy Act (PA) and Freedom of Information Act (FOIA) programs for the DON. Interprets federal legislation and DOD policies and incorporates them into DON directives. Monitors the conduct of both programs. Inspects PA and FOIA programs of DON field activities. Provides training to staff offices and field activities. Represents DON on appropriate boards and committees. (N09B30)
4. Develops and administers the OPNAV Physical, Personnel, Industrial, and Information Security Programs. (N09B31)
5. Coordinates action on the OPNAV ADP and TEMPEST SECURITY Programs. (N09B31)
6. Controls Pentagon parking permits allocated to OPNAV and issues NDW Decals for naval personnel assigned. (N09B31)
7. Administers the issuance of passes to OPNAV personnel for DOD Building Passes, ANMCC and the Joint Emergency Evacuation Plan (JEEP). (N09B31)
8. Develops and maintains an OPNAV Loss Prevention Program and Plan for safeguarding OPNAV property. (N09B31)

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9. Controls and maintains accountability records for Top Secret and all NATO material received in OPNAV. Provides for the Top Secret Control Officer for OPNAV. (N09B31)
10. Develops and administers the Command Urinalysis Testing Program for naval personnel assigned. (N09B31)
11. Purchases, stores, and issues office supplies and equipment. (N09B32)
12. Allocates and maintains OPNAV space; manages the OPNAV telephone communication system; and schedules OPNAV conference room. (N09B32)
13. Serves as OPNAV Property Manager and develops and maintains a property management program for class 3 plant and minor property. (N09B32)
14. Maintains DOD Property Record, Reconciliation of Plant Account and other related documentation and listings to support plant account balances. Maintains data base of minor property including a physical inventory performed on a triennial basis. (N09B32)
15. Coordinates efforts of individual Property Coordinators appointed by OPNAV Principal Officials to assist with property management including property inventory. (N09B32)
16. Provides advice concerning the priority of honors and ceremonies of the Navy per Navy regulations and Navy customs; and coordinates action on all recommendations referred to CNO relating to military decorations and medals, commendations, and operation and engagement stars, both foreign and domestic. (N09B33)
17. Controls, processes, and transmits incoming and outgoing official correspondence (less Top Secret and all NATO) for OPNAV. Provides mail delivery service for Navy activities in the Pentagon. Maintains the OPNAV microfiche master files. (N09B34)
18. Provides printing and duplication services. (N09B36)
19. Reviews and assigns a publication number to all general publications originated by the OPNAV staff. (N09B36)

OPNAVINST 5430.48D

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20. Orders forms and publications for OPNAV staff from the Naval Publications and Forms Directorate, Philadelphia, PA. (N09B36)

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N09B3-3

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NAVY PRESENTATION OFFICE
N09D

Mission: To support the Secretary of the Navy and the Chief of Naval Operations in their efforts to ensure that the contributory missions, roles, and capabilities of Navy and Marine Corps in support of the United States maritime and defense interests are fully and accurately portrayed to the American public, the media, government officials, and civic and business leaders.

Functions:

1. To develop and disseminate narrative and graphic presentations for use by Navy officials. These presentations will inform the American public and their elected and appointed representatives of the essential and unique Navy and Marine Corps efforts and capabilities for defending and protecting critical national defense and commercial interests around the world. Presentations will be tailored to meet the addressed groups' level of knowledge and sophistication concerning naval issues.
2. To schedule and make presentations to influential groups within the legislative, business, media, and civic arenas, and to ensure broad-based public understanding of the roles, missions, and enduring contributions of naval forces.
3. To brief members of Congress on Navy and Marine Corps' roles and mission and to explain how naval forces continue to adapt to changing global threats. In this capacity, N09D will have additional duty to the Office of Legislative Affairs (OLA).
4. To work with the Chief of Information (CHINFO) to assist senior Navy officials in their efforts to develop public support for a strong Navy/Marine Corps team through major speeches at the national, state, regional and local levels. These efforts will be coordinated by the Navy Presentation Office and will be directed primarily at community and state leadership organizations, the media, national conventions, major corporations, and other influential groups.
5. To assist CHINFO and Commander, Navy Recruiting Command in their efforts to provide Navy's message to our sailors and marines so they will better understand the Navy mission and focus, and will be better prepared to articulate this information to people who have little exposure to Navy.

OPNAVINST 5430.48D

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6. To assist all Navy spokespersons in scheduling and targeting communications with the media which promote Navy's roles and missions.

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N09D-2

OPNAVINST 5430.48D

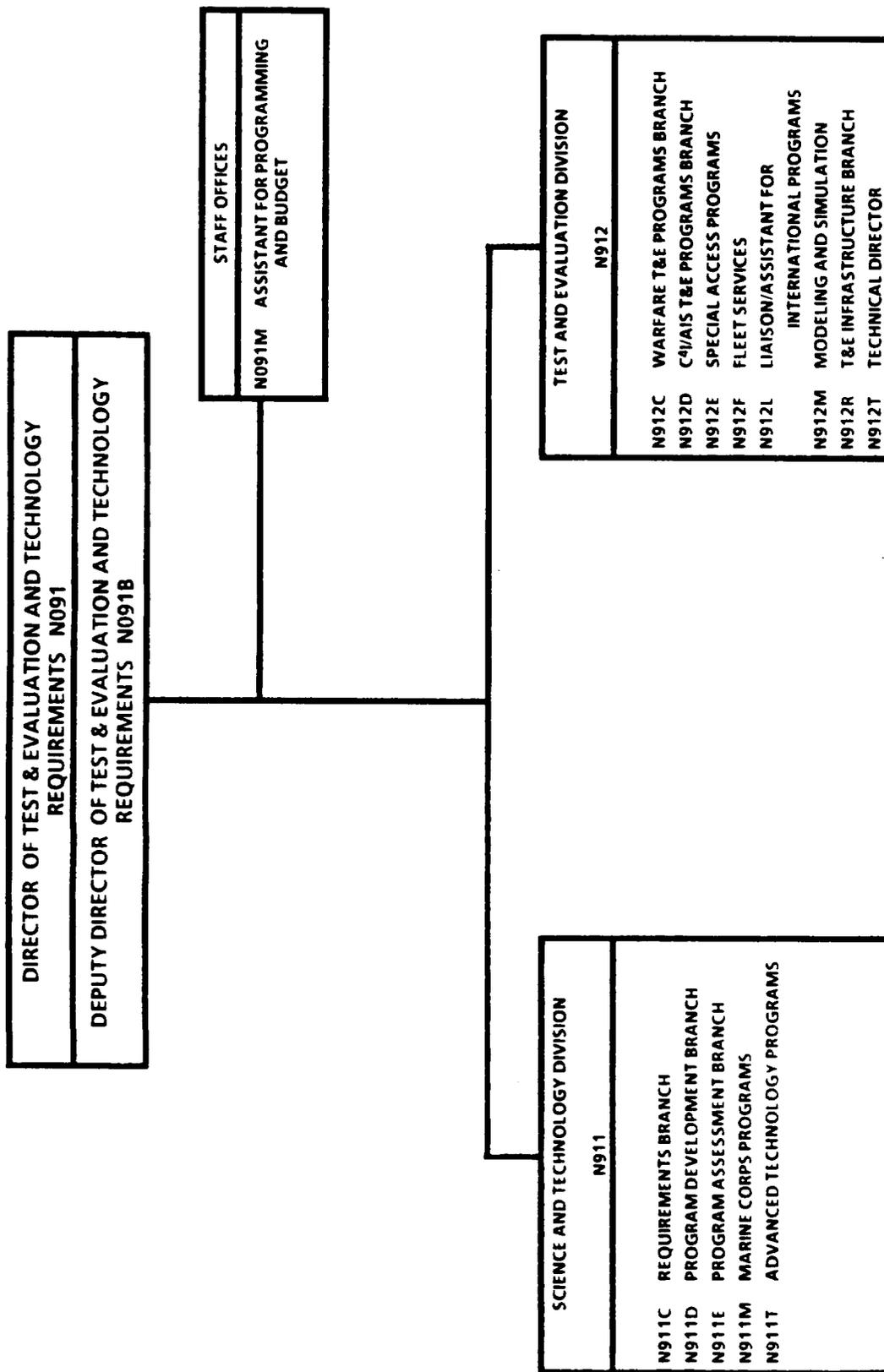
29 MAR 1993

**DIRECTOR OF TEST & EVALUATION
AND TECHNOLOGY REQUIREMENTS**

N091

N091-1

01 JUN 1994



29 MAR 1993

DIRECTOR OF TEST & EVALUATION AND TECHNOLOGY REQUIREMENTS
N091

Mission: To carry out the responsibilities of CNO to establish and issue policy and procedures for the conduct of T&E; establish requirements and prioritize and program resources in science and technology (S&T); program resources for selected RDT&E field activities and other RDT&E programs as assigned; represent CNO in discussion with foreign navies regarding cooperative R&D projects.

Functions:

1. Serves as the principal interface between CNO and ASN(RD&A) on RDT&E. Manages the Test and Evaluation Master Plan (TEMP) process for CNO and ASN(RD&A), and other functions as assigned.
2. Acts for CNO in resolving T&E requirements issues.
3. Manages CNO operational T&E process, including:
 - a. Establishing and issuing policy and procedures regarding the conduct of operational T&E.
 - b. Coordinating preparation of T&E documentation.
 - c. Coordinating scheduling of fleet services.
 - d. Providing principal liaison with COMOPTEVFOR on operational T&E requirements and execution.
4. Serves as Resource and Program Sponsor for Navy S&T (6.1, 6.2, 6.3A) investments. In this capacity:
 - a. Appraises S&T progress and opportunities.
 - b. Establishes and promulgates Navy S&T requirements.
 - c. Coordinates with other services and defense agencies regarding cooperative efforts satisfying Navy S&T requirements.
 - d. Manages Navy investment planning Advanced Technology Development (6.3A), including the Advanced Technology Demonstration process.

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5. Serves as Resource Sponsor for selected RDT&E field activities and programs, including laboratories, RDT&E centers, T&E ranges, T&E targets and simulators, RDT&E ship and aircraft support, COMOPTEVFOR, and all associated RDT&E equipment and personnel. Establishes procedures, regulations, policies to govern these areas.
6. Serves as CNO RDT&E, Navy (RDT&E,N) Appropriation Sponsor.
7. Serves as the T&E Principal for Navy; represents CNO on Joint RDT&E committees and advisory boards.
8. Provides liaison between CNO and operational force commanders regarding establishment of R&D requirements. Establishes and issues policy and procedures governing establishment of Navy R&D requirements.
9. Coordinates management of the CNO RDT&E data base.
10. Coordinates resource sponsor review of proposed RDT&E,N reprogramming actions.
11. Coordinates responses to Congressional inquiries regarding RDT&E,N.
12. Represents CNO in discussions with senior officials of allied navies regarding opportunities for satisfying mutually shared requirements, including duties as the Navy Senior National Representative and delegate to the NATO Naval Armaments Group.
13. Represents CNO for RDT&E discussions with industry, universities, Navy League, and other external organizations. Serves as principal agent for CNO at Navy League Executive Forum.
14. Serves as approval authority for prioritization of Navy experiments considered for Space Test Program (STP).
15. Serves as OPNAV CAO for COMOPTEVFOR.
16. Participates in Navy warfare appraisals, long range planning efforts, and development of warfare master plans in order to gain perspective on future Navy roles and missions, desired hardware capabilities, and implied research and development requirements.

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ASSISTANT FOR PROGRAMMING AND BUDGETING
N091M

Mission: To act as the principal financial advisor to N091; and to coordinate and implement OPNAV programming and budgeting guidance for the Research and Development Test and Evaluation, Navy (RDT&E,N) appropriation.

Functions:

1. Coordinates development of the RDT&E,N portion of the Department of the Navy (DON) Program Objective Memorandum, including writing appropriate guidance, proposals, assessments, and supporting documentation.
2. Assists N091, as the RDT&E,N appropriation sponsor, with budget formulation, development and execution review. Serves as primary liaison between the Comptroller of the Navy (NCB) and N091 in the areas of Science and Technology, and Test and Evaluation.
3. Coordinates, in conjunction with the Office of Naval Research, the development and submission of Research and Development (R&D) Descriptive Summaries for the RDT&E,N appropriation.
4. Submits heartburn and detailed appeals to adverse review actions of Congressional committees against all RDT&E,N programs.
5. Coordinates all facets of RDT&E,N budget execution, including deferrals, releases, deficiencies, and reprogramming.
6. Analyzes current budget year execution.
7. Coordinates resource sponsor review of all proposed RDT&E,N below-threshold reprogramming actions.
8. Acts as responsible office for fiscal administration of all N091 office service requests, training, and travel funds.
9. Serves on committees and advisory groups as assigned.

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01 JUN 1994

SCIENCE AND TECHNOLOGY DIVISION
N911

Mission: To execute N091 responsibilities for establishing and issuing Navy Science and Technology (S&T) requirements; to execute N091 responsibilities as Resource Sponsor of Navy S&T programs; to manage the process of transition of technology into development; and, to assess the advanced technology efforts of the Navy, other services, defense agencies, academia, and industry to ensure the appropriate direction and suitability of Navy S&T.

Functions:

1. Coordinates the activities of the Science and Technology Requirements Committee (STRC) and the Science and Technology Working Group (STWG) for N091. Serves as Executive Secretary of the STRC and chairs the STWG.
2. Serves as OPNAV official for liaison with DOD and Congressional staff for S&T Program defense. Reviews and provides comment on Congressional testimony.
3. Acts as principal advisor to N091 regarding the establishment and prioritization of S&T requirements (6.1, 6.2, 6.3A). (All branches)
4. Serves as Resource Sponsor for the Navy S&T account (6.1, 6.2, and 6.3A) programs and acts as principal advisor for S&T POM program development and budget preparation. (All branches)
5. Maintains continuing liaison with the Chief of Naval Research (CNR) as the Navy official responsible for execution oversight of all R&D funded in the S&T accounts. (All branches)
6. Maintains liaison with other services and defense agencies regarding cooperatively satisfying Navy S&T requirements. (All branches)
7. Initiates/conducts independent investigations. (All branches)
8. Participates in development of warfare appraisals, Navy warfare master plans, and major planning and requirements studies. (All branches)

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9. Serves on committees and advisory groups as assigned. (All branches)
10. Develops the Navy Science and Technology Planning Guidance (STPG), Technology Base Guidance and Advanced Technology Demonstration Guidance, which comprise formal OPNAV requirements submitted to CNR and Navy S&T community. (N911C)
11. Sponsors the Technology Initiatives War Game (TIWG) to test sensitivities of technological advances. (N911C)
12. Appraises S&T progress and opportunities, prepares assessments of S&T deficiencies relative to Navy current and projected operational requirements, and prepares position papers for N091 and CNO. (N911C)
13. Compiles Navy S&T requirements and issues annually to CNR, defense agencies, NASA, DOE, industry, and Navy SYSCOMs. (N911C)
14. Acts as principal advisor regarding issues of the Navy R&D Laboratories and Centers, except for facilities issues. (N911C)
15. Manages Navy investment planning in Advanced Technology Development, including oversight and management of process for selection and prioritization of Advanced Technology Demonstrations (ATDs) and Enhanced ATDs (EATDs), and coordination of transition planning with OPNAV sponsors, Program Executive Officers (PEOs), SYSCOMs and other program execution agents. (N911D)
16. Balances S&T requirements and opportunities against the constraints of existing funding; establishes investment priorities among proposed development efforts; coordinates technology transition planning with other OPNAV Resource Sponsors. (N911D)
17. Serves as OPNAV principal for oversight and review of Navy non-ACAT 6.3B and 6.4 programs. (N911D)

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TEST AND EVALUATION DIVISION
N912

Mission: To execute N091 responsibilities for Navy Test and Evaluation (T&E) requirements, coordination, and procedures to include special access programs; to execute N091 responsibilities for test and evaluation facilities, infrastructure, resources, and their policies; to advise, assist, and provide liaison for N091 in meeting his obligations as Senior National Representative (SNR) and U.S. delegate to the NATO Naval Armaments Group (NNAG).

