



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
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SECNAVINST 3006.1
OP-15
14 February 1991

SECNAV INSTRUCTION 3006.1

From: Secretary of the Navy

Subj: SECRETARY OF THE NAVY CRISIS RESPONSE PREPAREDNESS PROGRAM

1. Purpose. To establish a Navy Crisis Response Preparedness Program which provides for adequate planning, management and coordination of human services that are required to support groups of individuals who suffer the effects of mass casualty, crisis, or disaster situations.

2. Discussion. Experience has repeatedly taught us that in order for the Navy and Marine Corps to "take care of their own" in times of crisis and disaster, we must be able to make instantly available appropriate emergency human services and mental health support. Since there is no time to build plans, locate resources, or develop organizations and volunteer networks when crises strike, naval activities must have in place and ready to implement a flexible, rapid response plan and capability, and an established network with other support systems in the military and civilian communities.

a. Emergency human services may include but are not limited to: medical services, stress management assistance, emergency financial assistance, volunteer resource coordination support, information and referral, supportive mental health and pastoral counseling, religious and memorial services, legal assistance, public affairs assistance, basic subsistence and transportation assistance, personal claims assistance, and casualty assistance services.

b. Emergency response scenarios in which human services are typically required include but are not limited to: mass casualty incidents or accidents, military conflict, terrorist attacks or threats, destructive weather, natural disasters, repatriation and mobilization.

3. Action. The Chief of Naval Operations and the Commandant of the Marine Corps are directed to establish Crisis Response Preparedness Programs which will accomplish the following:



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a. Require annual assessment be conducted for the purpose of identifying those human, physical, and fiscal resources available for immediate activation in case of disaster, as well as those resources which would be needed but are unavailable on the installation or within the local community.

b. Provide current and complete guidance on the conduct of the crisis response preparedness program, delineating responsibilities, areas requiring addressal, key players, sequenced actions, and lessons learned from past disasters.

c. Develop policy for the assumption of financial and resourcing responsibilities associated with delivery of emergency human services and mental health support to commands, individual service members, and their families. Included in this policy should be identification of methods to acquire rapidly the needed fiscal resources for procurement of required goods and services.

d. Provide for the emergency human service needs of crisis/disaster victims, family members and "first response" support personnel (e.g., fire fighters, security officers, medical personnel, law officials, officers in charge, and others engaged in early and/or protracted service during a crisis/disaster) in order to prevent serious negative effects and long-term personnel losses associated with traumatic, critical incident stress.

e. Ensure the development of staffing augmentation plans, recall lists and watchbills for key participating organizations and action officers (e.g., casualty assistance calls officers, chaplains, public affairs officers, family service center personnel, American Red Cross, Navy and Marine Corps Relief, Ombudsmen, and medical personnel) to be used in the delivery of emergency human services.

f. Provide and implement a training program for key participating organizations, volunteers, commanding officers and their action officers.

g. Provide for periodic exercise of the Crisis Response Preparedness Program.

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h. Periodically review and update the provisions of this instruction.



Dan Howard
Secretary of the Navy
Acting

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