

DEPARTMENT OF THE NAVY  
Office of the Secretary  
Washington, DC 20350-1000

SECNAVINST 1500.8A  
BUMED-513  
13 May 1992

SECNAV INSTRUCTION 1500.8A

**From:** Secretary of the Navy  
**To:** All Ships and Stations

**Subj:** ADMISSION POLICIES AND  
PROCEDURES FOR THE SCHOOL  
OF MEDICINE, UNIFORMED  
SERVICES UNIVERSITY OF THE  
HEALTH SCIENCES

**Ref:** (a) SECNAVINST 1120.12A (NOTAL)  
(b) SECNAVINST 1210.5A  
(c) SECNAVINST 1000.7D  
(d) MILPERSMAN art. 3830305  
(e) ASD(HA) memo of 26 Nov 91  
(NOTAL)  
(f) DoDDIR 6000.2 of 8 Apr 88  
(NOTAL)

**Encl:** (1) DoDDIR 6010.7 of 27 Aug 75  
(2) Application procedures for USUHS

**1. Purpose.** To transmit enclosure (1) and establish procedures for eligible naval personnel applying to the School of Medicine of the Uniformed Services University of the Health Sciences (USUHS). This is a complete revision and must be read in its entirety.

**2. Cancellation.** SECNAVINST 1500.8.

**3. Policy.** To use USUHS to help meet future annual accession requirements for entry level health care professionals on the active duty list as one element in the accession plans required by reference (a). USUHS will be used as a source of career-motivated officers and to attract candidates not drawn by other medical student programs.

**4. Persons Eligible**

**a.** U.S. Naval Academy midshipmen may be recruited into the program within a combined maximum limit of 15 graduates entering the USUHS and the Armed Forces Health

Professions Scholarship Program (AFHPSP) annually.

**b.** Naval Reserve Officers Training Corps (NROTC) midshipmen may be recruited into the program within a combined maximum limit of 15 graduates entering the USUHS and AFHPSP annually.

**c.** All Navy and Marine Corps officers on active duty who have completed their initial active service obligation before appointment in the program, except for the following:

(1) Officers serving under obligations incurred through Department of Defense (DoD) funded education programs, naval flight officer training, or naval flight training must complete the minimum required obligated service for those programs, plus any additional obligated service incurred in conjunction with aviation cross training, transition, or replacement training.

(2) Nuclear trained officers must have completed a tour as department head of a nuclear submarine or guided missile cruiser, or as principal assistant of an aircraft carrier, or be senior to officers so assigned. If a nuclear trained officer is serving under an agreement for nuclear career continuation pay, he or she must be within 1 year of completion of the obligation as an unrestricted line officer. Submarine officers (nonnuclear) must have completed the department head tour required by the current career pattern or be senior to those so assigned. Availability will be determined based on community ability to meet requirements.

**d.** All Navy and Marine Corps active duty enlisted personnel, except those enrolled in another Department of the Navy subsidized officer accession program.

**e.** Inactive Navy and Marine Corps Reserve personnel (officer and enlisted), except nuclear trained naval officers eligible for reassignment to duty as nuclear propulsion trained officers.

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**5. Applications.** Eligible Navy and Marine Corps active duty personnel are required to obtain approval to apply to the USUHS as outlined in enclosure (2). Navy officers must meet the transfer or redesignation requirements of reference (b). Navy officers on extended active duty must submit a contingent resignation to BUPERS (PERS-25) via the chain of command, per reference (d). Marine Corps officers must meet the interservice transfer requirements of reference (c).