Functions:

1. Serves as the principal assistant to N091 and Navy focal point for coordinating T&E of the products of the Navy acquisition process, including development capabilities managed as special access programs.
2. Serves as the principal assistant to N091 regarding T&E facilities, support programs, and the policies that govern them. Serves as alternate member to the Defense Test and Evaluation Steering Group (DTESG).
3. Serves as the principal assistant to N091 for matters relating to international SNR and NNAG meetings.
4. Serves as the Navy's principal representative for the OSD Executive Committee on Threat Simulators; Navy Tactical Training Range Executive Committee; and all DOD T&E resource and policy panels.
5. Establishes and issues CNO policy and procedures governing the conduct of T&E and the management of T&E resources.
6. Coordinates LIVE FIRE issues for Navy and Marine Corps programs. (N912C, N912D, N912E)
7. Provides oversight of the Test and Evaluation Master Plan (TEMP) process for CNO and for ASN(RD&A). (N912C, N912D, N912E)
8. Establishes and maintains liaison with COMOPTEVFOR, Office of Naval Research, program managers, program sponsors, and fleet/force commanders to ensure effective coordination of the establishment and execution of T&E requirements. (N912C, N912D, N912E, N912R)

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9. Coordinates preparation of T&E documentation including the tracking of T&E continuity between the key acquisition documents: Mission Needs Statement (MNS); Operational Requirement Document (ORD); Cost and Operational Effectiveness Analysis (COEA); and the TEMP. (N912C, N912D, N912E, N912R)
10. Convenes T&E Coordinating Groups as required. (N912C, N912D, N912E)
11. Identifies T&E resource requirements for programs. (N912C, N912D, N912E)
12. Participates in decision meetings for Navy R&D programs to represent CNO's Operational T&E responsibilities. (N912C, N912D, N912E)
13. Staffs and prepares decision papers on Data Exchange Agreements (DEA) and Technology Transfer and Security Assistance Review Board (TTSARB) proposals. (N912C, N912D)
14. Staffs and prepares decision papers on Aircraft Characteristics Improvement Panel (ACIP) and Ship Characteristics Improvement Panel (SCIP) proposals. (N912C, N912D)
15. Coordinates all Navy initiatives with regard to Space Test Program (STP), and develops and issues policy and procedures relating to Navy STP objectives. (N912D)
16. Coordinates and manages Non-Acquisition Program Definition Document (NAPDD) process within OPNAV. (N912D)
17. Coordinates Navy portion of OSD Joint Test and Evaluation Program. (N912D)
18. Participates in the POM program development and budget preparation. (N912D, N912E, N912R)
19. Serves as resource sponsor for selected functions of Navy laboratories and centers, T&E ranges, RDT&E ship and aircraft support, COMOPTEVFOR, aerial targets, electronic warfare simulators, and associated T&E personnel. (N912D, N912R)
20. Coordinates clearances, background investigations and special intelligence (SCI) matters for N091. (N912E)

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21. Coordinates scheduling and execution of fleet services in support of T&E requirements for Navy and Marine Corps programs. (N912F)
22. Authorizes assignment of T&E Identification numbers and coordinates management of CNO T&E data base. (N912F)
23. Acts as the principal interface between N091 and other DON offices in preparation for SNR and NNAG meetings. (N912L)
24. Maintains liaison with the International Programs Office. (N912L)
25. Performs the following additional functions for SNR and NNAG meetings: (N912L)
 - a. Coordinates the establishment of the meeting agenda and visit itinerary with counterpart NNAG/SNR foreign nation representatives.
 - b. Issues tasking for topics, briefs, and background papers from appropriate offices.
 - c. Arranges the location, facilities, and ground and air transportation for government and industry visits.
 - d. Reviews proposed minutes and reports of the meetings to include action items, list of participants, technical reports and assessments, and itinerary.
 - e. Provides technical experts for briefings.
 - f. Prepares briefing books.
 - g. Coordinates scheduling of preparatory briefing for N091 and other duties as necessary to carry out a successful SNR or NNAG meeting.
26. Serves as principal assistant for establishing and maintaining the procedures, regulations, policies for facilities, ranges, infrastructure, and personnel supporting Navy T&E. (N912R)
27. Represents the Navy in T&E Reliance issues. Coordinates with OSD and other services regarding plans for developing and maintaining T&E resources (sites, targets, simulators, etc.) (N912R)

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28. Coordinates the assignment of Military Research Associates serving on development assignments at the DOE national laboratories. (N912R)

29. Develops Navy policy, procedures, and guidance regarding security protection afforded to T&E data. Coordinates Navy T&E data protection policy with other military services and with OSD. (N912R)

30. Manages OPNAV Requirements Officer Course. (N912R)

31. Represents the Navy in modeling and simulation issues and serves as the Navy representative to Defense Management and Simulation Office (DMSO). (N912T)

32. Assists in preparations for Congressional testimony pertaining to T&E. (All branches)

33. Serves on appropriate committees and advisory groups. (All branches)

34. Initiates and conducts independent investigations. (All branches)

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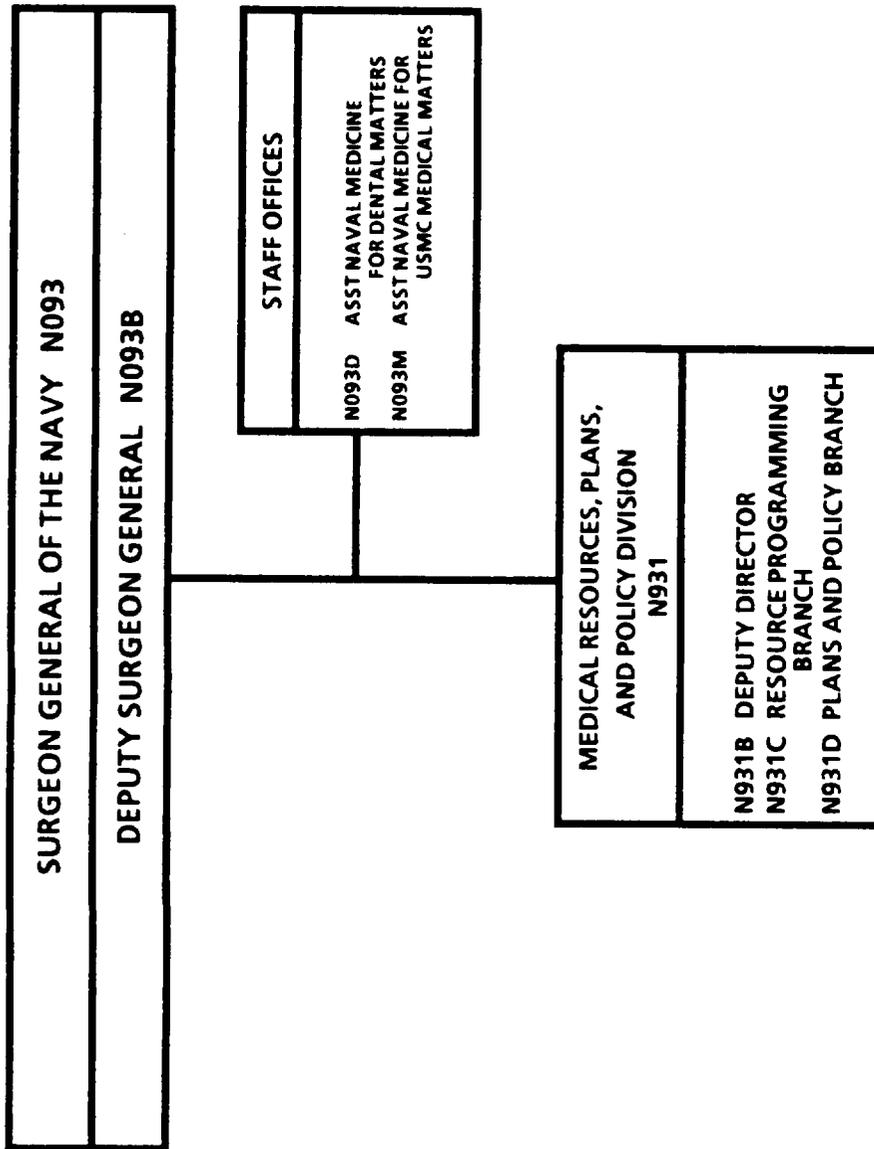
OPNAVINST 5430.48D

29 MAR 1993

SURGEON GENERAL OF THE NAVY

N093

N093-1



29 MAR 1993

SURGEON GENERAL OF THE NAVY
N093

Mission: To implement CNO responsibilities for provision of centralized, coordinated policy development, guidance, and professional advice on health care programs for DON; to oversee the direct and indirect systems for providing health care services to all beneficiaries in wartime and peacetime as authorized by law; and to acquire sufficient resources to provide these services.

Functions:

1. N093 serves additional duty as the Chief, Bureau of Medicine and Surgery.
2. Serves as the principal advisor to CNO for health care issues and medical training programs.
3. Serves as the principal advisor to CMC for Marine Corps medical support and health care related issues.
4. Responsible for the health of Navy and Marine Corps active duty members ensuring they are physically and mentally ready to carry out their worldwide mission.
5. Develops and maintains a comprehensive health promotion program and, when illness or injury intervenes, restores optimal health.
6. Provides quality health care services to the families of active duty members and to all others entrusted to Navy medicine's care.
7. Maintains a dynamic capability to meet the total force medical requirements of the Navy and Marine Corps in support of their worldwide mission.
8. Provides input and policy for health promotion programs for the Navy and Marine Corps.
9. Principal naval advisor to the Assistant Secretary of Defense for Health Affairs for triservice medical issues.

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10. Reviews and appraises naval medical capability for health care delivery and for ensuring operational contingencies are responded to in a timely manner.

11. Assesses and promotes maximum readiness in support of established warfare plans and programs.

12. Sponsors and coordinates the Navy's deployable medical systems (DEPMEDS), i.e., Fleet Hospital Program, and hospital ships (T-AH).

13. Establishes policy for identification, allocation, distribution, performance, and effective use of medical and dental personnel.

14. Serves as DON representative to the Federal Health Resources Sharing Committee.

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29 MAR 1993

ASSISTANT FOR DENTAL MATTERS
N093D

Mission: To advise and assist N093 in all aspects regarding dental support.

Functions:

1. Advises and assists N093 in all matters involving dental matters. N093D is additional duty for the Assistant Chief for Dentistry, Bureau of Medicine and Surgery.
2. Serves as liaison between CMC and N093D by advising and assisting in matters involving Marine Corps dental matters. (N093D1).

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ASSISTANT FOR MARINE CORPS MEDICAL MATTERS
N093M

Mission: To advise and assist N093 in all aspects of Marine Corps medical support. N093M is additional duty for the Medical Officer of the Marine Corps.

Functions:

1. Advises and assists N093 in all matters involving Marine Corps medical matters.
2. Provides liaison between CMC and N093.

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29 MAR 1993

MEDICAL RESOURCES, PLANS, AND POLICY DIVISION
N931

Mission: To coordinate and implement N093 participation for resource requirements in the PPBS process; to develop balanced medical and dental programs within available resources; to develop and evaluate plans and policy for medical support of general war and contingency operations; to develop and coordinate Navy and Marine Corps operational support requirements; to develop and evaluate plans and policy in oversight and coordination of all aspects of deployable medical systems (DEPMEDS) and hospital ships; to develop and evaluate policy in all aspects of medical R&D initiatives consistent with operational support requirements; and, to develop and assess legislative and policy initiatives involving Naval Medicine for issues related to the above.

