

DEPARTMENT OF THE NAVY  
Office of the Chief of Naval Operations  
Washington, DC 20350-2000

OPNAVINST 1520.32  
114D  
8 October 1986

**OPNAV INSTRUCTION 1520.32**

**From:** Chief of Naval Operations  
**To:** All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)

**Subj:** SECRETARY OF THE NAVY FELLOWSHIPS IN OCEANOGRAPHY (CURRICULUM #442)

**Encl:** (1) Brief Sheet (detach and use as appropriate, then destroy)

**1. Purpose.** To announce the policy and procedural guidance governing selection and assignment of naval officers for the Secretary of the Navy Fellowships in Oceanography.

**2. Background.** The Secretary of the Navy has directed the Chief of Naval Research (CNR) to establish five fellowships annually in the Ocean Sciences to maintain a pool of qualified researchers in Oceanography. These Oceanography fellowships will be a component of the Office of Naval Research (ONR) Fellowship Program, and at least one of the five fellowships per year will be given to a naval officer of the Unrestricted Line (URL) or Restricted Line (RL) (particularly Oceanography (1800)) designators for up to 3 years of study at an institution in the United States. These fellowships provide the opportunity for selected officers with demonstrated leadership potential and high academic qualifications to pursue doctoral studies leading to the XX49D subspecialty code in Operational Oceanography.

**3. Policy**

**a.** Naval officers must carry a full academic load, including summer sessions, as defined by the institutions where they are enrolled. Study will be at any accredited institution in the United States including the Naval Postgraduate School. Degree requirements will be completed in the shortest possible time. Course work must fulfill the educational skill requirements (ESR) for the XX49D subspecialty. Acceptance of teaching or research assistant ships is not permitted under this program except if required in connection with academic development. Naval officers will begin study by the fall semester after selection. Normally, participation will be limited to not more than 3 academic years. Extensions to this program are strongly discouraged, and can be accomplished only if the Chief of Naval Operations agrees through administrative board action conducted by Commander, Naval Military Personnel Command (COMNAVMILPERS-COM).

**b.** Participants in this program will receive their regular pay and allowances and will be entitled to permanent change of station (PCS) costs if necessary. All tuition and fees will be paid by ONR. Reimbursable expenses will be paid to the participant by ONR through its contractor for the program upon submission of Standard Form 1164, Claim for Reimbursement for Expenditures on Official Business, substantiated by appropriate receipts. Reimbursable expenses include preregistration and registration fees, application fees, laboratory fees, computer usage fees, thesis costs, health fees, cap and gown rentals, and graduation and diploma fees.

**c.** This program will be considered as fully-funded graduate education. As such, the obligated service incurred upon completion or termination of the program will be a period three times the length of education through the 1st year and 1 month for each month thereafter. The obligation will be served consecutively with other obligated service incurred before entering the graduate program.

**4. Eligibility.** Active duty naval officers from the URL and RL designators in grades 0-3 and 0-4 who meet eligibility criteria normally may apply for this program. However, due to subspecialty billet education requirements, eligibility in some fiscal years may be limited to officers of the 1800 designator. Officers who have previously received Navy-funded graduate level education leading to a subspecialty unrelated to oceanography are ineligible. This fellowship is designed to support study in the areas of oceanography, meteorology, and hydrography by officers who have demonstrated distinguished performance, noteworthy leadership abilities, academic prowess, and clear potential for professional growth.

**5. Application Procedures**

**a.** Individuals eligible for transfer at the required time, whose records indicate they are particularly well-qualified for this program, will be contacted by the Office of the Oceanographer of the Navy (OP-006).

**b.** In addition, individuals who already hold master's degrees in oceanography areas, meet the qualifications designated in this instruction, and desire to compete for the Secretary of the Navy Fellowships in Oceanography are invited to submit letters of application via their commanding officers to:

Commander, Naval Military Personnel Command  
(NMPC-440)  
Navy Department  
Washington, DC 20390-1800

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A copy of the letter of application also will be sent to:

Oceanographer of the Navy (OP-006)  
Naval Observatory  
Washington, DC 20390-1800

Officers should also indicate their desire for selection in the remarks section of the Officer Preference and Personal Information Card (NAVPERS 1301/1 (Rev. 10-83)). For Fiscal Year 1987 only, letters of application and test scores must be received by COMNAVMILPERSCOM by 15 November 1986. Thereafter applications and test scores will be due by 15 October each year. Applications will include the following information:

**(1) Graduate Record Examination (GRE) scores.**

Applicants must submit GRE General Test scores (not more than 5 years old) to COMNAVMILPERSCOM. COMNAVMILPERSCOM will not process letters of application for which scores are not available. Additionally, officers must ensure that they meet the test requirements of the educational institution to which they plan to apply. Information on dates, locations, and registration procedures may be obtained by writing to the Graduate Record Examination, Educational Testing Service, CN-6004, Princeton, NJ 08541-6004.

**(2) Projected rotation dates.**

**(3) An outline including the proposed institution and education program, degree objective, major field of study, and area of research/thesis development.** Applicants must have contacted the Office of the Oceanographer of the Navy (OP-006) for guidance needed to provide this information. Applicants also must have applied or be in the process of applying for acceptance to an accredited institution.

**(4) Official transcripts of master's level studies.**

**c.** Letters of application which do not contain complete information will not be processed. Complete letters of application and enclosures will be reviewed by an administrative selection board at COMNAVMILPERSCOM (NMPC-440). Finalists will be invited to submit formal applications to ONR. They will be contacted by COM-

NAVMILPERSCOM (NMPC-440) and will receive application packages in the mail.

**d.** A complete formal ONR Fellowship Application provided by COMNAVMILPERSCOM (NMPC-440) must be submitted to qualify applicants for consideration by ONR. A complete Fellowship Application consists of: (1) Master Personal Information Form; (2) transcripts; (3) three letters of recommendation; and (4) Graduate Record Examination results (General Test only). ONR applications will be submitted directly to the American Society for Engineering Education at the address specified on the application form each January. Only the applications of individuals who have been invited through COMNAVMILPERSCOM to apply will be processed.

**6. Selection Summary and Assignment**

**a.** COMNAVMILPERSCOM or the Office of the Oceanographer of the Navy (OP-006) will notify individuals who will be authorized to submit formal applications to ONR. Only individuals who have received applications through official channels will submit formal applications to ONR. ONR will select those individuals to whom it will offer a fellowship and will notify them of their selection. If more than one naval officer is offered a fellowship, the Navy will determine how many and which officers will be able to accept. Determination will be based on the educational requirements for validated subspecialty code billets. Naval officers chosen to participate in this program will be notified by CNR.

**b.** Once selected for a Secretary of the Navy Fellowship in Oceanography, an officer's assignment to duty-under-instruction will be predicated on continued outstanding professional performance and availability for assignment. The selectees will be responsible for notifying COMNAVMILPERSCOM, the Office of the Oceanographer of the Navy (OP-006) and ONR of final acceptance at an educational institution so that orders may be issued for the officer's studies.

**7.** The reports required by this instruction are exempt from reports control per OPNAVINST 5214.7.

J. S. DISHER  
Deputy Chief of Naval Operations  
(Manpower, Personnel and Training)  
(Acting)

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**For Your INFORMATION**

**SECRETARY OF THE NAVY FELLOWSHIPS IN OCEANOGRAPHY**

The Secretary of the Navy Fellowships in Oceanography will be offered through the Office of Naval Research to officers who can meet eligibility requirements. Details and application procedures are contained in OPNAVINST 1520.

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Inclusion in Plan of the Day Notes is Recommended**

Enclosure (1)