**6. Service Obligation**

**a.** Graduates of the School of Medicine (MD degree) incur an active duty service obligation (ADO) of 7 years. Graduates who repeat a year, or portion of a year, for academic or other reasons, incur an additional ADO of 1/2 year for each additional 1/2 year, or portion thereof, for such repeated work. Per reference (e), Public Law 101-510, the FY 91 National Defense Authorization Act, changed the service obligation graduates of the Medical School of the Uniformed Services University of the Health Sciences (USUHS) who are first admitted to the School after December 31, 1991. The service obligation shall be as follows:

Active Duty Service Obligation: 7 Years

Reserve Service Obligation: Upon completion of, or release from, the active duty service obligation, a member of the program who served on active duty for less than 10 years shall serve in the Ready Reserve for the period specified in the following table:

<u>Period of Service on Active Duty</u>	<u>Ready Reserve Obligation</u>
Less than 8 years . . . . .	6 years
8 or more, but less than 9 years . . . . .	4 years
9 or more, but less than 10 years . . . . .	2 years

Per reference (f), no prior obligation resulting from the expenditure of Government funds for education or training may be satisfied during

matriculation at USUHS. ADO incurred for participation in USUHS may not be satisfied by prior military service or during internship (GME-1). Completion of existing obligated service occurs during residency and fellowship training.

**b.** If dropped from the school for deficiencies in conduct or studies, or for other reasons, the student shall immediately be referred for disposition to the Secretary of the Navy, who shall either:

(1) Require the individual to fulfill his or her incurred service obligation, as stated in enclosure (1), by performing duty in some appropriate capacity, as determined by the Secretary of the Navy. (In no case shall any such member be required to serve on active duty for any period in excess of a period equal to the period of participation in the program, except that in no case may any such member be required to serve on active duty less than 1 year.); or

(2) Waive the individual's incurred service obligation, if that action would be in the best interests of the Navy. (Such relief, however, shall not relieve the individual from any other active duty obligation imposed by established law.) Individuals whose service obligation is waived may, at the discretion of the Secretary of the Navy, be required to reimburse the Government for all or a part of the tuition and other educational costs incurred. However, a member of the program may not be relieved of his or her service obligation solely because he or she is willing and able to reimburse the Government for all educational expenses.

**7. Responsibilities**

**a. The Chief of Naval Personnel shall:**

(1) Notify in writing qualified applicants under his control whether or not they have been granted approval to apply for admission to the university. Provide a copy of that notification to the university, Attn: Assistant Dean for Academic Support.

(2) Notify the Chief, Bureau of Medicine and Surgery whether or not military candidates who have been selected to attend the university have been selected for commissions also. In the case of candidates who are not selected for commissions, a statement as to the reason for rejection will be provided.

(3) Determine if the services of officers who are dropped from the university for any reason can be used, or if the officers shall be discharged. Officers whose services can be used in any other officer community and who are fully qualified for appointment therein shall be appointed in the community and required to serve for the period of their obligation for having attended the university, plus any unfilled obligation remaining for military sponsored training at the time of their entrance into the university. If it is determined that an officer's services cannot be effectively used, a recommendation for discharge will be made to the Secretary of the Navy. If it is determined that the officer should reimburse the Government for all or part of his or her educational expenses while enrolled at the university, the case shall be referred to the Secretary of the Navy for resolution prior to taking final action.

(4) Issue orders to officers to attend the university and subsequent PCS orders to those who receive their degrees from the university following established procedures.

(5) Release naval personnel who are selected to attend the university as a commissioner officer under sponsorship of another service.

**b. The Commandant of the Marine Corps shall:**

(1) Notify in writing qualified applicants under his control whether or not they have been granted approval to apply for admission to the university. Provide copy of that notification to the university, Attn: Assistant Dean for Academic Support.

(2) Discharge selected Marine Corps personnel upon acceptance of the commission required to attend the USUHS.

**c. The Chief, Bureau of Medicine and Surgery shall:**

(1) Review the application for commission files on all candidates who have been conditionally selected for admission to the university under the Navy's quota and make recommendations as to the professional qualifications of the candidates for a commission.

(2) Receive reports of physical examination and medical history (on applicants who have been selected by the university) and forward to the Chief of Naval Personnel or the Commander, Navy Recruiting Command, as appropriate.

(3) Designate a member of his staff to be responsible for oversight and coordination. The name and address of the designee will be provided to the president of the university on a continuing basis.

**d. The Commander, Navy Recruiting command shall:**

(1) Assure that all candidates who are selected to attend the university and are not on active duty in the military services, are notified of the action they must take to obtain the commission that is required for final acceptance.