Functions:

1. Develops the N093 programming guidance. (N931C)
2. Prepares medical case assessment documentation for the Baseline Assessment Memorandum (BAM). (N931C)
3. Evaluates CNO Program Analysis Memoranda (CPAM) and Warfare Appraisals to ensure health care issues are appropriately addressed. (N931C)
4. Prepares the Sponsor Program Proposal for N093. (N931C)
5. Reviews other sponsor program proposals to assess health care program implications. (N931C)
6. Prepares POM documentation. (N931C)
7. Coordinates issue paper comments and Program Decision Memorandum (PDM) and Program Budget Decision (PBD) reclaims for N093. (N931C)
8. Evaluates the impact of congressional budget actions, PDM, PBD, and the Navy POM. (N931C)
9. Provides N093 representation to POM development working groups. (N931C)

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10. Serves as N093 focal point for health care manpower programming. (N931C)
11. Provides input to and analysis of the Defense Planning Guidance (DPG) for N093. (N931C)
12. Represents N093 as point of contact on matters related to medical facilities construction. (N931C)
13. Identifies and evaluates manpower implications of new construction or renovation. (N931C)
14. Conducts review of trade-offs between the types of manpower (i.e., active, Reserve, civilian, and contractor) and valid requirements to contain manpower costs. (N931C)
15. Establishes and maintains documentation of manpower resources (active, Reserve, and civilian) for program elements sponsored by N093. (N931C)
16. Coordinates with manpower claimants to ensure manpower requirements are valid based on recognized management techniques and addressed in program development. (N931C)
17. Serves as the CNO representative on DOD and JCS medical boards and committees. (N931D)
18. Develops, appraises, and reviews medical doctrine, contingency medical policy and requirements, medical capabilities, adequacy of medical support, and guidance for medical mobilization plans. (N931D)
19. Evaluates the impact of changing demands on the Operating Forces and recommends program changes for health care requirements. (N931D)
20. Prepares statements and backup material for N093 testimony before Congress. (N931D)
21. Serves as DON Medical Department representative in designated health care boards, committees, councils, and studies involving OSD (Assistant Secretary of Defense (Health Affairs) (ASD(HA))), JCS, Department of Veterans Affairs, FEMA, United States Public Health Service (USPHS), and other outside agencies. (N931D)

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22. Provides staff assistance and support for N093 to the Defense Health Council and other policy forums. (N931D)
23. Conducts special projects, studies, and analyses regarding the operational aspects of health care policy issues and develops the recommended naval medical position. (N931D)
24. Prepares briefings, articles, interview material, speeches, and other required presentations that address readiness issues of naval medicine. (N931D)
25. Establishes policy and develops guidance of the DOD Blood Program for implementation within DON. (N931D)
26. Develops, appraises, reviews, and oversees the Naval Medical Department participation in international standardization programs. (N931D)
27. Develops and reviews the effectiveness of health care requirements and initiates development of operational alternatives. (N931D)
28. Directs and oversees Naval Medical Department operational involvement in chemical, biological, and radiological warfare defense matters. (N931D)
29. Directs and monitors medical participation in readiness exercises. (N931D)
30. Monitors and reviews intelligence estimates for medical implications. Serves as the N093 representative to the Armed Forces Medical Intelligence Center (AFMIC). (N931D)
31. Integrates fleet health care support operations with appropriate warfare and platform sponsors. (N931D)
32. Monitors, appraises, and provides guidance for deployable medical systems (DEPMEDS), including fleet hospitals, advanced based functional components (ABFCs) and hospital ship programs; includes manpower, military construction, training, prepositioning, and other support to ensure all necessary requirements have been provided. (N931D)
33. Provides technical medical assistance to other CNO, CMC, FLTCINCs and Navy components relative to their involvement in

29 MAR 1993

DEPMEDS, ABFCs, fleet hospitals and hospital ship programs.
(N931D)

34. Serves as N093 member of the Defense Medical Standardization Board. (N931D)

35. Performs analysis, evaluation and formulates policy on theater medical logistics requirements and management. (N931D)

36. Provides logistical support requirements for fleet hospital program, hospital ships, ABFCs, war reserve medical materiel requirements, and other mobilization materiel support requirements. (N931D)

37. Provides direction of medical logistics requirements with DLA, COMNAVSUPSYSCOM, BUMED, other service agencies, and other Government agencies. (N931D)

38. Serves as the CNO focal point for medical contingency support requirements with OSD, JCS, CMC, FEMA, USPHS, United States Coast Guard, etc. (N931D)

39. Develops, appraises and reviews medical support of operation plans (OPLANS) and contingency response plans, to assess readiness and adequacy of supportability of medical requirements to the operational commanders. (N931D)

40. Reviews and evaluates requirements and directs concept development for theater medical support and patient evacuation. (N931D)

41. Establishes policy for time-phased total force health care manpower requirements. (N931D)

42. Conducts and reviews studies and analyses regarding the input of casualty studies for Navy and Marine Corps casualty rates. (N931D)

43. Conducts and reviews studies and analyses regarding disease and nonbattle injury (DNBI) rates for Navy and Marine Corps. (N931D)

44. Reviews and provides medical input of the NATO Defense Planning Questionnaire (DPQ). (N931D)

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45. Serves as the N093 primary representative to interface with ASD(Force Management & Personnel (FM&P), Program Analysis & Evaluation (PA&E), HA), Joint Staff (J-4/MRD). (N931D)
46. Reviews and provides Navy Medical Department input to all major planning documents including the National Military Strategy Document (NMSD), Chairman's Guidance (CG), Defense Planning Guidance (DPG), Joint Strategic Capabilities Plan (JSCP), Navy Capabilities Mobilization Plan (NCMP), etc. (N931D)
47. Serves as the N093 primary representative for the Worldwide Military Command and Control System (WWMCCS), Joint Operations and Execution System (JOPES), and as such is responsible for data input, analysis, and maintenance of data requirements and output including use of the Medical Planning Module (MPM). (N931D)
48. Reviews and validates all medical wartime mobilization requirements for Fleet and Fleet Marine Force (FMF). This includes, at a minimum, review of ships, squadron and shore manning documents (SMD, SQMD, SHMD); fleet hospitals and hospital ships naval training plans (NTPs); and casualty receiving and treatment ships (CRTS). (N931D)
49. Assesses the Total Force Manpower Management System (TFMMS) to review and validate changes to the Navy Manpower Data Accounting System (NMDAS). (N931D)
50. Collects and maintains data related to the Navy Manpower Mobilization System (NAMMOS). (N931D)
51. Provides input to the Navy Enlisted Occupational Classification System (NEOCS) for medical mobilization requirements. (N931D)
52. Develops and evaluates policy in all aspects of medical research and development initiatives consistent with operational support requirements. (N931D)

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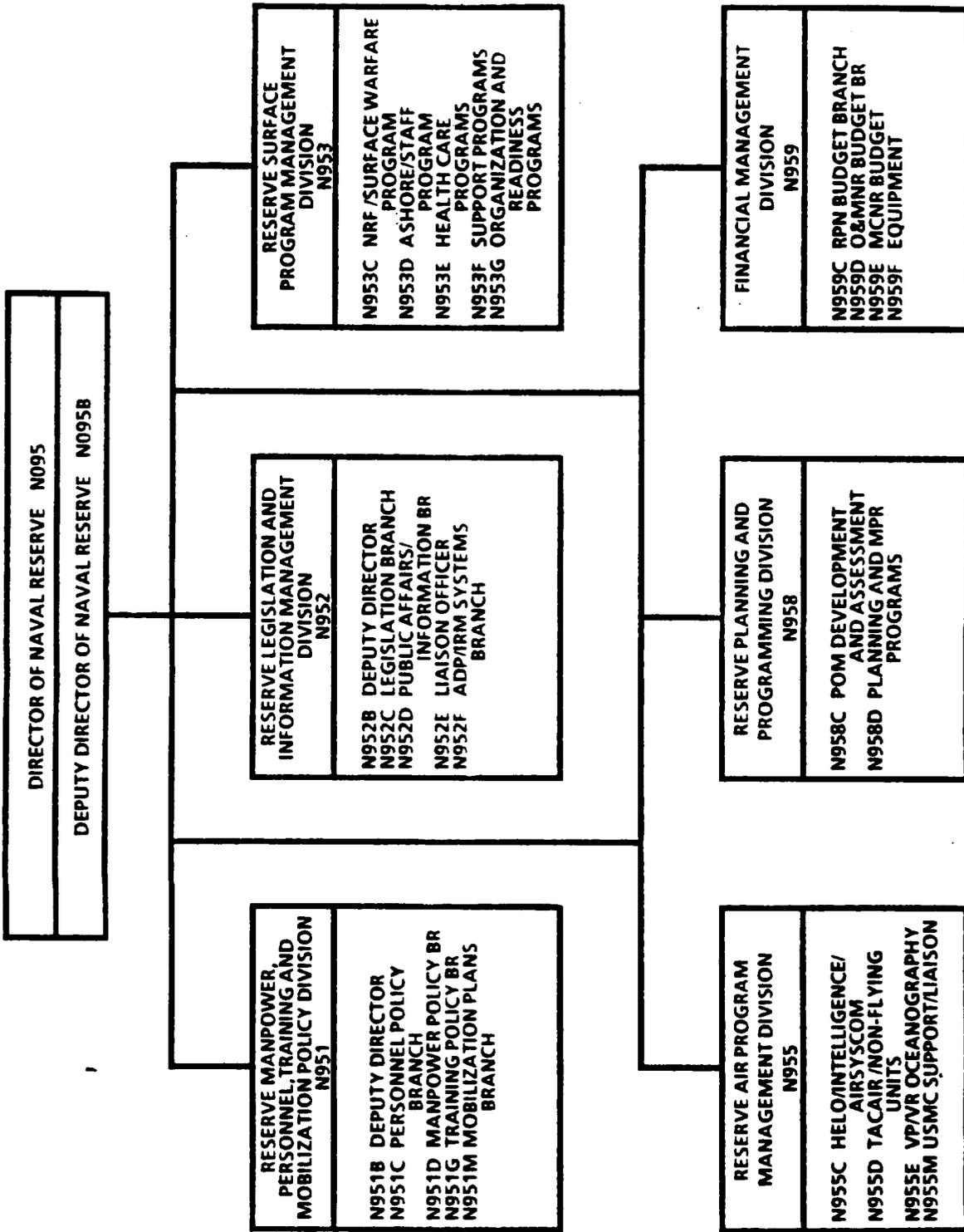
29 MAR 1993

DIRECTOR OF NAVAL RESERVE

N095

N095-1

01 JUN 1994



9 MAR 1993

DIRECTOR OF NAVAL RESERVE
N095

Mission: To exercise for CNO, policy, direction, control, administration, and management of the Naval Reserve; to establish plans, programs, priorities, organizations, procedures, and standards for the Naval Reserve; to monitor the status of mobilization readiness of Naval Reserve units and personnel; and to provide budgetary support for Naval Reserve activities and programs.

Functions:

1. N095 is additional duty for the Commander, Naval Reserve Force (COMNAVRESFOR).
2. Serves as principal advisor to CNO on all Naval Reserve matters, except mobilization requirements planning, as designated by SECNAV under Title 10, United States Code, Section 264a (10 USC 264a).
3. Recommends policies and plans concerning administration and management of the Naval Reserve and issues planning guidance for offices, commands, and activities concerned.
4. Coordinates with N3/N5 in meeting identified Naval Reserve mobilization requirements.
5. Coordinates with appropriate offices and commands in all matters involving Naval Reserve manpower, personnel and training plans and policies.
6. Establishes and issues current, mid and long-range Naval Reserve goals and objectives.
7. Recommends the size and composition of the Naval Reserve based upon mobilization manpower requirements and prescribes the allowed personnel strength of individual programs and units of the Naval Reserve.
8. Directs the establishment/disestablishment of Naval Reserve programs and units, including billet structure, for Reserve units.

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9. Serves as military manpower sponsor for COMNAVRESFOR claimant manpower and as the Reserve Program Billet Sponsor. Controls the allocation of Reserve Personnel, Navy (RPN) funded billets authorized under 10 USC 265.

10. Collaborates in determining and preparing Navy's position on all JCS and JS papers and joint policy matters or plans affecting or involving the Naval Reserve.

11. Coordinates with assigned program sponsors in developing and implementing Naval Reserve programs providing manpower and deployable equipment to meet established and approved mobilization requirements.

12. Serves as assessment sponsor for Naval Reserve programs in the development of the DON POM and as appropriations sponsor for the O&MNR, RPN, and MCNR appropriations.

13. Justifies funding requirements and manages Congressionally appropriated funds for supporting the Naval Reserve.

14. Coordinates development of Naval Reserve requirements and supports other appropriation sponsors in presentation and justification during hearings and testimony before reviewing authorities and Congress.

15. Coordinates preparation and submission of the annual Naval Reserve budget ensuring that the planning, programming, and budgeting of Navy offices and commands consider the requirements essential to the mobilization readiness of the Naval Reserve.

16. Monitors the execution of Naval Reserve budgets; reviews reprogramming actions within CNO limits and makes appropriate recommendations to NAVCOMPT. Forwards to higher authority appropriate reprogramming actions that exceed CNO authority.

17. Determines Naval Reserve study requirements within the Navy Department study effort.

18. Assists N1 in developing plans for mobilizing Naval Reserve personnel.

19. Advises CNO on the status of Naval Reserve mobilization readiness.

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20. Coordinates with N1 in developing and implementing Naval Reserve personnel/recruiting policies.

21. Attends Resources and Requirements Review Board (R³B) meetings on all Reserve related matters.

22. Advises CNO on legislative matters affecting the Naval Reserve.

23. Coordinates with the Commandant of the Marine Corps to provide Naval Reserve support for the Marine Corps.

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ASSISTANT FOR INFORMATION RESOURCE AND SYSTEMS MANAGEMENT
N095D

Mission: To advise N095 on the IRM Program in the Naval Reserve; to publish N095 IRM policies; and to provide information systems support to N095.

Functions:

1. Acts as principal advisor to N095 in all matters regarding IRM in the Naval Reserve.
2. Maintains liaison and coordination with resource sponsors to acquire and defend equitable and adequate resource support to IRM requirements and initiatives in the Naval Reserve.
3. Provides defense and justification for the IRM requirements portion in all facets of the PPBS.
4. Represents N095 on all IRM boards, committees, and other execution or planning groups to ensure adequate Naval Reserve IRM coverage and involvement.
5. Represents N095 in the development and maintenance of IRM plans and policies for the mobilization and employment of the Naval Reserve.
6. Assists N1 in developing and implementing IRM plans, policies and architectures regarding manpower, personnel, recruiting, training and mobilization.
7. Provides IRM related analyses and recommendations relative to training support, mobilization, operational readiness support and the readiness reporting system of Naval Reserve units and personnel.
8. Represents N095 in matters relating to IRM for the Total Force planning process and specific Total Force plans.
9. Represents N095 as the functional sponsor for the design, development and maintenance of information systems that interface or are components of an information system that supports the Naval Reserve.

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N095 Staff-1

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ASSISTANT FOR LEGISLATION, LIAISON, AND INFORMATION
N095L

Mission: To provide technical advice to N095 on legislative matters; to maintain liaison with SECDEF, SECNAV, other services, and nonfederal organizations and associations; and to provide information relating to the Naval Reserve.

Functions:

1. Prepares statements and provides backup for N095 as witness before Congressional committees, prepares Naval Reserve input to SECNAV and CNO posture statements, and edits transcripts of hearings.
2. Reviews existing and proposed legislation pertaining to the Reserve components and recommends the CNO position with respect thereto.
3. Performs legislative research for N095 and other OPNAV offices.
4. Maintains liaison with appropriate offices in OSD, SECNAV, other services, staffs of Congressional committees, and non-federal organizations and associations.
5. Serves as Navy liaison officer to the Reserve Forces Policy Board and the National Naval Reserve Policy Board, the Interallied Confederation of Reserve Officers or Confederation Interalliee des Officier de Reserve (CIOR), and the National Committee for Employer Support of the Guard and Reserve.
6. Prepares Navy position on DOD directives pertaining to the Reserve forces and monitors the Navy implementation of such directives.
7. Coordinates responses to all Congressional requests for information relative to the Naval Reserve.
8. Develops information on the Naval Reserve for dissemination within and outside the Navy.

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N095 Staff-2

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NAVAL RESERVE MANPOWER, PERSONNEL, TRAINING AND
MOBILIZATION POLICY DIVISION
N951

Mission: To advise and assist N095 in the interpretation and application of Selected Reserve manpower, personnel, training and mobilization (MPT&M) policies; to coordinate manpower plans; to evaluate personnel regulations and procedures, plus propose initiatives to improve recruiting, retention and benefits; to assess training; to approve Reserve Navy Training Plans; to provide oversight of the recall process and monitor execution of any mobilization of Selected Reserve units or personnel.

