



**DEPARTMENT OF THE NAVY**  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, DC 20350-2000

OPNAVINST 4460.1A  
N413P  
22 Apr 04

OPNAV INSTRUCTION 4460.1A

From: Chief of Naval Operations  
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)  
Subj: MANAGEMENT OF MATERIAL HANDLING EQUIPMENT (MHE) AND SHIPBOARD MOBILE SUPPORT EQUIPMENT (SMSE) IN NAVY  
Ref: (a) SECNAVINST 4440.31C

1. Purpose. To issue policy and assign responsibility for management of MHE and SMSE in Navy.

2. Cancellation. OPNAVINST 4460.1.

3. Definition

a. MHE includes all self-propelled equipment normally used in storage and handling operations in and around warehouses, shipyards, industrial plants, airfields, magazines, depots, stocks, terminals, and aboard ships. It includes but is not limited to warehouse tractors, forklift trucks, platform trucks, pallet trucks, straddle carrying trucks, 463L aircraft loaders, afloat and ashore warehouse industrial cranes, shipboard man-lifts, and shipboard scissor platforms. It also includes non-powered shipboard pallettrucks.

b. SMSE includes all shipboard flight deck scrubbers, flight deck power/pressure washers, and fuel transfer carts.

4. Discussion. Reference (a) assigns responsibility to Chief of Naval Operations (CNO) for establishment of policies and procedures for management of MHE.

5. Policy. Per reference (a), MHE will be centrally managed by a single manager within Navy.

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6. Applicability. The provisions of this instruction apply to:
  - a. Navy commands and shore (field) activities;
  - b. Ships and afloat commands;
  - c. Fleet Commanders having headquarters and support activities ashore;
  - d. Combatant commands whose headquarters receive Navy support;
  - e. Naval Construction Forces and other Navy Expeditionary Units ashore;
  - f. Military Sealift Command; and
  - g. Equipment held in War Reserve Stock intended for advance base use or training purposes.

7. Responsibility

- a. Commander, Naval Supply Systems Command (COMNAVSUPSYSCOM), is Navy's single manager for MHE/SMSE, responsible for implementing the policy in reference (a), and for administration and management of Navy MHE/SMSE as described in any subsequent NAVSUP instructions/directives. Program Management responsibilities may be delegated to a subordinate command. Specific responsibilities include, but are not limited to:

- (1) Determine Navy-wide MHE/SMSE requirements in support of mission readiness levels, including development/implementation of MHE/SMSE Integrated Logistics Support policy;

- (2) Inventory control functions, including development and maintenance of a Management Information System for use by all Navy MHE/SMSE holders;

- (3) Inventory management functions including lease and redistribution of MHE/SMSE assets;

(4) Programming and budgeting for equipment procurement, replacement, overhaul, and management funds;

(5) Establishing operating, training, safety and utilization standards;

(6) Assigning registration numbers;

(7) Acting as the central clearing agency for acquisition, development of maintenance standards, replacement, and disposal of MHE/SMSE;

(8) Establishing an Acquisition Engineering Agent (AEA) and in-service engineering agent (ISEA) to meet equipment procurement, life-cycling management, and maintenance/safety requirements;

(9) Inventory control and maintenance of War Reserve MHE/SMSE; and

(10) Administrating Public Laws and regulations related to the acquisition, use, Life Cycle Management and disposal of MHE/SMSE.

b. Navy MHE/SMSE users will comply with all acquisition, management, maintenance, reporting, disposal, and other requirements related to MHE/SMSE specified in this instruction, and any other COMNAVSUPSYSCOM or designated program manager instruction and/or directives.

A. S. THOMPSON  
By direction

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