(2) Notify the Chief, Bureau of Medicine and Surgery as to whether or not non-active duty candidates are selected for commissions. In the case of candidates who are not selected for commission, a statement of the reason for nonselection will be provided.

(3) Issue appointments to all qualified candidates who have been selected to attend the university.

**SECNAVINST 1500.8A**  
**13 May 1992**

(4) Issue superseding appointments in the Medical Corps for those Navy officers in the school who obtain their degrees and are considered qualified.

**8. Forms**

a. DD 398 (3-90), Personnel Security Questionnaire, S/N 0102-LF-008-5900; DD 398-2 (3-90), National Agency Questionnaire, S/N 0102-LF-008-6000; and OPNAV 5520/20 (10-79), Certificate of Personnel Security Investigation, Clearance, and Access, S/N 0107-LF-055-2101 are available from the Navy Supply System and may be requisitioned per NAVSUP P-2002D.

b. SF 88 (3-89), Report of Medical Examination, NSN 7540-00-634-4038, and SF 93 (10-74), Report of Medical History, NSN 7540-00-181-8368, are available from the Federal Supply System through normal supply procurement procedures.

c. NAVCRUIT 1100/1, Application for a Commission, is available from the local Navy recruiting district or personnel supply activity detachment.

**BARBARA SPYRIDON POPE**  
Assistant Secretary of the Navy  
(Manpower and Reserve Affairs)

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(NOTE: Change 1 of 30 Dec 1975 has been incorporated into this Directive. Areas of changes are reflected in outer margin)

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13 MAY 1992

August 27, 1975  
NUMBER 6010.7



ASD(C)  
OSD (USUHS)

CH-1

## Department of Defense Directive

**SUBJECT** Admission Policies and Procedures for the School of Medicine, Uniformed Services University of the Health Sciences

- Refs.: (a) The Uniformed Services Health Professions Revitalization Act of 1972 (10 USC, 2101 et seq)  
(b) DoD Directive 5210.9, "Military Personnel Security Program," June 19, 1956, with Ch 6, January 8, 1975  
(c) AR 40-501, "Standards of Medical Fitness," December 19, 1950<sup>1/</sup>  
(d) DoD Directive 5105.45, "Uniformed Services University of the Health Sciences," April 16, 1974

### I. PURPOSE

This Directive establishes policies and procedures and assigns responsibilities for the selection of entrants to the School of Medicine of the Uniformed Services University of the Health Sciences (reference (d)).

### II. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense, the Military Departments, the Uniformed Services University of the Health Sciences (USUHS), and the Department of Defense Medical Examination Review Board (DODMERB).

### III. DEFINITIONS

As used herein, the definitions listed in enclosure 1 apply.

### IV. POLICIES

A. The School of Medicine, USUHS, shall consider applications for admission from persons who:

1. Are citizens of the United States;

<sup>1/</sup> Army standards of medical fitness will be used as agreed to by the Secretaries of the Military Departments.

Enclosure (1)

CH-1

2. Will not be more than 32 years of age as of 30 June in the year of contemplated graduation, (may be waived);
  3. Are not under 18 years of age at time of entry to the first-year class;
  4. Are of good moral character;
  5. Meet the physical qualifications and security requirements for a Regular commission in the Uniformed Services.
    - a. Standards of medical fitness for commissioning in the Uniformed Services shall be chapter 5, AR 40-501 (reference (c)) except for eyes and vision which shall be as prescribed in paragraphs 2-12 and 2-13, chapter 2.
    - b. Security requirements for commissioning in the Military Departments are prescribed in DoD Directive 5210.9 (reference (b)).
  6. Meet the academic, intellectual, and personal qualifications specified in enclosures 2 and 3;
  7. Are motivated to pursue a medical career in the Uniformed Services;
  8. Are not otherwise obligated or committed for service in the Army, Navy, Air Force or Marine Corps as a result of current or prior participation in programs of study or training sponsored by these Military Services. (Unless specifically prohibited by law or Department of Defense policy, individuals may be permitted to interrupt sponsored training programs and/or associated service commitments for the purpose of entering the School of Medicine, at the discretion of the appropriate Military Department sponsor. See also IV.E., below, on obligated service requirements.)
- B. In making admissions decisions, the School will adhere to the principle of equal educational opportunity for all. Sex, race, religion, national origin, marital status, and State of residence shall not be factors influencing the selection process. Aspirants seeking entrance shall be judged strictly on merit, in terms of demonstrated aptitude, motivation, and potential for succeeding in medicine, both academically and professionally. Only the most promising and best qualified of the applicants shall be accepted for admission.