Functions:

1. Acts as principal advisor to N095 on matters regarding manpower, personnel, training and mobilization requirements and capabilities of the Selected Reserve. Recommends goals, objectives and proposes policy, plans and procedures for force-wide management of Selected Reserve training and readiness. (N951, N951B)
2. Represents N095 in matters regarding the Naval Reserve MPT&M Total Force planning process and specific Total Force Plans. (All branches)
3. Recommends plans, policies and procedures affecting Reserve manpower, personnel, training and mobilization and coordinates with appropriate bureaus, offices and commands. (All branches)
4. Interprets and explains existing or proposed Naval Reserve MPT&M policy issues within the OPNAV staff and for other higher/lower echelon commands and organizations. (All branches)
5. Approves all Navy Training Plans developed specifically for the Naval Reserve. (N951B)
6. Coordinates with CHNAVPERS, ASN(M&RA) and OSD in developing bonus, benefit and incentive programs. (N951C)
7. Coordinates with OSD, ASN(M&RA) and the Reserve Force Commanders in the development of policies and procedures for the execution of the Reserve Foreign Officer Exchange Program. (N951C)

8. Coordinates with CHNAVPERS, COMNAVRESFOR and Commander, Naval Reserve Recruiting Command (COMNAVRESCUITCOM) in developing and implementing personnel, recruiting and retention policies. (N951C)
9. Coordinates with resource sponsors, claimants and other OPNAV offices in developing plans, policies and requirements for active duty, Selected Reserve and civilian manpower in support of the Naval Reserve. (N951D)
10. Evaluates and assesses the efficient use of Selected Reserve manpower. (N951D)
11. Advises OPNAV staff and other Navy organizations on policy, management and resourcing of officer and enlisted Training and Administration of Reserves (TAR) and Title 10, United States Code (USC), Section 265 manpower. (N951D)
12. Coordinates with OSD, JCS, SECNAV, COMNAVRESFOR and others on policy, management and resourcing of Naval Reserve Individual Mobilization Augmenters (IMAs). (N951D)
13. Serves as technical advisor for officer and enlisted TAR Program billets throughout the Navy. (N951D)
14. Monitors development of Reserve Navy Training Plans (NTP) and supporting documentation; reviews all NTPs for Naval Reserve implications. (N951G)
15. Monitors compliance with Naval Reserve training policies and procedures. (N951G)
16. Coordinates development of new training concepts with the staffs of COMNAVRESFOR, CNET, CHNAVPERS, FLTCINCs and other OPNAV codes. (N951G)
17. Plans, schedules and executes a periodic training and development seminar for senior active, reserve and civilian managers involved in Naval Reserve leadership and policy positions. (N951G)
18. Conducts assessments of Selected Reserve training. (N951G)
19. Coordinates with OPNAV, JCS, OSD, FLTCINC staffs and lower echelon commands in developing and maintaining plans and policies for the mobilization of the Selected Naval Reserve. (N951M)

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20. Monitors mobilization plans to ensure appropriate Selected Reserve application in various OPNAV and JCS publications and OPLANS. (N951M)

21. Prepares N095 for relocation to the Alternate Command Post. (N951M)

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N951-3

01 JUN 1994

LEGISLATION AND INFORMATION MANAGEMENT DIVISION
N952

Mission: To coordinate the development of policy and direction on the Information Resources Management Program (IRM), legislation matters and public affairs/information; to maintain liaison with the Secretary of Defense (SECDEF), the Secretary of the Navy (SECNAV), other services, and nonfederal organizations and associations; and, to provide information systems support to N095.

Functions:

1. Prepares statements and provides backup for N095 as witness before Congressional committees, prepares Naval Reserve input to SECNAV and Chief of Naval Operations (CNO) posture statements, and edits transcripts of hearings. (N952C)
2. Reviews existing and proposed legislation pertaining to the Reserve components and recommends the CNO position with respect thereto. (N952C)
3. Performs legislative research for N095 and other Office of the Chief of Naval Operations (OPNAV) offices. (N952C)
4. Coordinates responses to all Congressional requests for information relative to the Naval Reserve. (N952C)
5. Develops information on the Naval Reserve for dissemination within and outside the Navy. (N952D)
6. Maintains liaison with appropriate offices in the Office of the Secretary of Defense (OSD), SECNAV, other services, staffs of Congressional committees, and nonfederal organizations and associations. (N952E)
7. Serves as Navy liaison officer to the Reserve Forces Policy Board and the National Naval Reserve Policy Board, the Interallied Confederation of Reserve Officers or Confederation Interalliee des Officier de Reserve (CIOR), and the National Committee for Employer Support of the Guard and Reserve. (N952E)
8. Prepares Navy position on Department of Defense (DOD) directives pertaining to the Reserve forces and monitors the Navy implementation of such directives. (N952E)

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9. Acts as principal advisor to N095 in all matters regarding IRM in the Naval Reserve. (N952F)
10. Maintains liaison and coordination with resource sponsors to acquire and defend equitable and adequate resource support to IRM requirements and initiatives in the Naval Reserve. (N952F)
11. Assists Commander, Naval Reserve Force (Code 10) and functional managers in the defense and justification for the IRM requirements portion in all facets of the Planning, Programming and Budgeting System (PPBS). (N952F)
12. Represents N095 on all CNO IRM boards, committees, and other execution or planning groups to ensure adequate Naval Reserve IRM coverage and involvement. (N952F)
13. Represents N095 in the development and maintenance of IRM plans and policies for the mobilization and employment of the Naval Reserve. (N952F)
14. Assists N1 in developing and implementing IRM plans, policies and architectures regarding manpower, personnel, recruiting, training and mobilization. (N952F)
15. Represents N095 in matters relating to IRM for the Total Force planning process and specific Total Force plans. (N952F)
16. Represents N095 as the functional sponsor for the design, development and maintenance of information systems that interface or are components of an information system that supports the Naval Reserve. (N952F)
17. Acts as principal administrator of N095's portion of the CNO Local Area Network (LAN). (N952F)

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29 MAR 1993

RESERVE SURFACE PROGRAM MANAGEMENT DIVISION
N953

Mission: To coordinate the development of policy, direction, control, administration and management of Naval Surface Reserve program.

Functions:

1. Acts as principal advisor to N095 on matters pertaining to Naval Surface Reserve programs and policies.
2. Advises N095 in matters regarding wartime requirements and capabilities of the Naval Surface Reserve.
3. Represents N095 in matters regarding the Total Force planning process and specific Total Force plans for Naval Surface Reserve.
4. Monitors and assists active Navy planners in determining Total Force requirements relative to the Naval Surface Reserve, including force types, force levels, operational equipment and logistic support assets.
5. Conducts studies as necessary to determine the capability of the Naval Surface Reserve to adequately support the execution of the Maritime Strategy, general war and contingency operations plans.
6. Develops or assists in the development of plans, programs and policies to optimize Naval Surface Reserve wartime capabilities and contributions to the Total Force.
7. Provides analysis and recommendations relative to the mobilization and operational readiness of Naval Surface Reserve units and personnel, and the readiness reporting system.
8. Monitors all aspects of Naval Surface Reserve program performance. (All branches)
9. Maintains liaison with program monitors, program resource sponsors, program technical managers, and Commander, Naval Surface Reserve Force (COMNAVSURFRESFOR) program managers. (All branches)

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10. Establishes, disestablishes, retitles and relocates Naval Surface Reserve units as necessary, and coordinates unit structuring to meet Navy Manpower Mobilization System (NAMMOS) requirements in conjunction with OPNAV sponsors, technical managers and COMNAVSURFRESFOR. (All branches)
11. Maintains liaison with program sponsors in developing long range plans for Naval Surface Reserve programs. (All branches)
12. Develops plans and policies for Naval Surface Reserve programs. (All branches)
13. Coordinates with POM development groups and organizations, regarding equipment requirements for Naval Surface Reserve. (All branches)

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N953-2

29 MAR 1993

RESERVE AIR PROGRAM MANAGEMENT DIVISION
N955

Mission: To coordinate the development of policy, direction, control, administration and management of Naval Air Reserve program.

Functions:

1. Acts as principal advisor to N095 on matters pertaining to Naval Air Reserve programs and policies.
2. Advises N095 in matters regarding wartime requirements and capabilities of the Naval Air Reserve.
3. Represents N095 in matters regarding the Total Force planning process and specific Total Force plans for Naval Air Reserve.
4. Monitors and assists active Navy planners in determining Total Force requirements relative to the Naval Air Reserve, including force types, force levels, operational equipment and logistic support assets.
5. Conducts studies as necessary to determine the capability of the Naval Air Reserve to adequately support the execution of the Maritime Strategy, general war and contingency operations plans.
6. Develops or assists in the development of plans, programs and policies to optimize Naval Air Reserve wartime capabilities and contributions to the Total Force.
7. Provides analysis and recommendations relative to the mobilization and operational readiness of Naval Air Reserve units and personnel, and the readiness reporting system. If unit or individual activation does occur, provides post deployment analysis of lessons learned and recommendations for process improvement.
8. Monitors all aspects of Naval Air Reserve program performance. (All branches)
9. Maintains liaison with program monitors, program resource sponsors, program technical managers, and Commander, Naval Air Reserve Force (COMNAVAIRESFOR) program managers. (All branches)

29 MAR 1993

10. Establishes, disestablishes, retitles and relocates Naval Air Reserve units as necessary, and coordinates unit structuring to meet Navy Manpower Mobilization System (NAMMOS) requirements in conjunction with OPNAV sponsors, technical managers and COMNAVAIRESFOR. (All branches)
11. Maintains liaison with program sponsors in developing long range plans for Naval Air Reserve programs. (All branches)
12. Develops plans and policies for Naval Air Reserve programs. (All branches)
13. Coordinates with POM development groups and organizations, regarding equipment requirements for Naval Air Reserve. (All branches)
14. Coordinates and assists N095 with initiatives to provide Naval Reserve support for Marine Corps and vice versa. (N955M)
15. Advises N955 on matters pertaining to Marine Reserve programs and policies. (N955M)
16. Monitors and assists N955 in determining Marine Reserve Force types, force levels, and operational equipment. (N955M)
17. Assists in development of plans, programs and policies to optimize Marine Corps Reserve participation in Naval Reserve contributions to the Total Force. (N955M)
18. Monitors all aspects of Marine Air Reserve program performance. (N955M)
19. Maintains liaison with program monitors, program technical managers, and COMNAVAIRESFOR program managers on issues/programs that affect Marine Corps Reserves. (N955M)
20. Coordinates and provides assistance between COMNAVAIRESFOR and Marine Reserve Forces (MARESFOR) in developing plans and policies that affect both commands. (N955M)

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29 MAR 1993

RESERVE PLANNING AND PROGRAMMING DIVISION
N958

Mission: To coordinate planning and programming functions for Naval Reserve activities and programs.

Functions:

1. Acts as principal advisor to N095 on matters pertaining to the planning and programming of resources for the Naval Reserve.
2. Represents N095 in programming matters regarding the Total Force planning process.
3. Monitors, reviews, and recommends changes to the structure of Program Five, the Naval Reserve portion of the Futures-Year Defense Plan (FYDP), and related documents and reports. (N958C)
4. Updates and maintains the Selected Reserve (SELRES) unit and manpower portion of the FYDP. (N958D)
5. Submits Naval Reserve manpower end-strength input for the Defense Manpower Requirement Report (DMRR). (N958D)
6. Prepares the Naval Reserve portion of the DON POM. (All branches)
7. Represents N095 in the Navy planning and programming process to ensure adequate Naval Reserve coverage; advises and assists in programming actions for Naval Reserve resources required by fleet commanders. (All branches)
8. Coordinates preparation of reclaims to program decisions by higher authority on Naval Reserve programs, and responds to higher authority concerning Naval Reserve programming matters. (All branches)
9. Prepares assessments and analyses of proposed changes to Naval Reserve portion for the FYDP. (All branches)

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N958-1

29 MAR 1993

FINANCIAL MANAGEMENT DIVISION
N959

Mission: To develop policies and procedures and coordinate financial actions necessary for N095 to fulfill responsibilities as manager of resources allocated to support the Naval Reserve.

Functions:

1. Acts as principal advisor to N095 to financial implications of overall responsibility for Naval Reserve matters.
2. Acts as principal advisor on N095's role as appropriation sponsor for O&MNR, RPN, and MCNR appropriations, ensuring that requirements of the Naval Reserve are accommodated within the context of the Total Force policy.
3. Coordinates the planning, programming and budgeting of all RPN appropriations. (N959C)
4. Monitors the status and updates RPN appropriations in the Futures-Year Defense Plan (FYDP). (N959C)
5. Advises and assists in budgeting for Naval Reserve requirements of fleet commanders and systems commands. (N959D)
6. Coordinates the planning, programming, and budgeting of MCNR and maintenance of real property requirements. (N959D, N959E)
7. Monitors the status of Naval Reserve equipment, including identifying equipment required and on hand, and equipment required for force modernization. (N959F)
8. Participates in all facets of the Planning, Programming and Budgeting System (PPBS) concerning distribution of resources to the Naval Reserve. (All branches)
9. Provides support in development of the Naval Reserve portion of the DON POM. (All branches)
10. Coordinates preparation, submission and justification of budgets for RPN, O&MNR, and MCNR appropriations, as well as applicable portions of other appropriations (OPN/APN) concerned with Naval Reserve programs. (All branches)

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11. Ensures that budget submissions express financial requirements necessary to support approved programs developed during the planning and programming cycle. (All branches)
12. Prepares reclaims to budget decisions by higher authority on Naval Reserve budgets and responds to higher authority on Naval Reserve budgeting matters. (All branches)
13. Monitors and analyzes execution of Naval Reserve budgets and initiates, as required, reprogramming actions to resolve program imbalances or accommodate emergent requirements. (All branches)

