

Figure 3-1. - SAMPLE PROPOSED CITATION

The Secretary of the Navy takes pleasure in presenting the
PRESIDENTIAL UNIT CITATION TO

(Name of Unit or Units)

For extraordinary heroism and outstanding performance of duty in action against enemy forces in the Republic of Vietnam from _____ to _____. Throughout this period, _____, operating in the THIRD and FOURTH Military Regions of the Republic of Vietnam, successfully executed its primary mission of providing quick reaction, close air support and combat logistic support for United States and Vietnamese military forces on the rivers and coast of the Vietnam Delta Region. Additionally, the squadron flew countless missions in support of Vietnamese units and earned an excellent reputation and respect among the Vietnamese ground forces. The support provided by gunship helicopters with their quick reaction capability and logistic helicopters and their completion of innumerable medical evacuation, logistic support and troop insertion missions, contributed substantially to the high morale and combat effectiveness of ground units. The squadron's operations were consistently characterized by sensible tactics and meticulous adherence to the rules of engagement, ensuring maximum deterrence of the enemy with minimum risk to friendly troops and civilians. By their outstanding courage, resourcefulness and aggressive fighting spirit in combat against a frequently well-equipped, well-trained, and often numerically superior enemy, the officers and enlisted personnel of _____ reflected great credit upon themselves and upheld the highest traditions of the United States Naval Service.

Secretary of the Navy

Figure 3-2. - SAMPLE PROPOSED CITATION

The Secretary of the Navy takes pleasure in presenting the
NAVY UNIT COMMENDATION to

(Name of Unit or Units)

for service as set forth in the following

CITATION:

For exceptionally meritorious service during assigned missions from _____ to _____ the personnel of _____ consistently demonstrated unparalleled success in providing direct technical and repair support to the operating forces of the United States Navy. This outstanding performance resulted in significantly improved ship material readiness and increased operational availability to the Fleet. _____, a proven leader in the areas of quality of work, quality of life and productivity excellence, also achieved cost avoidance savings to the Navy in excess of 18.5 million dollars. The obvious desire to excel in meeting the needs of the Fleet was reflected in the actions of each individual assigned and culminated in a cohesive, dynamic, and responsive unit which displayed unsurpassed capability and demonstrated accomplishments. By their truly distinctive achievements, extensive enthusiasm, and unfailing devotion to duty, the officers, enlisted personnel, and civilian employees of _____ reflected great credit upon themselves and upheld the highest traditions of the United States Naval Service.

Secretary of the Navy

Figure 3-3. - SAMPLE PROPOSED CITATION

The Secretary of the Navy takes pleasure in presenting the
MERITORIOUS UNIT COMMENDATION to

(Name of Unit or Units)

for service as set forth in the following

CITATION:

For meritorious service from _____ to
the personnel of _____ conducted
Antisubmarine Warfare (ASW) operations of major significance to
the National defense of the United States. At the same time,
these personnel exercised a great deal of imagination and
resourcefulness to achieve significant energy savings, improve
the material condition and appearance of the base, increase
retention, and enhance the Navy's image with the civilian
community in _____. The superior record of
attests to the outstanding technical ability and team spirit of
its entire staff. By their unrelenting determination,
perseverance, and steadfast devotion to duty, the officers and
enlisted personnel of _____ reflected credit upon
themselves and upheld the highest traditions of the United
States Naval Service.

Secretary of the Navy

(NOTE: Effective 6 May 1997, CNO and CMC were delegated
authority to approve MUCs'; therefore, some citations will have
CNO/CMC signing "For the Secretary of the Navy".)