Aug 27, 75  
6010.7

- C. While enrolled in School, students shall serve on active duty as Reserve commissioned officers (Medical Officer Candidates), pay grade O-1, in one of the Uniformed Services, the Uniformed Service of assignment to be determined under procedures established by the Secretaries of the Military Departments and the Assistant Secretary of Defense (Health and Environment) in coordination with the President of the University. Applicants' preferences shall be honored to the extent possible in making Service assignments. However, to ensure that the makeup of each entering class is equitably constituted, students shall be assigned proportionally to the three Military Departments, based on projected end strengths of the individual Medical Corps at time of graduation. Students shall not be counted against any prescribed Service strengths while in School. Individuals admitted to the School of Medicine holding Regular commissions must resign their Regular appointments to enter the School.
- D. Upon satisfactory completion of the medical school program, graduates shall, if qualified, be tendered Regular Medical Corps appointments, unless otherwise covered under 10 USC 2115 (reference (a)).
- E. Graduates of the School shall incur a Federal active-duty obligation of 21 months for each year or portion thereof spent in medical training, except that in no case will the minimum obligation be less than 27 months. Except as law or Department of Defense policy otherwise prescribes, this obligation shall be served consecutively with any other active-duty obligation.
- F. If dropped from the School for deficiencies in conduct or studies, or for other reasons, the student shall immediately be referred for disposition to the appropriate Military Department, which shall have the prerogative of either:
  - 1. Requiring the individual to fulfill his incurred service obligation, as stated in reference (a), by performing duty in some appropriate capacity, as determined by the Secretary of the Military Department concerned. (In no case shall any such member be required to serve on active duty for any period in excess of a period equal to the period he participated in the program, except that in no case may any such member be required to serve on active duty less than one year.); or
  - 2. Waiving the individual's incurred service obligation, if that action would be in the best interests of that Service. (Such relief, though, shall not relieve the individual from any other active-duty obligation imposed by established

law.) Individuals whose service obligation is waived may, at the discretion of the Secretary of the Military Department concerned, be required to reimburse the Government for all or a part of the tuition and other educational costs incurred. However, a member of the Program may not be relieved of his Service obligation solely because he is willing and able to reimburse the Government for all educational expenses.

- G. Periods of time spent in sponsored graduate medical education shall not count toward satisfying the medical school Federal-duty obligation.

V. ADMISSION PROCEDURES

A. Application

1. Civilians. Civilians seeking admission to the School of Medicine shall make direct application following instructions published in the School catalog. These applications shall include an indication of Service preference(s).
  2. Military Personnel. Formal application requirements shall be the same as those for civilians except that military personnel shall be required to have approval, in writing, from the Secretary of the Military Department concerned or his designee prior to submitting formal application to the School of Medicine for admission. The individual concerned shall initiate the request for approval to apply through appropriate Service channels. The Secretaries of the Military Departments, or their designees, shall consider the criteria in IV.A.1.- 5. and 8. as the basis for approving/disapproving such requests. An information copy of each approval shall be forwarded to the School of Medicine, USUHS, Attn: Assistant Dean for Academic Support. The School of Medicine shall not process a military person's application until official approval is received from the Military Department concerned.
- B. Conditional Selection of Candidates for Admission. The School of Medicine shall review all applications and conditionally select candidates to fill available class spaces. Those conditionally selected shall be the best qualified applicants, based on aptitude, intelligence, maturity, personality, emotional stability, interest, diligence, stamina, enthusiasm, motivation, and other relevant factors, consistent with the practices followed by other professional training institutions.