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N959-2

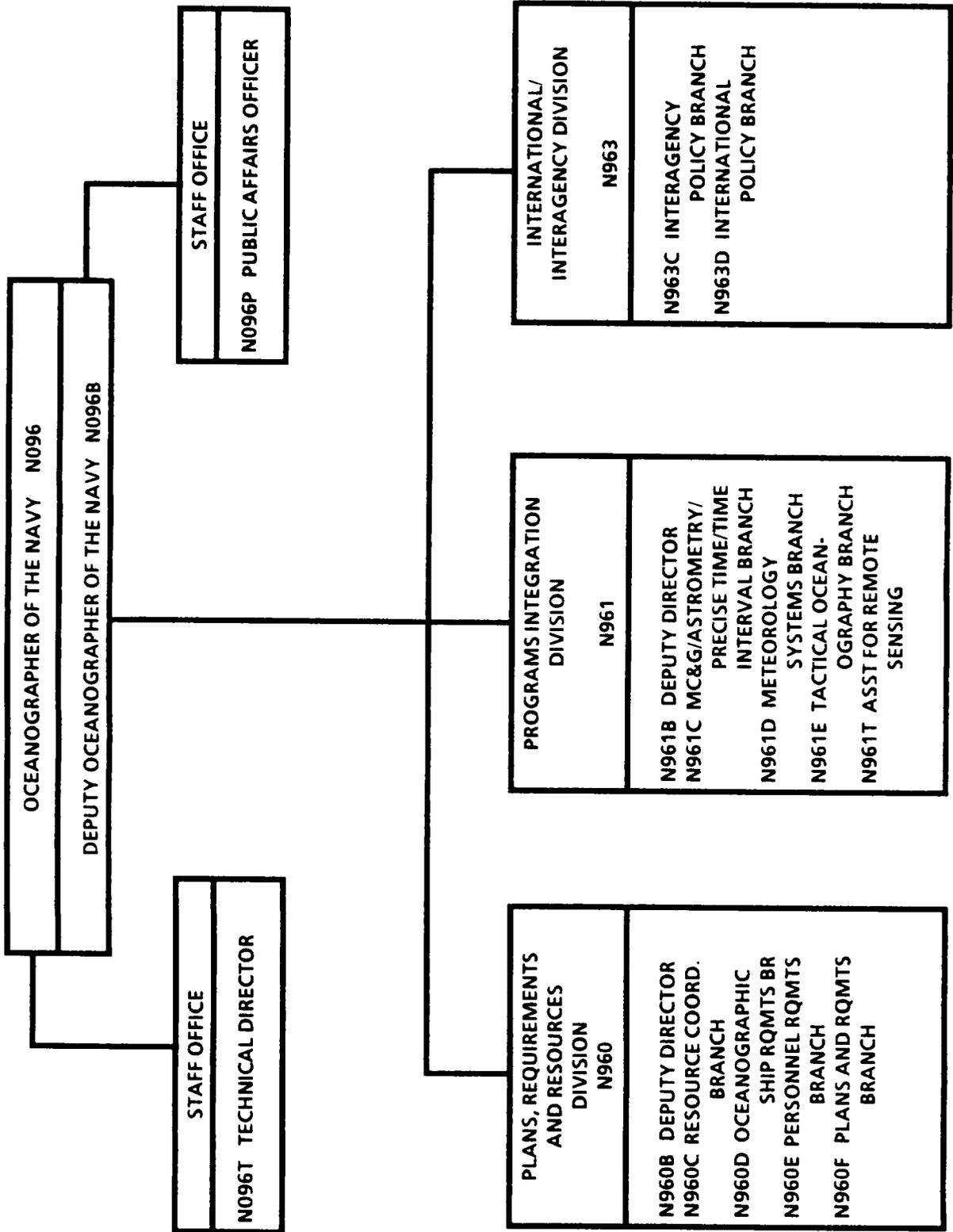
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OCEANOGRAPHER OF THE NAVY

N096

N096-1



29 MAR 1993

OCEANOGRAPHER OF THE NAVY
N096

Mission: To plan, coordinate and implement the responsibilities of CNO with regard to naval oceanography (oceanography, meteorology, mapping, charting, geodesy, astrometry and precise time and time interval); including assisting the ASN(RD&A) with respect to oceanography and related plans, programs and policy matters and serving as the spokesperson for naval oceanographic matters.

Functions:

1. Serves additional duty as Naval Deputy to the Administrator, NOAA to advise on Navy NOAA cooperation and national security matters.
2. Serves as the OPNAV CAO for NAVOBSY and COMNAVOCEANCOM.
3. Acts for SECNAV and CNO in interagency and international matters involving naval oceanography.
4. Provides direction and implements policy for naval oceanography.
5. Serves as the Navy spokesperson for oceanographic matters and as the OPNAV central point of contact for oceanography.
6. Serves as resource and program sponsor for COMNAVOCEANCOM and NAVOBSY and other programs as assigned.
7. Ensures that appropriate oceanographic factors are considered in Navy weapon systems from early design through test and evaluation to full operational capability.
8. Coordinates plans and procedures for the application of oceanography to naval warfare tactics and fleet operations.
9. Provides for standardization of oceanographic, meteorological, astrometric, and precise time models, data bases, and environmental predictive techniques.
10. Reviews and validates requirements to improve oceanographic support for naval warfare.

11. Serves as designator advisor and subspecialty primary consultant for oceanography officers; serves as a primary advisor for the Aerographer's Mate (AG) rating.
12. Coordinates Navy efforts in oceanography for the ASN(RD&A) with Chief of Naval Research, appropriate OPNAV sponsors and the SYSCOMS.
13. Assists the ASN(RD&A) in coordinating responses to DOD and Congress regarding naval oceanography.
14. Sponsors supporting studies and analyses.
15. Serves as OPNAV sponsor for Antarctic policy matters and as Executive Agent and staffing assistant to ASN(RD&A) in his role as Navy Coordinator for the U.S. Antarctic Program.

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TECHNICAL DIRECTOR
N096T

Mission: To provide technical expertise on the developments, planning operations assessment, evaluations, priorities and capabilities of oceanographic programs and activities.

Functions:

1. Serves as the N096 senior civilian technical advisor and ensures that the technical elements of naval oceanography programs are adequate, realistic and consistent with established policy.
2. Directs the overall planning and implementation of appropriate N096 technical programs, anticipating trends in science and technology in relation to fleet and system development support.
3. Coordinates the technical aspects of naval oceanography programs with OPNAV offices, DOD agencies, the fleet, other federal agencies, universities and international organizations.

29 MAR 1993

4. Monitors the Navy ocean science technology base program and R&D programs of foreign nations for significant trends and potential application to the operational oceanography program.
5. Develops and manages special high-priority technical projects and coordinates special projects within the Navy and DOD, and with federal agencies and foreign nations.
6. Serves as the senior technical liaison between N096 and naval oceanographic activities.
7. As required, acts for N096 in all scientific and technical matters.
8. Reviews N096 programs for technical merit, balance and performance, and recommends and directs appropriate action as necessary; conducts final review of technical plans prior to submission for N096 approval.
9. Recommends policy on technical matters relating to naval oceanography.
10. Reviews inputs to the POM and associated program guidance for supporting organizations to use in developing their POM recommendations and recommends and directs action as necessary based on technical merit, balance and performance.
11. Prepares position, issue and policy papers and Congressional testimony concerning naval oceanography technical programs; and liaises with other OPNAV offices, DON organizations, DOD offices, government agencies and international organizations in matters relating to naval oceanography.
12. Reviews recommendations concerning the validation of fleet requirements for technical merit.
13. Represents N096, ASN(RD&A), and higher echelons, as required.
14. Serves as senior representative on high-level working groups, panels, and committees, as required.

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N096-5

19 MAR 1993

PUBLIC AFFAIRS OFFICE
N096P

Mission: To plan, design and execute comprehensive strategies to convey information through various print media to the public.

Functions:

1. Reviews national, regional, and state periodicals, newsletters, and press releases for information and ideas for naval oceanography articles; establishes and maintains effective working relationships with representatives of the print and broadcast media and national organizations interested in naval oceanography.
2. Establishes and maintains effective working relationships with others representing opposing points of view or different interests, achieving moderation of opposing views by coherently presenting an issue, and gaining understanding of the position.
3. Researches, writes, and edits all speeches delivered by the Oceanographer of the Navy, checking for accuracy, and seeing that they have been cleared through the DOD and Navy Security Review.
4. Serves as the Oceanographer of the Navy's final clearance authority on all materials for public release, including press releases, media lead sheets, and speeches.
5. Handles legislative and Congressional inquiries of a general nature as N096's Congressional liaison. Coordinates general Congressional correspondence and checks the accuracy and appropriateness of the responses. Works with the Navy's Office of Legislative Affairs to arrange for visits for Congressional members, their staffs, or constituents.
6. Handles all Freedom of Information requests directed to the Oceanographer of the Navy.

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PLANS, REQUIREMENTS AND RESOURCES DIVISION
N960

Mission: To plan, coordinate and execute those N096 functions pertaining to naval oceanography requirements definition and validation, long range planning and resources management.

Functions:

1. Evaluates and defines naval oceanographic requirements and possible oceanography program responses through planning and resource implications and recommends to N096 for validation. (All branches)
2. Advises N096 on Planning, Programming and Budgeting System (PPBS) priorities and budget changes recommended by Echelon 2 commands. (All branches)
3. Serves as resource sponsor for naval oceanography, and program sponsor for COMNAVOCEANCOM, NAVOBSY and Oceanographic Development Squadron Eight (VXN-8). (All branches)
4. Develops naval oceanography input to the POM and serves as principal N096 office for all POM and budget matters. (All branches)
5. Formulates and provides guidance for preparation, evaluation and execution of financial manpower and shipbuilding programs, budgets, reports and other financial actions. (All branches)
6. Develops and issues programming and planning documents for subordinate activities. (N960, N960C)
7. Reviews claimant budgets and provides sponsor representation at budget hearings. (N960C)
8. Executes all resource decisions for and serves as principal N096 office on all budgeting and claimancy matters. (N960C)
9. Advises N096 on all Navy oceanographic ship modernization and construction matters and acts as point of contact with N8, COMNAVSEASYSKOM, COMSC, COMNAVOCEANCOM and federal or civil organizations on Navy and national oceanographic fleets requirements, plans and studies. (N960D)

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10. Serves as N096 point of contact for Ship Characteristics Improvement Panel (SCIP) and as member of SCIP working group on oceanographic ships. (N960D)
11. Coordinates Naval Reserve oceanography matters. (N960E)
12. Serves as the N096 point of contact for Aerographer's Mate manning requirements, training and documentation. (N960E)
13. Advises N096 on all matters associated with the N096 role as Designator Advisor for the Restricted Line Oceanography, Limited Duty Officer (meteorology and oceanography) and Warrant Aerographer communities. (N960E)
14. Advises N096 on all matters related to N096 role as Subspecialty Primary Consultant for the XX47, XX48, and XX49 subspecialties. (N960E)
15. Maintains overall, validated naval oceanographic requirements statements and programmed responses, including impacts of program shortfalls. (N960F)
16. Reviews Mission Need Statements (MNS), Operational Requirements Documents (ORD), and other acquisition documents as needed to ensure appropriate consideration of oceanographic factors and their impact upon system performance. Comments on proposed oceanographic support identified for the new system and recommends changes or additions for effective operations. (N960F)
17. Develops an N096 over-arching statement of naval oceanography requirements as they relate to naval warfare. (N960F)
18. Develops for N096 issuance long range plans for the application of naval oceanography to naval warfare tactics, fleet operations and weapon systems. These plans will account for new requirements, technologic opportunities, emerging systems, threat, maritime strategy and resources. (N960F)
19. Develops and maintains mid and long range plans to guide development of the naval oceanography program for resource allocation. (N960F)

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PROGRAM INTEGRATION DIVISION
N961

Mission: To coordinate and execute those N096 functions pertaining to policy and programs of oceanography readiness, and research, development, test and evaluation. (Oceanography includes: meteorology; oceanography; mapping, charting and geodesy (MC&G); astrometry; and precise time and time interval (PTTI)).

Functions:

1. Advises N096 on all matters concerning oceanography readiness policy and associated programs and products, and their impact on naval operations. (All branches)
2. Formulates policy recommendations for application of oceanography to naval warfare tactics, fleet operations and weapons systems. (All branches)
3. Evaluates Navy oceanographic ship/aircraft platforms for present and emerging oceanographic programs. (All branches)
4. Formulates and provides guidance on the implementation of approved oceanography programs. (All branches)
5. Represents N096 in matters concerning the application of oceanography to naval warfare and fleet operations, and serves as DOD or Navy representative when directed. (All branches)
6. Monitors execution of naval oceanography programs for operational relevance and timeliness to ensure maximum fleet oceanographic support is provided within available resources, and recommends corrective actions as necessary. (All branches)
7. Ensures that oceanographic factors are considered in determining Navy weapon and sensor systems and platform military requirements from early design through test and evaluation to full operational capability. (All branches)
8. Coordinates research and development (R&D) matters as they relate to oceanography. (All branches)
 - a. Reviews and makes recommendations to N096 concerning the adequacy of Navy's basic and applied oceanography research programs.

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b. Prepares recommendations to Office of Naval Research (ONR) regarding technology base (6.1, 6.2, and 6.3A) program planning and execution, and with other OPNAV sponsors (6.3B through 6.6) R&D resources with the goal of coordinated development of naval oceanography R&D military requirements.

c. Reviews existing and emerging naval weapon and sensor systems and platforms to ensure R&D programs adequately address air-ocean factors that impact on system performance.

d. Recommends policy and funding levels to meet naval oceanography R&D requirements in support of naval weapon and sensor systems and platform planning, design and test and evaluation.

e. Reviews the naval oceanographic development programs for technical balance, funding adequacy and timeliness.

9. Conducts liaison with other government agencies and international organizations to identify scientific and technical programs of potential value to the Navy. (All branches)

10. Provides for the standardization of oceanographic meteorological, astrometric and precise time models, data bases and environmental predictive techniques. (All branches)

11. Develops input, as required, to the POM and recommends associated program guidance for supporting R&D requirements and for operational organizations to use in developing their POM inputs. (All branches)

12. Provides fiscal management and technical guidance to Program Managers for a broad range of Environmental Technology R&D programs and interacts with counterparts in and outside of Navy to ensure a responsive and coordinated naval oceanography program. (N961B)

13. Coordinates all matters related to Position and Navigation (POS/NAV) issues and to operational support and research and development pertaining to MC&G, astrometry and PTTI. (N961C)

a. Acts as working level interface with the Defense Mapping Agency (DMA) for all matters involving naval applications of, and contributions to, MC&G.

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- b. Coordinates submission of Navy MC&G requirements to equipment and train the Fleet.
 - c. Represents Navy on DOD, DMA and Navy MC&G working groups and committees.
 - d. Conducts MC&G Product Reviews and development of DOD MC&G standards and specifications.
 - e. Manages technical aspects of MC&G/PTTI/astrometry POM development.
14. Coordinates all matters pertaining to the operation of Naval Oceanographic Survey and Research ships and aircraft. (N961C)
15. Coordinates all matters related to operational meteorology and Special Weather intelligence matters. (N961D)
- a. Coordinates all matters related to operational meteorological and oceanographic (METOC) support to strike warfare, anti-air warfare (AAW), anti-surface warfare (ASUW), and Naval Special Warfare.
 - b. Acts as working level interface with the Air Force and Army for coordinated execution of joint METOC support to operating forces.
16. Coordinates all matters related to engineering development and acquisition of meteorological and oceanographic equipment, both for the Navy and for the Marine Corps. (N961D)
17. Coordinates all matters related to operational ADP and communications. (N961D)
18. Coordinates all matters related to High Performance computing. (N961B, N961D)
19. Develops and provides guidance for Navy programs for tactical applications of oceanographic information, including data collection, data basing, modeling, tactical decision aids, interpretive training, remote sensing and systems integration. Represents N096, along with N6 (N63) as Navy co-members on the Joint Environmental Satellite Coordinating Group (JESCG). (N961E)

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20. Coordinates all matters related to remote sensing advanced technology concepts and synthetic aperture radar for oceanographic purposes. (N961T)

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N961-4

INTERNATIONAL/INTERAGENCY DIVISION
N963

Mission: To plan, coordinate and execute those N096 functions pertaining to international and interagency policies and programs.

