

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington, DC 20350

OPNAVINST 2060.8
OP-941C12
29 March 1985

OPNAV INSTRUCTION 2060.8

From: Chief of Naval Operations
To: All Ships and Stations

Subj: MANAGEMENT AND BUSINESS ADMINISTRATION OF DEPARTMENT OF DEFENSE (DOD) TELEPHONE SYSTEMS AND BASE TELECOMMUNICATIONS SERVICES WITHIN THE DEPARTMENT OF THE NAVY

Ref: (a) SECNAVINST 2060.1
(b) SECNAVINST 5370.2H
(c) SECNAVINST 2305.11 (NOTAL)

1. Purpose. To establish policy governing the management, administration and validation of base telecommunications within the Department of the Navy (DON).

2. Background. Telephone systems and services within the DON have been provided as a regulated utility service. Divestiture and deregulation of the telecommunications industry dictates a change in the Navy management philosophy of Administrative Telephones. Reference (a) directs the formulation of a central management infrastructure to provide oversight, contracting services, validation, standards and internal controls for base telecommunications.

3. Policy

a. Responsibility for the proper use of DOD telephone facilities lies with Commanders at each level of command (activity, district or area) and heads of activities or offices within the Department of the Navy, as appropriate.

b. Reference (b) prohibits all military and civilian personnel of Department of the Navy from using government facilities and property except for officially approved func-

tions. Accordingly, DOD telephones may be used only for officially approved business.

(1) Use of DOD telephones for other than official business may be authorized as prescribed in reference (c).

(2) Continuing requirements for unofficial use of DOD telephones must be authorized by the Secretary of the Navy, the Chief of Naval Operations, or the Commandant of the Marine Corps, as appropriate.

4. Action

a. Commander, Naval Telecommunications Command will:

(1) Establish policy governing oversight management, contracting services, validation and standards of base telecommunications.

(2) Review military construction projects that contain requirements for telecommunications services.

(3) Program and budget for procurement of telephone switching facilities installed under Military Construction (MILCON) projects when these systems require replacement.

b. Major claimants will program and budget for base telecommunications services, to include end instruments, replacement equipment, upgrade of existing base telecommunications facilities, including leased switch replacement and the requisite engineering support.

c. Management, administration and validation of base telecommunications for the Marine Corps will be performed by the Commandant of the Marine Corps.

R. E. KIRKSEY
By direction

Distribution:
SNDL Parts 1 and 2
MARCORPS CODES H AND I

Commander
Naval Data Automation Command
Code 172
Washington Navy Yard
Washington, DC 20374-1662 (200 copies)

Stocked:
CO, NAVPUBFORMCEN
5801 Tabor Avenue
Philadelphia, PA 19120 (500 copies)