1. Civilian Selectees. The School of Medicine shall ensure that civilian selectees meet the eligibility criteria in IV.A.1.- 4., 6., and 7.
  2. Military Selectees. Military Departments are required to screen and approve their personnel for criteria in IV.A.1.- 5<sup>a</sup>, and 8., before they apply for admission. The School of Medicine, shall ensure that all military selectees meet the eligibility criteria of IV.A.6. and 7. CH-1
- C. Notification of Conditional Selection for Admission. The School of Medicine shall notify selectees in writing of their conditional selection for admission, with the stipulation that it is subject to review and confirmation by the Service in which selectees are assigned to serve.
- D. Confirmation of Selectees.
1. The names and relevant credentials of selectees shall be referred by the School of Medicine to the Secretaries of the Military Departments or their designees. An informational copy of this action will be provided to the Assistant Secretary of Defense (Health and Environment).
  2. The Secretaries, or their designees, shall initiate necessary actions (records checks, physical examinations, and National Agency Checks, as required, consistent with IV.A.5.) to determine whether or not the selected candidates are acceptable for commissioning. (Physical examinations for military personnel, if required, shall be performed at the individual's supporting military medical facility and reviewed by the Department of Defense Medical Examination Review Board (DODMERB). Physical examinations for civilians shall be scheduled and reviewed by the DODMERB, in accordance with the procedures and policies that agency establishes.) Secretaries of the Military Departments, or their designees, shall advise the School of Medicine as to the acceptability for commissioning of candidates within 45 days of receipt of referral lists, furnishing reasons for those found nonacceptable.
- E. Notification of Acceptance for Admission. As soon as candidates are approved for commissioning by their appropriate components, they shall be advised in writing by the School of Medicine that they are unconditionally accepted for admission.

VI. CENTRAL POINT OF CONTACT

The Assistant Dean for Academic Support, USUHS, is designated as the central point of contact for matters pertaining to the admission procedures outlined in section V.

VII. RESPONSIBILITIES

A. The President of the University shall:

1. Develop and prescribe formal application procedures for admission to the School, consistent with the provisions of this Directive.
2. Select candidates for admission to the School of Medicine in accordance with the policies and procedures prescribed in this Directive.
3. Coordinate, as required, with the Military Department Secretaries or their designees to ensure the proper administration of the admissions process.
4. Monitor, review, and evaluate the admissions process to assure its effectiveness and efficiency operationally, and make recommendations as required for the revision of the policies and procedures herein set forth.

B. Secretaries of the Military Departments shall:

1. Approve/disapprove requests of military personnel who want to apply to the School of Medicine, as prescribed herein.
2. Carry out confirmatory requirements and ensure that the suspense for accomplishing these actions is met.
3. Designate a representative in their respective areas to be responsible for overseeing and coordinating confirmatory action requirements. (Names of designees and any changes in designations shall be furnished to the President of USUHS.)
4. Ensure coordination of proposed implementing regulations with the President, USUHS.

- C. Assistant Secretary of Defense (Health and Environment) shall determine, in coordination with the Secretaries of the Military Departments and the President, USUHS, the number of spaces in each entering class to be allocated to the respective components.

Aug 27, 75  
6010.7

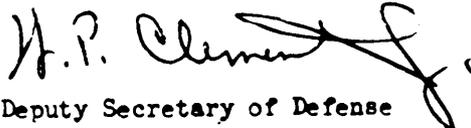
D. Director, DODMERB, shall:

1. Establish necessary policies and procedures, in coordination with the Military Departments, for scheduling and reviewing physical examinations for civilian selectees, and reviewing examinations for military selectees.
2. Review and take final action on any requests for waiver of physical standards for admission to the School.

VIII. EFFECTIVE DATE AND IMPLEMENTATION

This Directive will become effective immediately. Three copies of proposed implementing regulations shall be forwarded to the ~~Assistant Secretary of Defense (Comptroller)~~ within 30 days.