Functions:

1. Advises N096 on matters concerning international and interagency liaison and coordination involving DOD interests in ocean affairs and serves as DOD or Navy representative when directed. (All branches)
2. Advises, assists and develops policy relating to naval oceanography and ocean activities of other federal and foreign agencies. (All branches)
3. Advises on matters concerning maritime law development and their impacts on naval oceanography. (All branches)
4. Develops policies and programs concerning international and interagency oceanography data exchange, technology transfer controls, disclosure, international training, foreign military sales and cooperative agreements. (All branches)
5. Develops N096 positions on international and interagency oceanographic programs and significant political or diplomatic actions affecting such programs. (All branches)
6. Conducts liaison with senior federal agency officials through direct communication and formal committees, and coordinates through international and interagency planning and advisory committees for all aspects of oceanographic policies and programs. (All branches)
7. Serves as focal point for oceanographic matters involving nongovernmental public policy advisory bodies, academic institutions, professional societies and private industry. (All branches)
8. Monitors Congressional activities that impact on naval oceanography. Develops, coordinates or provides assistance to cognizant Navy staff personnel to formulate DON positions concerning legislation before Congress. Interacts via N8 and

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OLA, with the Senate and House Committees, Office of Technology Assessment, Library of Congress and GAO. (N963C)

9. Advises N096 on Antarctic policy matters and prepares staff assignments in support of ASN(RD&A) roles as Navy coordinator for the U.S. Antarctic Program. (N963C)

10. Develops policies for foreign disclosure of oceanographic data and technology transfer controls for marine technologies in conjunction with other OPNAV codes and Navy IPO. (N963D)

11. Provides policy input to JCS (through N3/N5) for U.S. Navy positions on international and allied tactical environmental support issues. (N963D)

12. Represents U.S. Navy to the Canada-U.S. Military Coordinating Committee (MCC)/Subcommittees on Meteorology and Oceanography, NATO Military Committee Meteorological Group and NATO Group on Military Oceanography (MILOC). (N963D)

13. Develops new policies and programs for international agreements on oceanographic cooperation and designs programs for Foreign Military Sales of Allied tactical environmental support systems. (N963D)

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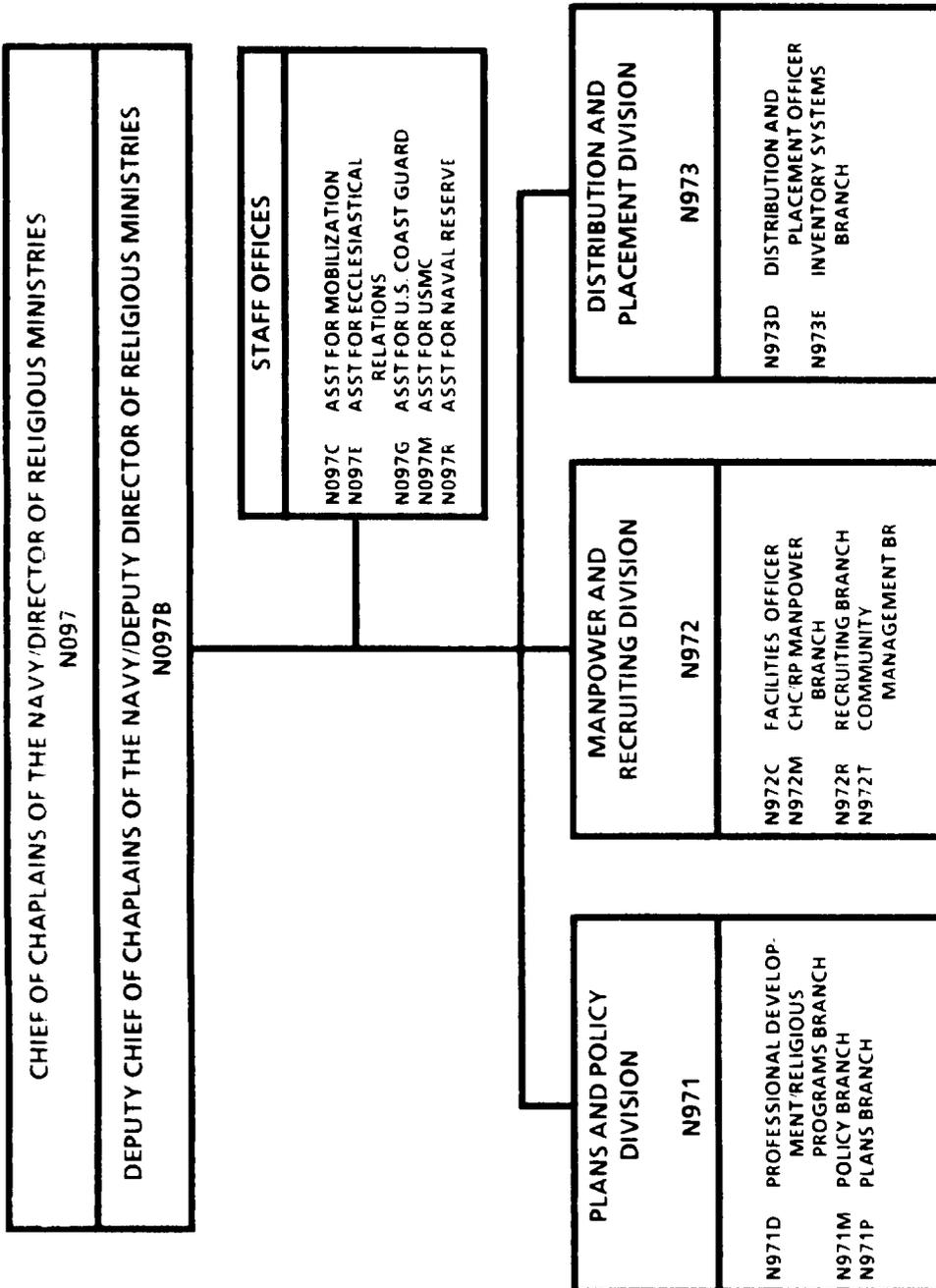
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**CHIEF OF CHAPLAINS OF THE NAVY/
DIRECTOR OF RELIGIOUS MINISTRIES**

N097

N097-1

29 MAR 1993



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CHIEF OF CHAPLAINS OF THE NAVY/
DIRECTOR OF RELIGIOUS MINISTRIES
N097

Mission: To direct, administer, and lead the Navy Chaplain Corps; to serve as principal advisor on religious, moral, and ethical concerns; and to implement religious ministries to meet the spiritual and faith community needs of personnel and their families throughout the Navy, Marine Corps, Coast Guard and Merchant Marine (sea services).

Functions:

1. Serves as principal advisor to CNO on religious matters:

a. Advises CNO and the OPNAV staff on religious, moral and ethical concerns and needs of sea service personnel and their families; ensures consideration of those factors in all policy development; supports the meeting of those needs through proposing and monitoring plans, policies, and programs of religious ministry in the sea services.

b. Reports regularly to VCNO on the religious, moral, and ethical implications of Navy plans, policies and actions.

c. Represents the Navy to the nation's religious faith groups in all matters pertaining to religious ministries within the sea services.

d. Advises CNO on matters related to human values within the sea services and their impact on readiness and mission capability.

e. Functions as technical sponsor for the acquisition, operation, and maintenance of religious ministry facilities and collateral equipment, both ashore and afloat.

f. Coordinates and administers Chaplain Corps participation in command inspection programs for the sea services in those areas related to religious ministries, morale, and quality of life.

2. Advises and supports SECNAV in the following areas:

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a. Advises on religious, moral, and ethical implications of DON plans, policies and actions.

b. Represents DON on the Armed Forces Chaplains Board (AFCB), and maintains liaison with the JS, other boards and agencies on matters pertaining to religious ministries, morale, and well-being of persons in the sea services.

c. Provides liaison with DOD-approved ecclesiastical endorsing agents.

d. Provides liaison with the National Conference on Ministry to the Armed Forces (NCMAF).

3. Advises the Commandants of the Marine Corps and Coast Guard (CMC and CCG) and officials of the Merchant Marine on meeting the religious, moral, and ethical needs of sea service personnel.

4. Advises CHNAVPERS on religious, moral, and ethical matters affecting personnel management and requirements for religious ministries in the Navy, and ensures consideration of those factors in all personnel plans and policy development.

a. Identifies personnel and fiscal resources required to meet religious ministry needs throughout the sea services.

b. Develops plans, and establishes policies and programs governing the accession, professional development, and distribution of chaplains.

c. Provides guidance and assistance in development of policy and guidelines concerning core values and program efforts in this area.

d. Establishes Chaplain Corps officer procurement requirements for COMNAVCRUITCOM.

e. Serves as technical and program sponsor of training for the 410X community.

f. Serves as primary advisor and program sponsor for the Religious Program Specialist (RP) rating.

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N097-4

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ASSISTANT FOR MOBILIZATION
N097C

Mission: To assist in all phases of mobilization of Naval Reserve chaplains and Religious Program Specialists from requirements planning to managing and monitoring test and actual callups, and acts as the senior chaplain of the Naval Reserve.

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ASSISTANT FOR ECCLESIASTICAL RELATIONS
N097E

Mission: To promote and enhance relationships between the Chief of Chaplains and recognized faith groups which endorse civilian clergy and seminarians for chaplaincy programs within DOD.

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ASSISTANT FOR U.S. COAST GUARD
N097G

Mission: To represent and advise N097 in matters pertaining to the Coast Guard; to maintain liaison with the Commandant, U.S. Coast Guard concerning his pastoral care within the Coast Guard; and to advise the Commandant, U.S. Coast Guard regarding morale and quality of life issues involving Coast Guard personnel and their family members. N097G is additional duty for the Chaplain of the Coast Guard.

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ASSISTANT FOR USMC
N097M

Mission: To represent and advise N097 in matters pertaining to the Marine Corps; to maintain liaison with CMC concerning his responsibility for the provision of religious ministry and pastoral care within the Marine Corps; and to advise CMC regarding morale and quality of life issues involving Marines and their family members. N097M is additional duty for the Chaplain of the Marine Corps (Code REL).

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ASSISTANT FOR NAVAL RESERVE
N097R

Mission: To represent and advise N097 in matters regarding the administration, training and support of Chaplains, Chaplain Candidate Program Officers, and Religious Program Specialists (RP) in the Naval Reserve mobilization readiness programs, and to monitor the 410X retired community. N097R is additional duty for the Director, Naval Reserve Chaplain Program Division (Pers-94) within BUPERS.

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N097 Staff-2

29 MAR 1993

PLANS AND POLICY DIVISION
N971

Mission: To develop ministry policy, and guide professional development and training for Navy Chaplains and Religious Program Specialists (RPs) of the total force; to advise N097 concerning training requirements that support chaplain participation in DON personnel and family programs; to develop, institute, and monitor for N097 programs and activities related to human values, and their impact on readiness and mission capability within the sea services; to provide professional guidance for DON programs related to emerging spiritual, emotional, and moral needs of sea service personnel and their families; and to advise N097 on DON religious ministry policies and on ethical and moral issues.

Functions:

1. Advises N097 regarding ministry training requirements that support chaplain professional development and participation in DON personnel and family programs. (N971D)

a. Manages the Chaplain Corps Subspecialty Program, Graduate Education Program, opportunities for professional military education, and the Pastoral Care Residency Program.

b. Advises the Chief of Chaplains on tasking for CNET regarding the Naval Chaplains School curricula and student loading plans.

c. Provides oversight policy and resources for Chaplain Religious Enrichment Development Operation (CREDO) components, and other programs relating to emerging spiritual needs of sea service personnel.

d. Coordinates and monitors Chaplain Corps participation in the Personnel Exchange Program.

2. Provides guidance concerning RP training requirements, including professional development and approval for RP School curricula and other related issues. (N971D)

3. Advises N097 regarding policy and resources for the delivery of ministry within the sea services. (N971M)

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a. Coordinates reviews, revisions, and changes to all directives related to religious ministries, and responds to inquiries concerning religious ministry policy.

b. Tasks for N097 all programs, activities and resources of the Chaplain Resource Board.

4. Advises N097 regarding religious, ethical and moral issues of DON policy and programs related to human values. (N971P)

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N971-2

29 MAR 1993

MANPOWER AND RECRUITING DIVISION
N972

Mission: To develop and monitor manpower and community management plans for N097 as required to support religious ministries in the sea services; to advise N097 on responsibilities as program sponsor for the Religious Program Specialist (RP) rating.

Functions:

1. N972 serves additional duty as the Head, Chaplain Officer Community Management (Pers-211C) within BUPERS.
2. Advises and represents N097 in all matters related to planning and programming spaces for religious ministries afloat and ashore. (N972C)
 - a. Advises N097 on priorities for religious ministry facilities within claimancies, and prepares a consolidated list of facility priorities for biannual submission to N44.
 - b. Prepares and monitors MILCON POM submissions, and coordinates review and comment on MILCON, ship construction and ship alterations.
 - c. Provides liaison with COMNAVFACECOM, COMNAVSEASYSOM, resource sponsors, major claimants, local activities, architects, engineers, and liturgical consultants regarding all religious ministry facilities construction and rehabilitation.
3. Advises and assists N097 on issues related to 410X/RP manpower requirements, authorizations, and efficiency reviews. (N972M)
4. Advises and assists N097 in all matters related to RP rating program sponsor responsibilities. (N972M)
5. Advises and assists N097 on issues related to chaplain recruit availability and faith groups distribution. (N972R)
6. Advises and assists N097 and BUPERS (Pers-211 and Pers-9) in managing the 410X community. (N972T)

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N972-1

29 MAR 1993

DISTRIBUTION AND PLACEMENT DIVISION
N973

Mission: To provide support to N097 for managing personnel-related issues of 410X active duty officers.

