

PART V

RECORDS OF ARMED CONFLICT (N1-NU-92-1)

THIS SECTION PERTAINS TO RECORDS CREATED BY PARTICIPATING UNITS DURING PERIODS OF ARMED CONFLICT. WHEN EXECUTED BY PROPER AUTHORITY THE PROVISIONS OF THIS SECTION WILL SUPERSEDE THE DISPOSITION INSTRUCTIONS PROVIDED ELSEWHERE IN THIS INSTRUCTION FOR RECORDS CREATED BY NAVAL COMPONENT COMMANDERS, SUBORDINATE COMMANDERS, AND INDIVIDUAL UNITS PARTICIPATING.

At the conclusion of periods of armed conflict, wars, hostile actions against U. S. Forces, and other combat situations, it is necessary to analyze fully the actions and reactions of both friendly and enemy forces across the full spectrum of the conflict. In order to accomplish this rigorous operations analysis, full and complete documentation of all phases of the operation, including all intelligence, climatic, and other external information available to command, must be preserved and transferred to the activity designated to perform this analysis. The purpose of this analysis is to assess the effectiveness of weapons and tactics, suggest methods of improvement that have been tested in actual combat situations, determine adjustment required to force composition and systems design, and justify future budget decisions. At the conclusion of the operations analysis phase it is equally important that this documentation be made available to the Director of Naval History and the Director of Marine Corps History so that the official histories and historical analyses can be prepared and made available to the public. THE PROVISIONS OF THIS SECTION WILL BE EXECUTED ONLY UPON THE AUTHORITY OF THE SECRETARY OF THE NAVY, THE CHIEF OF NAVAL OPERATIONS OR THE COMMANDANT OF THE MARINE CORPS, AND MAY BE MODIFIED AT THE TIME OF EXECUTION. The cut off point for records will normally be the end of hostilities. However, interim cut off periods may be established for prolonged periods of conflict. Any modifications to the general provisions of this part will be contained in the executing order.

1. RECORDS ACCUMULATED BY NAVAL COMPONENT COMMANDER, SUBORDINATE NAVY AND MARINE CORPS COMMANDERS, AND INDIVIDUAL NAVY AND MARINE CORPS COMMANDERS, AND INDIVIDUAL NAVY AND MARINE CORPS UNITS. Records consisting of operations plans/orders, provided with messages sent and

received, voice communications logs, watch logs, reports of engagement, commanding officer narrative reports, strike briefings and debriefings, electronic records of the operation and performance of weapons and surveillance systems, intelligence reports and assessments, situation reports, after actions reports, command chronologies, weather observations, annotated charts and maps, records of enemy engagements, battle damage assessments, target lists, casualty reports, commander logs, and combat camera negatives and video tape. Exclude Marine Corps command chronologies, including attachments thereto, which will be provided to the designated Operational Analysis Activity by the Director of Marine Corps History by other means. In addition to the above, special units will include records as indicated:

- a. Ships. Ships deck log, position log and AW disposition, enemy force alert messages, engagement logs, DRTs, environmental prediction messages, emission control logs, active ECM logs, tactical intelligence monitor rolls, communications center watch logs, ordnance expenditure reports by mission. AirWing debriefs, MISREPS, CATCC logs, corrected flight schedules, detailed aircraft damage reports, and data related to naval gunfire support.
- b. Commanders. Standing and daily OPINS/OPTASKS for each warfare and mission area, warfare commander's daily intentions, ship and other unit assignments, and command net logs.
- c. Amphibious Operations. Composition of breaching team, landing plan, supporting force assets and methods including fire support and deception operations, summary of advanced force operations, and information related to SEABEE and SEAL operations.
- d. Mine Countermeasures. Details of MCM operations including types of mines found, systems used in locating mines, techniques for countering the mine, and underwater obstacle threat.
- e. Logistics Operations. Battle Force Logistics Coordinator Log, Amphibious Task Force Logistics Coordinator Log, Material Control Officer's Log, Logistics Units SITREPS, ordnance data including inventories, loadouts, expenditures, and resupply, and merchant ship delivery information.

Transfer to the activity designated to conduct the operations analysis per instructions provided with execution of this part.

**2. STUDIES, REPORTS, AND FORMAL RECOMMENDATIONS PRODUCED BY THE DESIGNATED OPERATIONS ANALYSIS ACTIVITY.** Printed studies, reports, formal recommendations, and compilations of lessons learned covering the period of armed conflict.

a. One printed copy.

Transfer to the Director of Naval History (DNH). DNH destroy when no longer required.

b. One printed copy of studies based on Marine Corps operations.

Transfer to the Director of Marine Corps History. Destroy when no longer required.

c. Silver halide microfilm master.

Permanent. Retire to WNRC when 5 years old. Transfer to NARA when 20 years old.

d. Diazo microfilm copy.

Destroy when no longer required.

**3. PAPER AND PHOTO RECORDS USED IN THE PRODUCTION OF REPORTS BY THE DESIGNATED OPERATIONS ANALYSIS ACTIVITY.** Paper and photographic records from operating units used in the production of studies and reports.

a. Silver halide microfilm master.

Permanent. Retire to WNRC when 5 years old. Transfer to NARA when 20 years old.

b. Diazo microfilm copy.

Destroy when no longer required.

c. Paper records that are designated as permanent records elsewhere in this instruction.

Retire to WNRC or transfer to NARA as indicated in the appropriate section of this instruction.

d. Paper records that are designated as temporary records elsewhere in this instruction, duplicate copies, and nonrecord material.

Destroy after verification of microfilm. Selected records may be transferred to the Director of Naval History or the Director of Marine Corps History.

**4. PAPER RECORDS NOT USED IN THE PRODUCTION OF REPORTS.**

Execute the disposition instructions contained elsewhere in this instruction.

**5. MOTION PICTURE FILM AND VIDEO TAPE.** Motion picture footage, gun camera film, and video tape of combat action received from operating units.

Permanent. Retire to WNRC when studies are completed. Transfer to NARA when 10 years old.

**6. DATA BASES AND OTHER ELECTRONIC RECORDS.** Data in electronic or optical format received from operating units.

Disposition not authorized. Submit request for disposition authority (SF 115) to NARA.