CH-1

  
Deputy Secretary of Defense

President, Uniformed Services University of the  
Health Sciences

CH-1

Enclosures - 3

1. Definitions
2. Admission Requirements to  
First-Year Class
3. Admission Requirements to  
Advanced Standing

Aug 27, 75

DEFINITIONS

- A. Uniformed Services - As used herein, means the Army, Navy, Air Force, Marine Corps, and the Commissioned Corps of the Public Health Service.
- B. Military Personnel - For purposes of this Directive, "Military Personnel" shall include the following:
1. Individuals currently on (or on orders for) active duty for a period of 90 days or more in any of the three Military Departments.
  2. Reserve component personnel enrolled in the Armed Forces Health Professions Scholarship Program.
  3. Persons enrolled in scholarship ROTC or advanced (junior-senior level) nonscholarship ROTC.
  4. Individuals in attendance at any of the three Military Department Service Academies.
- C. Federal-Duty Obligation - The obligation to serve on active duty in the Army, Navy, Air Force, or the Commissioned Corps of the Public Health Service.
- D. The Program - Means the Medical School program of the Uniformed Services University of the Health Sciences.
- E. Member of the Program - An individual who is enrolled in the School of Medicine of USUHS.
- F. Accredited Institution - A college, university, or institution located in the United States or Puerto Rico or Canada, and accredited by an accrediting agency or association that is recognized for such purpose by the U.S. Commissioner of Education. Included within this definition are those institutions which are in the process of seeking accreditation and currently have provisional or conditional accreditation, or candidacy status for accreditation, based solely on the newness of the institution.
- G. Medical College Admission Test - A nationally standardized examination, administered by the American Medical College Testing Program, which is designed to measure general and specific aptitude for medical studies.

Aug 27, 75

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1. Individuals currently on (or on orders for) active duty for a period of 90 days or more in any of the three Military Departments.
  2. Reserve component personnel enrolled in the Armed Forces Health Professions Scholarship Program.
  3. Persons enrolled in scholarship ROTC or advanced (junior-senior level) nonscholarship ROTC.
  4. Individuals in attendance at any of the three Military Department Service Academies.
- C. Federal-Duty Obligation - The obligation to serve on active duty in the Army, Navy, Air Force, or the Commissioned Corps of the Public Health Service.
- D. The Program - Means the Medical School program of the Uniformed Services University of the Health Sciences.
- E. Member of the Program - An individual who is enrolled in the School of Medicine of USUHS.
- F. Accredited Institution - A college, university, or institution located in the United States or Puerto Rico or Canada, and accredited by an accrediting agency or association that is recognized for such purpose by the U.S. Commissioner of Education. Included within this definition are those institutions which are in the process of seeking accreditation and currently have provisional or conditional accreditation, or candidacy status for accreditation, based solely on the newness of the institution.
- G. Medical College Admission Test - A nationally standardized examination, administered by the American Medical College Testing Program, which is designed to measure general and specific aptitude for medical studies.

Aug 27, 75

ACADEMIC, INTELLECTUAL, AND PERSONAL REQUIREMENTS  
FOR ADMISSION TO THE FIRST-YEAR CLASS

Admission to the School of Medicine of the Uniformed Services University of the Health Sciences is on a competitive basis, with selection predicated on: (1) evidence of sound character and high motivation for a career in the Medical Corps of the Uniformed Services, and (2) evidence of sufficient intellectual ability and preparation to undertake successfully the study of medicine.

A. Academic Requirements. Recognizing that Service medicine needs individuals with a wide variety of interests and talents, the School of Medicine welcomes applications from individuals with a diversity of educational backgrounds. However, there are certain specific academic requirements that are requisite for admission. These are as follows:

1. College Preparation. All applicants must have attained a baccalaureate degree from an accredited academic institution prior to matriculation.
2. Prerequisite Course Work. Area of specialization in college is not a limiting factor in gaining admission to the School, but a strong foundation in the sciences basic to the study of medicine is a requirement for all entering students. The minimum undergraduate science prerequisites for entrance are:
  - a. Chemistry (inorganic or general) -- 1 academic year including appropriate laboratory
  - b. Organic Chemistry -- 1 academic year including laboratory
  - c. Mathematics -- 1 academic year
  - d. Physics -- 1 academic year including laboratory
  - e. Biology -- 1 academic year including laboratory

An academic year of course work equates to that course work which extends over a two-semester or three-quarter period and carries a total credit of between 6 to 8 semester hours or 9 to 12 quarter hours.