Functions:

1. N973 is additional duty for the Head, Chaplain Assignment/ Placement Branch (Pers-4414) within BUPERS.
2. Manages Chaplain Corps personnel files, and counsels chaplains on professional and personal career related issues. (N973, N973D)
3. Monitors assignment of chaplains to boards convened to select 410X officers for promotion, augmentation, or release; monitors selections and augmentations. (N973E)

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29 MAR 1993

SPECIAL ASSISTANT FOR PUBLIC AFFAIRS SUPPORT
N09C

Mission: To support assigned CNO responsibilities for the conduct of the U.S. Navy internal information and community relations programs; to implement CNO responsibility for SECNAV public affairs policy and directives; to issue guidance on the implementation of public affairs programs to subordinate commanders; to serve as the CNO coordinator for the Navy Broadcasting Service and Navy Internal Relations Activity; and to implement plans and policies for the DON Naval Imaging Program (NAVIMP) and evaluate its effectiveness.

Summary of Organization

N09C2 Assistant for Navy Broadcasting Service
N09C3 Assistant for Navy Internal Relations
N09C4 Assistant for Navy Visual Information

Functions:

1. CHINFO in the Office of SECNAV is dual hatted to CNO within OPNAV as N09C. CHINFO is dual hatted to CNO with such staff support as CNO considers necessary to accomplish those public affairs responsibilities assigned to the CNO by the SECNAV.
2. Implements SECNAV public affairs and visual information policy within Navy.
3. Advises CNO on policies and methods related to public affairs aspects of naval operations.
4. Ensures the public is informed on Navy roles as an instrument of national security.
5. Serves as the point of contact on the OPNAV Staff for media and public inquiries.
6. Coordinates Marine Corps public affairs matters with the OPNAV Staff.
7. Develops policy and plans for and evaluates conduct of NAVIMPs for DON; serves as the senior DON representative for visual information; serves as the Executive Agent for Joint Visual Information Services (JVIS) activities, including the DOD

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Still Media Records Center which the Navy operates for support of all DOD, federal government, and public requirements.

8. Directs Navy's Internal Information Program for CNO.
9. Disseminates to naval personnel appropriate information on Navy policy and programs.
10. Directs Navy's Community Relations Programs for CNO.
11. Advises on matters of policy involving public understanding and support of Navy.
12. Develops policy and guidance for and oversees Navy non-operational radio and television broadcasting.
13. Acts as program sponsor for the Navy band.
14. Serves as CNO liaison, internal and external to Navy, in all matters relating to Navy radio and television broadcasting.
15. In support of the CNO, and under the coordination of the Special Assistant for Public Affairs Support, the Director, Navy Broadcasting Service develops policy for coordination and oversight of Navy non-operational radio and television broadcasting, and performs the following functions on an additional duty basis as N09C2:
 - a. Serves as primary OPNAV liaison with DON, other military departments and government agencies, and civilian broadcasting industry in all matters relating to Navy radio and television broadcasting.
 - b. Develops policy and oversees the design, procurement, operation and maintenance of Navy operated Armed Forces Radio and Television Service (AFRTS) outlets and the production of internal information programming.
 - c. Approves commercial television franchise agreements within Navy.
 - d. Acts for DON in all radio and television matters dealing with DOD, government, commercial and foreign agencies.
 - e. Advises N09C3 on Navy use of radio and television broadcasting for internal information, training, and entertainment;

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plans and ensures that Navy and Marine Corps audiences are provided news and entertainment programming.

f. Serves as OPNAV program sponsor for:

- (1) Navy and Marine Corps AFRTS, both afloat and ashore.
- (2) Shipboard closed circuit television system for information training and entertainment.
- (3) Radio and television broadcasting system including cable television both ashore and afloat.

16. In support of CNO and under the coordination of the Special Assistant for Public Affairs Support, the Commanding Officer, Naval Internal Relations Activity, develops, coordinates and oversees Navy Internal Information Programs, and performs the following functions on an additional duty basis as N09C3:

- a. Plans and ensures dissemination of authoritative and timely information being considered or implemented for strengthening national defense, improving Navy life, promoting morale and esprit de corps, and assisting in retaining quality personnel.
- b. Promotes programs to encourage two-way channels of communication between Navy policy makers and five primary internal Navy audiences (active duty personnel, dependents, reserves, retirees, and civilian employees).
- c. Evaluates internal information programs and projects measuring impact on intended audiences and determines future direction for those efforts.
- d. Acts for DON in all matters pertaining to newspapers, both civilian enterprise and appropriated fund, with DOD, government and commercial agencies.
- e. Advises N09C on matters of newspaper and magazine policy.

17. In support of DON and CNO and under the coordination of the Special Assistant for Public Affairs Support, the Assistant for Navy Visual Information, advises and assists N09C in implementing plans and policies for the NAVIMP and evaluating its effectiveness and performs the following functions on an additional duty basis as N09C4:

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- a. Provides leadership for development of Navy Visual Information (VI) plans, policies, programs, architecture and systems integration.
- b. Serves as the single management office for VI mandated by DOD Directives 5040.2 and 5040.3.
- c. Serves as primary advisor to SECNAV, CNO and their respective staffs for VI planning, programming and policy matters.
- d. Represents DON in all VI matters.
- e. Coordinates with CMC on VI matters affecting Marine Corps.
- f. Advises and assists N09B2 in resource sponsorship including formulation of POM and justification of special exhibits.
- g. Develops and disseminates doctrine, policy objectives, programs, directives and technical guidance on VI matters to components and activities. Primary areas of responsibility are:
 - (1) VI Documentation, including Combat Documentation, Operational Documentation, and Technical Documentation and subfunctions using video, motion picture, still photographic, audio and other VI systems.
 - (2) Audiovisual (AV) production to support Navy operations, information, training and other functions (includes use of joint service AV productions).
 - (3) DOD Still Media Records Center.
 - (4) Base VI support which includes: video, still photographic laboratory, graphics, VI library, presentation services, and other VI services needed at base level.
 - (5) Dedicated VI mission functions in support of specific Navy mission requirements.
- h. Develops, publishes, and maintains an Annual Navy AV Production Program.
- i. Supports and encourages joint use of AV productions.

j. Monitors production and procurement of VI/AV products and services.

k. Approves activation, modification and deactivation of VI activities and facilities.

l. Approves VI Equipment and Material Allowance Lists for VI activities and facilities.

m. Serves as primary advisor and technical advisor for enlisted ratings primarily employed in VI functions. Provides technical advice and assistance to N1 in developing manpower and personnel requirements needed to effectively support VI missions Navy-wide. Promotes plans and programs to recruit, educate, train, assign, and develop VI personnel.

n. Serves as OPNAV focal point for VI support for war planning, contingency planning and exercises. Monitors mobilization plans for VI capabilities and resources.

o. Gathers, consolidates and reports to DOD information specified in DOD Directive 5040.2.

p. Represents or provides qualified DON representation on:

(1) Defense Visual Information Steering Committee.

(2) Defense Visual Information Standards Panel.

(3) Defense Visual Information Production Working Group.

(4) Other boards, committees, panels and groups as required for VI management issues.

q. Advises N09C on matters related to the management of the Naval Imaging Command.

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SPECIAL ASSISTANT FOR SAFETY MATTERS
N09F

Mission: To serve as principal advisor and coordinator to CNO for the Navy Safety and Occupational Health Program and related matters.

Functions:

1. N09F is additional duty for Commander, Naval Safety Center.
2. Advises and assists CNO in determining safety and occupational health program policies and objectives, in developing procedural guides, and in preparing supporting and implementing directives.
3. Manages the Aviation Safety Program for the CMC while maintaining liaison with the Marine Corps on occupational health and safety matters.
4. Coordinates safety and occupational health-related matters with OPNAV Principal Officials, SYSCOMS, and BUMED ensuring consistency of policies, procedures, and objectives.
5. Conducts liaison with OSD, other DOD components, other government agencies, and agencies outside government on matters related to safety and occupational health.
6. Assists in coordinating safety training requirements.
7. Monitors and evaluates mishap investigation, reporting procedures, and statistical information for improvements.
8. Coordinates DON safety awards and assists program sponsors in administering their annual safety award programs.
9. Conducts liaison with JAG in matters relating to the Navy Safety and Occupational Health Program.
10. Advises and assists CNO in system safety, human factors and human factors engineering to ensure the acquisition process results in inherently safer systems.

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N09F-1

29 MAR 1993

SPECIAL ASSISTANT FOR INSPECTION SUPPORT
N09GSummary of OrganizationN09G Special Assistant for Inspection Support
N09GB Deputy Special Assistant for Inspection Support

Mission: To advise, assist and implement CNO responsibilities to inspect, investigate and report on the efficiency of the Navy, including discipline, military efficiency, and its preparation to support military operations by combatant commands (Title 10, United States Code, Sections 5020(b) and 5032(b)(2)). In his support role to CNO, NAVINSGEN will carry out all functions and responsibilities specified by law and regulation.

Functions:

1. The Special Assistant for Inspection Support (N09G) is the dual hat of NAVINSGEN, who within the Office of the Secretary, is solely responsible for the function of Inspector General in the Department of the Navy. N09GB is the dual hat of the Deputy NAVINSGEN. SECNAVINST 5430.57F specifies mission and functions of NAVINSGEN.
2. N09G carries out functions and responsibilities, specified by law and regulation, for CNO. N09G also undertakes specific tasks requested by CNO which necessitate independent inspection, investigation, or inquiry.
3. N09G serves as principal advisor to CNO on all inspection and investigation matters.
4. N09G additionally performs the following specific functions:
 - a. Develops the objectives, policy, and guidance for, and maintains oversight of, the Navy Command Inspection Program.
 - b. Conducts or directs the conduct of inspections and surveys of, and makes appropriate evaluations, reports, and recommendations concerning, the Operating Forces of the Navy and other afloat, shore based units and commands, including those Navy forces assigned to the Unified and Specified commands.

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c. Serves as the Navy official to whom, as an alternative to the normal chain of command channels, Navy military and civilian personnel may lodge complaints and provide facts without fear of reprisal concerning: violations of law, rules, or regulations; fraud, waste, or inefficiency; abuse of authority or other misconduct; and other matters that reasonably can be expected to be of interest to the CNO; in order to ensure appropriate inquiry and management action.

d. Conducts or directs the conduct of oversight inspections of Navy shore activities for compliance with applicable environmental and occupational safety and health regulations, and makes reports as required.

e. Serves as central coordinator for Navy matters concerned with fraud, waste, and inefficiency; receives information from appropriate offices on significant items of fraud, waste, and inefficiency Navy-wide and reports status of corrective actions to higher authority; and initiates follow-up as required.

f. Acts as the action officer for Congressional inquiries concerning matters under the purview of NAVINSGEN or as requested by CNO.

g. Coordinates development of the Navy input to the DON Semiannual Report on Audit, Inspection, and Investigation Activities and for administration of Semiannual Follow-up Status Reports.

h. Serves as Navy Program Manager and focal point for the DOD and Navy "Hotline" Programs.

i. Conducts reviews and investigations of Navy medical and dental matters as they impact mission readiness and quality of life, and makes appropriate evaluations, reports and recommendations.

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29 MAR 1993

SPECIAL ASSISTANT FOR LEGAL SERVICES
N09J

Mission: To advise and assist CNO in formulating and implementing policies and initiatives pertaining to the provision of legal services within the Navy.

Functions:

1. N09J is additional duty for the Judge Advocate General of the Navy.
2. Exercises, for CNO, centralized coordination of the provision of legal services by the Naval Legal Service Command and other judge advocates.
3. Effects liaison with CMC concerning legal service matters of mutual interest to Navy and Marine Corps.
4. Maintains liaison, for CNO, with other DOD components, other government agencies, and agencies outside the government on legal service matters affecting the Navy.
5. Acts as OPNAV point of contact with CNO operating forces and shore activity commanders to ensure consistency of legal policies, procedures, objectives, training and support.
6. Monitors Navy judge advocate and support personnel staffing levels and workload trends in order to advise CNO concerning the appropriate distribution of assets to ensure the effective and efficient provision of legal services.
7. Serves as OPNAV CAO for the Commander, Naval Legal Service Command.

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SPECIAL ASSISTANT FOR LEGISLATIVE SUPPORT
N09L

Mission: To advise, assist, and provide staff support to CNO concerning Congressional aspects of DON policies, plans, and programs, except appropriations matters.

Functions:

1. Per Title 10, United States Code, Section 5014 and SECNAVINST 5430.26D, the Chief of Legislative Affairs (CLA) is solely responsible for the conduct of the legislative affairs function within the Office of SECNAV, OPNAV, and Headquarters Marine Corps and shall ensure that OLA provides all information, assistance, and staff support required by CNO for proper performance of CNO responsibilities. The Deputy Chief of Legislative Affairs for Navy Matters (DCLA(N)) serves as the principal assistant to CLA for Navy matters. CLA and DCLA(N) are dual hatted within OPNAV as N09L and N09LB respectively.
2. Coordinates Congressional testimony, briefings, posture statements, policy statements, informational papers and other matters relating to the provision of information to the Congress.
3. Coordinates legislative proposals, reports and comments on legislative bills and resolutions, executive orders, responses to Congressional correspondence, and other matters which involve the expression of DON policy on items of Congressional interest per SECNAVINST 5730.5G.
4. Supports and hosts Congressional visits and travel.

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SPECIAL ASSISTANT FOR NAVAL INVESTIGATIVE MATTERS AND SECURITY
N09N

Summary of Organization

N09N1 Assistant for Naval Security
N09N2 Assistant for Information and Personnel Security
N09N3 Assistant for Law Enforcement and Physical Security

Mission: To serve as the principal advisor to CNO on policy and resource matters related to DON naval investigations, law enforcement, and security programs including physical security, personnel security, technical security, information security, and industrial security.

Functions:

1. N09N is additional duty for Director, Naval Criminal Investigative Service.
2. Directs multi-disciplinary security program; formulates and issues policy guidance for assigned programs, and provides for the effective evaluation of program execution.
3. Presents and justifies requirements and supporting budgets for assigned programs.
4. Represents DON on appropriate national and DOD boards, committees, and working groups; represents CNO in departmental reviews of assigned programs.
5. Approves, in coordination with CMC, all security tasks and mobilization requirements for Marine Corps Security Force Barracks and Detachments, ashore and afloat.
6. Assists N09G in the inspection, analysis and oversight of industrial, information, personnel, physical and technical security, and law enforcement programs of Navy activities.
7. Manages the DON Compromising Emanations (TEMPEST) and Technical Surveillance Countermeasures (TSCM) programs.
8. Serves as the OPNAV focal point for Navy Port Security Program.

