



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20350-1000

SECNAVINST 1200.1A
Pers-92

JAN 30 1998

SECNAV INSTRUCTION 1200.1A

From: Secretary of the Navy

Subj: FULL-TIME SUPPORT (FTS) PERSONNEL IN THE NAVAL AND MARINE
CORPS RESERVE

Ref: (a) DoD Directive 1205.18 of 24 Mar 97
(b) Title 10 U.S.C.
(c) Title 5 U.S.C.

1. Purpose. To implement reference (a) by establishing policy, prescribing procedures, and assigning responsibilities for administering personnel and programs providing full-time support to Navy and Marine Corps Reserve components. This instruction contains extensive revisions and should be reviewed in its entirety.

2. Cancellation. SECNAVINST 1200.1

3. Applicability. This instruction applies to Reserve components of the Navy and Marine Corps.

4. Policy

a. FTS personnel are authorized to assist in organizing, administering, recruiting, or training the Reserve components under Section 12310 of reference (b).

b. The Department of the Navy shall maintain an FTS force capable of ensuring accomplishment of essential Reserve component readiness goals. These goals include, but are not limited to: enhancing training and material readiness for mobilization or deployment, recruiting for and manning Reserve component units, maintaining Reserve component unit facilities and supplies, providing administrative support to Reserve component units and personnel, providing Reserve component advice and liaison to active component activities, and providing active component experience and expertise to Reserve component units and personnel.

c. FTS personnel assigned to operational and management headquarters and other support activities not involved in direct unit support shall be employed in a capacity which contributes to the accomplishment of Reserve component readiness goals.

d. There are three categories of FTS personnel utilized by the Navy and Marine Corps as defined in reference (a):

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(1) Active Guard and Reserve (AGR). AGR personnel are members of a Reserve component on active duty for a period of 180 consecutive days or more for organizing, administering, recruiting, or training the Reserve components. This category includes Navy Training and Administration of the Reserve (TAR) and Marine Corps Active Reserves (AR). AGR also encompasses temporary recall categories such as Naval Reserve Canvasser Recruiter, Active Duty for Special Work (180 days or more), One Year Recall, and Three Year Recall personnel. All AGR personnel are counted against Congressionally-authorized FTS end strengths.

(2) Active Component (AC). AC personnel are paid from active component military personnel appropriations and are assigned or attached to Reserve component organizations or units to provide advice, liaison, management, administration, or training support. While not Selected Reservists, AC personnel are assigned billets in and deploy with their assigned units.

(3) Federal Civilian Employees (CIV). CIV personnel are hired under Section 3101 of reference (c) to provide administration, training, maintenance, and recruiting support to the Reserve components. Membership in the Selected Reserve is not a condition of CIV employment.

e. FTS positions requiring current military expertise shall be filled with AGR or AC personnel. AGR and AC personnel assigned to FTS billets shall meet mobilization and deployment standards. Other FTS positions not requiring current military expertise shall be filled with CIV personnel.

f. AGR temporary recall programs are not designed as career active duty programs, but rather as a constructive part of an individual's overall Reserve career. The probationary period for AGR temporary recall programs (Naval Reserve Canvasser Recruiter, Three Year Recall, One Year Recall, Active Duty for Special Work) is defined as 6 years. AGR temporary recall personnel shall not be retained on active duty beyond the initial 6 year period except as provided for in the respective program's governing directive. The probationary period shall commence not earlier than 24 March 1997.

5. Responsibilities. The Chief of Naval Operations and the Commandant of the Marine Corps shall:

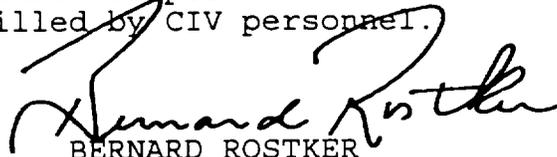
a. Develop FTS programs and structures that support mission requirements. Define the purpose, scope, accession, and attrition criteria for each FTS category. Determine the appropriate mix of FTS categories to maximize readiness and achieve deployment requirements of the Naval and Marine Corps Reserve.

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b. Implement the policy in paragraph 4 for the proper management and employment of FTS personnel.

c. Ensure that FTS personnel are provided career opportunities, applicable to their category of employment, for promotion, career progression, retention, education, and professional development consistent with program needs and strength limitations.

d. Determine those FTS positions which require current military expertise. Ensure that FTS positions which do not require such expertise are filled by CIV personnel.



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