No application will be considered unless the applicant has completed the science prerequisites or is in the process of completing the last 8 semester hours (or 12 quarter hours) of these courses at time of making application.

In addition to the science requirements, all applicants must complete 6 semester hours (or the equivalent) of college English before matriculating.

Aug 27, 75

While the foregoing represent the minimum academic prerequisites for admission, preference generally will be shown to applicants who also have had some college course work in the humanities and/or the social and behavioral sciences, for these disciplines complement the study of medicine, contributing to an understanding of human behavior both in sickness and health.

- B. Testing Requirements. Applicants for admission are required to have taken the Medical College Admission Test.
- C. Evidence of Character and Motivation. Judgments about character and motivation will be based on letters of reference, personal statements, evaluation reports, personality inventories, interviews, and such other credentials/techniques necessary, as determined by the School of Medicine, to assess thoroughly the noncognitive nature and potential of the aspirant. The School of Medicine will take the initiative in gathering data upon which to make noncognitive assessments of applicants.

Aug 27, 75

ACADEMIC, INTELLECTUAL, AND PERSONAL REQUIREMENTS FOR  
ADMISSION TO ADVANCED STANDING

Selection of students to advanced standing will be competitive, based on both cognitive and noncognitive factors. Demonstrated aptitude and motivation for a career in medicine in the Uniformed Services will be prime considerations in making admissions decisions. Only the most promising of candidates will be accepted, as judged by scholastic records, letters of recommendation, interviews, and such other credentials and/or appraisal techniques as may be deemed appropriate to use by the School of Medicine.

To be eligible academically for admission to advanced-standing, applicants must have successfully completed the year of medical studies preceding the year in which they desire advanced placement. Only students from fully accredited medical schools will be eligible for transfer.

Individuals who have received the D.D.S., D.M.D., Ph.D., D.O., or D.V.M. degrees, or candidates for these degrees will not be eligible for advanced placement in the School of Medicine at this time. They will only be considered for admission to the Freshman class.

Advanced standing applicants are required to have taken the Medical College Admission Test.

APPLICATION PROCEDURES FOR USUHS

1. Navy officers on extended active duty must obtain permission to apply to the USUHS by submitting a contingent resignation to BUPERS (PERS-25) via the chain of command, per reference (d).
2. Marine Corps officers on extended active duty must submit request and contingent resignation to the Commandant of the Marine Corps (MMOA3), Washington, DC 20380-0001.
3. Naval Academy midshipmen must submit request to PERS-25 before accepting a commission upon graduation.
4. NROTC midshipmen must submit request to the Chief, Naval Education and Training before graduation.
5. Enlisted personnel must submit request to BUPERS (PERS-21) via the chain of command between 1 August and 1 November of the year before desired matriculation.
6. Requests must include the following:
  - a. Commanding officer's endorsement.
  - b. NAVCRUIT 1100/1, (enlisted only) Application for a Commission.
  - c. SF 88, Report of Medical Examination.
  - d. SF 93, Report of Medical History.
  - e. DD 398, Personnel Security Questionnaire, or superseding DD 398-2, National Agency Questionnaire.
  - f. OPNAV 5520/20, Certificate of Personnel Security Investigation, Clearance, and Access.
7. Inactive Naval Reserve personnel (officer and enlisted) are not required to obtain permission to apply to the USUHS.
8. All Regular and Reserve officers include the following statement of understanding:

"I understand that upon completion of the program, my entry grade and date of rank in the medical corps will be determined following the regulations in effect on the date that I sign the Oath of Office for commissioning as a student in the School of Medicine, Uniformed Services University of the Health Sciences. I am aware that under current regulations I will not receive full credit for prior commissioned service."