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9. Serves as the Navy program sponsor for antiterrorism, physical security and law enforcement, criminal and security investigations, and personnel, information and industrial security programs. Defines Physical Security Equipment (PSE) requirements. Oversees and coordinates the Navy PSE Research, Development, Test and Evaluation Program; ensures equipment and systems deployed/installed are supportable. (All codes)
10. Provides policy and guidance for operation of the Navy's Central Adjudication Facility (CAF) for collateral (non-sensitive compartmented information (SCI)) clearances and manages the Department of the Navy Security Clearance Program. (N09N, N09N2)
11. Formulates basic policy guidance for Navy physical security programs ashore and afloat; develops and maintains Navy Training Plan for security personnel, oversees security training programs Navy-wide and conducts training via mobile training teams; establishes procedures for implementation and inspection of security programs and provides the DON representative to the DOD Physical Security Review Board. (N09N1)
12. Serves as the principal advisor to CNO/VCNO and formulates policy on matters relating to the physical security of nuclear, sensitive and conventional weapons, ordnance, and explosives. (N09N1, N09N3)
13. Develops and administers Information and Personnel Security Program to include issuance of DOD information security, personnel security, industrial security, and technical security policy within the Department of the Navy. (N09N2)
14. Provides policy guidance for the Nuclear Weapons Personnel Reliability Program and assists N1 in assuring the reliability of personnel assigned to duties involving nuclear weapons. (N09N2)
15. Directs the DON Security Awareness and Education Program. (N09N2)
16. Provides policy and guidance for classification management, classification guides, prepublication security review, security review/declassification, congressional review, and NATO security. (N09N2)
17. Manages the DON program for compromises/security violations evaluation, investigative support and damage assessment/prosecution support. (N09N2)

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18. Processes all Limited Access Authorizations for foreign nationals requiring access to DON information. (N09N2)
19. Supports the National Foreign Disclosure Policy Committee (NDPC) by providing security specialists to augment survey teams. (N09N2)
20. Develops antiterrorism policy, procedures, doctrine and tactics; provides program implementing guidance and reviews and evaluates the Navy Combatting Terrorism Program. (N09N3)
21. Provides policy, procedural guidance, and coordinating action for planning and implementing the Navy's small arms and qualification program. (N09N3)
22. Serves as primary and technical advisor to the Master-at-Arms rating by providing recommendations concerning technical aspects of the rating, Navy Enlisted Classification codes (NECs), training requirements, and changes to the rating occupational standards. (N09N3)
23. Validates antiterrorism and physical security requirements and develops physical security Baseline Assessment Memorandum (BAM). Included is responsibility as collateral sponsor for physical security aspects of the Base Operating Support and Military Construction BAMs. (N09N3)
24. Develops eligibility criteria for personnel in the law enforcement and physical security fields. (N09N3)

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SPECIAL ASSISTANT FOR MATERIAL INSPECTIONS AND SURVEYS
N09P

Mission: To serve as principal advisor to CNO regarding all U.S. Navy material inspections and surveys as well as other program and resource issues required for the effective performance of the assigned mission and functions of the Board of Inspection and Survey.

Functions:

1. N09P is additional duty for the President, Board of Inspection and Survey. The Deputy, President Board of Inspection and Survey serves additional duty as Deputy Special Assistant for Material Inspections and Surveys, N09PB.
2. Develops and establishes CNO policy and procedures for trials of ships, service craft, and aircraft as well as material inspections and surveys of ships and service craft consistent with law, regulations, and the terms of contracts.
3. Develops, coordinates, and establishes the CNO schedule of trials, inspections and surveys of ships and service craft.
4. Coordinates findings and recommendations for the Board of Inspection and Survey within OPNAV and other interested offices, and develops final recommendations to CNO or SECNAV, as appropriate, for final approval.
5. Coordinates Board of Inspection and Survey reports concerning material, performance, and design deficiencies identified during trials or as a result of other examination with interested OPNAV and other DON officials and activities, and recommends appropriate action.
6. Maintains liaison with appropriate offices in OPNAV and the SYSCOMS as necessary in the performance of assigned duties.

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CHAPTER III

COMMAND ASSIST OFFICIALS

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OPNAV COMMAND ASSIST OFFICIALS

A lead OPNAV Principal Official is designated as the responsible OPNAV Command Assist Official (CAO) for each Echelon 2 command and activity under the command of the Chief of Naval Operations. OPNAV CAOs, as identified on the following page, are responsible for the duties listed below regarding assigned activities. CAO responsibilities do not include the exercise of command authority. Similarly, CAOs do not function as an Immediate Superior in Command (ISIC) for assigned activities in such matters as mast appeals, UCMJ Article 138 complaints, or the like, and do not serve as court martial convening authorities.

CAO responsibilities include:

a. Advising the CNO on matters affecting assigned activities which require CNO's attention or knowledge.

b. Serving as the OPNAV focal point to whom the assigned Echelon 2 activity may turn for advice and assistance in solving mission-related matters and routine administrative problems.

c. Conducting command inspections as assigned under the approved Naval Command Inspection Program established in OPNAV Instruction 5040.7K.

d. As assigned by the AVCNO when action is required at the Echelon 1 or 2 level, correcting specific or systemic deficiencies identified in transfer of command reports required by U.S. Navy Regulations, the Management Control Program, and other management programs.

e. Ensuring the mission and functions statement of assigned activities are developed and maintained on a current basis.

f. Assisting the CNO in recognizing the level of performance of the heads of assigned activities by preparing fitness reports, and recommending personal awards when warranted, per current regulations and instructions.

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COMMAND ASSIST OFFICIALS (CAOs)

<u>ACTIVITY</u>	<u>LOCATION</u>	<u>COMMAND ASSIST OFFICIAL</u>
Commander in Chief, U.S. Atlantic Fleet	Norfolk, VA	N09
Commander in Chief, U.S. Pacific Fleet	Pearl Harbor, HI	N09
Commander in Chief, U.S. Naval Forces Europe	London, UK	N09
Commander, U.S. Naval Forces Central Command	MacDill AFB, FL	N3/N5
Commander, Operational Test and Evaluation Force	Norfolk, VA	N091
Commander, Naval Special Warfare Command	Coronado, CA	N3/N5
Commander, Naval Reserve Force	New Orleans, LA	N09
Commander, Military Sealift Command	Washington, DC	N4
Superintendent, United States Naval Academy	Annapolis, MD	N09B
Commander, Naval Air Systems Command	Arlington, VA	N09
President, Board of Inspection and Survey	Washington, DC	N09
Commanding Officer, Navy Center for Tactical Systems Interoperability	San Diego, CA	N6
Commander, Naval Computer and Telecommunications Command	Washington, DC	N6
Commandant, Naval District Washington	Washington, DC	N09B
Commander, Naval Doctrine Command	Norfolk, VA	N3/N5
Chief of Naval Education and Training	Pensacola, FL	N09
Commander, Naval Facilities Engineering Command	Alexandria, VA	N4
Director, Field Support Activity	Washington, DC	N09B
Commanding Officer, Navy Fighter Weapons School	San Diego, CA	N8
Director, Naval Historical Center	Washington, DC	N09B
Director, Naval Industrial Resources Support Activity	Philadelphia, PA	N4
Director, Office of Naval Intelligence	Suitland, MD	N09
Commander, Naval Legal Service Command	Alexandria, VA	N09J
Chief, Bureau of Medicine and Surgery	Washington, DC	N09
Superintendent, U.S. Naval Observatory	Washington, DC	N096
Commander, Naval Oceanography Command	Bay St. Louis, MS	N096
Commander, OPNAV Support Activity	Arlington, VA	N09
Chief of Naval Personnel	Arlington, VA	N09
Superintendent, Naval Postgraduate School	Monterey, CA	N09B
Commander, Naval Safety Center	Norfolk, VA	N09
Commander, Naval Sea Systems Command	Arlington, VA	N09
Commander, Naval Security Group Command	Washington, DC	N2
Commander, Naval Space Command	Dahlgren, VA	N6
Commander, Space and Naval Warfare Systems Command	Arlington, VA	N09
Director, Strategic Systems Programs	Arlington, VA	N8
Commanding Officer, Naval Strike Warfare Center	Fallon, NV	N8
Commander, Naval Supply Systems Command	Arlington, VA	N4
Director, Navy Tactical Support Activity	Washington, DC	N09B
President, Naval War College	Newport, RI	N09B

CHAPTER IV

**GLOSSARY OF ACRONYMS
AND ABBREVIATIONS**

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ABBREVIATIONS AND ACRONYMS

AA/USN	Administrative Assistant/Under Secretary of the Navy
ADCNO	Assistant Deputy Chief of Naval Operations
ADDU	Additional Duty
ADP	Automated Data Processing
ANMCC	Alternate National Military Command Center
APN	Aircraft Procurement, Navy
ASN(FM)	Assistant Secretary of the Navy (Financial Management)
ASN(M&RA)	Assistant Secretary of the Navy (Manpower, and Reserve Affairs)
ASN(RD&A)	Assistant Secretary of the Navy (Research, Development and Acquisition)
ASN(I&E)	Assistant Secretary of the Navy (Installations and Environment)
AVCNO	Assistant Vice Chief of Naval Operations
BUPERS	Bureau of Naval Personnel
CAO	Command Assist Official
CFR	Code of Federal Regulations
CHBUMED	Chief, Bureau of Medicine and Surgery
CHINFO	Chief of Information
CHNAVPERS	Chief of Naval Personnel
CIA	Central Intelligence Agency
CINC	Commander in Chief
CINCLANTFLT	Commander in Chief, U.S. Atlantic Fleet
CINCPACFLT	Commander in Chief, U.S. Pacific Fleet
CINCUSNAVEUR	Commander in Chief, U.S. Naval Forces Europe
CJCS	Chairman, Joint Chiefs of Staff
CMC	Commandant of the Marine Corps
CNA	Center for Naval Analyses
CNET	Chief of Naval Education and Training
CNO	Chief of Naval Operations
COMINEWARCOM	Commander, Mine Warfare Command
COMNAVAIRSYSCOM	Commander, Naval Air Systems Command
COMNAVCOMTELCOM	Commander, Naval Computer and Telecommunications Command
COMNAVCRUITCOM	Commander, Navy Recruiting Command
COMNAVDIST WASH	Commandant, Naval District Washington
COMNAVFACENCOM	Commander, Naval Facilities Engineering Command
COMNAVOCEANCOM	Commander, Naval Oceanography Command
COMNAVRESFOR	Commander, Naval Reserve Force

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COMNAVSEASYS	Commander, Naval Sea Systems Command
COMNAVSECGRU	Commander, Naval Security Group Command
COMNAVSPECWARCOM	Commander, Naval Special Warfare Command
COMNAVSPACECOM	Commander, Naval Space Command
COMNAVSUPSYS	Commander, Naval Supply Systems Command
COMOPTEVFOR	Commander, Operational Test and Evaluation Force
COMSC	Commander, Military Sealift Command
COMSPAWARSSYS	Commander, Space and Naval Warfare Systems Command
COMUSNAVCENT	Commander, U.S. Naval Forces Central Command
CONUS	Continental United States
COOP	Continuity of Operations Plan
DCNO	Deputy Chief of Naval Operations
DEPSECDEF	Deputy Secretary of Defense
DIA	Defense Intelligence Agency
DIRSSP	Director, Strategic Systems Programs
DISA	Defense Information System Agency
DLA	Defense Logistics Agency
DMA	Defense Mapping Agency
DNA	Defense Nuclear Agency
DOD	Department of Defense
DOE	Department of Energy
DON	Department of the Navy
DONIRM	Department of the Navy Information Resource Management
DONPIC	DON Program Information Center
EEO	Equal Employment Opportunity
EO	Equal Opportunity
EPA	Environmental Protection Agency
FAA	Federal Aviation Administration
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FLDSUPPACT	Field Support Activity
FLTCINC	Fleet Commander in Chief
FOIA	Freedom of Information Act
FYDP	Future Year Defense Plan
GAO	General Accounting Office
INSURV	Board of Inspection and Survey
IRM	Information Resources Management

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JAG	Judge Advocate General
JCS	Joint Chiefs of Staff
JS	Joint Staff
MARAD	Maritime Administration
MCNR	Military Construction Naval Reserve
MCPON	Master Chief Petty Officer of the Navy
MILCON	Military Construction
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPN	Military Personnel, Navy
NASA	National Aeronautics and Space Administration
NATO	North Atlantic Treaty Organization
NAVAUDSVC	Naval Audit Service
NAVCOMPT	Comptroller of the Navy
NAVCRIMINVSERV	Naval Criminal Investigative Service
NAVFITWEPSCOL	Navy Fighter Weapons School
NAVHISTCEN	Naval Historical Center
NAVINFOSYSMGTCEN	Naval Information Systems Management Center
NAVINGEN	Naval Inspector General
NAVOBSY	Naval Observatory
NAVOSH	Navy Occupational Safety and Health Program
NAVPGSCOL	Naval Postgraduate School
NAVSAFECEN	Naval Safety Center
NAVTAOSUPACT	Navy Tactical Support Activity
NAVWARCOL	Naval War College
NAVY IPO	Navy International Programs Office
NCC	Navy Command Center
NCTSI	Navy Center for Tactical Systems Interoperability
NDW	Naval District Washington
NOAA	National Oceanographic and Atmospheric Administration
NRC	Nuclear Regulatory Commission
NSA	National Security Agency
NSC	National Security Council
NTP	Navy Training Plan
NWP	Naval Warfare Publication
OASD	Office of the Assistant Secretary of Defense
OCPM	Office of Civilian Personnel Management
OLA	Office of Legislative Affairs
OMB	Office of Management and Budget
O&MN	Operations and Maintenance, Navy
O&MNR	Operations and Maintenance, Naval Reserve

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ONI	Office of Naval Intelligence
ONR	Office of Naval Research
OPA	Office of Program Appraisal
OPM	Office of Personnel Management
OPN	Other Procurement, Navy
OPNAV	Office of the Chief of Naval Operations
OPNAVINST	Office of the Chief of Naval Operations Instruction
OPO	OPNAV Principal Official
OPNAVSUPPACT	OPNAV Support Activity
OSD	Office of the Secretary of Defense
POM	Program Objective Memorandum
PPBS	Planning, Programming, and Budgeting System
PRESINSURV	President, Board of Inspection and Survey
R&D	Research and Development
RDT&E	Research, Development, Test and Evaluation
RPN	Reserve Personnel, Navy
SCN	Ship Construction, Navy
SECDEF	Secretary of Defense
SECNAV	Secretary of the Navy
SECNAVINST	Secretary of the Navy Instruction
SES	Senior Executive Service
S/HHRO	Secretariat/Headquarters Human Resources Office
SNDL	Standard Navy Distribution List
SYSCOMs	Systems Commands
T&E	Test and Evaluation
UCMJ	Uniform Code of Military Justice
UNSECNAV	Under Secretary of the Navy
USC	United States Code
USMC	United States Marine Corps
USNA	United States Naval Academy
VCNO	Vice Chief of Naval Operations
WPN	Weapons Procurement, Navy
WWMCCS	Worldwide Military Command and Control System

DIRECTIONS FOR INSERTION OF TABS INTO THE
OPNAV ORGANIZATION MANUAL

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